



**Minutes of the Meeting of the Board of County Commissioners
Gilpin County, Colorado
October 14, 2025**

A regular meeting was held on Tuesday, October 14, 2025, at the Gilpin County Courthouse, 203 Eureka, and online via Zoom. In attendance were Commissioner Sandy Hollingsworth - Chair, Commissioner Susan Berumen, Commissioner Jeff Aiken, County Manager Ray Rears, County Attorney Todd Messenger, and Deputy Clerk to the Board, Kimberly Kaufman.

At 9:00 a.m., Chair Hollingsworth called the meeting to order. She enquired if there were any changes to the agenda and noted the removal of the Clerk and Recorder's September End of Month Report from the Consent Agenda. There were no other changes. Commissioner Aiken moved to approve the Consent Agenda as amended; Commissioner Berumen seconded; it was approved 3 to 0.

County Attorney Todd Messenger enquired of the Commissioners if they had a conflict of interest with any matter on the adopted agenda. None were noted.

Chair Hollingsworth mentioned the Evergreen school shooting that occurred a month prior, and the fire that had taken place in Nederland the week prior. Six of the businesses that were lost in the fire were owned by Gilpin residents. Appreciation was extended to the firefighters and others who responded so quickly.

Public and press comment was invited; there was none.

Next on the agenda was the Proclamation Recognizing October as Domestic Violence Awareness Month, and further recognizing October 16th as *Wear Purple Day* in support of survivors. It was read by Victim Services Coordinator, Kristina Mahoney and Chair Hollingsworth. Domestic violence is on the rise in Gilpin County. Porchlight Family Justice Services was highlighted as offering a variety of resources such as assistance for victims of violence in obtaining protection orders and preparation for court appearances, all free of charge. Appreciation for the work of the Victim Services Unit was expressed.

New hire introductions were next. New employees from four departments were presented: Deputy Chief of Detentions, Zak Adami introduced Deputy Isaac Thibedeaux - Detentions Officer; Deputy Clerk and Recorder Joe Self introduced Shayna Campbell - Recording Specialist, and Summer Knight - Motor Vehicle Technician; Janey Barker, Human Services Director introduced Taylor Dunlap - Front Desk Office Assistant, Rich Gravina - Senior Services and Transportation Driver I, and Clayton Hood - Veteran Services Officer. Finally, County Manager Rears introduced Jeri Brewer, Manager of Strategic Projects. All were welcomed by the Board.



Commissioner Aiken moved to formally appoint Clayton Hood as the new Veteran Services Officer as required by statute; Commissioner Berumen seconded; the motion passed 3 to 0. His appointment will be included on the Gilpin County Official Appointment List. Director Barker noted that due to the current Federal Government shutdown, he will have to wait to be fully accredited by the Veterans Administration.

Resolution 25-115, Approval of the Sub-Contractor Service Agreement Between Gilpin County and Volunteers of America (VOA) was presented by Janey Barker, Human Services Director, and Johana Bravo, Senior Services Supervisor. Discussion followed regarding funding for the Senior Program congregate meals and non-emergent transportation for medical appointments through an agreement with Volunteers of America. The agreement has been in place for several years and was up for renewal with no decrease in the funding amount. The use of volunteers to assist with the provision of services was also discussed at length. Commissioner Berumen moved to adopt the resolution; Commissioner Aiken seconded; the motion passed 3 to 0.

Resolution 25-118, Summit Food Contract – Zak Adami, Division Chief - Sheriff Detentions, and Janey Barker, Human Services Director presented the resolution. A recent Request for Proposal (RFP) had been sent out soliciting food services providers to a bid to provide food for the Gilpin County jail and the senior meals program. There was only one respondent, the current provider of those services to Gilpin County, Summit Foods. Due to their consistently reliable service and strong understanding of the operational needs of the County, they were requesting approval to award the contract to Summit Foods.

Cost of the services (\$280,000) and conditions of the contract were discussed. A request for the Board to authorize the County Manager to finalize and execute the contract was set out in the resolution. Commissioner Aiken moved to approve the resolution; Commissioner Berumen seconded; the motion passed 3 to 0.

Resolution 25-117, Establishing the International Residential Code (IRC) Board of Appeals for Building Code Matters – Jamie Boyle, Community Development Director, requested the Board formally approve the establishment of a new Board to hear appeals of decisions and interpretations of the building code regulations known as the International Residential Code (IRC). The Commissioners would comprise the Board unless special technical expertise was needed, then each Commissioner, at their discretion, could select a professional or technical expert to take their place. The process, parameters, time limits, noticing requirements, and fees for requesting and hearing appeals were discussed. Amendments to the resolution were approved to clarify each Commissioner could appoint someone to serve on the appeals board in their place with a minimum of three persons to sit. Commissioner Berumen moved to adopt the resolution with the discussed amendments; Commissioner Aiken seconded; the resolution passed 3 to 0.



Resolution 25-116, Amending the List of Official Appointments – Melanie Bleyler, Community Engagement Officer, the presenter of the resolution updating the Appointments List noted based on the earlier discussion of the Board, the resolution should be amended in the “Now Therefore” clause to state Clayton Hood was “*appointed*” to be the Veterans Services Officer to reflect state statute rather than “*serving as*”. Additional updates to the Official Appointments List included listing Commissioner Berumen as serving on the Clear Creek Economic Development Corporation (CCEDC), and the inclusion on the list of the IRC Board of Appeals with the Board of Commissioners (BOCC) appointed to serve in that role. The adoption date would be amended to reflect today’s date. Commissioner Aiken moved to approve the resolution as amended; Commissioner Berumen seconded; the motion passed 3 to 0.

County Attorney’s Report – Todd Messenger highlighted the work being done by Fairfield and Woods on behalf of the County.

County Manager’s Report – Ray Rears presented highlights of his written report. He also noted upcoming meetings including: Work Session – **October 21st** with topics: organ donation; EPIC Block Grant discussion; incentive pay policy review, and Onsite Wastewater Treatment Systems (OWTS) and **November 4th** – Office of Emergency Management update. He also addressed the sewer main break and Public Health’s response to it. The Community Annex construction is ahead of schedule and a camera feed will be available on the website soon for viewing of the project’s progress. Discussion continues with Central City Manager Miera regarding use of the Water General for the provision of water to Russell Gulch residents; Gilpin Ambulance Authority has a vacancy for the Director position, and the Rollinsville infrastructure meeting went well. Budget meetings continue, but the one scheduled for October 22nd has been cancelled. Budget adoption is scheduled for December 15th. A vaccine clinic will be held October 25th at the Gilpin Library from 10:00 – 2:00 p.m. and also in the old Courthouse, November 19 between 3:00 and 7:00 pm. The Spooky Stroll is October 24th from 5-9:00 p.m.

The Letter to Governor Polis, President Coleman, and Speaker McCluskie Regarding Unfunded Mandates was briefly discussed, and the Commissioners were all in agreement that it should be signed and mailed out.

Public or Press Comment was invited. There was none.

Board of County Commissioner Reports and Notice of Public Meetings which two or more Commissioners may attend:

Commissioner Hollingsworth reported on the meetings attended by all of the Commissioners. Commissioners Aiken, Berumen, and Hollingsworth then reported on the many meetings and conferences they individually attended. Upcoming meeting includes budget work sessions on October 15th and 16th; the Board of Health on October 25th; Commissioner Hollingsworth will be



attending the Mountain Rail Coalition this week, and Commissioner Aiken will attend the CC4CA meeting on Friday.

Commissioner Berumen moved to recess to Executive Session for a conference with the County Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. §24-6-402(4)(b), and further to Recess to Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. §24-6-402(4)(e)(I).

Commissioner Aiken seconded. The motion passed 3 to 0. They recessed at 10:14 a.m.

The Commissioners reconvened at 11:42 a.m. Chair Hollingsworth addressed those present during the executive session and enquired if anyone observed any actions during that session in violation of the open meetings law and asked them to express their concerns regarding such for the record. There were none expressed.

The Gilpin County Representative on Early Childhood Review of Applications Committee Discussion was called as the final agenda item. This item had been discussed during the executive session with the understanding that an additional person was needed to support the Local Coordinating Organization (LCO) process. County Manager Rears suggested the new Manager of Strategic Projects, Jeri Brewer, serve. All three Commissioners expressed support for her serving in that capacity. A resolution memorializing the decision will be brought forth at a later date.

There being no further business, the meeting was adjourned at 11:44 a.m.

Approved this 28th day of October, 2025.

Signed:

Sandy Hollingsworth, Chair

Susan Berumen, Commissioner

Jeff Aiken, Commissioner

Kimberly Kaufman, Deputy Clerk to the Board

A signed and recorded version of these minutes is available via the Clerk & Recorder's Office.