



**Regular Meeting Agenda – August 12, 2025 at 9:00 a.m.
Gilpin County Board of County Commissioners**

Jeff Aiken, District 1

Susan Berumen, District 2

Sandy Hollingsworth, District 3

This meeting will be held in-person at the Historic Courthouse, 203 Eureka St., Central City, CO.

Please visit tinyurl.com/GilpinCommissioners to attend virtually.

Please silence all electronic devices and remain quiet while the meeting is in session.

Please sign up for public or press comments prior to start of meeting.

- 1. Call to Order, Agenda Review, and Conflicts of Interest**
- 2. Public or Press Comment** (limited to three minutes each)
- 3. CONSENT AGENDA**
 - a. Departmental Quarterly Reports – Q2 2025 – Assessor, Clerk and Recorder, Colorado State University Extension Service, Community Development, Facilities, Finance, Human Resources, Human Services, Parks and Recreation, Public Health, Public Works, Treasurer and Public Trustee**
 - b. Treasurer’s Monthly Report -June 2025 - Mary Lorenz, Treasurer**
 - c. Clerk and Recorder July 2025 EOM Report – Sahari McCormick, Clerk and Recorder**
 - d. Resolution 25-080, Official Appointment List Update – Melanie Bleyler- Community Engagement Officer**
 - e. Resolution 25-095, Authorizing Additional Expenditures Relative to Special Counsel Services of Dagner, Schluter, and Werber LLC – Ray Rears, County Manager and Sarah Baciak, Paralegal**
 - f. Resolution 25-098, Appointment to the Gateway to the Rockies Opioid Council Executive Board of Marie Larson, Community Health Specialist with Alisa Witt as her Alternate – Alisa Witt, Public Health Director**
 - g. Approval of March 25, 2025; June 10, 2025; June 24, 2025; July 1, 2025; July 8, 2025; and July 22, 2025 BoCC Meeting Minutes**
- 4. Introduction to New Hires – Chanda Johnson, Human Resources Director**
- 5. Letter in Support for Associated Governments of Northwest Colorado (AGNC) As Administrator of the Northwest Colorado Enterprise Zone – Tiffany Dickenson, Executive Director, AGNC**



9:30 a.m.

6. **Public Hearing – Second Reading Ordinance 25-01 – An Ordinance Prohibiting the Depositing of Snow and Ice in Certain Roadways** – Sarah Baciak, Paralegal
7. **Sheriff's Office Second Quarter Report 2025** - Kevin Armstrong, Sheriff, and Greg Demo, Undersheriff
8. **Resolution 25-099, Stage 1 Fire Restrictions** -Kevin Armstrong, Sheriff and Greg Demo, Undersheriff
9. **Resolution 25-097, Resolution Opting Out of Graywater Legislation** - Alisa Witt, Public Health Director
10. **Financial Statements for the Year Ended December 31, 2024-** Lorna Plamondon, Interim Finance Director and Jim Hinkle, Hinkle & Company
11. **Finance Resolution 25-096, A Resolution Approving Revisions to P-5, Travel and Per Diem Policy and Adopting the Revised Policy as Part of the Master Policy and Procedure Manual** – Lorna Plamondon, Interim Finance Director
12. **County Attorney's Report** – Todd Messenger
13. **County Manager's Report** – Ray Rears
14. **Public or Press Comment** (limited to three minutes each)
15. **Board of County Commissioner Reports and Notice of Public Meetings**
16. **Adjourn**



Q2 Report

Agenda Item Staff Report, Board of County Commissioners

Requested by: April Nielsen, Assessor, Assessor

Additional Presenters:

Meeting Date: August 12, 2025

Public Hearing Required?

Background/Request Description:

Requested Action:

Alternatives:

Fiscal Impacts: .

Legal Impacts: .

Environmental Impacts: .

Human Resources Impacts: .

Grant-Related? .

GILPIN COUNTY ASSESSOR'S OFFICE

Q2 Summary Report – April through June 2025

Submitted: August 2025

Overview

The second quarter of 2025 was a pivotal period for the Gilpin County Assessor's Office, marking the completion of the biennial revaluation process and the start of the annual protest period. This work required finalizing updated property values, mailing Notices of Value (NOVs), and carefully managing all incoming protests.

Finalizing Revaluation Numbers

In April, staff focused heavily on finalizing property valuations for the 2025 revaluation cycle. This process included a thorough review of market data, verified sales, and property characteristics to ensure fair and equitable assessments.

Notices of Value

On May 1, the Assessor's Office mailed Notices of Value to property owners whose assessments changed. These notices are a key part of the statutory process, providing transparency and giving property owners the opportunity to review and, if necessary, appeal their valuations.

Protest Period

The official protest period ran from May 1 through June 9, 2025. Property owners could submit protests via:

- Online portal
- In-person appointments
- Mail-in forms

Protest Volume and Review

In 2025, the Assessor's Office received 303 protests—a significant decrease compared to the historic high recorded in 2023. Each protest was individually reviewed. In many cases, staff conducted site visits to confirm property characteristics, address discrepancies, and ensure the most accurate

record possible. These reviews are a critical part of the process, ensuring that each protest is evaluated on its own merits.

Key Milestones

- Completed revaluation for the 2025 assessment cycle
- Mailed all Notices of Value on schedule (May 1)
- Managed 303 formal protests during the official protest period
- Conducted targeted site visits to verify and update property records

Closing Remarks

The Assessor's Office remains committed to accurate, equitable, and well-supported property assessments. This quarter highlighted the importance of detailed review and field verification in maintaining public trust.

We appreciate the continued support of the Board of County Commissioners and the residents of Gilpin County.



Q2 2025 report from the Clerk's Office

Agenda Item Staff Report, Board of County Commissioners

Requested by: Sahari McCormick, Clerk & Recorder, Clerk & Recorder

Additional Presenters:

Meeting Date: August 12, 2025

Public Hearing Required?

Background/Request Description:

Requested Action:

Alternatives:

Fiscal Impacts: .

Legal Impacts: .

Environmental Impacts: .

Human Resources Impacts: .

Grant-Related? .

**Quarterly Report to the Board of County Commissioners
Gilpin County Clerk & Records Office
Q2 2025**

Motor Vehicles:

2420 total transactions including:

267 Registrations

1106 Renewals

382 New Ownerships

Recording:

526 Documents recorded

29 Marriage Licenses

Elections:

5072 Active Voters as of June 30, 2025

Next election: November 4, 2025

CSU Extension Quarterly Report for BoCC

Our Mission

CSU Extension in Gilpin County helps mountain residents improve their quality of life by offering a website, classes and programs that provide unbiased, research-based information on forestry, wildfire, wildlife, mountain gardening, noxious weeds and many other issues. Our 4-H program helps youth develop life skills through hands-on experiences and leadership opportunities.

This report is for April - June 2025

- Direct Educational Contacts – 233 adults; 84 youth
- Educational Events (webinars, workshops) - 7
- Digital Outreach - 6 Newsletters; 27 Facebook Posts

Choosing Sustainable Landscapes - Weed Management and Natives (Jennifer Cook, Director)

- County Noxious Weed Manager duties:
 - Survey/map county properties and rights-of-way (ROW) for noxious weeds
 - Awarded 2025 CO Department of Agriculture Noxious Weed grant in partnership with Jefferson Conservation District, \$4,200.
 - Coordinating with contractor to spray county property/ROW weeds; and with Teens Inc Youth Corps, to pull weeds for 3 days on county properties this summer.
 - Herbicide Checkout Program - 11 people utilized program on 118 acres of private land, in this quarter.
 - Facilitate and plan County Noxious Weed Advisory Board meetings.
 - Trained Central City staff on noxious weed law, herbicide safety, and plant identification.
 - Attended Colorado Weed Management Association Spring Training.
 - Coordinate with USFS to help with weed maps on USFS land in Gilpin.
- Developing a booklet on Poisonous Plants for Horses, in collaboration with CO Department of Agriculture.
- Held Plant Sale, a Master Gardener fundraiser and public outreach for natives and mountain hardy plants – Net income was \$1568.48 from sale.
- Selling native/mountain hardy flower and grass seeds for revegetation.

- Hosted Bear, Moose, Mountain Lion Safety workshop at Community Center, partnering with Parks & Wildlife.
- Taught 4th and 5th grade Gilpin School students - Moose Safety activity.
- Completed 4 field visits to help with grazing management and noxious weeds.
- Answer one-on-one questions regarding weeds and native plants.
- Planning Oxeye Daisy Weed Pull at Moffat Tunnel.
- Attend CSU Extension work team meetings on Natural Resources.

Forest Wildfire Mitigation and Emergency Prep (Jennifer Cook, Director)

- Answer questions regularly about Mountain Pine Beetles.
- Wrote an article for the Mountain Ear on Mountain Pine Beetle.
- CWPP update adopted and made accessible. Gathered all signatures from Core Team.
- Represent Gilpin County on Clear Creek Watershed and Forest Health Partnership (CCWFHP) meetings.
- Partnering with CCWFHP on NOCO National Forest Foundation grant for fire mitigation staff, Kelby Woodard, shared with Clear Creek County.
- Worked with Timberline Fire, Public Works, and Division of Fire Prevention & Control on agreement to pilot an Air Curtain Burner this summer at the slash site.
- Planning Pile Building workshop with Timberline and Ember Alliance.

Healthy Homes and Radon Mitigation (Jennifer Cook, Director)

- Partnering with Public Health to provide technical assistance and [free radon test kits](#)
- Coordinating with Senior Lunch program to offer radon, well, septic talks this summer.

Gardening/Growing Food (Jennifer Cook, Director)

- Awarded \$750 grant from Colorado Garden Foundation and developing a Mindfulness in Nature workshop, including plans to collect quantitative and qualitative data on the pilot project to publish.
- Coordination and education of community gardeners, including Garden Clean-up day, garden maintenance, cutting grass, working compost, pulling weeds, requesting water tank fills, and garden signage and tools.
- Manage 4 Master Gardeners and 1 Apprentice for 2025. Coordinate meetings and volunteer events including Plant Sale, kids camp activities, and outreach tabling events.
- Taught Mountain Vegetable Gardening class for Coal Creek Canyon Community Center.
- Organized and taught Composting in the Mountains workshop.
- One-on-one consultations with public regarding growing foods in the mountains.
- Attend CSU Extension meetings - Master Gardeners and Horticulture work teams.

Administrative (Jennifer Cook, Director)

- Attended CSU Extension Mountain Region Retreat in Winter Park.
- Mentoring 2 new Extension faculty.
- Attend Gilpin Fair Committee meetings.
- Develop monthly email newsletters to Gilpin residents.
- Attend monthly Extension Directors meetings and Mountain Region meetings.
- Received “Exceeds Expectations” on my annual review.
- Attend County SLT meetings.
- Complete monthly reporting for CSU Extension.
- Manage and am updating the CSU Online Land Stewardship Program.
- Edited/updated two CSU Extension factsheets.
- Attended CPR training organized by Gilpin County.
- Attended webinar on Black bear habitats and impacts of fire treatments in New Mexico.

Extension Part-Time Office Assistant (Nancy Santagata)

- Attended CSU’s Office of Engagement and Extension Administrative Staff Support Retreat. Attended various workshops including Strengths Finder, mindfulness, ride/high/fight, Canva, Excel, suicide prevention, OpenAI, 4-H, intergenerational conversations, and anxiety and networked with admin support staff from across the state.
- Assisted with preparation for *Bear, Moose, and Mountain Lion Safety* event in collaboration with Gilpin County Parks & Recreation and Colorado Parks and Wildlife. Created advertising materials, both print and social media, and distributed accordingly.
- Assisted with preparation for *Composting in the Mountains* event in collaboration with Gilpin County Parks & Recreation and Colorado Parks and Wildlife. Created advertising materials, both print and social media, and distributed accordingly.
- Assisted with *Composting in the Mountains* event. Greeted and interacted with attendees; assisted with vermicompost and garden compost demonstrations.
- Assisted with cleaning/organizing of basement.
- Assisted with pickup of stock tank for mindfulness in nature garden plot.
- Assisted with community garden plot sales and general preparation of community garden the 2025 season.
- Assisted with plant purchase from Harlequin’s Wholesale for 2025 Plant Sale.
- Collected all signatures of relevant parties for the finalized CWPP using Adobe Sign.
- Assisted with preparation for *Plant Sale* event in collaboration with Gilpin County Master Gardeners. Created advertising materials, both print and social media, and distributed accordingly. Reserved event space; created and distributed press release.

Created plant info signs as necessary; created pricing signs and sales slips. Assisted with preparation of the barn prior to the event. Ordered seeds.

- Assisted with *Plant Sale* event in collaboration with Gilpin County Master Gardeners. Greeted and interacted with patrons. Tabulated patrons' purchases for ease with payment.
- Assisted with preparation for *Noxious Weeds in Gilpin County* event. Created advertising materials, both print and social media, and distributed accordingly.
- Assisted Custer County Extension 4-H Coordinator with budget management using Excel.
- Attended CSU's web accessibility training. Gained access to Siteimprove tool to identify accessibility issues and continuously monitor accessibility compliance.
- Created and maintain Herbicide Checkout Procedures document.
- Increased knowledge on relevant noxious weed identification and management strategies. Created and continuously update PPT slide deck to organize information for quick reference.
- Attend relevant meetings as appropriate: CSU Extension Mountain Region Check-in; Noxious Weed Advisory Board, Master Gardener planning meeting.
- Participate in county Health & Wellness Committee, which provides wellness opportunities for county employees.
- Maintain worm composting demonstration setup.
- Assist with noxious weed management and control on county properties.
- Update informational materials to reflect current CSU marketing and communications guidelines, including branding and required statements.
- Maintain active social media (Facebook) presence; maintain and update Extension website; maintain and update Extension email listserv; ensure accessibility of digital content as appropriate.
- Ensure up-to-date Gilpin Extension budget reconciliation, as well as contribute statistics to monthly and quarterly reporting.
- Ensure compliance with Gilpin County Digital Content Policy utilizing Equidox and general best practices.
- Address social, email and website questions and comments or forward them to Director as appropriate.
- Maintain barn building window display and informational table.
- Maintain clean and orderly office space. Order supplies as necessary. Manage building and computer maintenance issues as they arise.
- Provide front-facing aid for walk-in patrons, phone calls, grass and wildflower seed purchases, and any other patron needs. Maintain consistent office hours to best serve Gilpin County residents.

Youth Development

Gilpin Archwood Club 4-H (Krystal Meyer, Volunteer 4-H Leader)

- Gilpin Archwood 4-H is led by volunteer adult leaders.
- 19 Club members, and 4 Cloverbuds enrolled currently.
- Held business meetings, archery, dog agility, rocketry classes, and individual project work meetings.
- Planning horse show for Fair.

CSU Extension Regional Specialists

Willie Wilkins (Mountain Regional Specialist Expanded Rural Engagement-Vibrant Communities)

- Attended the Clear Creek and Gilpin County Economic Resilience meeting in Idaho Springs May 14th. The time was spent prioritizing 2025, 2027, and 2029 actionable items for Economic Resilience. There was strong emphasis across all three years on transportation and connectivity, including expanding transit services, improving pedestrian access, and developing a trail system to connect the two counties. Broadband and geothermal also emerged as key focus areas, along with a strong emphasis on arts and culture, history, and events.

Barbie Garnett (Mountain Region, Accessible Education Specialist)

- Gilpin Eagles Teen Program – Fall Planning Update
We're in the early planning stages for an exciting fall experience with the Gilpin Eagles Teen Program. We are working on organizing a student visit to Colorado State University, including a special trip to the CSU Mountain Campus. The visit will give students a chance to explore post-secondary opportunities while also participating in team-building and leadership development through the Mountain Campus ropes course. We look forward to sharing more details as plans come together.

Kirsten Wulfsberg, LPC (Behavioral Health Regional Specialist—Mountain Region) and Jennifer Aengst, PhD (Rural Health Specialist – Mountain Region)

- Working with Jennifer Cook to develop ideas for the Mindfulness in Nature pilot program, including support for developing IRB approval for research, so we can publish results afterwards.



Q2 2025 Community Development Departmental Report

Agenda Item Staff Report, Board of County Commissioners

Requested by: Jamie Boyle, Director of Community Development, Community Development

Additional Presenters:

Meeting Date: August 5, 2025

Public Hearing Required?

Background/Request Description:

Requested Action:

Alternatives:

Fiscal Impacts: .

Legal Impacts: .

Environmental Impacts: .

Human Resources Impacts: .

Grant-Related? .

Quarterly Report

Q2 2025 April to June

Department of Community Development

Prepared and Submitted by Staff

Brian Smith

Code Enforcement Officer

Acting Planner/Historic Preservation Liaison

Jamie Boyle

Director



Commission & Board Action

Q2 2025 April to June

Department of Community Development



Planning Commission

Completed Business

Recommendation of DO PASS for Temporary Use Permit - Fjallraven Classic Event

Work Session for Land Use Code Update - Sign Regulations and Q&A with County Attorney Todd Messenger

Recommendation of DO PASS for Temporary Use Permit - Annual Gilpin County Cemetery Crawl

Upcoming Business

Solicit/recruit for new Planning Commissioner vacancy

Board of Adjustment

Completed Business

None.

Upcoming Business

BOA-25-3 940 Missouri Flats Rd Accessory Structure Setback Variance - 9/9/2025

BOA-25-4 304 Genevas Way Temporary Housing Permit Extension - 9/9/2025

Board of County Commissioners

Completed Business

Resolution BLE-25-01 Skydale Block - **Approved 4/8/2025**

Resolution 25-055 Planning Commission Appointment - **Approved 4/22/2025**

VPL-25-1 Vacation of Public ROW Tolland Rd - **Continued to 5/13/2025 on 4/22/2025;**

Continued Indefinitely 5/13/2025

VPL-25-2 Vacation of Public ROW Rollinsville Third Avenue - **Continued Indefinitely 4/22/2025**

TEN-25-1 1041 Permit Russel Gulch Reclamation Project - **Approved 4/22/2025**

TUP-25-2 Temporary Use Permit for the Fjallraven Classic Event - **Approved 5/27/2025**

Resolution 25-082 Planning Commission Appointment - **Approved 6/24/2025**

TUP-25-3 Temporary Use Permit for the Gilpin Historical Society Annual Cemetery Crawl -

Approved 6/24/2025

Resolution 25-083 Amending Platted Building Envelope for Vigilante Lode - **Approved 6/24/2025**

Upcoming Business

Review and comment on DRCOG Regional Housing Needs Assessment - 8/19/2025 Work Session

Rollinsville Infrastructure Study Update from JVA Engineering - 9/16/2025 Work Session

Historic Preservation Commission

Completed Business

Fritz Peak Observatory Design Review

Upcoming Business

None.

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GILPIN COUNTY
COMMUNITY DEVELOPMENT

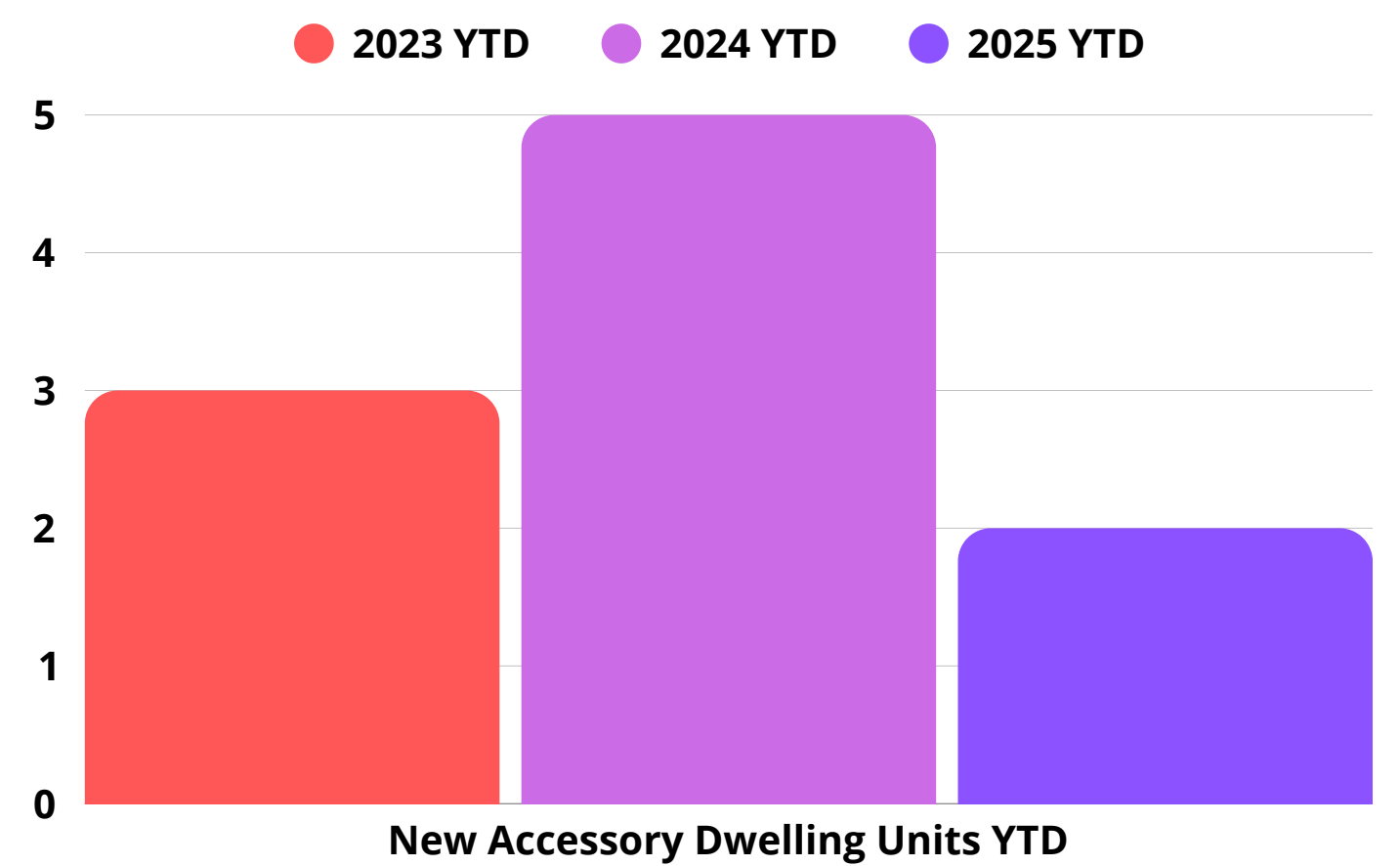
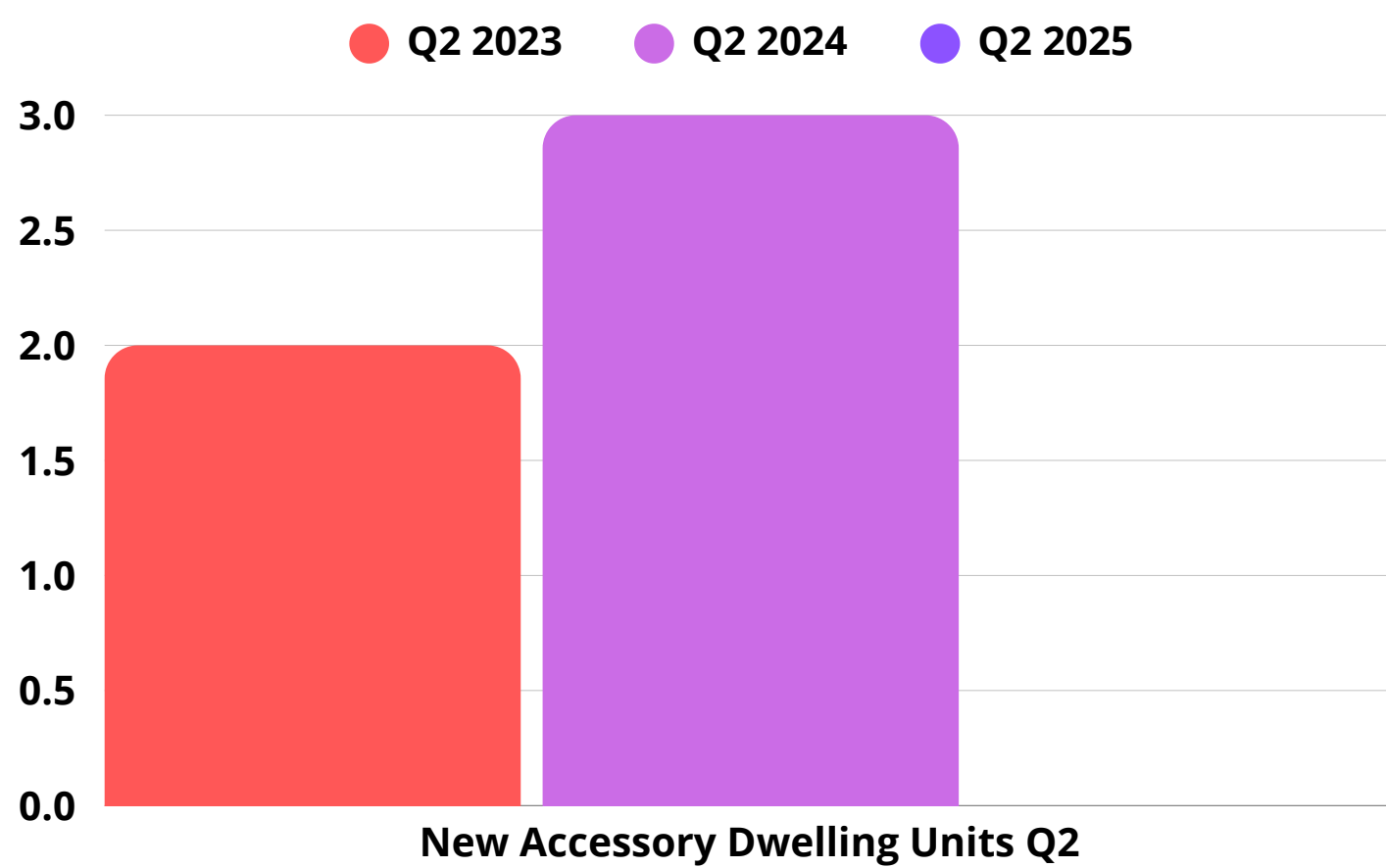
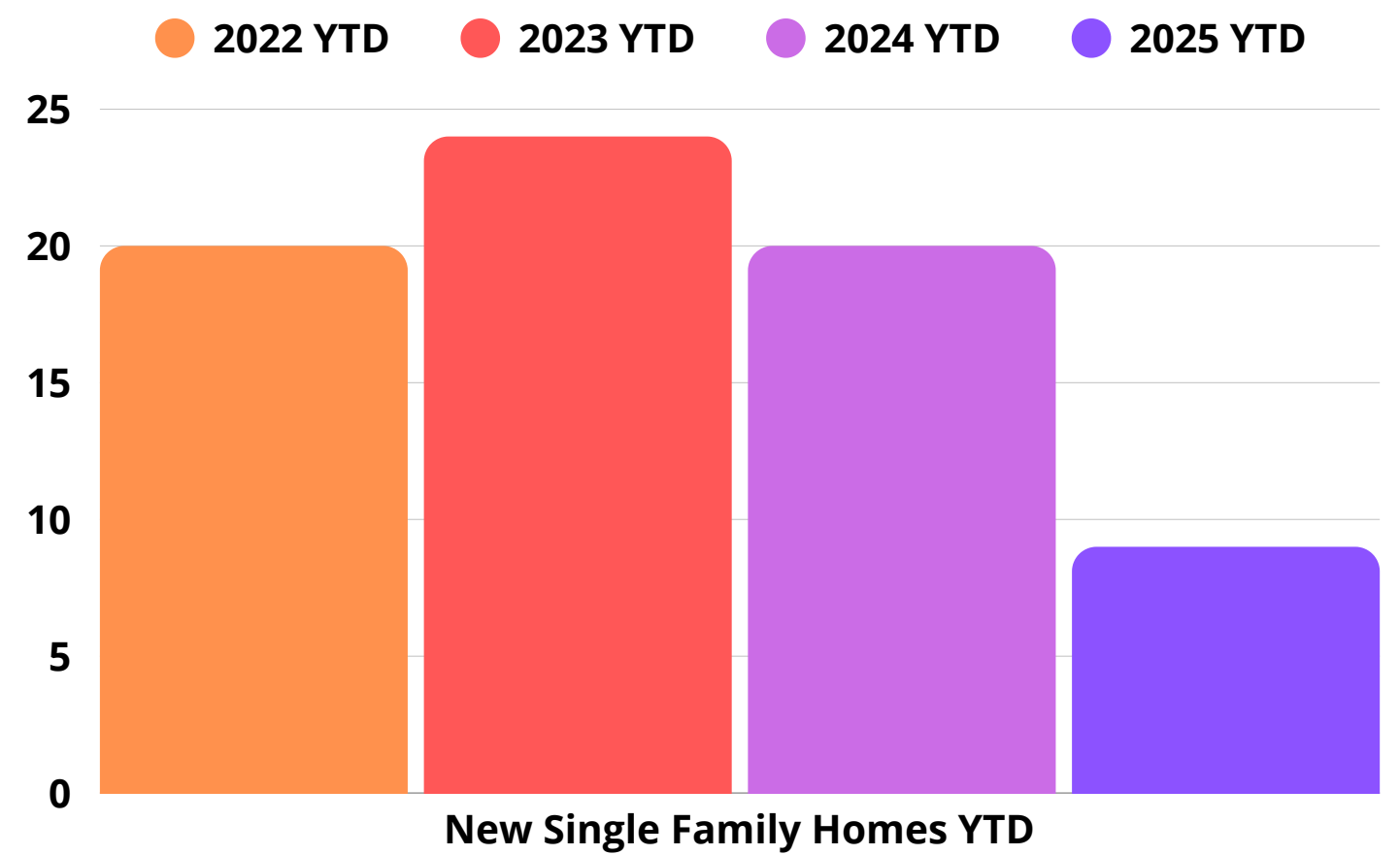
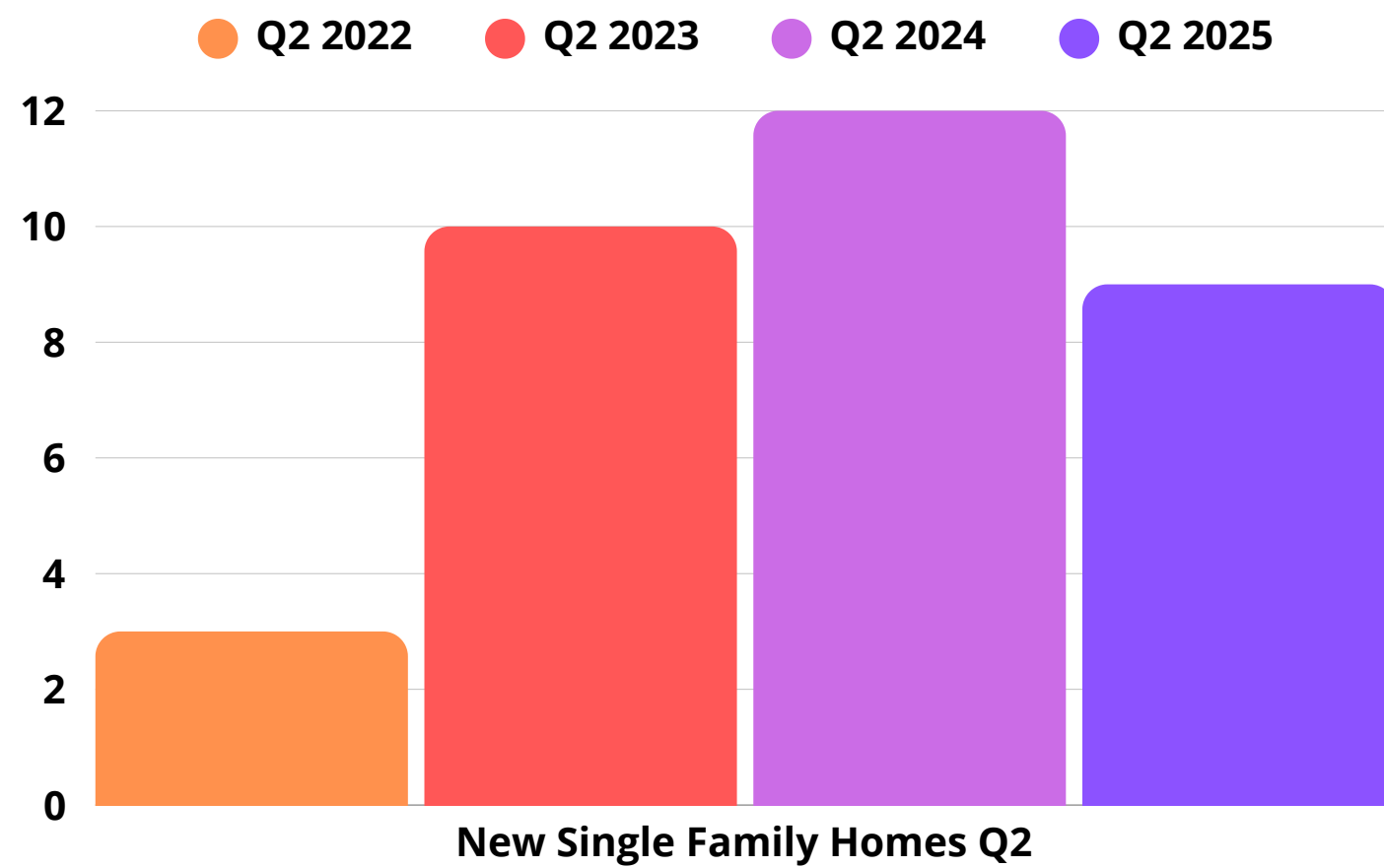
Permits Issued

Q2 2025 April to June

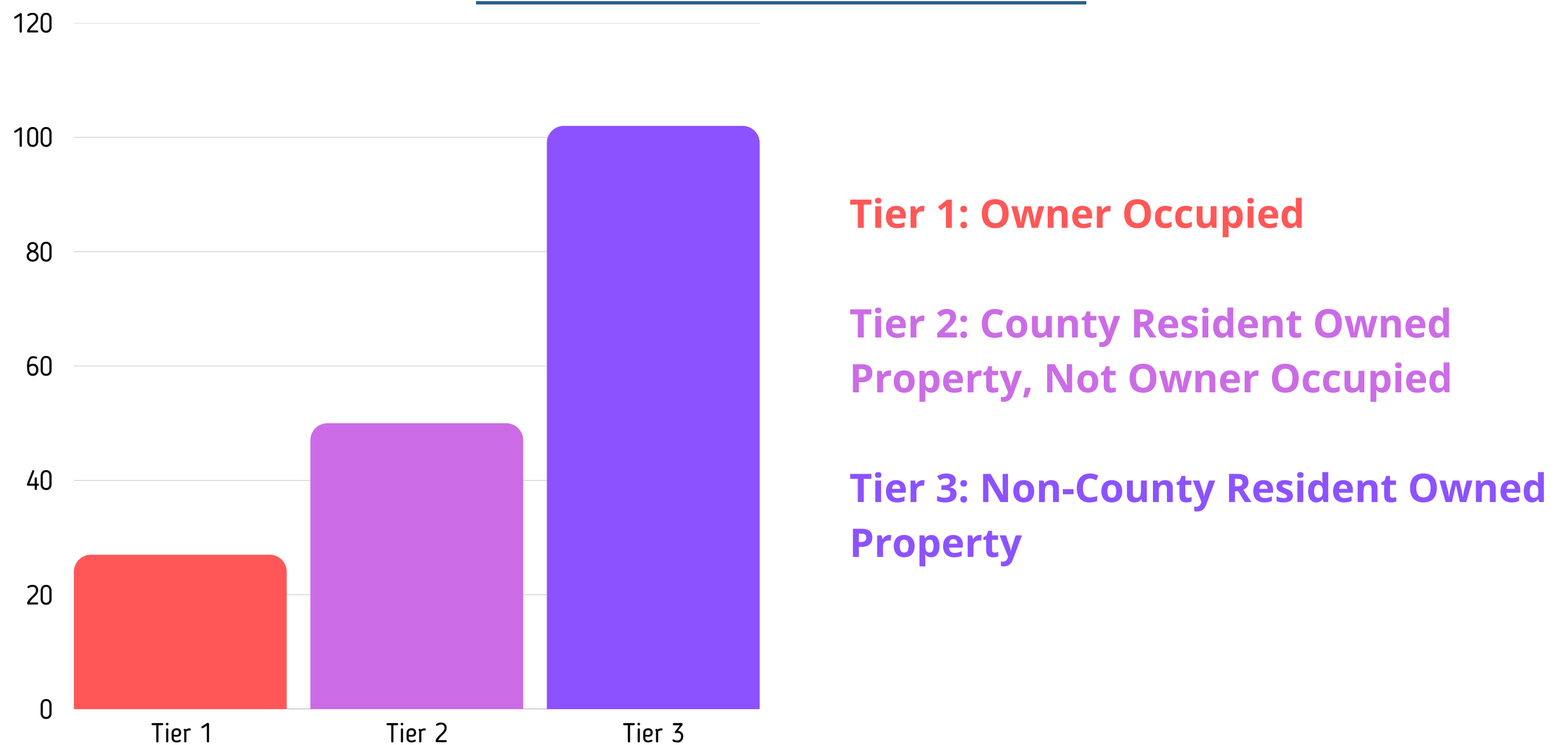
Permit Type	Issued
Building Permits	23
New Single Family Homes	9
New Accessory Dwelling Units	5
Mechanical Permits	12
Siding & Window Permits	13
Roof Permits	20
Plumbing Permit	2
Electrical Permit	14
Solar Permits	2
Demo Permit	0
Grading Permit	2
Contractor Registration	36
Mobile Business Permit	0
STR Licenses (New & Renewals)	22
STR Citations	1

New Housing Permits & Short-Term Rental Data

Q2 2025 April to June



Short-Term Rental Licenses



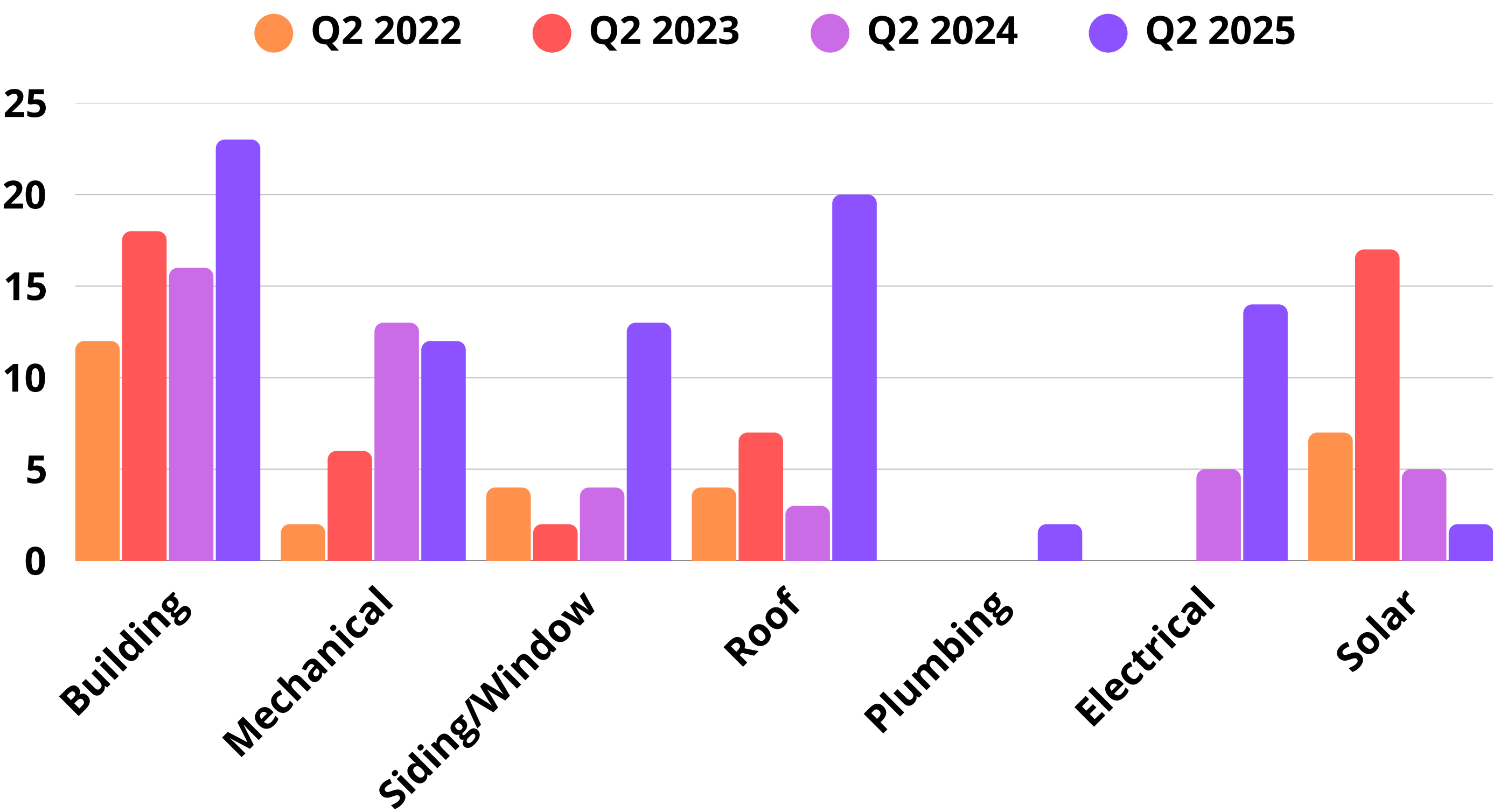
Total Active Short-Term Rental Licenses: **179**

Total Active Tier 2 & 3 Short Term Rental Licenses: **152 (155 License Cap)**

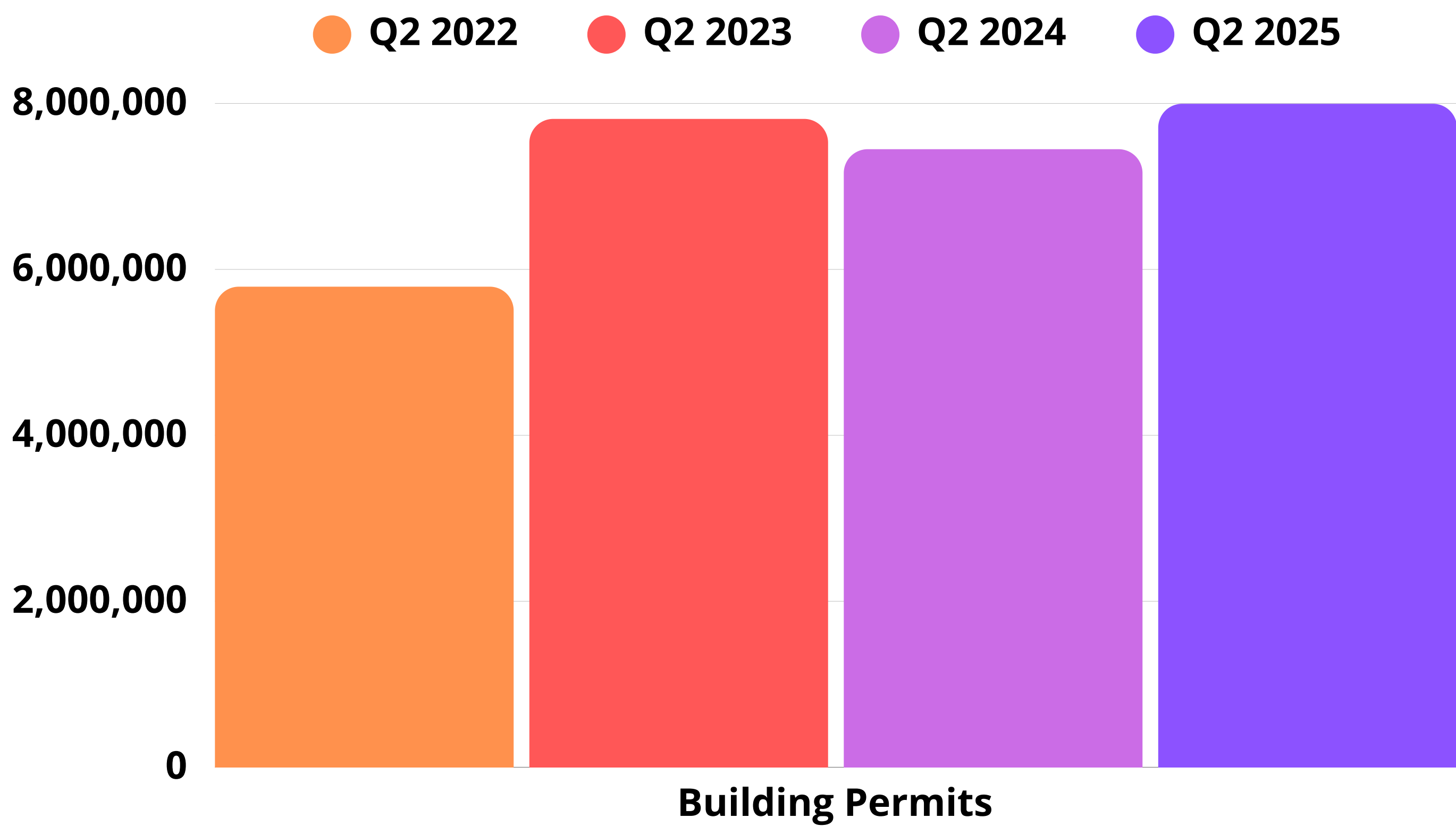


Permits Year Over Year

Permits Issued in the 2nd Quarter



Total Permit Project Values in the 2nd Quarter (Shown in dollars)



Revenue & Expenditure

YTD Revenue thru June 30th, 2025

Revenue Line	Budget	Actual	Remaining Balance
4273 Code Enforcement Fines	\$3,000	\$5,511	(\$2,511)
4562 Building Permits	\$250,000	\$127,261	\$122,739
4592 Planning and Zoning Fees	\$200,000	\$101,671	\$98,329
4651 Misc. Grants	\$195,000	\$47,404	\$147,596
Total	\$648,000	\$281,847	\$366,153

YTD Expenditure thru June 30th, 2025

Expenditure Line	Budget	Actual	Remaining Balance
5112 Salary & Wages	\$328,758	\$151,684	\$177,074
5142 Benefits	\$80,382	\$46,095	\$34,287
5143 Retirement Expense	\$19,447	\$7,394	\$12,053
5172 Office Supplies	\$2,000	\$472	\$1,528
5173 Employee Recognition	\$200	\$0	\$200
5182 Operating Supplies	\$2,500	\$737	\$1,763
5183 Grant Expense	\$324,000	\$129,867	\$194,133
5195 Professional Services	\$369,000	\$110,684	\$258,316
5201 Meeting/Conference/TRG	\$4,000	\$2,312	\$1,688
5203 Working Meal Budget	\$300	\$53	\$247
5212 Telephone	\$625	\$220	\$405
5222 Postage	\$250	\$0	\$250
5232 Travel/Mileage	\$2,000	\$180	\$1,820
5242 Ad/Legal Notices	\$1,500	\$325	\$1,175
5281 Computer Purchases/Repairs	\$1,500	\$0	\$1,500
5292 Maintenance Contracts	\$22,500	\$23,440	(\$941)
5365 Code Compliance	\$500	\$0	\$500
5382 Dues & Subscriptions	\$1,500	\$0	\$1,500
5502/5504/5512/5522 Payroll Exp.	\$29,818	\$14,081	\$15,737
Total	\$1,190,780	\$487,544	\$703,236

Code Enforcement

Q2 2025 April to June

Department of Community Development



STR Violations

Opened STR Citations

OR-25-1 A property was operating as a Short Term Rental without a license. A citation was issued and paid.

General Violations

Opened CE Cases

CE-25-11 Submitted by staff by request of a county resident. Accessory structure was built within the setback. Property owners have applied for a variance. Currently in progress.

CE-25-13 Staff generated case for trash accumulation. Notice of Violation will be recorded and posted.

CE-25-15 Submitted by a county resident regarding a structure built within the setbacks. The structure is encroaching on the resident's own property line.

CE-25-16 Duplicate submission, same as CE-25-15

CE-25-18 Submitted by a county resident regrading an accumulation of trash on the property.

Closed CE Cases

CE-22-33 New single family dwelling built without a permit. The after the fact building permit was completed.

CE-24-1 Staff generated case regarding a property that failed to apply for and receive a transfer of title use permit. Property owners obtained a use permit.

CE-24-34 Building permit was completed and passed all inspections. Property sold, violations no longer exist.

CE-25-8 County resident submitted case regarding inadequate water pressure and temperature. Property owner got a contractor to repair the boiler. Staff verified operability and released the Notice of Violation.

CE-25-9 Staff generated case regarding a property that failed to apply for and receive a transfer of title use permit. Property owners obtained a use permit.

CE-25-10 Staff generated case for an unpermitted and unsafe flat top grill installation. Property owners removed the flat top grill.

CE-25-12 Staff generated case for a stop work order. The building inspector noted a potentially unsafe cliff above a permitted build site. Staff requested a geological engineer assessment for the cliff stability. A geological engineer report was received by staff. The report was satisfactory and the stop work order was lifted

CE-25-17 A county resident submitted complaint about a potential unpermitted Short Term Rental. Staff verified that the property owner had applied for and received a current Short Term Rental License.

CE-25-18 Submitted by a county resident regrading an accumulation of trash on the property.





Facilities Q2 2025 Report

Agenda Item Staff Report, Board of County Commissioners

Requested by: Ryan Keenan, Facilities Director, Maintenance Department

Additional Presenters:

Meeting Date: August 12, 2025

Public Hearing Required?

Background/Request Description:

Requested Action:

Alternatives:

Fiscal Impacts: .

Legal Impacts: .

Environmental Impacts: .

Human Resources Impacts: .

Grant-Related? .

Facilities Department Report Q2 2025



Summary

The Facilities Department continued its efforts in maintaining operations and meeting performance goals throughout Q2 of 2025. There have been several staffing changes since Q4 of 2024 and through Q1 of 2025.

Roger Cook was promoted to Maintenance Supervisor. Sean Boutot departed from his role as Custodian I, and Dan Mabie was hired to fill that position. Additionally, Darin Noles and Camden Reeger both joined the team as Technician I in the maintenance division.

The new team has already made noticeable, positive impacts, and we look forward to continuing to provide a high level of service across the county with this group. We also aim to fill our remaining vacancies with team members who will uphold this high level of service and professionalism, while serving as crucial components in recovering from and stabilizing deferred maintenance.

Currently, the department has openings for a Technician II and a Maintenance Worker.



Maintenance



Key Highlights

- Staffing changes as outlined in the summary.
- New Technicians completed HVAC Electrical training programs to enhance their skill sets.
- Major Capital Project moved through contracting.
- AP/Voucher coordination with Finance is ongoing following Nancy Larson's retirement.
- Elevator Maintenance and Inspections Complete.
- Community Center Pool Leak Repaired.
- Budget First Draft Complete
- Public Works Biomass repairs completed. Insurance received. Surge Protection put in place.
- Facilities Assists with County Fair
- Community Annex Construction to move forward
- Warranty corrections to Justice Center Low Slope Roof completed
- Courthouse Front Doors refinished. "Courthouse" letters for archway to be finished soon.
- Fire system testing and inspections with AHJ upcoming.
- Public Works completed the upfit for a Potable Water truck. Facilities has been using this to haul its own water to Apex, saving a significant amount of money compared to contracted water hauling.
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-

Q2

Direct Maint. Hours Recorded

891.5

Available Tech Hours

1007.5

(88% of tech time spent on Direct Maint)

Work Orders Completed This

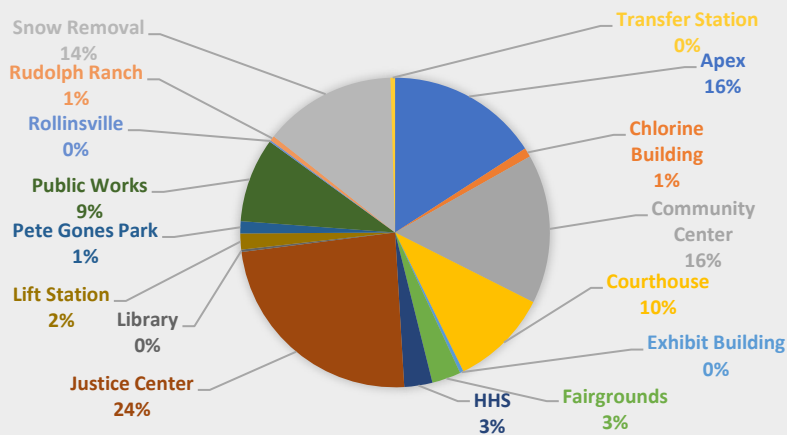
Quarter

225

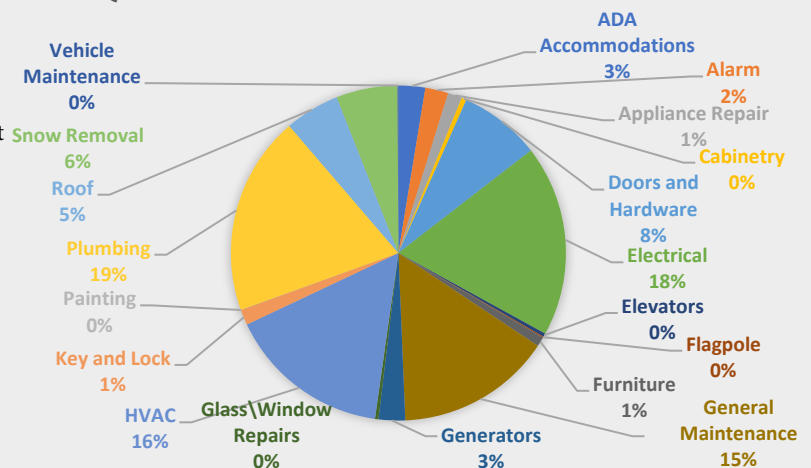
Open Work Orders by end of Q2

71

Q2 TIME ALLOCATIONS BY SITE



Q2 TIME ALLOCATIONS BY WORK TYPE



Facilities Department Report Q2 2025

Project Name	Scope	Completion Date Scope	RFP/Solicit	Completion Date RFP/Solicit	Evaluations	Phases		Completion Date Resolution	Contract	Completion Date Contract	Work	Completion Date Work (Anticipated)
						Completion Date Evaluations	Resolution					
Multiple Site Civil Construction	Complete		Complete	May 8 2025	Complete	May 29 2025	Complete	June 10 2025	Complete	July 31 2025	Ongoing	Dec 5 2025
Community Annex	Complete		Complete	Feb 14 2025	Complete	March 10 2025	Complete	March 25 2025	Complete	April 14 2025	Ongoing	May 31 2026
Justice Center Generator/Fire Pump	Complete		Complete	April 17 2025	Complete	April 29 2025	Complete	May 13 2025	Complete	June 23 2025	Ongoing	May 31 2026
Recirc Line and No Hub Replace Justice Center and Community Center	Complete		Complete	Feb 5 2025	Complete	April 29 2025	Complete	May 13 2025	Complete	July 23 2025	Ongoing	May 31 2026
Dory Lake Pump Station Install	Complete		Complete	March 14 2025	Complete	April 29 2025	Complete	May 13 2025	Complete	June 30 2025	Ongoing	Dec 5 2025
Courthouse Letters and Doors	Complete		N/A		N/A		N/A		Complete	May 6 2025	Ongoing	Sept 5 2025
Justice Center Mini Split Server Room	Complete		N/A		N/A		N/A		Ongoing			
Transfer Station Unit Heater	Complete		N/A		N/A		N/A		Ongoing			
Rollinsville Well Pump	Complete		N/A		N/A		N/A		Ongoing			
Evidence Ventilation	Complete		N/A		N/A		N/A		Ongoing			
Impound Lot cover and Gate	Complete		On-Hold									
Community Center Lift Station Controls	Complete		Complete		N/A		N/A		Ongoing			
Justice Center Transformers	Complete		Complete		N/A		N/A		Ongoing			



Finance Department Q2 Report 2025

Agenda Item Staff Report, Board of County Commissioners

Requested by: Jamie Boyle, Interim Finance Director, Finance Department

Additional Presenters:

Meeting Date: August 12, 2025

Public Hearing Required?

Background/Request Description:

Requested Action:

Alternatives:

Fiscal Impacts: .

Legal Impacts: .

Environmental Impacts: .

Human Resources Impacts: .

Grant-Related? .

Gilpin County Finance Department
Quarterly Report – Q2 2025
Submitted to the Board of County Commissioners
Meeting Date: August 12, 2025

Summary of Activities (April - June 2025)

The Finance Department has continued to support County operations through day-to-day financial administration, policy development, and coordination with departments and external partners. Highlights from Q2 include:

- **Accounts Payable:** Processed 1,024 invoices in Centreviews, totaling \$2,973,030.53; Completed 13 check runs.
- **Payroll:** Completed 7 payroll runs. Working with HR to establish appropriate workflow adjustments to create additional checks and balances between our departments for quality control.
- **Policy Development:** Continued work with the County Manager's Office and other departments on revisions to the Travel Policy, Cash Handling Policy, Gift Card Policy, and Financial Oversight Policy. Work will soon begin on a new Purchase Card Policy and informational guidance for purchase card holders.
- **Budget and Accounting:**
 - Submitted required annual reporting for the Highway Users Tax Fund (HUTF).
 - Completed necessary supplemental appropriations for 2024 budget.
 - Rolled out monthly actuals and projections book to department heads and elected officials.
 - Conducted OpenGov training with department heads and elected officials; Opened 2026 budget book to departments on June 9. Scheduled departmental budget meetings with County Manager in July – August.
- **Other Year End:**
 - Finalizing and closing the County's 2024 books.
 - Submitted Gilpin County data to annual Census Survey for the first time in three years.
- **Audit and Cost Allocation:**
 - The 2024 audit is currently in progress, with auditors tentatively scheduled to present to BoCC on August 12. Extension request submitted to state and approved through September 30, in case of unanticipated delays.
 - 2024 Cost Allocation Plan completed and submitted to state. Consultant to present to BoCC on July 22.



HR Quarterly Report Q2 2025

Agenda Item Staff Report, Board of County Commissioners

Requested by: Chanda Johnson, HR Director, Human Resources

Additional Presenters:

Meeting Date: August 12, 2025

Public Hearing Required?

Background/Request Description:

Requested Action:

Alternatives:

Fiscal Impacts: .

Legal Impacts: .

Environmental Impacts: .

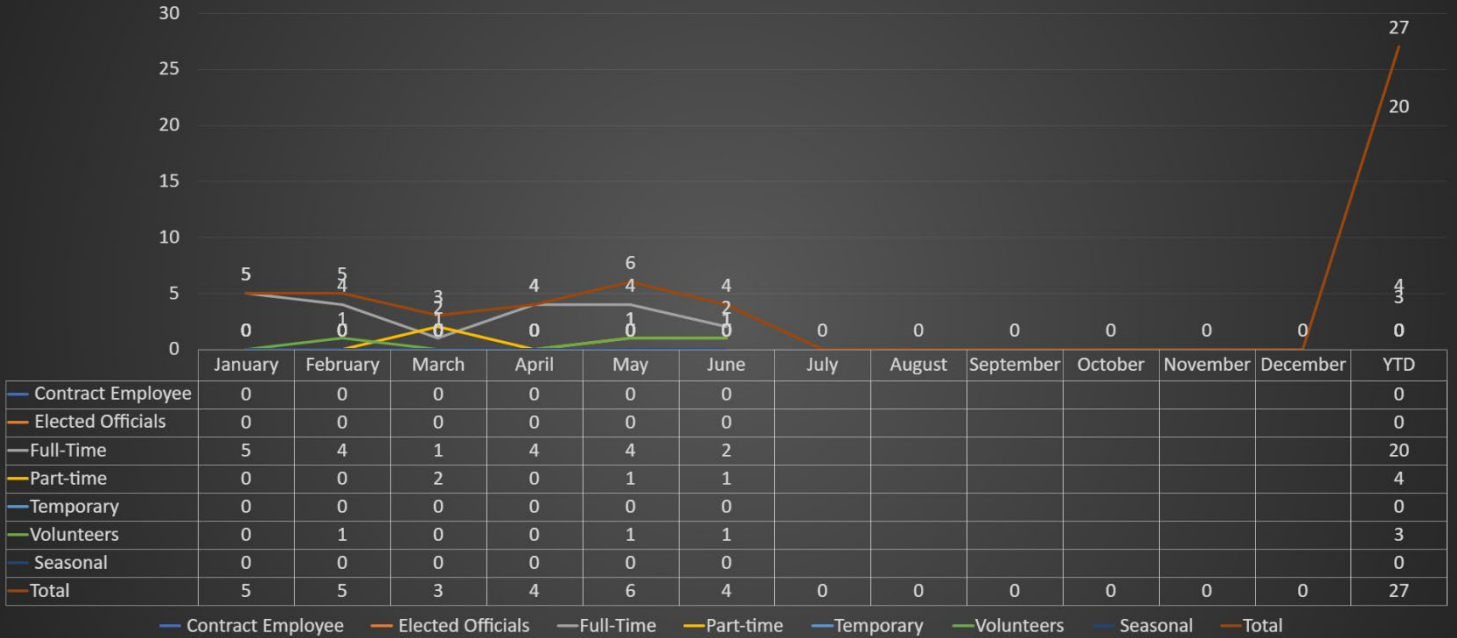
Human Resources Impacts: .

Grant-Related? .

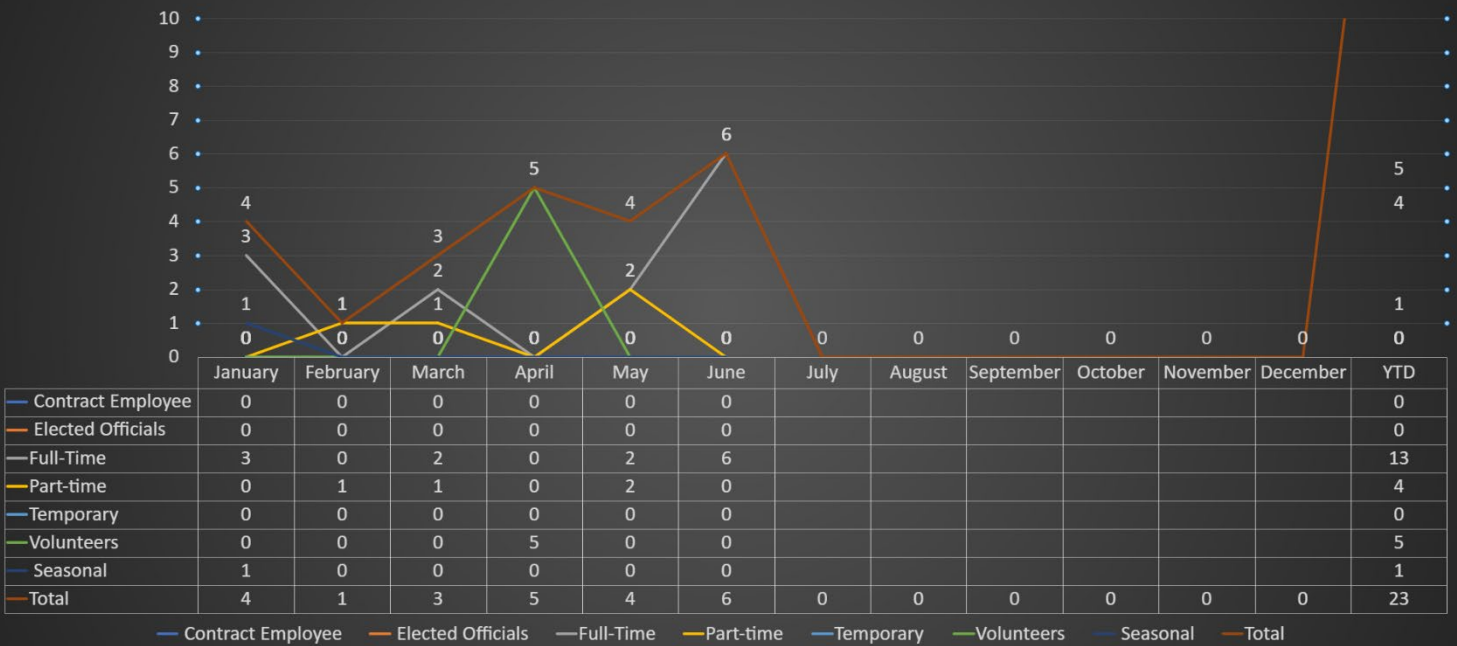
Human Resources

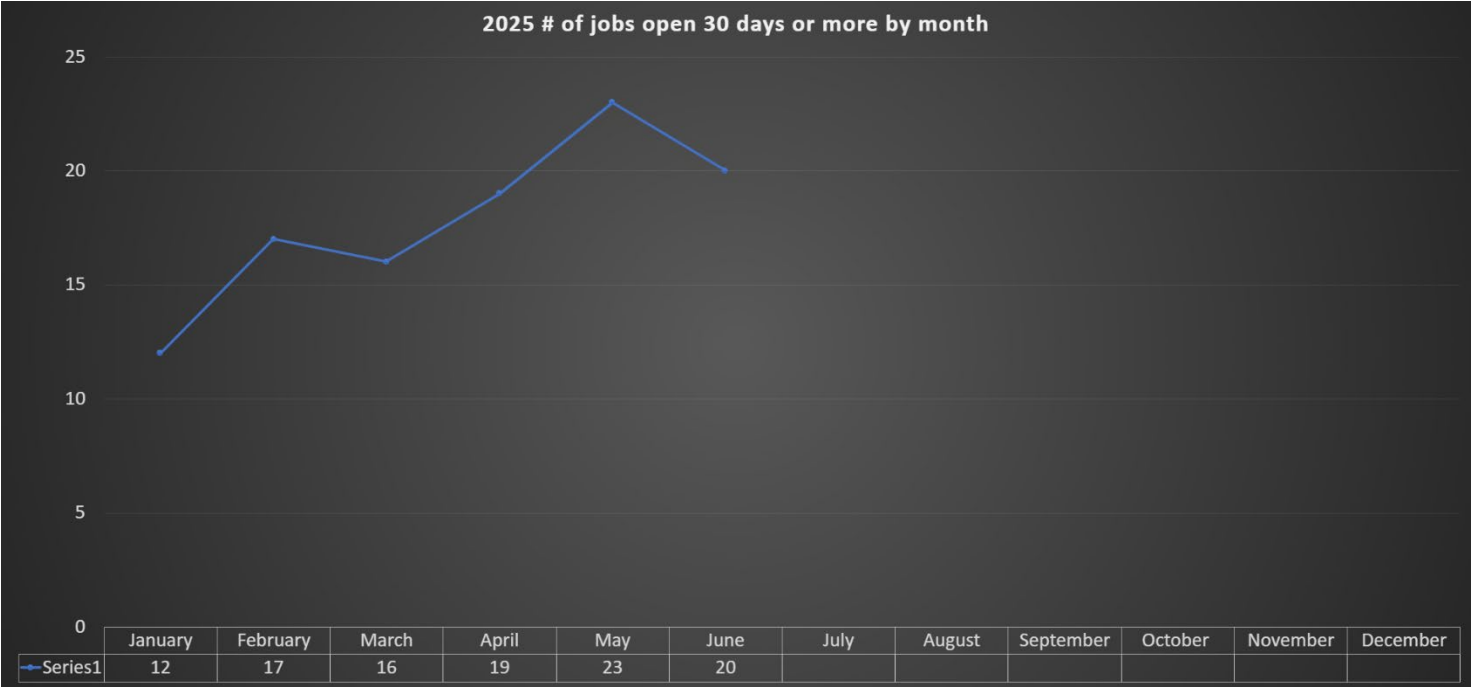
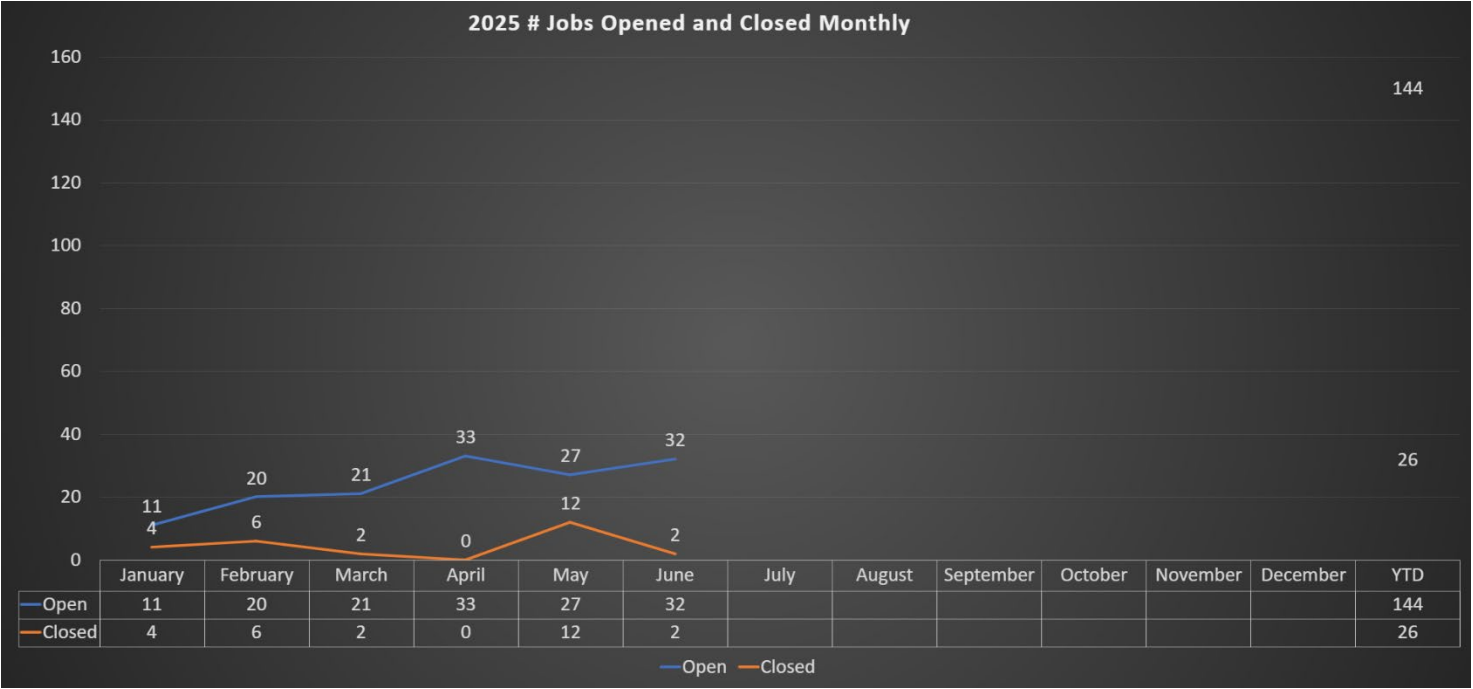
Quarter 2 - 2025

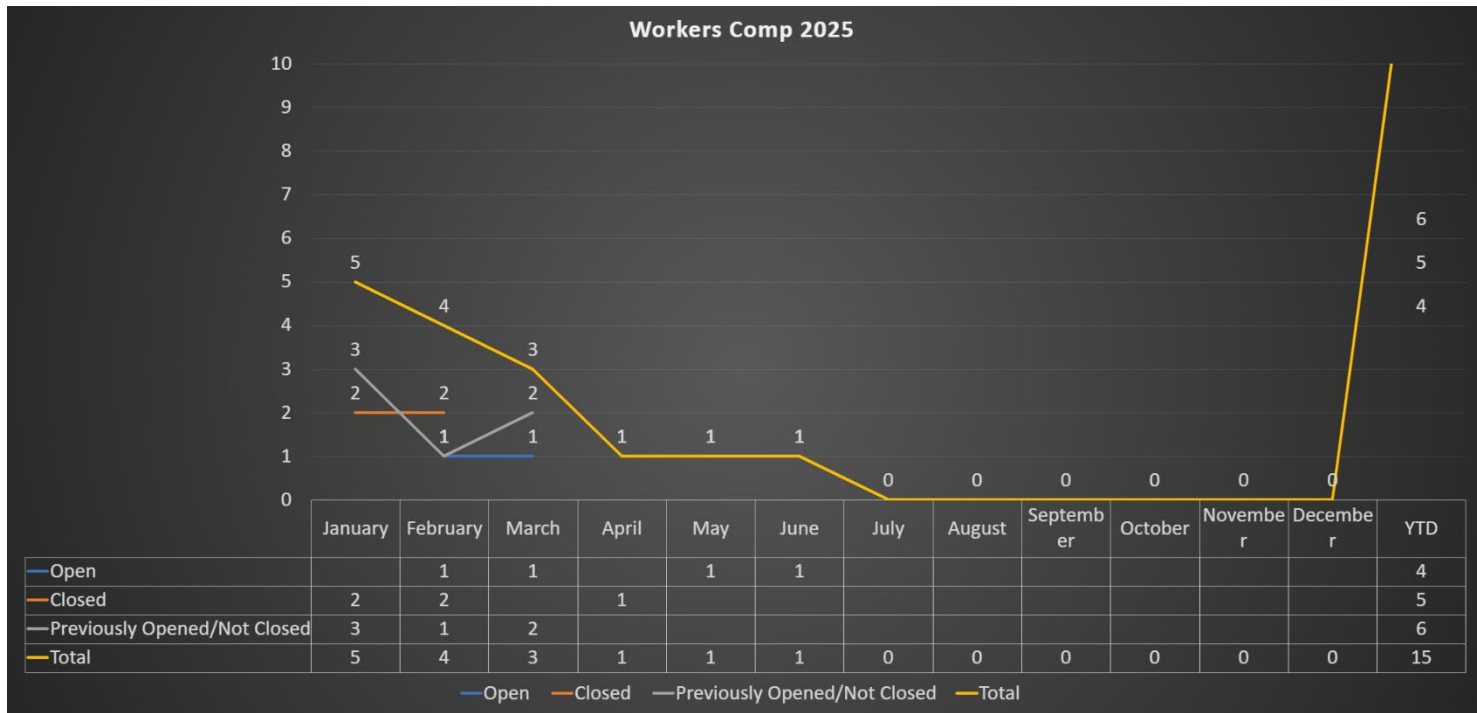
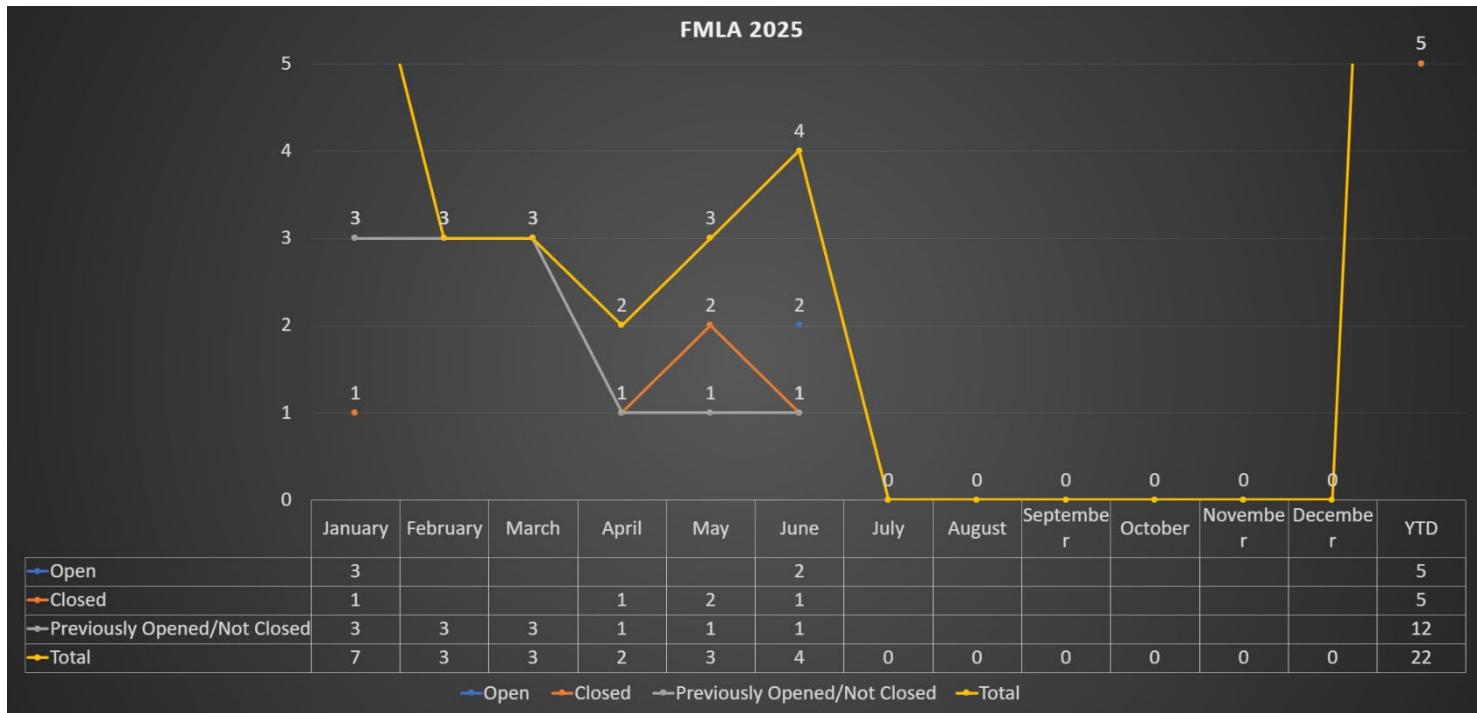
Hired/Onboarded 2025



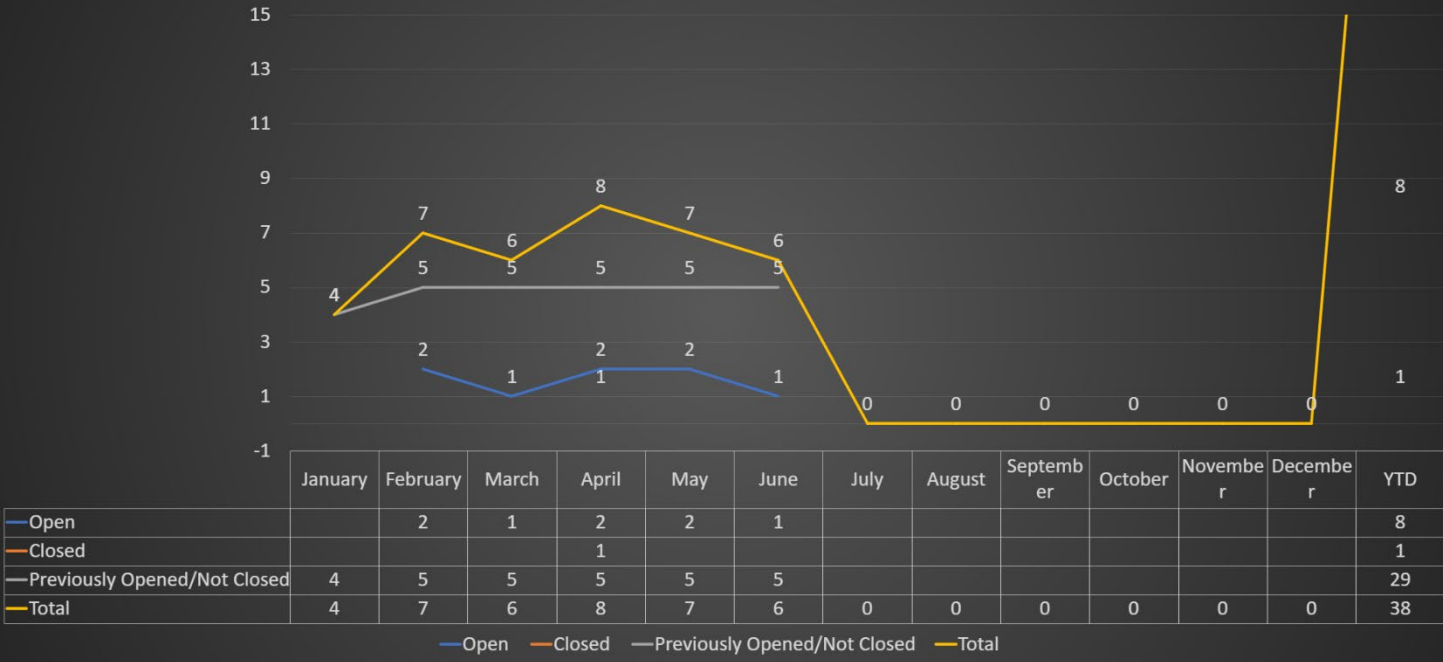
Separations 2025



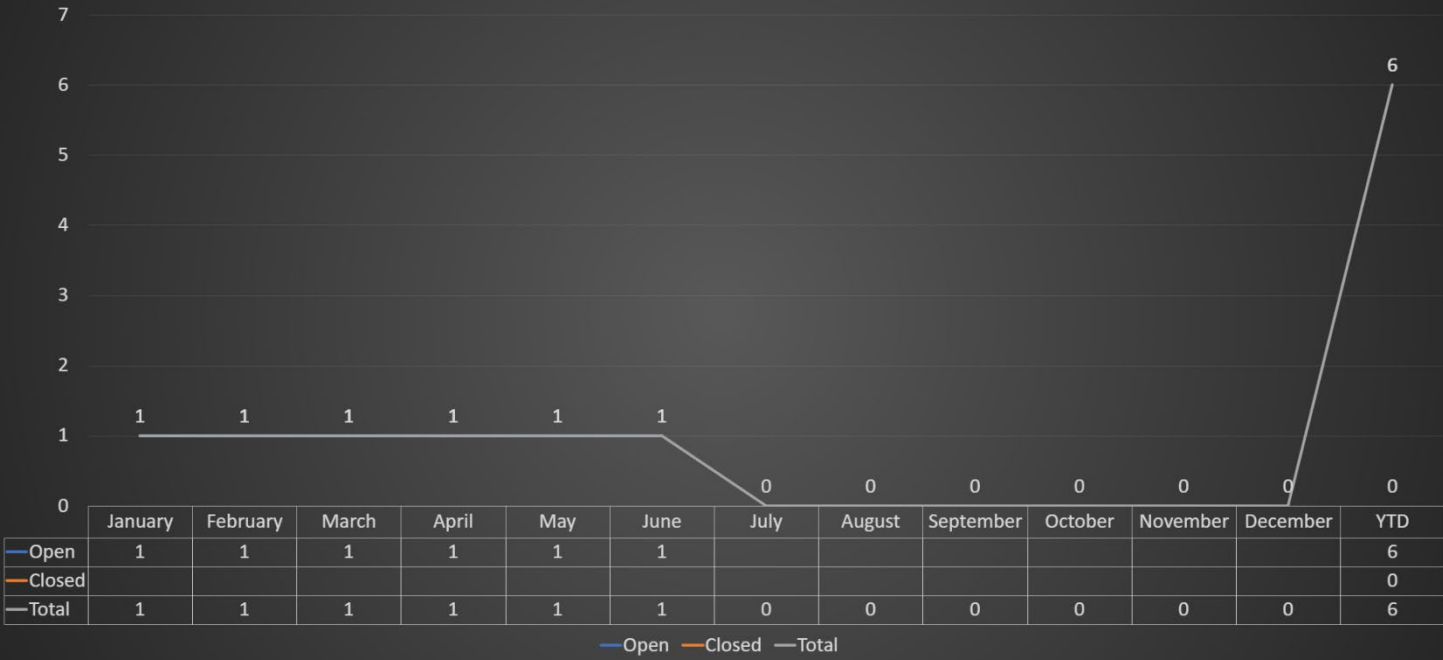


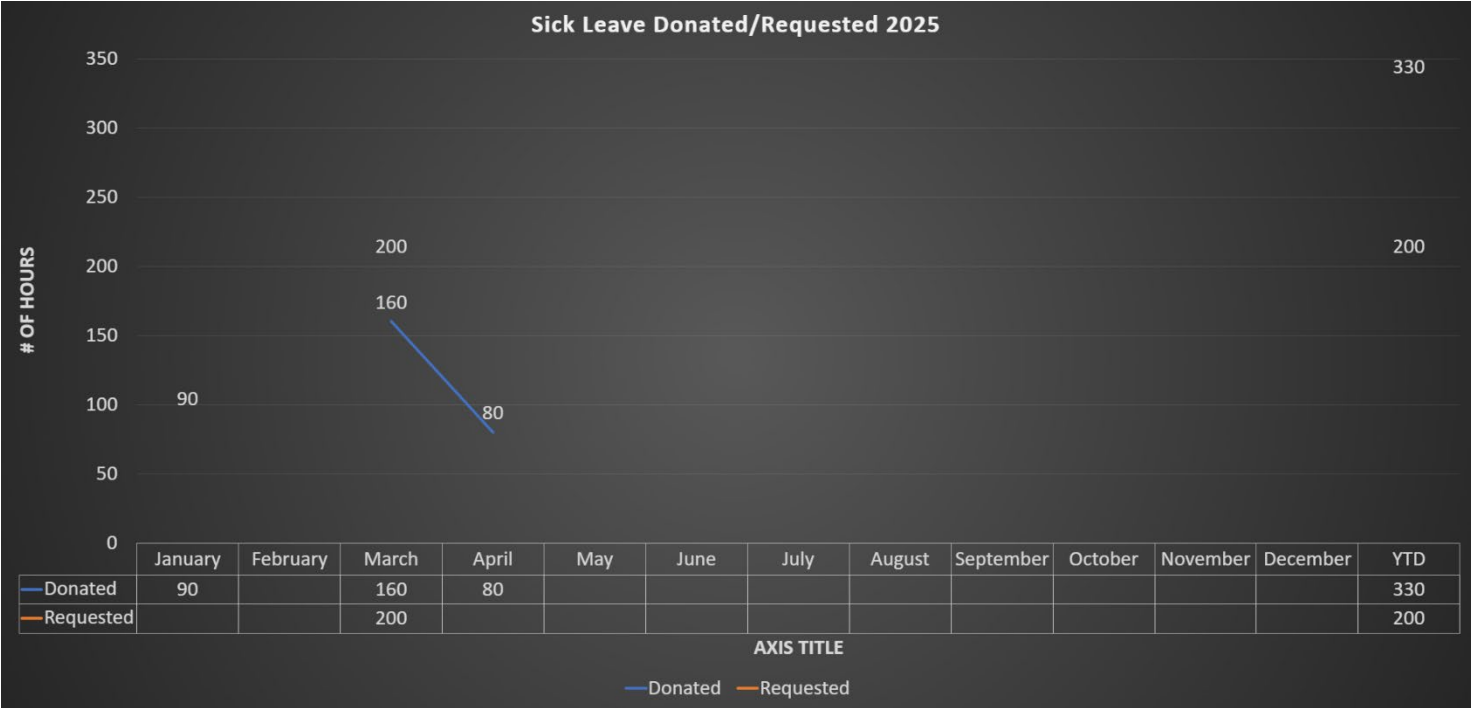


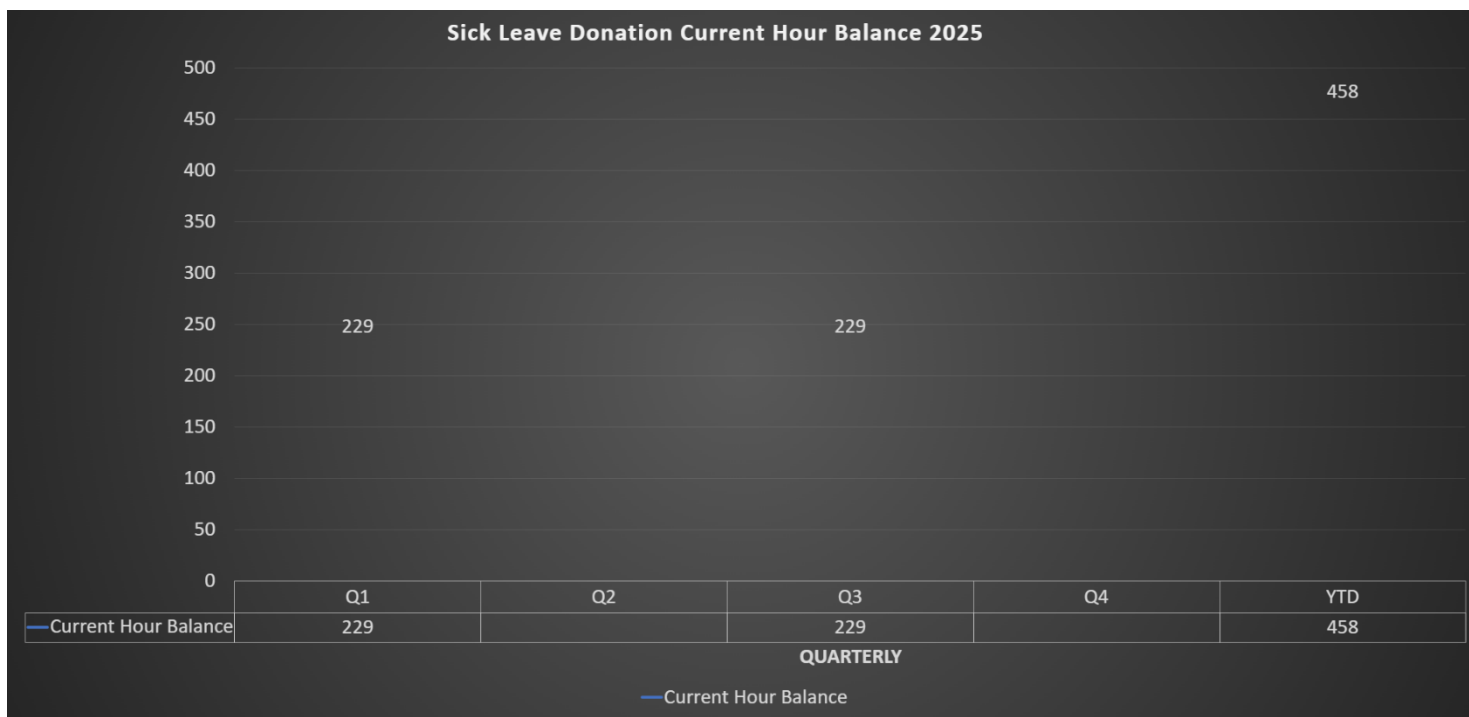
Property Casualty Claims 2025



ADA 2025







- Value Donated since implementation \$97,510.06
- Value Received - \$61,362.95
- Difference - \$36,147.11

Training

- Make-up Leadership training scheduled 9/17 & 9/18
- CPR Trainings June 26 and upcoming September
- CRA onsite 7/23 & 7/24
- Various CTSI trainings
- 2025 Anti-Harassment training (fall)

Short-Term Goals:

- HR Record and data transfer to new system post setup
- Volunteer Procedures, Guidelines and Insurance
- Safety Drills

Long-Term Goals

- Formal Ongoing Training Calendar
- Recruitment, retention and employee engagement opportunities

Completed Items this Quarter

- 2026 CTSI CAPP and CWCP renewal and mobile equipment update
- 457 Optional Retirement Match Increase proposal
- CRA onsite group meetings and one on ones held
- All three team members attended the annual Employers Council Employment Law Update
- Job description updates to: Child Camp Aide, Child Camp Leader, County Manager, Permit Technician / Office Assistant, Administrative Manager SO, Financial Analyst, Finance Director / Assistant County Manager, Manager of Strategic Projects, Office Assistant – County Managers Office
- Retention incentive payouts made at next tier
- Hiring incentives paid out
- Employee referral incentives
- CTSI wage survey completed
- Removed inaccessible attachments in HR social media accounts
- 2024 HRA reconciliation, assisting employees with outstanding charges, notices and final IRS required deductions
- Subcontractor compliance in state database

- Independent contractors background checks
- Inquiry for inmate major medical
- Public Works Education agreements
- 4 unemployment responses, 1 hearing
- Volunteers of America audit
- Time clock audit
- Q2 Safety Committee meeting
- FMCSA annual query
- Handbook ack sheet checklists in UKG
- UKG VPAT File specs
- Update benefit summaries with vacation updates and retirement updates, then push to all job postings multiple updates during Q2
- Update STD/LTD plans and rates in UKG
- UKG Performance setup multiple workflows, and reviews created as well as the training presentation
- UKG credentials and trainings setup capability in UKG and trained P&R
- UKG workflow for HR hire actions split steps between HR & FIN
- UKG setup cross check system for benefits and new hires in UKG
- Started I-9 audit and created I9 books
- Updated volunteers for food pantry in UKG and ran MVR checks for drivers
- H&W Get up and Go challenge completed and prizes awarded
- H&W Meetings 3 in Q2
- H&W Budget for 2026
- H&W Water Challenge
- Ordered business cards 2 employees
- CJIS training for all current employees and expired trainings pushed out and completed
- ECC Trainings 3 completed Q2
- 2025-2026 pay plan spreadsheet updates
- Updated salary rates for all employees with the Standard Life for STD/LTD rates
- Created job requirement matrix
- Created H&W widget on UKG News & Info tab
- 10 New hire announcements
- 4 Promotion announcements
- 3 Transfer announcements
- Remediated Employee handbook again
- Remediated 10 other documents
- Uploaded 200+ documents
- Working on Ascentis documents
- CEBT billing and coding x 3 months
- Comm Dev Matrix
- 1 exit interview



Gilpin County Human Services
15193 Highway 119
Black Hawk, CO 80422
303-582-5444 (phone)
303-582-5798 (fax)

Gilpin County Human Services

2nd Quarter Update

State Fiscal Year – 4th Quarter

Director: Janey Barker

County numbers are for April, May, June 2025.

State numbers are for April, May, June 2025 (normal state spending % should be at 100%)

SFY 25: State Fiscal Year July 2024 – June 2025

Child Welfare and Adult Protection:

*** CW - SFY 25: Allocation: \$453,794.00; 68.17% for spent Child Welfare, Core Services Allocation \$85.797; 26.17% for Core**

- Children in out of home placement: 1
- Children in Relative Guardian Homecare: 3
- New Reports of Abuse or Neglect: 17
- Reports Assigned High Risk: 3
- Reports Assigned Family Assessment Response: 5
- Family Assessment Response w/ Services: 0
- Cases non-court involved: 1
- Cases Court involved: 2
- Number of Unhoused Families in Cases: 0
- Number of Unhoused Families in Referrals: 0
- Number of Unhoused Families in Assessments: 0
- Number of Children impacted by Gaming: 0
- Number of Children in Prevention: 6

*** APS - SFY 24: Allocation: \$30,000; 34932.59; 116.44% spent**

- New Adult Protection Reports: 6
- Reports Assigned: 3
- On-going Cases: 0
- Guardianship Cases: 0
- Number of Unhoused Adults in Cases: 0

Community Benefits:

***SFY 24: Allocation: TANF: \$95,580, 87.64% spent, Child Care Assistance Program: \$161,114, 71.71% spent, County Admin: \$167,005, 144.73% spent**

- New Benefits Applications: 77
- Redeterminations of Benefits: 136
- Basic Cash Assistance Participants: 2
- Diversion: 8
- Child Care: 36
- Medicaid Participants: 825
- Long Term Care Participants: 26
- Adult Financial Participants: 28
- Food Assistance Participants: 418

Child Support Services

40/60 FTE shared with Clear Creek County

- # of cases 83
- # of cases with Support Orders 71
- Percent of cases that have current support paid 69.9%
- Monthly Child Support Collections \$19,016.87

Emergency Assistance Funding:

- Budget: \$20,000; Spending through June 2025 \$11,912.81
 - Housing – 3
 - Glasses – 2
 - Utilities - 1
 - Other – 1 (appliance replacement)

Senior Services and Transport:

- Meals on Wheels: 36 Participants (avg 12/mo), 708 Meals Delivered (avg 235/mo)
- Market Meals: 18 Participants (avg 6/mo)
- Congregate Lunches served: 132 Participants (avg 44/mo), 782 Lunches served (avg 261/mo)
- Transportation: Participants 73 (avg 24/mo), 345 Trips (avg 115/mo)

Veterans:

- Number of Contacts: 270
- Appointments: 12
- Transports: 9
- Seniors: 13
- Homeless: 1
- In Danger of being Homeless: 0

Food Pantry:

- # of Households Served:1493 (Unique 440)
- # of Individuals Served: 2674 (Unique 816)
- # of Homeless 15
- # of 17 & below: 79
- # of 60 & above: 279
- Donation balance through March is at \$36,742.85

Open Positions in Human Services:

Senior Services Supervisor

Senior Services Aide

Caseworker II Prevention

Veterans Services Officer



Parks & Recreation 2025 Q2 Report

Agenda Item Staff Report, Board of County Commissioners

Requested by: Gabrielle Chisholm, Parks & Recreation Director, Parks & Recreation

Additional Presenters:

Meeting Date: August 12, 2025

Public Hearing Required?

Background/Request Description:

Requested Action:

Alternatives:

Fiscal Impacts: .

Legal Impacts: .

Environmental Impacts: .

Human Resources Impacts: .

Grant-Related? .



PARKS & RECREATION

2ND QUARTER REPORT 2025

Package Name	Entries
\$3 Resident Lunch Workout	46
\$6 Non-Resident Lunch Workout	10
Aaptiv/One Pass	6
Active & Fit	36
Century Casino Employees	17
Eagles Teen Pass Summer 2025	12
FGCCC Scholarship Drop In Punch Card	1
Gilpin Ambulance	13
Gilpin County Employee Membership	458
Guest Non-Resident Adult	325
Guest Non-Resident Child	30
Guest Non-Resident Senior	19
Guest Non-Resident Youth	160
Guest Resident Adult	482
Guest Resident Child (0-3)	30
Guest Resident Senior	37
Guest Resident Youth	393
League Observers	172
Non-Resident Adult 1 Month Membership	7
Non-Resident Adult 3 Month Membership	28
Non-Resident Adult Annual Membership	9
Non-Resident Adult Drop In Punch Card	119
Non-Resident Senior 1 Month Membership	11
Non-Resident Senior Drop In Punch Card	40
Non-Resident Youth Drop In Punch Card	2
Observers/No Charge	1215
Renew Active	1206
Resident Adult 1 Month Membership	207
Resident Adult 3 Month Membership	910
Resident Adult Annual Membership	280
Resident Adult Drop In Punch Card	528
Resident Senior 1 Month Membership	39
Resident Senior 3 Month Membership	93
Resident Senior Annual Membership	309
Resident Senior Drop In Punch Card	172
Resident Youth 1 Month Membership	4
Resident Youth 3 Month Membership	63
Resident Youth Annual Membership	55
Resident Youth Drop In Punch Card	63
SCHOLARSHIP Senior 1 Month Membership	8
SCHOLARSHIP Senior Drop In Punch Card	15
Silver & Fit	39
Silver Sneakers	414
Timberline Fire Department	25
Tivity Prime	14
Total Entries	8122
Unique Users	1030

On-Going Programs	Visits
Fit for Life	49
Senior Fit	231
Yoga	79
Pilates	43
Pottery Independent Study	32
Personal Training	1
Soo Bahk Do	201
Senior Lunch Count	590
Eagles Teen	301
Youth Camp	731
Total	2258
Session Programs/Events	Enrolled
Adult Softball	5 Teams
Easter Egg Hunt and Dive	219
Spring Adult Volleyball	5 Teams
Family Fun Fishing Day	27
Spring Wined Up 5k	32
Youth Flag Football Camp	24
Youth Sound Bath (2)	21
Fly Rod Building	6
Lifeguard Training	4
Parents Night Out	14
Youth Baseball	48
Swim Lessons	36
External Rentals	Permits
Community Center	11
Pete Gones Memorial Park	1
Barn	1



Summer Camp Visit to GAA



PARKS & RECREATION

2ND QUARTER REPORT 2025

Usage Summary	Total Entries*	Unique Users
Quarter 1	10,801	1024
Quarter 2	10,380	1030
Quarter 3		
Quarter 4		
Total		

*Total entries equals membership and program check-ins at the Community Center. This does not include an accurate count of events, outdoor leagues, meetings, session enrollments or rentals.

Other Highlights

Summer Camp Started
 Awarded Challenge Grant
 Artisan Markets Start
 All Staff Emergency Preparedness Training
 Campus Cleanup – Thanks to 4H and Ax and Snax
 Fair Volunteer Meet and Greet
 Friends Annual Meeting

Budget Summary – General Fund Department 44

	2025	YTD 2/28/25	
	<u>Adopted</u>	<u>Actual</u>	<u>Variance</u>
TOTAL REVENUE	\$597,021	\$222,913	\$374,108/ 37.3%
TOTAL EXPENDITURES	\$3,966,677	\$783,306	\$3,183,371/ 19.7%



All Staff Emergency Preparedness Training



1st Artisan Market

Gilpin County Public Health Quarterly Report

April-June 2025 submitted 8/4/25 by Alisa Witt, Public Health Director

- **Community Health Improvement Plan**

Six Health Priorities for the years 2024-2028 are outlined in this plan:

- Radon awareness and mitigation
- Tobacco and nicotine addiction
- Safe drinking water
- Behavioral health
- Communicable disease prevention
- Environmental contamination (septic systems and lead)

- **Radon Awareness and Mitigation**

- Radon Grant to fund free test kits and community education was funded again.
- Our radon campaign will begin in again this Winter, as this is the best time to test indoor radon levels.
- We will be doing at Radon testing and mitigation presentation at the Senior Luncheon on September 24th
- Approximately 5 households confirmed they mitigated after testing and 1 qualified for the Low-Income Radon Mitigation program- free mitigation from CDPHE
- Several residents reported that they still had high levels even they had a previously installed mitigation system.
 - This may be due to unlicensed contractors. CDPHE now requires all radon mitigation contractor to be licensed with the state.

- **Tobacco and Nicotine Addiction**

- Our Tobacco and Nicotine addiction funding has been renewed by CDPHE at the same level as last year.
- We will continue to engage both the Gilpin School and Chinook West in Nederland as well as the Gilpin Youth Group.
- We will attempt re-engage with the other Nederland Schools.
- We will be working with the Gilpin School to implement the Health Kids Colorado Survey in this upcoming school year.

- **Safe Drinking Water**

- We continue to promote water testing here as well as educate our community on the importance of safe drinking water.
- Well water testing educational program at the senior lunch on 8/6/2025.
- Well water testing is up this year 12% compared to last year.
- Free PFAS testing from CDPHE; Program in place now- kick-off event at the Gilpin Public Library on August 13th at 6 pm.

- **Behavioral Health**

- Jefferson Center has had to cut staff due to budget cuts; this will also affect in-person counseling at the HHS building.

- **Communicable Diseases**

- We will be able to offer immunization clinics this Fall with our general immunization funding, but not as many.
- Measles outbreak in Colorado appears to be under control for now.
- New exposure case recently reported from unvaccinated traveler from Texas but did not impact our area.

- **Environmental Health**

- Retail Food

- CDPHE is currently handling all our retail food inspections and support for questions.
- This will mostly likely revert back to our department doing the inspections again in July 2025.
- We continue to support our licensees with communication support from CDPHE.

- OWTS (Septic)

- Our new Environmental Health Specialist is quickly learning his new role and has been conducting inspections independently.
- Regulation 43 which governs all OWTS residential systems has been updated by CDPHE with changes effective June 15th. Gilpin County will adopt our new version of the Regulation in early 2026.
- We are also working on Contractor oversight and enforcement and will bring changes to our program following an August work session.

- Lead Contamination

- We continue to offer free blood lead testing in our office through a finger-stick approved method. Residents have not shown interest in the testing. (just 2 have been tested so far)
- We are still awaiting the Human Health Impact Study that was promised to us by CDPHE/EPA last Fall.

County Road and Bridge 2nd Quarterly Report Gilpin County

April 2025

Things we did this month include:

- We did various shop work and vehicle maintenance including, Removing the wing from G- 3 Grader on the 28th, prepping plow equipment, de-plow Tk# 218 and installing the water tank, several parts run to town, Water pump dropped in on South Beaver.
- Training on equipment and trucks.
- Neil, set up and ground slash with the Roto chopper, cleaned and regraded the slash yard to prep for the upcoming season.
- We plowed, widened snow and ice on the county roads on 5 days this month.
- The crew responded and corrected several road damage complaints.
- The crew hauled 17 loads, 233.22 tons of road base up from Martin Marietta, cost \$4,081.39 80
- We filled 156 yards- 22.8 tons of wood chips into the chip pit this month.
- Screened 4''-fill dirt and 1 ft- rock in the west yard on 8 days.
- Skid steer work in Corona Hights to clean up from plowing.
- The crew hauled water to the road Graders on 8 days hauling 85,600 Gallons.
- The graders spent several days spot grading and controlling the water on the county roads.
- Graded out potholes and filled in plow diggers from past storms. We grading Gap Road on the 8th- 9th -21 stand 22nd, South Beaver on the 22nd & 23rd, Lump Gulch, Gamble Gulch, Toland Rd, Karlann and Dory Lakes.
- Additional projects: the crew hauled fill and product to these roads to improve them.
 - 8 tons of 1 ½'' rock spread on Blue Spruce, the 7TH.
 - Remove a berm on top of second Ave. to create a better turnaround area and installed

126 tons of 4''- to shape the road.

- 111 load – 1,554 tons of fill dirt pulled from the shoulder of Apex Valley with the 145 Excavator and dumped. Using on sight fill to shape and profile the road for the Millings, in 4 days.

- 4,352 tons of Millings hauled from HWY 103 to a stock pile on Apex Valley at HWY 119. The crew started this project on March 25th and last load to stock pile was April 30th.

MAY 2025

Things we did this month include:

- We did various shop work and vehicle maintenance including parts runs to town. Prepping for snow, installing the water tanks on #217 & 219 trucks. Welding on 218 water truck, pickup #204 from town on the 15th, drop off 296 on the 12th / and 206 on the 22nd to color. Chassis.
- The crew ditched ice and mud from the ditches and controlled the water from the roads.
- The crew plowed snow on three days this month.
- We picked up two plow trucks from Roller Auction on the 8th.
- Tom and a crew rebuilt wall #1 at the Solid Waste on the 13th.
- We responded to road complaints and repairs around the county.
- We loaded 97.5 yards / 16.4 tons of wood chips into the Chip Pit on the 21st.
- Kevin and a crew backfilled the trench at the ball field on the 29th.
- We started our summer grading season on Monday the 19th.
- I replaced the Measuring Element on the water Meter at the Recenter on the 3rd.
- We hauled 136 loads- 382,470 gallons of water around the county for the road grading process.
- The crew graded and repaired Virginia Canyon for several days to prep it for Mag On the 22nd. Envirotech sprayed 8,488 Gallons of Mag on this road.
- The crew graded and spot graded on Route's # 1-2-3 and #8 on three days. Spent 4 days grading on Gap Road, 3 days on Virginia Canyon Road, Graded Bald Mt, Kings Flats, and Nevadaville Road, Columbine Camp Road, Upper Apex, Dory Hill and Thorn Lakes this month.
- Additional projects this month: Road repairs and hauling material.
 - The crew and county donated 100 tons of Millings and hauled to Central City's part of Upper Apex Rd. On the 28-29th, Neil and Jonathan installed about 460 tons and rolled it in for Central City. -

JUNE 2025

Things we did this month include:

- We did various shop work and vehicle maintenance including picking up parts from town, Grader bit changes and water truck maintenance.
- We ground slash with the Roto-chopper on 3 days and spent a day replacing teeth.
- The crew responded to complaints and road repairs, spot grading around the county.
- The crew cleaned culverts with the Vactor on 2 days this month.
- We established a drainage ditch on Hacker to improve drainage.
- Tom worked on the pistol range with the Case 190 Excavator on 4 days.
- We screened 4''- fill in the west yard on two days.
- We hauled 568,230 gallons of water around the county with water trucks for the blade team road work, and finished off with a roller.
- The crew prepped and graded Apex Valley and Gap Road for Mag. Envirotech sprayed 18,204 Gallons of Dura-Blend on Gap Road on the 11th. / 11,702 Gallons of Mag on Apex Valley Road on the 18th.
- The crew completed grading upper Apex, Apex Valley Road, Dory Hill Road, Missouri #1/ #2/ #3, Hughesville Road Coyote Cir and the Fair Grounds. North team graded Hacker, Sunrise, Blue Spruce, South Beaver Creek, Gilpin Gardens, Wedgwood, La Chula, Pactolus, Morning star, Mountain Meadows, Bun Gunn, Lump- Gilpin and Corona Height's.
- Additional Road Projects: The crew hauled Road Base and 4''- fill to roads to be graded in for road improvements.
 - Wedgwood: 112 tons of Road Base
 - Apex Valley: 70 tons of VTC / 28 tons of 1 ½ '' rock / 112 tons of 4''- fill.
 - Recenter: 289 tons of Road Base and 11 tons of Structural Fill to the Ball Field.
 - Coyote Cir: 100 tons of 4''-/ 838 tons of Road Base.
 - Lump-Gilpin: A crew cut and removed large trees and stumps from the ditch and shoulder sides of the road. To allow Tim to back-slope and remove the berm from the shoulder. The crew hauled in, to cap the road.
28 tons of VTC / 392 tons of Road Base.

Gilpin County Public Works

255 Braecher Park Rd

Black Hawk, CO. 80422

Phone - 303-582-5004 Fax - 000- -

Customer Activity Report

Report Date: 7/29/2025

Period From: 4/1/2025

To: 6/30/2025

Customer Name	ID	RO Count	Total for Period	Avg RO for Period	YTD	Lifetime	First In This Period	Last In This Period
Gilpin County Public Works: David,	1	23	3,677.63	159.90	11,039.87	31,620.46	4/9/2025	6/18/2025
Gilpin County Sheriffs Office: Priest, k	5	14	2,074.45	148.18	3,738.37	15,695.11	4/1/2025	6/12/2025
Gilpin County Solid Waste:	4	3	409.25	136.42	6,911.34	10,059.19	4/12/2025	5/27/2025
Gilpin County Coroner:	13	1	36.76	36.76	280.98	1,055.90	6/3/2025	6/3/2025
Gilpin County Human Services:	9	2	31.38	15.69	58.27	788.53	4/14/2025	5/6/2025
Gilpin County Facilities:	11	1	31.38	31.38	453.59	1,714.66	4/21/2025	4/21/2025
Gilpin County Veterans:	6	1	11.09	11.09	228.14	228.14	4/22/2025	4/22/2025
Gilpin County Senior Services:	3	1	0.00	0.00	0.00	214.62	4/21/2025	4/21/2025

Grand Totals:

RO Count	46
Total For Period	6,271.94
YTD	22,710.56
Lifetime	61,376.61

Quarterly Report ROW

Q2

2025

- Driveway permits - 5
- Driveway Inspections - 19
- Utility permits - 11
- Utility inspections - 13
- New/replaced signs - 32
- Utility locates - 9
- Research - 103
- Message boards - 38
- Sign orders - 8
- Ending budget - 9
- Sign board/equipment labels -12
- HUTF research, preparation - 16
- Snow removal -2
- MISC: Meetings - 25

Solid Waste 2nd Quarter Report

- 96 loads = 511.65 Tons Trash and Debris hauled
 - 25 loads = 40.65 Tons Recycling (altogether, cardboard, metal)
 - 2 loads = 17.90 Tons Mulch hauled
- 123 loads = 570.20 Tons Grand Totals

424 Free Trash Day Tokens given out.

195 Tokens redeemed resulting in -

**922 cubic yards of debris taken in Valued at \$40.00 Per cu. Yard =
\$36,880.00 from the Free Trash Day Program.**



Treasurer & Public Trustee 2nd Quarter Department Report

Agenda Item Staff Report, Board of County Commissioners

Requested by: Mary Lorenz, Gilpin County Treasurer & Public Trustee, Treasurer

Additional Presenters:

Meeting Date: August 12, 2025

Public Hearing Required?

Background/Request Description:

Requested Action:

Alternatives:

Fiscal Impacts: .

Legal Impacts: .

Environmental Impacts: .

Human Resources Impacts: .

Grant-Related? .



Gilpin County Treasurer & Public Trustee
PO Box 368, 203 Eureka St
Central City, Colorado 80427
303-582-5222

July 9, 2025

Gilpin County Treasurer and Public Trustee's Second Quarter report to the BOCC

OFFICE-

STAFF – No Changes

TREASURER –

TAXES – At the end of June we had collected 96.71% of the 2024 taxes which is slightly higher than 2024 (96.69%) but a bit lower than 2023 (96.94%). On June 30, 2025 we sent out 968 delinquent tax notices totaling \$530,094.48 in unpaid taxes.

TREASURER'S DEEDS – We have successfully processed two treasurer's deeds under the new law with four more currently in progress. The new process has significantly increased the workload for both myself and my staff. However, we have not encountered many of the issues that other counties have faced.

PUBLIC TRUSTEE –

RELEASES – We processed 63 Release of Deeds of Trust with 55 submitted electronically and 8 submitted through the mail or over the counter

FORECLOSURES – We had three foreclosures filed in the second quarter of 2025 compared to two foreclosures started in the same period in 2024.

Respectfully Submitted

Mary R Lorenz
Gilpin County Treasurer & Public Trustee

Mary Lorenz, Treasurer & Public Trustee – mlorenz@gilpincounty.org
Daurice McMillan, Chief Deputy Treasurer & Deputy Public Trustee– dmcmillan@gilpincounty.org
website: gilpincounty.colorado.gov



Gilpin County Treasurer & Public Trustee
PO Box 368, 203 Eureka St
Central City, Colorado 80427
303-582-5222

Date: July 22, 2025

Gilpin County Board of Commissioners
Central City, CO. 80427

FOR: BOCC Meeting

Dear Board of Commissioners:

Attached is a complete report of all funds collected and disbursed through the office of the Gilpin Public Trustee for the second quarter (April, May, June) of 2025.

The first quarter payroll totals \$3,210.53. I have issued check#5642 to the Gilpin County Board of Commissioners in the amount of \$3,210.53 dated July 22, 2025 from the Operating Account for deposit to the Public Trustee Salary Fund in the County General to cover the second quarter payroll. It has been deposited.

If you have any questions regarding this report, do not hesitate to contact me.

Respectfully Submitted,

Mary

Mary R Lorenz
Gilpin County Public Trustee

Encl.

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GILPIN COUNTY PUBLIC TRUSTEE

MONTHLY BALANCE WORKSHEET 2ND QTR 2025

Bank Balance: March 31, 2025

\$ 4,088.63

INCOME:

Foreclosures	\$ 2,400.00
Releases	\$ 2,004.00
Redemp/Cure - In	\$ -
Interest	\$ -
Long/Short	\$ -
Misc. - Foreclosure	\$ -
Total Income:	\$ 4,404.00

DISBURSEMENTS:

Clerk Fees	\$ 209.00
Advertising	\$ 319.92
Redemp/Cure - Out	\$ -
Refunds	\$ -
eRecord	\$ 200.00
eFile	\$ 40.00
Misc. - Foreclosure	\$ -
Payroll/Vouchers	\$ 2,442.73

Total Disbursements: \$ 3,211.65

Bank Balance: June 30, 2025

\$ 5,280.98

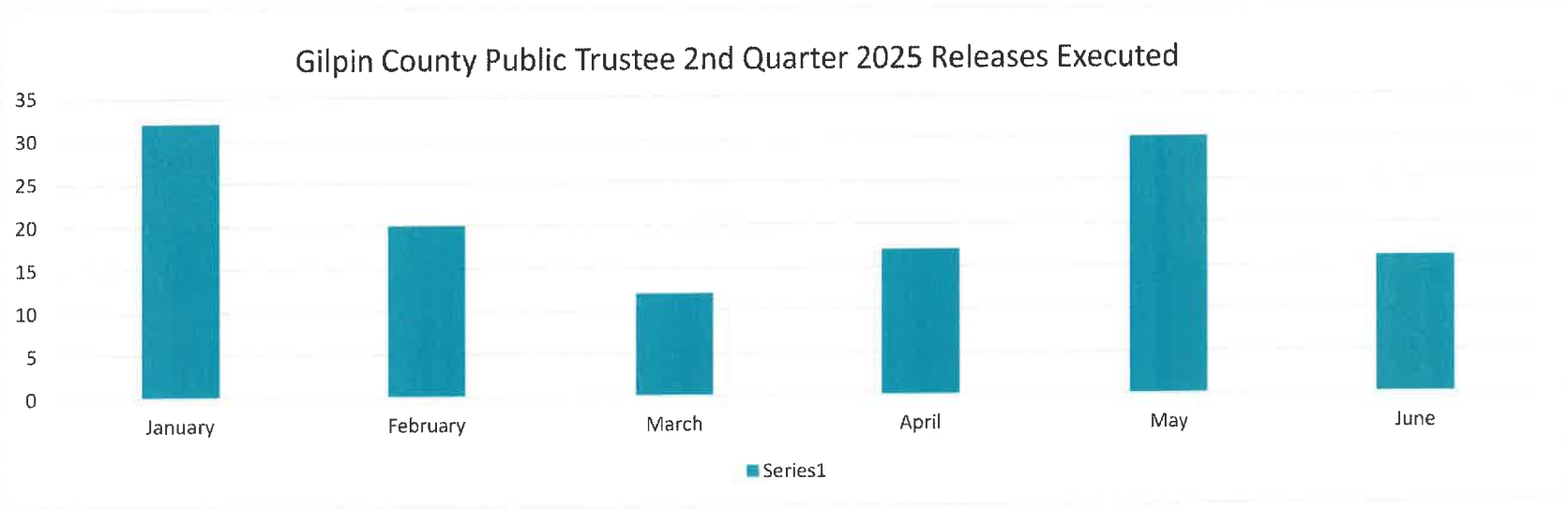
PT Fees - Foreclosure	\$ 960.00
Banking Interest	\$ -
Cure - W/D Fees	\$ -
Postage	\$ 111.12
Copies	\$ 78.30
Brochures	\$ 63.00
PT Release Fees	\$ 1,890.00
Total PT Fee's & Interest	\$ 3,102.42
PT Payroll	\$ 2,850.00
PT Voucher's	\$ -
Total Income/Expenses Due to PT S.	\$ 2,850.00

2nd QUARTER

RELEASE DATE	#REL	#E-Rel	AMT PD	CLERK	PT FEE	MISC	REFUND	TOTAL	COMMENT
April	0	17	\$ 510.00	\$ -	\$ 510.00	\$ -	\$ -	\$ -	
May	3	27	\$ 944.00	\$ 44.00	\$ 900.00	\$ -	\$ -	\$ -	
June	5	11	\$ 550.00	\$ 70.00	\$ 480.00	\$ -	\$ -	\$ -	
TOTALS			\$ 2,004.00 ✓	\$ 114.00 ✓	\$ 1,890.00 ✓	\$ -	\$ -	\$ -	



January 32 February 20 March 12 April 17 May 30 June 16 July August September October November December



GILPIN COUNTY PUBLIC TRUSTEE
FORECLOSURE REPORT 2ND QUARTER 2025

Sale #	Balance Fwd	Deposits & Bal.Due Pd	Net Total	Cure w/d	PT Fees	Recording C&R	GTS eFile	GTS eRecord	ADV	Postage	Copies	Brochures	Redempt Cure or Bid In	Redempt Cure or Bid Out	Refund	Misc.	BALANCE	Status
24-04PT	\$ 70.94	\$ -	\$ 70.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 124.74	Ready For Sale
24-05PT	\$ (71.00)	\$ -	\$ (71.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Withdrawn
24-06PT	\$ 231.87	\$ -	\$ 231.87	\$ -	\$ (60.00)	\$ (46.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125.87	Deeded
24-07PT	\$ 144.13	\$ -	\$ 144.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144.13	Bankruptcy
24-08PT	\$ 226.82	\$ -	\$ 226.82	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (182.32)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44.50	Ready For Sale
25-01PT	\$ 299.65	\$ -	\$ 299.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (137.60)	\$ (31.53)	\$ (20.25)	\$ (21.00)	\$ -	\$ -	\$ -	\$ -	\$ 89.27	Ready For Sale
25-02PT	\$ -	\$ 800.00	\$ 800.00	\$ -	\$ (300.00)	\$ (18.00)	\$ (100.00)	\$ (20.00)	\$ -	\$ (27.03)	\$ (19.35)	\$ (15.00)	\$ -	\$ -	\$ -	\$ -	\$ 300.62	Publication
25-03PT	\$ -	\$ 800.00	\$ 800.00	\$ -	\$ (300.00)	\$ (18.00)	\$ (100.00)	\$ (20.00)	\$ -	\$ (27.03)	\$ (19.80)	\$ (12.00)	\$ -	\$ -	\$ -	\$ -	\$ 303.17	Publication
25-04PT	\$ -	\$ 800.00	\$ 800.00	\$ -	\$ (300.00)	\$ (13.00)	\$ -	\$ -	\$ -	\$ (25.53)	\$ (18.90)	\$ (15.00)	\$ -	\$ -	\$ -	\$ -	\$ 427.57	Possible Cure
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 902.41	\$ 2,400.00	\$ 3,302.41	\$ -	\$ (960.00)	\$ (95.00)	\$ (200.00)	\$ (40.00)	\$ (195.12)	\$ (111.12)	\$ (78.30)	\$ (63.00)	\$ -	\$ -	\$ -	\$ -	\$ 1,559.87	

319.92

✓



Public Trustee 2nd Quarter Report

Agenda Item Staff Report, Board of County Commissioners

Requested by: Mary Lorenz, Gilpin County Public Trustee, Treasurer

Additional Presenters:

Meeting Date: August 12, 2025

Public Hearing Required?

Background/Request Description:

Requested Action:

Alternatives:

Fiscal Impacts: .

Legal Impacts: .

Environmental Impacts: .

Human Resources Impacts: .

Grant-Related? .



Gilpin County Treasurer & Public Trustee
PO Box 368, 203 Eureka St
Central City, Colorado 80427
303-582-5222

Date: July 22, 2025

Gilpin County Board of Commissioners
Central City, CO. 80427

FOR: BOCC Meeting

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Mary R Lorenz
Gilpin County Public Trustee

Encl.

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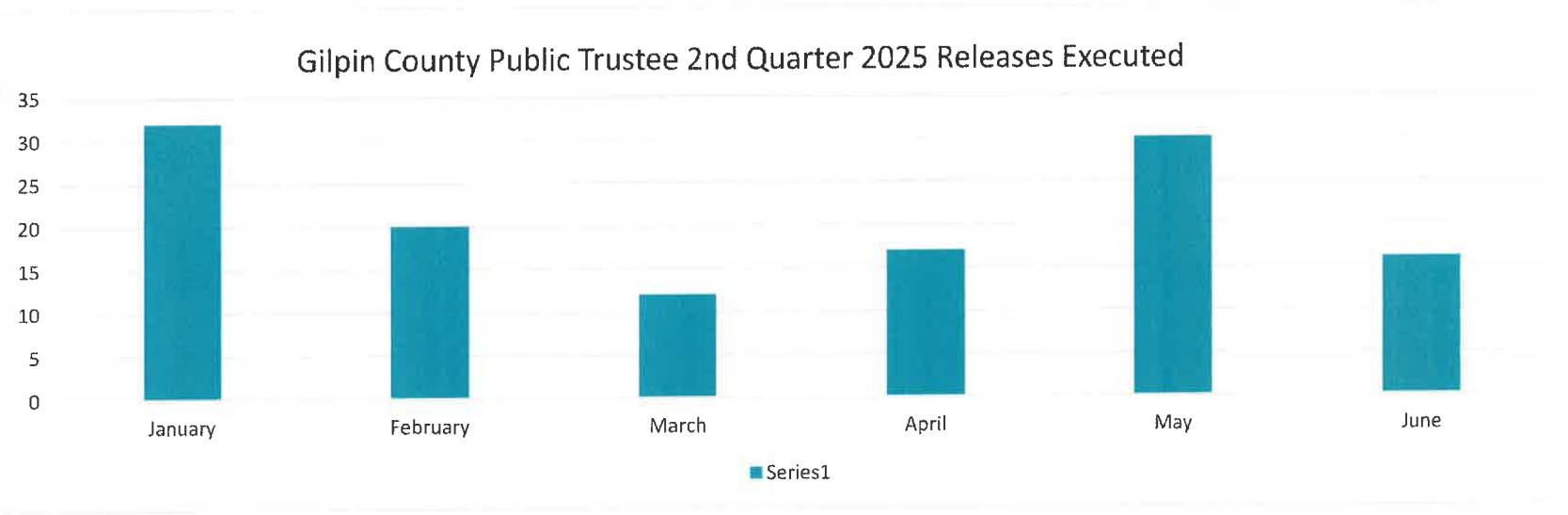
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TOTALS			\$ 2,004.00 ✓	\$ 114.00 ✓	\$ 1,890.00 ✓	\$ -	\$ -	\$ -	

January 32 February 20 March 12 April 17 May 30 June 16 July August September October November December



GILPIN COUNTY PUBLIC TRUSTEE
FORECLOSURE REPORT 2ND QUARTER 2025

Sale #	Balance Fwd	Deposits & Bal.Due Pd	Net Total	Cure w/d	PT Fees	Recording C&R	GTS eFile	GTS eRecord	ADV	Postage	Copies	Brochures	Redempt Cure or Bid In	Redempt Cure or Bid Out	Refund	Misc.	BALANCE	Status
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24-05PT	\$ (71.00)	\$ -	\$ (71.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Withdrawn
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25-02PT	\$ -	\$ 800.00	\$ 800.00	\$ -	\$ (300.00)	\$ (18.00)	\$ (100.00)	\$ (20.00)	\$ -	\$ (27.03)	\$ (19.35)	\$ (15.00)	\$ -	\$ -	\$ -	\$ -	\$ 300.62	Publication
25-03PT	\$ -	\$ 800.00	\$ 800.00	\$ -	\$ (300.00)	\$ (18.00)	\$ (100.00)	\$ (20.00)	\$ -	\$ (27.03)	\$ (19.80)	\$ (12.00)	\$ -	\$ -	\$ -	\$ -	\$ 303.17	Publication
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	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 902.41	\$ 2,400.00	\$ 3,302.41	\$ -	\$ (960.00)	\$ (95.00)	\$ (200.00)	\$ (40.00)	\$ (195.12)	\$ (111.12)	\$ (78.30)	\$ (63.00)	\$ -	\$ -	\$ -	\$ -	\$ 1,559.87	

319.92



Treasurer's Report June 2025

Agenda Item Staff Report, Board of County Commissioners

Requested by: Mary Lorenz, Gilpin County Treasurer, Treasurer

Additional Presenters:

Meeting Date: August 12, 2025

Public Hearing Required?

Background/Request Description:

Requested Action:

Alternatives:

Fiscal Impacts: .

Legal Impacts: .

Environmental Impacts: .

Human Resources Impacts: .

Grant-Related? .

County Taxes Collected: 96.71%

2024 Taxes Collected: 96.69%

2023 Taxes Collected: 96.94%

2022 Taxes Collected: 96.18%

2021 Taxes Collected: 86.92%

In Account of Gilpin County Treasurer
TREASURER'S REPORT FOR THE MONTH OF JUNE 2025

County Funds

County General	\$ 21,199,063.22
County Abatement	\$ -
Public Works	\$ 3,683,711.91
Library Fund	\$ 1,015,749.32
Dept. of Human Services	\$ 2,456,888.03
Public Health Agency	\$ 442,063.63
Solid Waste	\$ 801,364.85
Conservation Trust	\$ 200,514.06
Parks & Rec	\$ -
Lodging Tax	\$ 215,192.26
Capital Improvement	\$ -

Total County Funds	\$ 30,014,547.28
2024 County Fund	\$ 29,258,077.99
2023 County Fund	\$ 25,897,825.75
2022 County Fund	\$ 21,458,274.47
2021 County Funds	\$ 16,035,734.47

Payable to Districts	\$ 1,556,857.00
2024 Districts	\$ 1,368,996.80
2023 Districts	\$ 761,906.67
2022 Districts	\$ 885,458.49
2021 Districts	\$ 1,627,446.94

County Suspense	\$ 1,865,764.98
2024 Suspense	\$ 176,719.83
2023 Suspense	\$ 472,648.84
2022 Suspense	\$ 237,685.19
2021 Suspense	\$ 244,132.81

Grand Total	\$ 33,437,169.26
2024 Grand Total	\$ 30,803,794.62
2023 Grand Total	\$ 27,132,381.26
2022 Grand Total	\$ 22,581,418.15
2021 Grand Total	\$ 17,907,314.22

Journal Comparison EOM June 2025

Id		Name	Balance	
0100-00-1000	CASH WITH TREASURER GENERAL FUND	\$21,199,063.22		
0120-00-1000	CASH WITH TREASURER ABATEMENT	\$0.00		
0200-00-1000	CASH WITH TREASURER PUBLIC WORKS	\$3,683,711.91		
0300-00-1000	CASH WITH TREASURER LIBRARY	\$1,015,749.32		
0400-00-1000	CASH WITH TREASURER HS	\$2,456,888.03		
0500-00-1000	CASH WITH TREASURER PH	\$442,063.63		
0600-00-1000	CASH WITH TREASURER SOLID WASTE	\$801,364.85		
0700-00-1000	CASH WITH TREASURER CONSERVATION TRUST	\$200,514.06		
0800-00-1000	CASH WITH TREASURER PARKS & REC	\$0.00		
1200-00-1000	CASH WITH TREASURER LODGING TAX	\$215,192.26		
1400-00-1000	CASH WITH TREASURER CAP IMPROVEMENTS	\$0.00	\$30,014,547.28	
3100-00-1000	CASH WITH TREASURER CCCF	\$17,799.72		
5400-00-1000	CASH WITH TREASURER TLF	\$277,607.91		
5500-00-1000	CASH WITH TREASURER TLF CAPITAL EXP	\$0.00		
5600-00-1000	CASH WITH TREASURER TLF OTHER	\$17,005.23		
5650-00-1000	CASH WITH TREASURER TLF ABATEMENT	\$0.00		
5900-00-1000	CASH WITH TREASURER BHCC SANITATION	\$17,100.49		
5910-00-1000	CASH WITH TREASURER BHCC SANITATION ABATEMENT	\$0.00		
5950-00-1000	CASH WITH TREASURER BHCC SANITATION FEES, FINES	\$502.10		
6000-00-1000	CASH WITH TREASURER BLACK HAWK	\$4,032.42		
6001-00-1000	CASH WITH TREASURER BH RD & BRIDGE	\$98,942.52		
6025-00-1000	CASH WITH TREASURER MMCD	\$77.36		
6026-00-1000	CASH WITH TREASURER MMCD BOND	\$567.30		
6040-00-1000	CASH WITH TREASURER SDM GENERAL	\$320,942.63		
6041-00-1000	CASH WITH TREASURER SDM BOND	\$446,859.13		
6050-00-1000	CASH WITH TREASURER BH IMP DIST GENERAL	\$0.00		
6055-00-1000	CASH WITH TREASURER BH IMP DIST BOND	\$0.00		
6100-00-1000	CASH WITH TREASURER CC	\$38,036.52		
6101-00-1000	CASH WITH TREASURER CC RD & BRIDGE	\$8,253.92		
6105-00-1000	CASH WITH TREASURER CC FEES, FINES PENALTY	\$0.00		
6110-00-1000	CASH WITH TREASURER CC ABATEMENTS	\$0.00		
6119-00-1000	CASH WITH TREASURER CCBID GEN	\$11,706.17		
6120-00-1000	CASH WITH TREASURER CCBID	\$94,835.35		
6150-00-1000	CASH WITH TREASURER CC GO WATER BONDS	\$0.00		
6155-00-1000	CASH WITH TREASURER CCDDA	\$6,261.89		
6200-00-1000	CASH WITH TREASURER STATE AUTO	\$129,427.84		
6300-00-1000	CASH WITH TREASURER STATE SALES	\$12,046.38		
6400-00-1000	CASH WITH TREASURER SPECIFIC OWNERSHIP	\$0.00		
6500-00-1000	CASH WITH TREASURER STATE HEALTH	\$460.00		
6700-00-1000	CASH WITH TREASURER MOTOR V LATE FEE	\$5,040.00		
7100-00-1000	CASH WITH TREASURER RE-1 GEN FUND	\$19,849.56		
7310-00-1000	CASH WITH TREASURER RE-1 MILL LEVY OR	\$7,314.87		
7320-00-1000	CASH WITH TREASURER RE-1 ABATEMENT	\$0.00		
7330-00-1000	CASH WITH TREASURER RE-1 TRANSPORT	\$1,074.39		
7330-00-1000	CASH WITH TREASURER RE-1 TRANSPORT	\$13,624.60		
8100-00-1000	CASH WITH TREASURER RE-2 GEN FUND	\$587.11		
8200-00-1000	CASH WITH TREASURER RE-2 BOND	\$4,340.68		
8310-00-1000	CASH WITH TREASURER RE-2 MILL LEVY OR	\$158.44		
8320-00-1000	CASH WITH TREASURER RE-2 ABATEMENT	\$384.02		
8330-00-1000	CASH WITH TREASURER RE-2 RE-2 TRANSPORT	\$2,018.45		
8340-00-1000	CASH WITH TREASURER RE-2 RE-2 TECHNOLOGY	\$1,556,857.00		

8410-00-1000	CASH WITH TREASURER	\$48.79		
8500-00-1000	CASH WITH TREASURER NUISANCE FED	\$4,823.07		
8525-00-1000	CASH WITH TREASURER NUISANCE STATE	\$11,623.46		
8580-00-1000	CASH WITH TREASURER 911	\$189,130.43		
8590-00-1000	CASH WITH TREASURER PUBLIC TRUSTEE	\$5,280.98		
8600-00-1000	CASH WITH TREASURER REDEMPTION	\$0.00		
8625-00-1000	CASH WITH TREASURER HOUSE ACCOUNTS	\$0.00		
8650-00-1000	CASH WITH TREASURER TREASURER FEES	\$0.00		
8700-00-1000	CASH WITH TREASURER TREAS FEE SPECIAL ASSESS	\$0.00		
8750-00-1000	CASH WITH TREASURER TREASURER COMMISSION	\$0.00		
8800-00-1000	CASH WITH TREASURER TREASURER DEEDS	\$4,029.93		
8825-00-1000	CASH WITH TREASURER CORONER	\$0.00		
8850-00-1000	CASH WITH TREASURER SUSPENSE	\$4,822.83		
8875-00-1000	CASH WITH TREASURER NOT USED	\$0.00		
8885-00-1000	CASH WITH TREASURER NOT USED	\$0.00		
8895-00-1000	CASH WITH TREASURER NOT USED	\$0.01		
8900-00-1000	CASH WITH TREASURER CKS FOR CASH	\$0.00		
8950-00-1000	CASH WITH TREASURER CLERK DEPOSITS	\$0.00		
8951-00-1000	CASH WITH TREASURER CLERK ST ELECTRONIC FEE	-\$66,198.45		
8952-00-1000	CASH WITH TREASURER CLERK CONFIDENTIALITY	\$316.00		
8959-00-1000	CASH WITH TREASURER BAD CHECK	\$7.50		
8999-00-1000	CASH WITH TREASURER	\$88.00		
9010-00-1000	CASH WITH TREASURER	\$0.00		
9020-00-1000	CASH WITH TREASURER	\$0.00		
9030-00-1000	CASH WITH TREASURER	\$0.00		
9040-00-1000	CASH WITH TREASURER	\$0.00		
9050-00-1000	CASH WITH TREASURER	\$0.00		
9060-00-1000	CASH WITH TREASURER	\$0.00		
9070-00-1000	CASH WITH TREASURER	\$0.00		
9080-00-1000	CASH WITH TREASURER	\$0.00		
9090-00-1000	CASH WITH TREASURER	\$0.00		
0900-00-1000	CASH WITH TREASURER 1041 IMPOUND	\$0.00		
Total		\$31,875,985.15	\$150,608.32	\$304,580.87 \$31,875,985.15

CHECKS PENDING	\$1,552,874.34
PRE-PAYMENTS	\$5,022.46
CTD DEPOSIT	\$3,730.00
OVER/UNDER	-\$442.69
TOTAL	\$33,437,169.26

Gilpin County Treasurer
CASH BALANCE FOR THE MONTH OF JUNE

2025

Cash On Hand

Beginning Balance	\$	1,000.00	
Cash Debt	\$	-	
Cash Credit	\$	-	
Balance			\$ 1,000.00

BANK ACCOUNTS

Wells Fargo Checking

Beginning Balance	\$	849,874.28	
Receipts	\$	8,133,706.96	
Disbursements Out	\$	(9,396,956.40)	
Balance (Offsets Checking fees)			\$ (413,375.16)

Wells Fargo Sweep

Beginning Balance	\$	1,693,346.15	
Receipts	\$	3,511,017.25	
Disbursements Out	\$	(1,769,643.40)	
Balance			\$ 3,434,720.00

Wells Fargo Investment Account

Beginning Balance	\$	22,752,855.53	
Receipts	\$	36,059.90	
Disbursements Out	\$	-	
Balance			\$ 22,788,915.43

LIQUID INVESTMENT ACCOUNTS

Colo Trust (General Account)

Beginning Balance	\$	3,284,636.59	
Receipts	\$	10,988.64	
Disbursements Out	\$	(324,680.16)	
Balance			\$ 2,970,945.07
Effective Yield: 1.17% Monthly			

Colo Trust (Reserve Account)

Beginning Balance	\$	89,586.04	
Receipts	\$	321.93	
Disbursements Out	\$	-	
Balance			\$ 89,907.97
Effective Yield: 1.17% Monthly			

C Safe

Beginning Balance	\$	4,338,439.08	
Receipts	\$	15,706.44	
Disbursements Out	\$	-	
Balance			\$ 4,354,145.52
Effective Yield: 1.15% Monthly			

COUNTY ACCOUNTS	\$	33,226,258.83
County Accounts Last Year 2024	\$	30,597,542.70
County Accounts 2023	\$	26,654,609.77
County Accounts 2022	\$	30,720,368.37

Wells Fargo Public Nuisance			
(Sheriff's Account)			
Beginning Balance	\$	16,437.34	
Receipts	\$	9.19	
Disbursements Out	\$	-	
Balance			\$ 16,446.53
Effective Yield: .01% Monthly			

Wells Fargo 911			
(Gilpin County 911 Authority)			
Beginning Balance	\$	158,136.59	
Receipts	\$	31,244.35	
Disbursements Out	\$	(250.51)	\$ 189,130.43
Balance			

PUBLIC TRUSTEE			
Beginning Balance	\$	4,250.07	
Receipts	\$	1,488.00	
Disbursements Out	\$	(404.60)	
Balance			\$ 5,333.47

NON-COUNTY ACCOUNTS	\$	210,910.43
Non-County Accounts Last Year 2024	\$	206,251.92
Non-County Accounts 2023	\$	477,771.49
Non-County Accounts 2022	\$	114,571.84

Total Cash Balance	\$	33,437,169.26
Last Year's Cash Balance 2024	\$	30,803,794.62
Cash Balance 2023	\$	27,132,381.26
Cash Balance 2022	\$	30,834,940.21

Fund 9000 (WORKING FUND)

End of Day 06/30/2025

Asset		Starting Balance	Change in Balance	Ending Balance
Id	Name			
9000-00-9000	CASH ON HAND	\$1,000.00	\$0.00	\$1,000.00
9000-00-9100	WF CKING	\$849,874.28	(\$1,263,249.44)	(\$413,375.16) *
9000-00-9120	WF Sweep	\$1,693,346.15	\$1,741,373.85	\$3,434,720.00
9000-00-9122	WF Investment	\$22,752,855.53	\$36,059.90	\$22,788,915.43
9000-00-9125	NUISANCE	\$16,437.34	\$9.19	\$16,446.53
9000-00-9200	COLOT GENERAL	\$3,284,636.59	(\$313,691.52)	\$2,970,945.07
9000-00-9201	COLOT RESERVE	\$89,586.04	\$321.93	\$89,907.97
9000-00-9250	CSAFE	\$4,338,439.08	\$15,706.44	\$4,354,145.52
9000-00-9350	911 AUTHORITY	\$158,136.59	\$30,993.84	\$189,130.43
9000-00-9450	PUBLIC TRUSTEE	\$4,250.07	\$1,083.40	\$5,333.47
	Total	\$33,188,561.67	\$248,607.59	\$33,437,169.26
Liability		Starting Balance	Change in Balance	Ending Balance
Id	Name			
9000-00-2000	FUND BALANCE	\$0.00	\$0.00	\$0.00
9000-00-2005	CHECKS PENDING	(\$1,552,874.34)	\$0.00	(\$1,552,874.34)
9000-00-2010	REFUND PENDING	\$0.00	\$0.00	\$0.00
9000-00-2112	UNDISTRIBUTED TAX	\$0.00	\$0.00	\$0.00
9000-00-2600	REDEMPTION PENDING	\$0.00	\$0.00	\$0.00
9000-00-2652	REDEMPTION PRINCIPLE	\$0.00	\$0.00	\$0.00
9000-00-2653	REDEMPTION INTEREST	\$0.00	\$0.00	\$0.00
9000-00-2660	PRE-PAYMENTS	(\$4,562.92)	(\$459.54)	(\$5,022.46)
9000-00-2700	BANKRUPTCY	\$0.00	\$0.00	\$0.00
9000-00-2800	CTD DEPOSIT	(\$4,010.00)	\$280.00	(\$3,730.00)
9000-00-2895	OVER/UNDER	\$437.04	\$5.65	\$442.69
9000-00-2900	DUE TO OTHER FUNDS	(\$31,627,551.45)	(\$248,433.70)	(\$31,875,985.15)
	Total	(\$33,188,561.67)	(\$248,607.59)	(\$33,437,169.26)
Revenue		Starting Balance	Change in Balance	Ending Balance
Id	Name			
	Total	\$0.00	\$0.00	\$0.00
Expense		Starting Balance	Change in Balance	Ending Balance
Id	Name			
	Total	\$0.00	\$0.00	\$0.00

* Out standing Wire Transfers of \$2,944,752.57
That I am not able to send due to a state
hold on an authority. I am keeping the
money in the sweep account earning interest.
When the state releases the hold I will
transfer the money to the checking account
to cover the funds. see attached report
mary R Lorenz



Bank Reconciliation 596: Wells Fargo - Checking

Reconciliation Summary

Account	Wells Fargo - Checking
Journal Account	9000-00-9100
Reconciliation Date	07/02/2025
Statement Date	06/30/2025
Statement Balance	\$2,520,004.33
Previous Balance	\$2,508,328.09

Balance Summary

Beginning Statement Balance	\$2,508,328.09	Journal Balance	(\$413,375.16)
Deposits	\$8,510,441.97	Outstanding Deposits	(\$11,373.08)
Withdrawals	(\$8,498,765.73)	Outstanding Withdrawals	\$2,944,752.57
Adjustments	\$0.00	Adjustments	\$0.00
Ending Statement Balance	\$2,520,004.33		
NonPosting Adjustments	(\$7,387.33)		
Future Voided Checks	\$0.00		
Adjusted Statement Balance	\$2,512,617.00	Adjusted Journal Balance	\$2,520,004.33

Cleared Deposits

Date	Reference	Amount
05/31/2025	EOM Items	\$0.00
06/02/2025	Daily Deposit 06/2/2025	\$22,612.29
06/03/2025	Daily Deposit 6/3/2025	\$15,962.50
06/04/2025	Daily Deposit 06/04/2025 GG	\$25,004.76
06/05/2025		\$554,173.43
06/09/2025	6/9/25 Daily Deposit jj	\$1,788,778.73
06/10/2025	6/10/25 Daily Deposit jj	\$30,906.14
06/11/2025	6/11/25 Daily Deposit jj	\$17,309.67
06/12/2025	6/12/2025 Daily Deposit jj	\$107,138.85
06/16/2025	6/16/25 Daily Deposit jj	\$1,211,415.67
06/17/2025	Daily Deposit 06/17/2025	\$59,548.44
06/18/2025	6/17/2025 Daily Deposit GG	\$11,959.66
06/23/2025	6/23/25 Daily Deposit jj	\$11,590.04
06/24/2025	6/24/25 Daily Deposit jj	\$14,275.78
06/25/2025	6/25/25 Daily Deposit jj	\$16,815.76
06/26/2025	6/26/25 Daily Deposit jj	\$13,908.04
06/30/2025	Alternate day till banking 6/30/25	\$0.00
06/30/2025	Alt Day Till 6/30/25 GG	\$0.00
06/30/2025	Daily Deposit 6/30/2025 GG	\$16,280.30
06/30/2025	Daily deposit 6/30/25 (UMR)	\$0.00
Total Cleared Deposits		\$3,917,680.06

Cleared Checks

Date	Number	Reference	Amount
04/24/2025	2538	1041Permit - Greg Smith Permit #TEN-25-1	(\$25.08)
04/30/2025	2544	Grouped Check	(\$189.80)



C&R July 2025 EOM Financial Report

Agenda Item Staff Report, Board of County Commissioners

Requested by: Joe Self, Chief Deputy Clerk, Clerk & Recorder

Additional Presenters:

Meeting Date: August 12, 2025

Public Hearing Required?

Background/Request Description:

Requested Action:

Alternatives:

Fiscal Impacts: .

Legal Impacts: .


Environmental Impacts: .

Human Resources Impacts: .

Grant-Related? .



GILPIN COUNTY
Clerk & Recorder's Monthly Report to the Treasurer
JULY 2025

		Funds Collected	Disbursements									
			Dept of Revenue	Domestic	State Health	Electronic Recording Technology	County Treasurer	County Clerk	Black Hawk	Central City	POST	Secretary of State
Recording Fees		\$5,733.00					\$5,593.00					
Recording Surcharges							\$140.00					
Documentary Fees		\$748.44					\$748.44					
Marriage Licenses		\$510.00	\$340.00	\$51.00			\$119.00					
Liquor Licenses		\$575.00					\$575.00					
State Surcharge Fees		\$280.00			\$280.00							
Recording Misc (copies, reports, disks)		\$521.60					\$521.60					
Over Recording												
RECORDINGS	\$8,358.04	\$0.00	\$340.00	\$51.00	\$280.00	\$0.00	\$7,697.04	\$0.00	\$0.00	\$0.00	\$0.00	
Specific Ownership Tax	\$109,555.03	\$635.94				\$108,279.34	\$639.75	\$0.00				
License Fee/Permit	\$100,208.52	96293.94				\$3,209.78	\$248.89	\$94.37	\$310.06	\$51.48	\$0.00	
Sales & Use Tax/Vendor Fees	\$35,444.87	\$23,733.37				\$0.00	\$817.47	\$360.00	\$10,534.03			
MV Late Fee	\$5,095.00	\$4,205.00				\$0.00	\$890.00			\$0.00		
Titles	\$1,783.20	\$769.20				\$0.00	\$1,014.00					
SMM 2% Rental	\$536.02	\$0.00				\$241.67	\$294.35					
Lien Filing Fee	\$1,186.47	\$0.00				\$0.00	\$1,186.47					
Clerk Hire Fee	\$4,603.85	\$0.00				\$0.00	\$4,603.85					
Materials Fees	\$2,293.98	\$2,293.98					\$0.00					
Credit/Overpymt/SBAs	\$8.25	\$0.00					\$8.25					
Insurance Judgment	\$1,093.17	\$488.88					\$604.29					
External Debts	\$86.53	\$0.00					\$86.53					
MOTOR VEHICLE	\$261,894.89	\$128,420.31	\$0.00	\$0.00	\$0.00	\$111,730.79	\$10,393.85	\$454.37	\$10,844.09	\$51.48	\$0.00	
Election Reimb from State/Districts	\$0.00						\$0.00					
Voter Confidentiality Program	\$0.00						\$0.00				\$0.00	
Treasurer Fee Bad Check	\$0.00					\$0.00						
Election Grant	\$0.00						\$0.00					
Election Misc/Refund	\$0.00						\$0.00					
Over/Under	\$0.00											
ELECTIONS & MISC.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2025 TOTAL	\$270,262.93	\$128,420.31	\$340.00	\$51.00	\$280.00	\$111,730.79	\$18,090.89	\$454.37	\$10,844.09	\$51.48	\$0.00	
2024 Totals	\$262,249.36	\$117,726.48	\$440.00	\$66.00	\$244.00	\$111,480.01	\$16,330.54	\$349.89	\$15,559.87	\$52.57	\$0.00	
2024 - 2025 VARIANCE	\$8,013.57	\$10,693.83	(\$100.00)	(\$15.00)	\$36.00	\$250.78	\$1,760.35	\$104.48	(\$4,715.78)	(\$1.09)	\$0.00	
2023 TOTALS	\$279,901.40	\$125,831.40	\$240.00	\$36.00	\$546.00	\$109,744.76	\$22,314.36	\$3,769.02	\$17,112.52	\$50.28	\$0.00	

STATE OF COLORADO
I, Sahari McCormick, Clerk & Recorder in and for the County of Gilpin, do hereby certify that this is a true, complete copy of all money collected in JULY 2025 and disbursed in AUGUST 2025.

8/5/25

Date

Gilpin County Clerk & Recorder



GILPIN COUNTY
Clerk & Recorder's Monthly Distribution Report
 JULY 2025

Account	Item	Amt	Method
0100-22-4212	County Gen C&R Fees	\$15,873.35	
0100-22-4267	County Electronic Filing	\$140.00	
6500-00-4652	State Health	\$51.00	separate check
6500-00-4652	Domestic Abuse	\$340.00	separate check
0100-22-4262	Liquor Licenses	\$575.00	
8951-00-4267	State Electronic Fee	\$280.00	wire to ST
6400-00-4652	Specific Ownership	\$108,521.01	
6200-00-4652	Auto	\$99,993.06	
6300-00-4652	State Sales Tax	\$23,733.37	separate check
6700-00-4652	Late Fee State Motor V	\$4,205.00	
0100-22-4265	MV Late Fee	\$890.00	
0100-22-4266	Insurance Judgment	\$1,093.17	County & State Insurance judgment. State is included in Payment Authorization
0200-00-4212	Road & Bridge MV Fees	\$3,209.78	
6000-00-4652	Black Hawk MV Fees	\$94.37	wire
6000-00-4652	Black Hawk Sales Tax	\$360.00	wire
6100-00-4652	Central City MV Fees	\$310.06	wire
6100-00-4652	Central City Sales Tax	\$10,534.03	wire
0100-30-4341	POST	\$51.48	wire GCSO
0100-23-4264	County Gen Election Fees	\$0.00	
8952-00-4264	VCP	\$0.00	Separate check
0100-24-4575	Treasurer Fee BC	\$0.00	
0100-22-4212	Misc - refund of expenses	\$8.25	
0100-23-4651	Election Grant	\$0.00	
	Total	\$270,262.93	

Authorized by Gilpin County Clerk & Recorder.


 Sahari McCormick


 Date



GILPIN COUNTY
Clerk & Recorder's Authorization for Payment
JULY 2025

Remit to	Amount	Treasurer's Notes
Colorado Dept of Revenue ATTN: MV BOC, 4th Floor PO BOX 173350 Denver, CO 80217-3350	\$ 128,420.31	JOE - NOTE NEW MAILING ADDRESS
Colorado DEPARTMENT OF HUMAN SERVICES Attn: ATTN: DOMESTIC VIOLENCE PROGRAM 1575 Sherman St., 2nd Floor Denver, CO 80203	\$ 340.00	NEW! Back to old address Include CDHSDVP in description
CDPHE ASD-AR-B1 4300 Cherry Creek Dr. South Denver, CO 80222-1530	\$ 51.00	NEW! NOTE NEW ADDRESS include VR01MAR in the description
STATE OF COLORADO, COLORADO STATE TREASURY Electronic Recording Technology Board Brad Lang, Controller & Budget Director	\$ 280.00	
COLORADO SECRETARY OF STATE Voter Confidentiality Program Attn: Cashier's Office 1700 Broadway, Suite 200 Denver, CO 80290	\$ -	
CITY OF BLACK HAWK P.O. Box 68 Black Hawk, CO 80422	\$ 454.37	
CITY OF CENTRAL P. O. Box 249 Central City, CO 80427	\$ 10,844.09	

Authorized by Gilpin County Clerk & Recorder.



Sahari McCormick



Date



Resolution 25-080 Amending the List of Official Appointments

Agenda Item Staff Report, Board of County Commissioners

Requested by: Melanie Bleyler, Community Engagement Officer, County Manager's Office

Additional Presenters:

Meeting Date: August 12, 2025

Public Hearing Required? No

Background/Request Description: This resolution is to update the County's official list of appointments. The BoCC is responsible for appointing individuals to various positions, either as required by state law or at the BoCC's discretion, to represent Gilpin County's interests.

The following amendments are proposed:

- 1) Steven Mingura is to be formally listed as Emergency Manager, following his appointment as Director of the Office of Emergency Management.
- 2) Commissioner Jeff Aiken is to be added as the County's representative on the Limited Gaming Impact Funds Advisory Committee.
- 3) Lorna Plamondon is to be listed as Budget Officer and Staff Authorized to Use Facsimile Signatures per Resolutions

The updated list of Official Appointments is attached for your review and adoption.

Requested Action: Staff recommends approval of the resolution as presented.

Alternatives: Postpone, amend, or deny the resolution.

Fiscal Impacts: None.

Legal Impacts: None.

Environmental Impacts: None.

Human Resources Impacts: None.

Grant-Related? No.

**Before The Board of County Commissioners
County of Gilpin, State of Colorado**

Amending the List of Official Appointments

WHEREAS, the Board of County Commissioners (BoCC) is required by State law and / or may elect to appoint individuals to a number of official positions to represent the interests of the County; and

WHEREAS, the appointment of these individuals is done so on an annual basis or as needed; and

WHEREAS, Steven Mingura was appointed to the position of Director of the Office of Emergency Management to serve as Gilpin County's Emergency Manager; and

WHEREAS, Commissioner Jeff Aiken was appointed to the Limited Gaming Impact Funds Advisory Committee; and

WHEREAS, Lorna Plamondon was appointed as Interim Finance Director making her the Budget Officer and Staff Authorized to Use Facsimile Signatures per Resolutions; and

WHEREAS, Mike Theisen no longer supports Gilpin County as a Building Official; and

WHEREAS, Gilpin County maintains an official list of these appointments; and

WHEREAS, the full list of Official Appointments is attached to this resolution.

NOW THEREFORE BE IT RESOLVED by the Gilpin County Board of County Commissioners that the Board approves and adopts the List of Official Appointments with the following amendments:

1. Steven Mingura is listed as the Emergency Manager.
2. Jeff Aiken is listed as serving on the Limited Gaming Impact Funds Advisory Committee.
3. Lorna Plamondon is listed as Budget Officer and Staff Authorized to Use Facsimile Signatures per Resolutions in place of Jamie Boyle.
4. Mike Theisen is removed as Chief Building Official.

ADOPTED this _____ day of _____, 2025, by a vote of _____ to _____.

RECORDING STICKER

RECORDING STICKER

ATTEST:

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, COLORADO**

Kimberly Kaufman, Deputy County Clerk

Sandy Hollingsworth, Chair

ACKNOWLEDGEMENT

STATE OF COLORADO)

)ss.

COUNTY OF GILPIN)

Sandy Hollingsworth, Chair, and Kimberly Kaufman, Deputy County Clerk, County of Gilpin,
acknowledged the foregoing Resolution before me this _____ day of _____, 2025.

Witness my hand and official seal

Notary Public

RECORDING STICKER

RECORDING STICKER



Gilpin County List of Official Appointments

Updated August 5, 2025

Commissioner Required Appointments

Official Appointments	2024	2025
Chair, Board of County Commissioners and Chair, Board of Human Services	Susan Berumen	Sandy Hollingsworth
Chair Pro-Tem, Board of County Commissioners	Marie A. Mornis	Susan Berumen
Commissioner to Convey Real Property	Susan Berumen	Sandy Hollingsworth
Board of Adjustment	BoCC	BoCC
Local Liquor Licensing Authority	BoCC	BoCC
Board of Equalization	BoCC	BoCC
Board of Health	BoCC	BoCC



Statutory Appointments or Designations

Official Appointments	2024	2025
County Manager	Ray Rears	Ray Rears
County Attorney	Jack E. Reutzel, Fairfield & Woods P.C.	Todd Messenger, Fairfield & Woods P.C.
Assistant County Attorney	N/A	Jack E. Reutzel, Fairfield & Woods P.C.
Administrative Assistant to the Board of County Commissioners	Kimberly Kaufman	Kimberly Kaufman
Budget Officer	Joe Allaire	Lorna Plamondon
Chief Building Official	Mike Theisen, CAA Kyle Parag, CAA	Kyle Parag, CAA
Emergency Manager	Kevin Armstrong	Steven Mingura
Road Supervisor	Michael DuBrava	Michael DuBrava
Depository Banks for Gilpin County	Wells Fargo ColoTrust General ColoTrust	Wells Fargo ColoTrust General ColoTrust C-Safe
Newspaper(s) of Record	The Mountain-Ear	The Mountain-Ear
Location of Public Notice of Public Meetings	The Old Courthouse (front of building) and Gilpin County Website	The Old Courthouse (front of building) and Gilpin County Website
Staff Authorized to Use Facsimile Signatures per Resolutions	Joe Allaire Kimberly Kaufman	Lorna Plamondon Kimberly Kaufman
Human Services Director	Janey Barker	Janey Barker
Veteran's Services Director	Leon Pohl	Leon Pohl



Designated County Representative on Boards or Committees

Organization	Board or Committee	2024	2025
Colorado Counties Inc. (CCI)	Public Lands	Sandy Hollingsworth	Sandy Hollingsworth
Colorado Counties Inc. (CCI)	Agriculture, Wildlife, and Rural Affairs	Susan Berumen	Jeff Aiken
Colorado Counties Inc. (CCI)	Land Use & Natural Resources	Sandy Hollingsworth	Sandy Hollingsworth
Colorado Counties Inc. (CCI)	TRED Tourism, Resorts, Economic Development	Marie A. Mornis	Jeff Aiken
Colorado Counties Inc. (CCI)	General Government	Marie A. Mornis	Susan Berumen
Colorado Counties Inc. (CCI)	Taxation & Finance	Marie A. Mornis	Susan Berumen
Colorado Counties Inc. (CCI)	Transportation & Telecommunications	Marie A. Mornis	Jeff Aiken
Colorado Counties Inc. (CCI)	Health & Human Services	Susan Berumen	Susan Berumen
Colorado Counties Inc. (CCI)	Justice & Public Safety	Sandy Hollingsworth	Sandy Hollingsworth
Colorado Counties Inc. (CCI)	Steering Committee Voting Proxy	Ray Rears	Ray Rears
Colorado Counties Inc. (CCI)	Mountain District	BoCC	BoCC
Counties & Commissioners Acting Together (CCAT)	Public Health & Human Services	Susan Berumen	Susan Berumen
Counties & Commissioners Acting Together (CCAT)	Natural Resources & Wildlife	Sandy Hollingsworth	Sandy Hollingsworth
Counties & Commissioners Acting Together (CCAT)	Transportation	Marie A. Mornis	Jeff Aiken
Counties & Commissioners Acting Together (CCAT)	Housing	Susan Berumen	Susan Berumen
Counties & Commissioners Acting Together (CCAT)	Fiscal Reform	Sandy Hollingsworth Susan Berumen	Sandy Hollingsworth



Organization	Board or Committee	2024	2025
Colorado Communities for Climate Action (CC4CA)	Board	Susan Berumen	Jeff Aiken
Gateway to the Rockies Opioid Council (GROC) (Voting members appointed separately)	Executive	Sandy Hollingsworth	Sandy Hollingsworth Jeff Aiken (alternate)
NoCo Places	Executive	Sandy Hollingsworth	Sandy Hollingsworth
Upper Clear Creek Watershed Association	Board	Jennifer Cook CSU-Ext.	Jeff Aiken
Clear Creek Watershed & Forest Health Partnership	Board	Jennifer Cook CSU-Ext.	Jeff Aiken
Clear Creek Economic Development Corporation (CCEDC) (Not appointed by BoCC)	Board	Ray Rears (Term ends Dec. 2025)	Ray Rears (Term ends Dec. 2025)
Gilpin Ambulance Authority (GAA)	Board	Buddy Schmalz Ray Rears Susan Berumen (alt.)	Buddy Schmalz Susan Berumen Ray Rears (alt.)
Jefferson Center (Joint appointment w/ Clear Creek County)	Board	Sandy Hollingsworth Chad Holzman	Sandy Hollingsworth Jim Reid
911 Authority Board	Board	Marie A. Mornis	Jeff Aiken
Limited Gaming Impact Funds Advisory Committee (4 yr. term, not appointed by BoCC)	Committee	George Marlin, Clear Creek County (2021-2024)	Jeff Aiken (term ends March 15, 2029)
Gilpin Water Company	Board	Sandy Hollingsworth	Sandy Hollingsworth
Worker's Compensation Pool (CTSI) (Commissioner only)	Board	Sandy Hollingsworth	Sandy Hollingsworth
Denver Regional Council of Governments (DRCOG)	Board	Marie A. Mornis	Susan Berumen
I-70 Coalition	Leadership Team	Ray Rears	Jeff Aiken
I-70 Coalition	Technical Team	Ray Rears	Ray Rears
Triad Bright Futures	Executive	Susan Berumen	Susan Berumen
Mountain Kids Early Learning Center	Board	Janey Barker	Janey Barker
Mountain Rail Coalition	Committee	Sandy Hollingsworth	Sandy Hollingsworth
Moffat Tunnel Lease	Group	Susan Berumen	Susan Berumen Sarah Baciak





Resolution 25-095 Authorizing Additional Expenditures Relative to Special Counsel Services of Dagner, Schluter, and Werber LLC

Agenda Item Staff Report, Board of County Commissioners

Requested by: Sarah Baciak, Paralegal , County Attorney's Office

Additional Presenters:

Meeting Date: August 12, 2025

Public Hearing Required?

Background/Request Description:

Requested Action:

Alternatives:

Fiscal Impacts: .

Legal Impacts: .

Environmental Impacts: .

Human Resources Impacts: .

Grant-Related? .

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, STATE OF COLORADO**

**AUTHORIZING ADDITIONAL EXPENDITURES RELATIVE TO SPECIAL COUNSEL SERVICES OF DAGNER,
SCHLUTER, AND WERBER, LLC**

WHEREAS, the Gilpin County Board of County Commissioners (hereinafter "Board") authorized the appointment of Special Counsel Services with Dagner, Schluter, and Werber, LLC at the October 8, 2024, Board Meeting via Resolution 24-135 relative to a litigation matter that arose in January of 2024; and

WHEREAS, the Agreement for Special Counsel Services with Dagner, Schluter, and Werber, LLC has a not to exceed amount of ten thousand dollars (\$10,000.00); and

WHEREAS, when it became evident that the cost to defend the specific case associated with this Agreement for Special Counsel Services would exceed the estimated cost of ten thousand dollars (\$10,000.00), the Board approved Resolution 25-049 at the April 22nd, 2025 Board meeting authorizing an additional fifteen thousand dollars (\$15,000.00) for Special Counsel Services for continued representation; and

WHEREAS, the final invoice has been received from Dagner, Schluter, and Werber for their Special Counsel Services at trial, and the invoice exceeds the twenty-five thousand dollars (\$25,000.00) that was allocated by two thousand four hundred seven dollars and thirty-six cents (\$2,407.36); and

WHEREAS, the additional two thousand four hundred seven dollars and thirty-six cents (\$2,407.36) needed to pay Dagner, Schluter, and Werber, LLC for their Special Counsel Services at trial was not previously budgeted for.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners as follows:

1. The Board hereby authorizes the additional expenditures associated Dagner, Schluter, and Werber's Special Counsel Services at trial, specifically the additional two thousand four hundred seven dollars and thirty-six cents (\$2,407.36) outstanding from their final invoice.

ADOPTED this _____ day of _____, by a vote of _____ to _____.

ATTEST:

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, COLORADO**

Deputy County Clerk

Sandy Hollingsworth, Chair

RECORDING STICKER

RECORDING STICKER

ACKNOWLEDGEMENT

STATE OF COLORADO)
)ss.
COUNTY OF GILPIN)

Sandy Hollingsworth, Chair, and Kimberly Kaufman, Deputy County Clerk, County of Gilpin, acknowledged the foregoing Resolution before me this _____ day of _____, 20____.

Witness my hand and official seal

Notary Public

RECORDING STICKER

RECORDING STICKER



Appointment to the Gateway to the Rockies Opioid Council Executive Board of Marie Larson, Community Health Specialist with Alisa Witt as her alternate

Agenda Item Staff Report, Board of County Commissioners

Requested by: Alisa Witt, Public Health Director, Public Health Agency

Additional Presenters:

Meeting Date: August 12, 2025

Public Hearing Required?

Background/Request Description:

Requested Action:

Alternatives:

Fiscal Impacts: .

Legal Impacts: .

Environmental Impacts: .

Human Resources Impacts: .

Grant-Related? .

**Before the Board of County Commissioners
County of Gilpin, State of Colorado**

**APPOINTING MEMBERS OF THE OPIOID COUNCIL FOR REGION 10, ALSO KNOWN AS THE
GATEWAY TO THE ROCKIES OPIOID COUNCIL (GROC)**

WHEREAS, communities throughout the State of Colorado are suffering from the epidemic of opioid addiction; and

WHEREAS, the Gateway to the Rockies Opioid Council (GROC) is responsible for awarding funds to organizations to address the opioid epidemic in Gilpin, Clear Creek and Jefferson Counties; and

WHEREAS, Gilpin County is a member of GROC and is responsible for the appointment of certain voting members of that Council; and

WHEREAS, Gilpin County is changing one of the previous appointments to the GROC.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners as follows:

1. Marie Larson, Community Health Specialist is appointed as the Public Health Voting Member for Gilpin County on GROC.
2. Alisa Witt, Public Health Director, will no longer serve as the Public Health Voting Member on GROC.
3. Alisa Witt, will serve as the Alternate for Marie Larson and support her in her role on GROC.

ADOPTED this _____ day of _____, 2025, by a vote of _____ to _____.

ATTEST:

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, COLORADO**

Kimberly Kaufman Deputy County Clerk

Sandy Hollingsworth, Chair

RECORDING STICKER

RECORDING STICKER

ACKNOWLEDGEMENT

STATE OF COLORADO)

)ss.

COUNTY OF GILPIN)

Chair, and Kimberly Kaufman, Deputy County Clerk, County of Gilpin, acknowledged the foregoing Resolution before me this _____ day of _____, 2025.

Witness my hand and official seal

Notary Public

RECORDING STICKER

RECORDING STICKER