



CDOT Letter of Support for Mountain Rail

Agenda Item Staff Report, Board of County Commissioners

Requested by: Melanie Bleyler, Community Engagement Officer, County Manager's Office

Additional Presenters:

Meeting Date: January 27, 2026

Public Hearing Required?

Background/Request Description:

Requested Action:

Alternatives:

Fiscal Impacts: .

Legal Impacts: .

Environmental Impacts: .

Human Resources Impacts: .

Grant-Related? .



Gilpin County Colorado

Commissioners

Jeff Aiken, District 1
Susan Berumen, District 2

Sandy Hollingsworth,
District 3

County Manager

Ray Rears

Located in the Historic
Gilpin County Courthouse
P.O. Box 366
203 Eureka Street
Central City, Colorado 80427
303-582-5214

gilpincounty.colorado.gov

Facebook:
[/GilpinCountyColorado](https://www.facebook.com/GilpinCountyColorado)

Instagram: @gilpincounty

Nextdoor: Gilpin County

LinkedIn: Gilpin County

January 20, 2026

The Honorable Sean Duffy
US Department of Transportation
1200 New Jersey Ave, SE
Washington, DC 20590

RE: CDOT Submission to the FY 2024-2025 Notice of Funding Opportunity - National Railroad Partnership Program (NRPP) / Federal-State Partnership (FSP) for Intercity Passenger Rail Program

Dear Secretary Duffy,

We are writing to express our strong support of the Colorado Department of Transportation (CDOT) and the Safe, Agile, Fast, and Efficient Rail Travel (SAFER Travel) Project: Rockfall Mitigation, Hazmat Safety, and Grade Crossing Improvements on the Western Slope.

The Moffat rail corridor that crosses through the Rocky Mountains in Colorado experiences regular delays due to rockfall, landslide, and hazardous material (hazmat) incidents. The mountainous terrain creates a windy and steep alignment that makes access for hazmat crews difficult and lengthens the time of ongoing and emergency maintenance. The pressures on the corridor continue to grow as corridor freight volumes increasingly transport oil and coal, which when spilled or discharged could pose a potential harm to nearby communities and the integrity of the region. Additionally, unprotected grade crossings pose risk of crashes and injury from existing passenger rail and freight services.

The Project will implement a multi-pronged approach to improving the corridor. The first is to manage and mitigate rockfall through countermeasures such as barriers, fencing, and attenuators along the railroad corridor. The second is to install hazmat and emergency management caches available to both the rail and highway corridors that can be quickly deployed to resolve crashes in difficult mountain terrain. Other safety improvements, such as converting grade crossings from passive to active in numerous locations along these rail corridors, including Gilpin County, will help ensure safer travel for railroad passengers, crew, and motorists.

These activities will improve safety, travel times, and reliability for freight service operated by Union Pacific Railroad (UPRR) and BNSF Railway on UPRR-owned tracks; as well as intercity passenger rail passengers on Amtrak's California Zephyr and Winter Park Express lines, future extensions of Mountain Rail passenger rail service, and the Rocky Mountaineer's Rockies to the Red Rocks route.

With FY24 - 25 NRPP/FSP funding, this new infrastructure will support the movement of current and future intercity passenger rail through the Rocky Mountains while supporting national commerce and movement of goods. Gilpin County wholeheartedly supports this project and requests USDOT to prioritize NRPP/FSP funds for this worthy proposal.

Sincerely,

Gilpin County Board of County Commissioners

A handwritten signature in black ink, appearing to read "Aiken".

Jeff Aiken
Commissioner

A handwritten signature in blue ink, appearing to read "Berumen".

Susan Berumen
Commissioner, Chair

A handwritten signature in black ink, appearing to read "Hollingsworth".

Sandy Hollingsworth
Commissioner



C&R December 2025 EOM Financial Report

Agenda Item Staff Report, Board of County Commissioners

Requested by: Joe Self, Chief Deputy Clerk, Clerk & Recorder

Additional Presenters:

Meeting Date: January 27, 2026

Public Hearing Required?

Background/Request Description:

Requested Action:

Alternatives:

Fiscal Impacts: .

Legal Impacts: .

Environmental Impacts: .

Human Resources Impacts: .

Grant-Related? .



GILPIN COUNTY
Clerk & Recorder's Monthly Report to the Treasurer
DECEMBER 2025

Funds Collected	Dept of Revenue	Domestic	State Health	Electronic Recording Technology	Disbursements				Secretary of State
					County Treasurer	County Clerk	Black Hawk	Central City	
Recording Fees		\$2,517.00					\$7,185.00		
Recording Surcharges		\$1,074.43					\$1,185.00		
Documentary Fees							\$1,074.43		
Marriage Licenses		\$140.00	\$21.00						
Liquor Licenses									
State Surcharge Fees		\$17.00							
Recording Misc (copies, reports, disks)		\$11.15							
ACH 'Deferred Payments' that should not have been added in previous months		(\$13,491.54)							
money that should not have been subtracted in OCT and NOV EOMs		\$882.65							
RECORDINGS:		\$0.00	\$140.00	\$21.00	\$372.00	\$0.00	\$1,555.24	\$0.00	\$0.00
Specific Ownership Tax		\$3,017.31	\$378.73				\$2,927.55		
License Fee/Permit		\$72,615.67	\$59,349.63				\$137.99		
Sales & Use Tax/Vendor Fees		\$13,709.35	\$9,444.08				\$98.98		
MV Late Fee		\$4,785.00	\$5,785.00				\$225.28		
Titles		\$914.20	\$392.20				\$0.00		
SMW 2% Rental		\$254.66	\$0.00				\$254.66		
Lien Filing Fee		\$1,640.00	\$0.00				\$0.00		
Clerk/Title Fee		\$2,836.83	\$0.00				\$2,836.83		
Material Fees		\$1,267.99	\$1,267.99				\$0.00		
Credit/Overpaymt/SBAs		(\$14,91)	\$0.00				(\$14,91)		
Insurance Judgment		\$311.59	\$311.59				\$0.00		
External Debts		\$0.00	\$0.00				\$0.00		
State ACH Disbursements (incorrectly added to 10/20/25 EOMs)		(\$28,673.65)					(\$28,673.65)		
2025 refunds never processed in DRIVES		(\$2,178.76)					(\$2,178.76)		
Uncollected ACH - Attorney money that should not have been subtracted in Oct and Nov EOMs		(\$258.61)					(\$258.61)		
Over/Under		\$43,548.23	\$0.00				\$43,548.23		
MOTOR VEHICLE		\$172,857.42	\$75,314.40	\$0.00	\$0.00	\$74,337.35	\$19,385.54	\$4,097.88	\$32.57
Election Reimb from State/Districts		\$7,572.10					\$7,572.10		
Voter Confidentiality Program		\$0.00					\$0.00		
Treasurer Fee Bad Check		\$0.00					\$0.00		
Election Grant		\$0.00					\$0.00		
State Election Reimbursement ACH		(\$13,356.38)					(\$13,356.38)		
Incorrectly added to 4/2025 EOM									
ELECTIONS & MISCELLANEOUS:		\$5,784.38	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,784.38)	\$0.00	\$0.00
2025 TOTAL:		\$164,065.13	\$75,314.80	\$140.00	\$21.00	\$372.00	\$74,137.45	\$9,850.45	\$32.57
2024 Totals		\$213,465.17	\$97,326.69	\$100.00	\$15.00	\$202.00	\$94,674.14	\$13,548.33	\$39.46
2024 - 2025 VARIANCE		(\$49,400.04)	(\$22,011.89)	\$40.00	\$6.00	\$170.00	(\$20,536.69)	(\$3,697.88)	(\$6,89)
2023 TOTALS		\$157,176.48	\$57,313.06	\$80.00	\$22.00	\$256.00	\$68,403.92	\$18,097.29	\$11,672.24

\$0.00

STATE OF COLORADO
I, Sahari McCormick, Clerk & Recorder in and for the County of Gilpin, do hereby certify that this is a true, complete copy of all money collected in DECEMBER 2025 and disbursed in JANUARY 2026.

Sahari McCormick
Gilpin County Clerk & Recorder

1/21/26

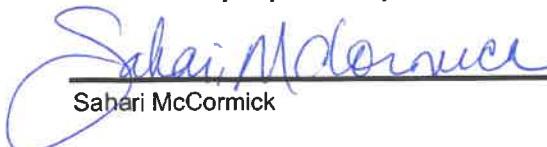
Date

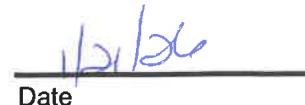


GILPIN COUNTY
Clerk & Recorder's Monthly Distribution Report
DECEMBER 2025

Account	Item	Amt	Method
0100-22-4212	County Gen C&R Fees	\$1,037.26	
0100-22-4267	County Electronic Filing	\$186.00	
6500-00-4652	State Health	\$21.00	separate check
6500-00-4652	Domestic Abuse	\$140.00	separate check
0100-22-4262	Liquor Licenses	\$150.00	
8951-00-4267	State Electronic Fee	\$372.00	wire to ST
6400-00-4652	Specific Ownership	\$72,109.90	
6200-00-4652	Auto	\$61,774.13	
6300-00-4652	State Sales Tax	\$9,444.08	separate check
6700-00-4652	Late Fee State Motor V	\$3,785.00	
0100-22-4265	MV Late Fee	\$920.00	
0100-22-4266	Insurance Judgment	\$311.59	County & State insurance judgment. State is included in Payment Authorization
0200-00-4212	Road & Bridge MV Fees	\$2,027.55	
6000-00-4652	Black Hawk MV Fees	\$98.98	wire
6000-00-4652	Black Hawk Sales Tax	\$0.00	wire
6100-00-4652	Central City MV Fees	\$157.89	wire
6100-00-4652	Central City Sales Tax	\$3,939.99	wire
0100-30-4341	POST	\$32.57	wire GCSO
0100-23-4264	County Gen Election Fees	\$7,572.10	
8952-00-4264	VCP	\$0.00	Separate check
0100-24-4575	Treasurer Fee BC	\$0.00	
0100-22-4212	Misc - refund of expenses	(\$14.91)	
0100-23-4651	Election Grant	\$0.00	
	Total	\$164,065.13	

Authorized by Gilpin County Clerk & Recorder.


Sahai McCormick

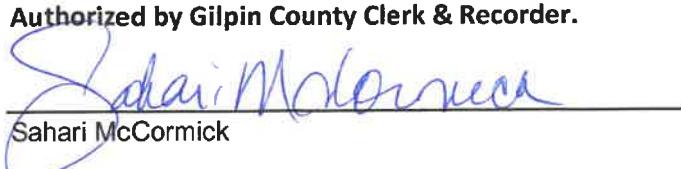

12/1/26
Date



GILPIN COUNTY
Clerk & Recorder's Authorization for Payment
DECEMBER 2025

Remit to	Amount	Treasurer's Notes
Colorado Dept of Revenue ATTN: MV BOC, 4th Floor PO BOX 173350 Denver, CO 80217-3350	\$ 75,314.80	WIRE/ACH
Colorado DEPARTMENT OF HUMAN SERVICES Attn: ATTN: DOMESTIC VIOLENCE PROGRAM 1575 Sherman St., 2nd Floor Denver, CO 80203	\$ 140.00	NEW! Back to old address Include CDHSDVP in description
CDPHE ASD-AR-B1 4300 Cherry Creek Dr. South Denver, CO 80222-1530	\$ 21.00	NEW! NOTE NEW ADDRESS include VR01MAR in the description
STATE OF COLORADO, COLORADO STATE TREASURY Electronic Recording Technology Board Brad Lang, Controller & Budget Director	\$ 372.00	
COLORADO SECRETARY OF STATE Voter Confidentiality Program Attn: Cashier's Office 1700 Broadway, Suite 200 Denver, CO 80290	\$ -	
CITY OF BLACK HAWK P.O. Box 68 Black Hawk, CO 80422	\$ 98.98	
CITY OF CENTRAL P. O. Box 249 Central City, CO 80427	\$ 4,097.88	

Authorized by Gilpin County Clerk & Recorder.


Sahari McCormick

Date

11/21/26



Proclamation Recognizing February as Black History Month

Agenda Item Staff Report, Board of County Commissioners

Requested by: Melanie Bleyler, Community Engagement Officer, County Manager's Office

Additional Presenters:

Meeting Date: January 27, 2026

Public Hearing Required? No

Background/Request Description: Consider and approve a proclamation declaring the month of February as Black History Month in Gilpin County.

Requested Action: Approve the proclamation declaring the month of February as Black History Month in Gilpin County.

Alternatives: Deny, postpone, or amend the proclamation.

Fiscal Impacts: None.

Legal Impacts: None.

Environmental Impacts: None.

Human Resources Impacts: None.

Grant-Related? No.



Proclamation Recognizing February 2026 as Black History Month

WHEREAS, the County of Gilpin recognizes that people of African American heritage have played a vital role in the development of Central City, various churches, Lincoln Hills, and other aspects of the history of Gilpin County, surrounding communities, and the nation; and

WHEREAS, the County of Gilpin recognizes the fact that people of African American heritage are an integral part of the diversity of our County, the State of Colorado, and the nation; and

WHEREAS, Gilpin County is dedicated to opposing systemic racism towards people of color, which perpetuates higher rates of poverty and income inequality, and exacerbates disproportionate health, education, and social inequities; and

WHEREAS, Black History Month has been recognized by every United States President since 1976; and

WHEREAS, Black History Month is an annual celebration of the achievements of African Americans and a time for recognizing their central role in United States history, Gilpin County strongly supports Black History Month as an opportunity to celebrate the cultures, contributions, and values of people of African American descent; and

WHEREAS, Gilpin County encourages all residents to acknowledge the historic contributions and sacrifices made by African Americans in the development of the County, the State, the Nation, and the world; and

WHEREAS, Gilpin County strongly encourages schools to include the teaching of African American history in their curricula and encourages businesses, organizations, and institutions to recognize Black History Month;

NOW, THEREFORE, we, the Gilpin County Board of County Commissioners, do hereby proclaim the month of February as Black History Month.

Adopted this 27th day of January, 2026.

Jeff Aiken, Commissioner

Susan Berumen, Chair

Sandy Hollingsworth, Commissioner



Presentation from Workforce Colorado

Agenda Item Staff Report, Board of County Commissioners

Requested by: Janey Barker, Director, Human Services

Additional Presenters:

Meeting Date: January 27, 2026

Public Hearing Required? No

Background/Request Description: In February, the Board will be asked to sign a 3-year MOU with Workforce Colorado so they would like to share information about their program. Some talking points include:

- Workforce eco-system (incl new branding)
- WIOA (Workforce Innovation and Opportunity Act) Return on investment
- WIOA grant requirements (JSVG & Mandatory partners)
- Workforce Development Funding shifts
- Workforce Development Board, Services and Partners (outlining ways to access services and get involved)

Requested Action: N/A

Alternatives: Set this out to a different date.

Fiscal Impacts: None.

Legal Impacts: None.

Environmental Impacts: None.

Human Resources Impacts: None.

Grant-Related? No.



Gilpin County

Board of County Commissioners Briefing

January 2026

Colorado Public Workforce System



Colorado Workforce Development
Council (CWDC)



10 Local Workforce Areas in CO

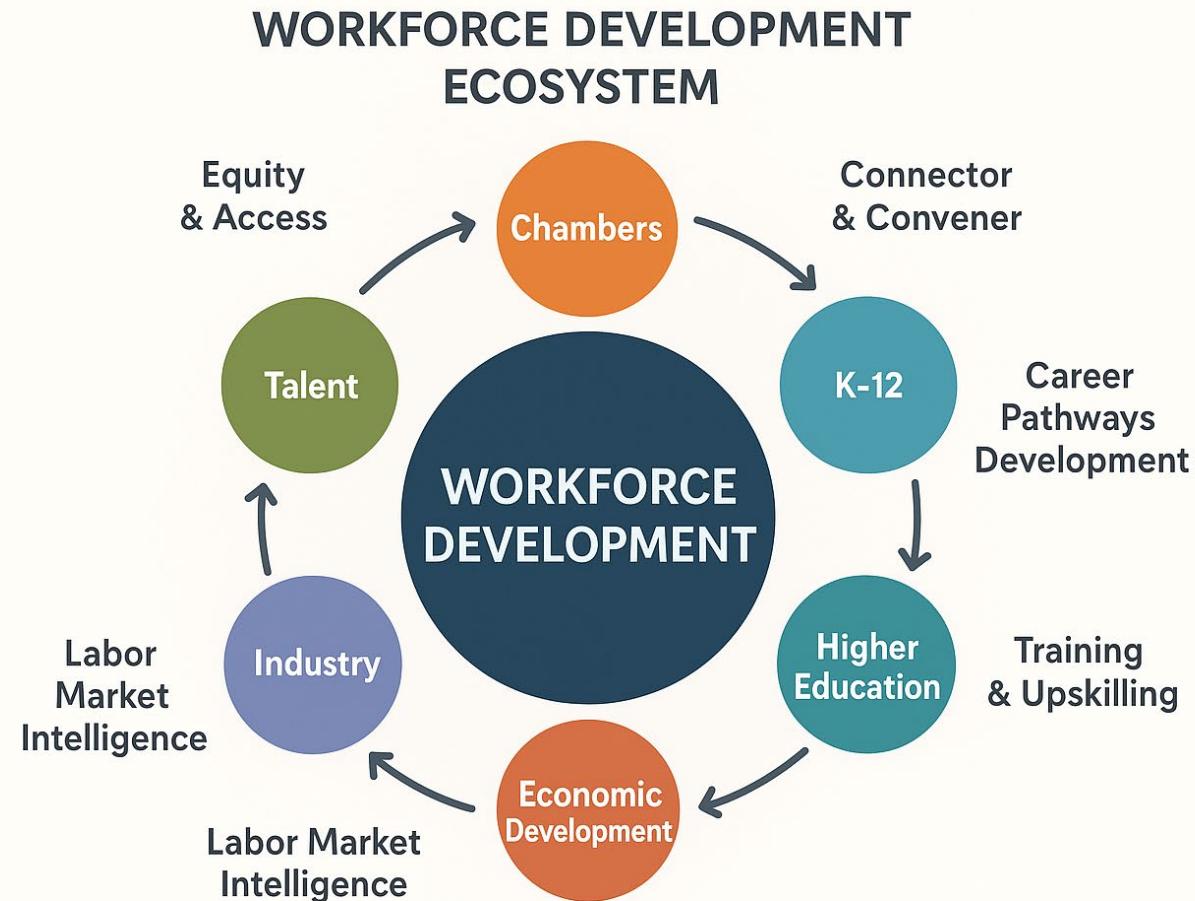


This Region:
Jefferson, Clear Creek and Gilpin



Workforce Development Board
Majority of Members Business Leaders

What role
does the
Workforce
Development
have?

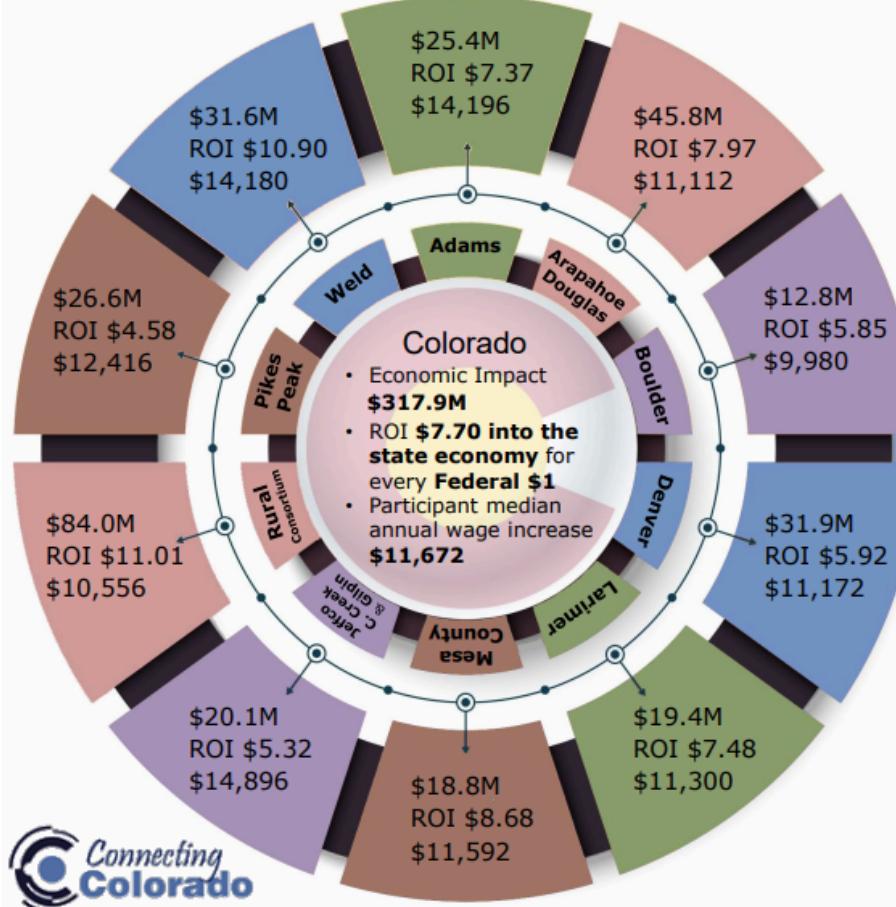


Value of the Workforce System

What's the collective impact of Colorado's Public Workforce System?

MORE THAN \$317 MILLION IN ECONOMIC STRENGTH!

Program Year 2022 Wagner-Peyser (WIOA Title III)



Veterans are entitled to priority of service



Paid from U.S. Department of Labor Funds representing USDOL American Job Centers

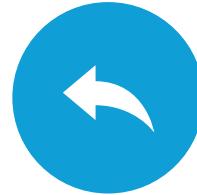
PY24 Statewide Impact



212,458 job seekers utilized the public workforce system ($\uparrow 54\%$)



13,656 businesses were served ($\uparrow 54\%$)



512,952 jobs were posted ($\downarrow 22\%$)



60,196 job seekers received in-person services ($\uparrow 2\%$)



6,885 job seekers enrolled in more extensive training programs ($\uparrow 2\%$)

Workforce Colorado Rebranding

(formally Jeffco
Business &
Workforce Center,
Trico, BWC)



**WORKFORCE
COLORADO**
CONNECTING COLORADO



**WORKFORCE
COLORADO**
**CLEAR CREEK,
GILPIN, JEFFERSON**

Job Seeker and Career Services

Career exploration

Ongoing support assessing needs

Overcoming barriers to employment

Supportive services

Occupational skills training

Internships

Apprenticeships

On-the-Job training

Connecting job seekers to opportunities



Workforce Programs: Access, Service & Employment

Federal Employee/ Executive

Access

- Unemployment Insurance Questions
- Connecting Colorado
- Walk into ENC (Employment Navigation Center)

Services

Career Coaching

- Assessment
- Workshops
- Employment Strategy
- Marketing Materials
- Mock Interviewing
- Salary Negotiation

Employment

- Same Career with equivalent or better salary
- Pivot career pathways

Parent Experiencing Poverty

Services

- Career GED/Training / Workshops
- Financial Budgeting & Planning
- Childcare Navigation
- Work Based Learning
- Intensive One-week Kickstart Program
- On the Job Training
- Career Coaching
- Supportive Services

Access

Referrals From

- Colorado Works
- White Swan
- Head Start
- JPP

(Jefferson County Prosperity Partners)

Employment

- Pathways Strategies to positions with child friendly benefits, hours, leading to a living wage

Workforce Programs: Access, Service & Employment

Veteran, Justice Involved & Unhoused

Services

Career Coaching

- Basics
 - identification
 - tools
 - clothing
 - shelter
 - computer
 - dedicated space to work
 - transportation
- Connecting to mental health recovery
- Online Workshops
- Housing Connections

Employment

- Example: CDL route through the Free World partners wrap around services
- Apprenticeships
- Transitional Employment
- Support for one year after employment

Access

- Veterans Services
- Employment Navigation Center (ENC)

Partnerships

- Action Center
- Echo
- Recovery Works
- etc.

Young Adult Seeking HS Diploma

Services

Career Coaching

- Cost of test
- Tutoring
- Transportation
- Computers & other equipment
- Training
- Work Based Learning
- Certification Programs
- Support to apply for grants/scholarships

Access

- NEXT GED programs
- Jeffco Schools
- Chaffee
- Partner Agencies

Employment

- Post-Secondary Education
- Registered Apprenticeships
- Career Pathways in in-demand occupations

Public Workshops: Job Search Process

Career Driven Workshops

LAND A JOB



CAREER EXPLORATION

Looking for the right career path? Thinking about making a career change but not sure of the next steps? Discover a variety of tools to enable you to explore and identify strengths and new opportunities.



JOB SEARCH TIPS

Are you searching in all the wrong places? Discover where the opportunities are.



RESUME CONCEPTS

Is your resume getting you interviews? If not, this workshop is a MUST.



DYNAMIC COVER LETTERS

Think cover letters are not important? Think again! Explore how to make that personal connection.



LINKEDIN: A GREAT JOB SEARCH TOOL

LinkedIn is the perfect job search tool! Learn how LinkedIn and other social media can help build a network of professional contacts.



LINKEDIN: MAXIMIZING YOUR PRESENCE

Discover how to showcase that you are qualified with digital real estate: show your abilities, strengths, and skills, along with social proof.



ONLINE INTERVIEWS

Set the scene for success: tips for set up, practice, and responding with confidence on screen.



INTERVIEWING FOR SUCCESS

Are you ready to ace the interview? Learn how to answer those tough interview questions and land the job.

BUSINESS SERVICES



*"We help connect you to the right
job seeker"*



Business Services

303-271-4800

businessservices@jeffco.us

Connecting Businesses with Talent

- **Mission:** To match employers with qualified job seekers through effective recruitment services, labor market information, and workforce planning



Talent pipeline development
including work-based
learning and apprenticeships



Employer Talent
Development Program (ETDP)



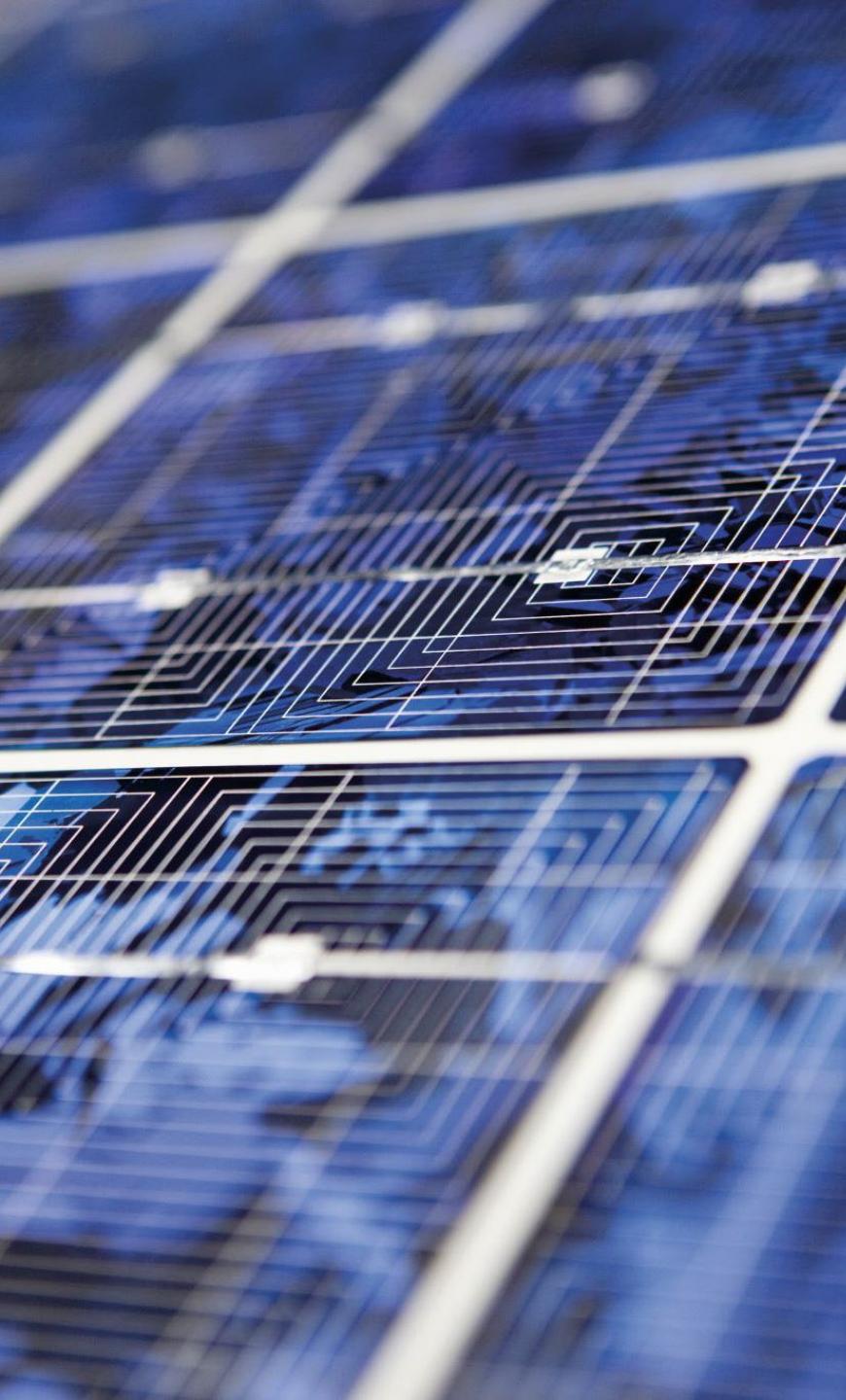
Rapid Response & Workforce
Reduction Support



Hiring Events and Data
Resources for Businesses



Sector Partnerships



Industry Profiles



JOB SUPPLY AND
DEMAND



KEY
QUALIFICATIONS



EMPLOYMENT
TRENDS



REGIONAL
SPECIALIZATION

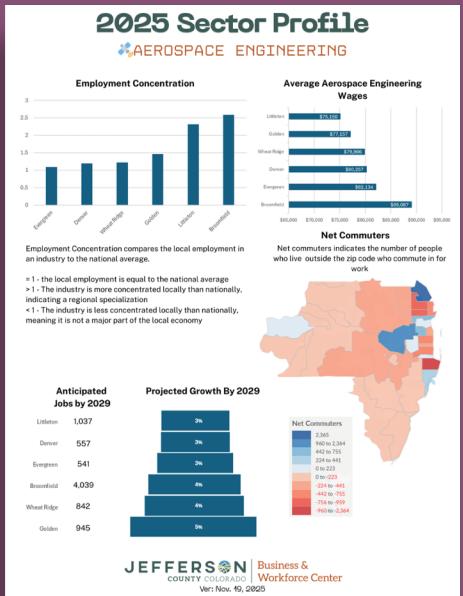


EDUCATIONAL
PARTNERSHIPS



TOP EMPLOYERS

Current Represented Sectors



Advanced Manufacturing



Transportation and Warehousing



Behavioral Healthcare



Healthcare (General)



Engineering (Aerospace)



Information Technology



Sales and Retail

Employer Talent Development Program 2022-2024

- **\$450,000+** Invested
- **58** Businesses
- **350+** Employees Upskilled
- **100%** Completion Rate



2025 Business Services Highlights

31 employer related events

- **405** employers attended
- **3,848** job seekers attended

335 workshops

- **3,241** attendees



2025-2026 Workforce Development Board

- Jessica Gowey, Kaiser Permanente
- Kelly Folks, Colorado Department of Labor & Employment
- Leah Wing, Jewish Family Service
- Linda Montgomery-Streeter, Professional Employment Group
- Lindsey Valdez, Brothers Deli/Clear Creek County Economic Development Corp.
- Liz Lierman, University of Denver
- Mario Ibarra, LiUNA Local 720
- Matthew Sweeney, Red Rocks Community College
- Molly Duvall, FirstBank
- Nevine Laughlin, Pinnacol
- Patrick Quinn, International Brotherhood of Electrical Workers
- Sandie Coutts, Jefferson Center for Mental Health
- Tony Silva, Monarch Casino Resort Spa
- Andra Alvarez, Hyatt House at Belmar
- Annie Lozano, Mountain Vista Senior Living
- Brandon Toya, Lockheed Martin
- Brandy Lane, Horseshoe and Lady Luck Casinos
- Brooklyn Riehl, Ariel Clinical Services
- Bryan Bryant, Red Rocks Community College
- Chris Kaiser, C Squared
- David Carroll, Jeffco Economic Development Corporation
- David Layton, Lumin8
- David Lopez, Elevate Quantum
- Doreen Raad, Division of Vocational Rehabilitation
- Elizabeth Pittman, CoorsTek
- Heather Hagen, DDRC
- Heather Waldron, Jeffco Public Schools

Upcoming Events

- Talent Pipeline Report Launch Watch Party

16 Dec.



- Multi-Industry Job Fair

29 Jan.



- Summer Internship Matching Event

March



- High School Job Fairs
- Arvada, McLain, Golden

March



- Wyoming/Colorado Job Fair

22 Apr.



- Apprenticeship Fair

30 Apr.



- Experienced Worker Job Fair

May



- Multi-Industry Job Fair
- LGBTQ+ Focused

June



Contact Business Services to register for any of these events



CONNECT WITH US!

Business & Workforce Center

Business & Workforce Center

Employment Navigation Center

M-TH In Person Hours

8:00 a.m. – 4:00 p.m.

3500 Illinois Street

Golden, CO 80401

303-271-4755

(Virtual Hours available M-F)

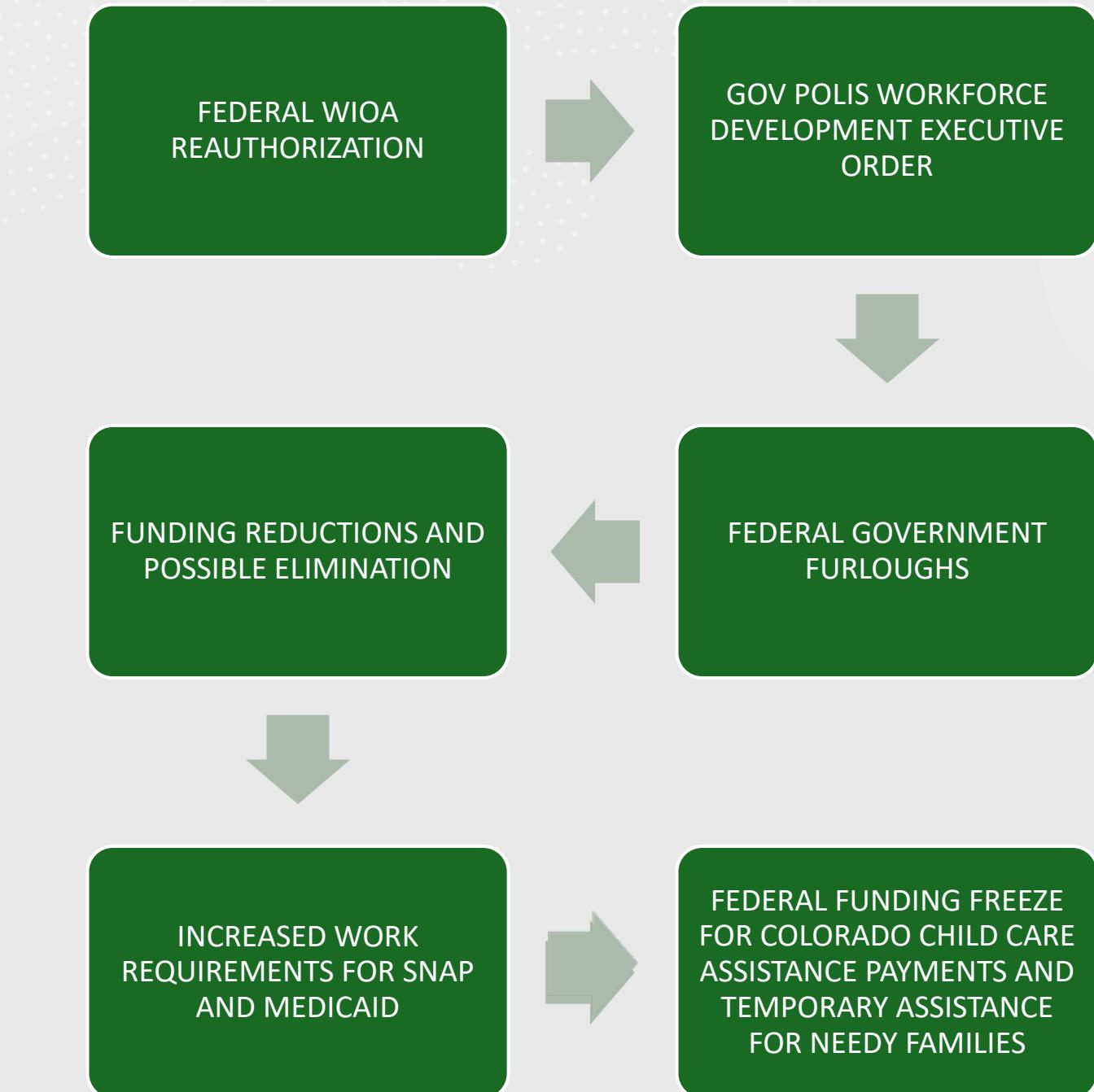
Business Services

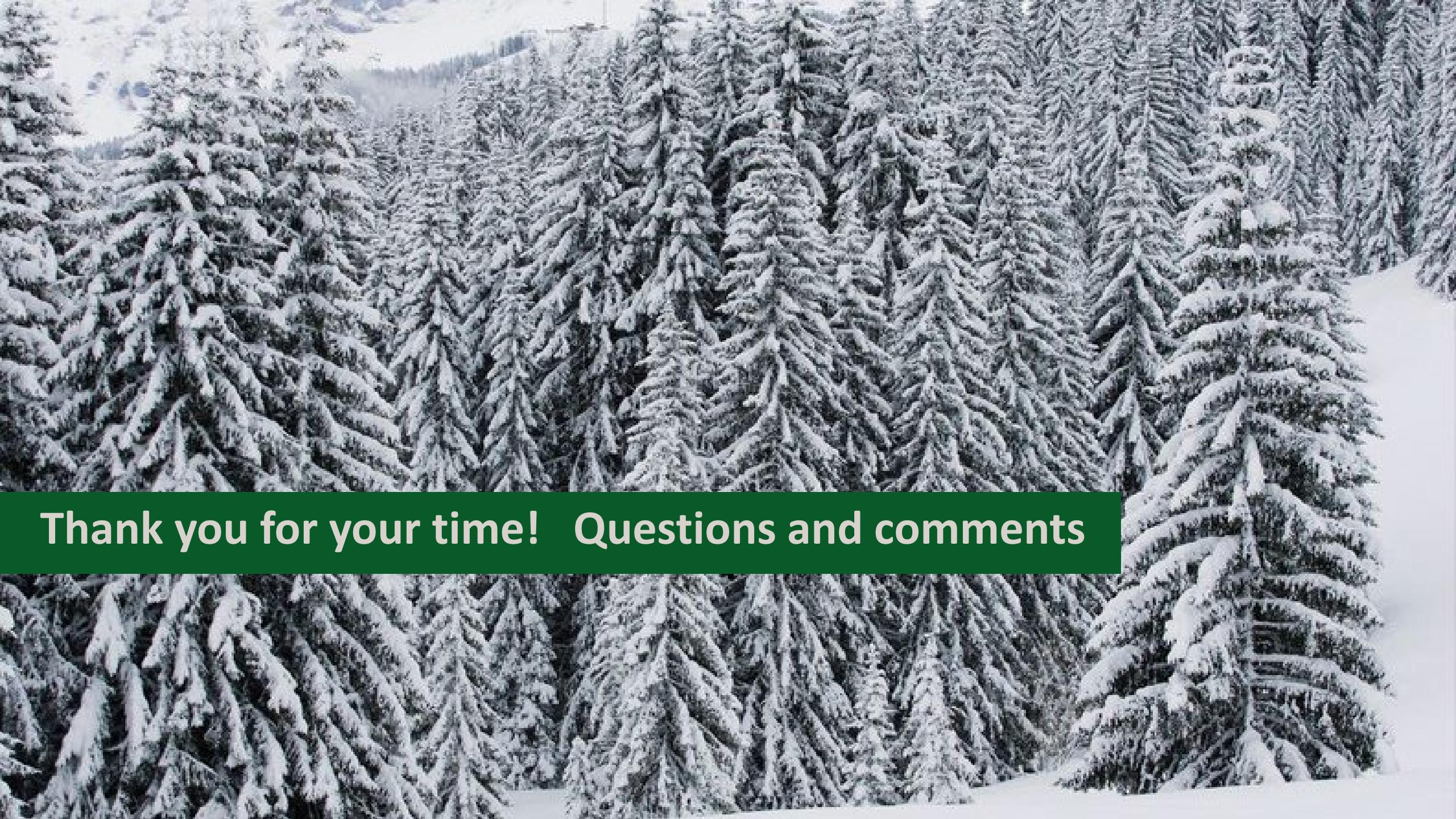
303-271-4800

businessservices@jeffco.us



Federal and State Actions impacting future workforce development initiatives



A wide-angle photograph of a dense forest of evergreen trees, likely pines or firs, heavily laden with snow. The trees are packed closely together, creating a textured pattern of white and dark green. The background shows more of the forest and some lighter, possibly snow-covered ground or a building in the distance.

Thank you for your time! Questions and comments



Approval of Signature for the Tri County Workforce Area MOU

Agenda Item Staff Report, Board of County Commissioners

Requested by: Janey Barker, Director, Human Services

Additional Presenters:

Meeting Date: January 27, 2026

Public Hearing Required? No

Background/Request Description: Requesting approval for the Chair to sign the WIOA MOU which will come through DocuSign in February

Requested Action: Approve the resolution

Alternatives: None - this is required by statute

Fiscal Impacts: None.

Legal Impacts: Yes. This is an MOU, which is a legal document. Already reviewed by legal and approved.

Environmental Impacts: None.

Human Resources Impacts: None.

Grant-Related? No.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, STATE OF COLORADO**

Approval of Signature for the Tri-County Workforce Area MOU

WHEREAS, the Workforce Innovation and Opportunity Act of 2014 (“WIOA”) requires the local workforce development board for each workforce area, with the agreement of the Chief Elected Official for that area, to enter into a memorandum of understanding with each One-Stop Partner operating in the workforce area concerning the operation of the one-stop delivery system in the local area; and

WHEREAS, the Tri-County Workforce Area, consisting of Jefferson County, Gilpin County and Clear Creek County, has been designated as a single local workforce area by the Colorado Workforce Development Council, on behalf of the Governor of the State of Colorado; and

WHEREAS, the Tri-County Workforce Development Board (the “TCWDB”) serves as the local workforce development board for the Tri-County Workforce Area; and

WHEREAS, Jefferson County has been designated the Chief Elected Official for the Tri-County Workforce Area by agreement of Jefferson, Gilpin, and Clear Creek Counties; and

WHEREAS, the One-Stop Partner identified above is a “Required Partner,” as that term is defined in WIOA.

Now, therefore, be it resolved by the Gilpin County Board of County Commissioners that:

1. The Chair of the Gilpin County Board of County Commissioners is authorized to sign the Tri-County Workforce Area MOU via DocuSign when it is sent.

ADOPTED this _____ day of _____, 2026, by a vote of _____ to _____.

ATTEST:

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, COLORADO**

Kimberly Kaufman, Deputy County Clerk

Susan Beruman, Chair

RECORDING STICKER

RECORDING STICKER

ACKNOWLEDGEMENT

STATE OF COLORADO)
)ss.
COUNTY OF GILPIN)

Susan Berumen, Chair, and Kimberly Kaufman, Deputy County Clerk, County of Gilpin,
acknowledged the foregoing Resolution before me this _____ day of
_____, 2026.

Witness my hand and official seal

Notary Public

RECORDING STICKER

RECORDING STICKER

TRI-COUNTY WORKFORCE AREA MEMORANDUM OF UNDERSTANDING

This Tri-County Workforce Area Memorandum of Understanding (this "MOU") is entered into by and among the following parties (collectively, the "Parties"): (1) The Tri-County Workforce Development Board, the local workforce development board serving the Tri-County Workforce Area; (2) County of Jefferson, State of Colorado, a body politic and corporate ("Jefferson County"); (3) County of Clear Creek, State of Colorado, a body politic and corporate ("Clear Creek County"); (4) County of Gilpin, State of Colorado, a body politic and corporate ("Gilpin County"); and (5) Colorado Department of Labor and Employment, Division of Employment and Training, Jobs for Veterans State Grant Program (JVSG) (the "One-Stop Partner").

RECITALS

- A. WHEREAS, the Workforce Innovation and Opportunity Act of 2014 ("WIOA") requires the local workforce development board for each workforce area, with the agreement of the Chief Elected Official for that area, to enter into a memorandum of understanding with each one-stop partner operating in the workforce area concerning the operation of the one-stop delivery system in the local area;
- B. WHEREAS, the Tri-County Workforce Area, consisting of Jefferson County, Gilpin County and Clear Creek County, has been designated as a single local workforce area by the Colorado Workforce Development Council, on behalf of the Governor of the State of Colorado;
- C. WHEREAS, the Tri-County Workforce Development Board (the "TCWDB") serves as the local workforce development board for the Tri-County Workforce Area;
- D. WHEREAS, Jefferson County has been designated the Chief Elected Official for the Tri-County Workforce Area by agreement of Jefferson, Gilpin and Clear Creek Counties; and
- E. WHEREAS, the One-Stop Partner identified above is a "Required Partner," as that term is defined in WIOA.

AGREEMENT

NOW, THEREFORE, in accordance with the requirements of WIOA, the Parties agree as follows:

I. Term

The term of this MOU shall commence on the later of (a) January 1, 2026, or (b) the date this MOU becomes fully executed (the 'Effective Date') and shall end December 31, 2028, unless terminated earlier pursuant to the terms of this MOU.

II. Identification of Comprehensive Workforce Center

The TCWDB designates the Jefferson County Business & Workforce Center located at 3500 Illinois Street, Golden, CO 80401, as the comprehensive workforce center for the Tri-County Workforce Area.

III. Services Description Exhibits

1. The One-Stop Partner avers that, as of the Effective Date, the Service Description Exhibit,

a copy of which is attached hereto as Exhibit A, accurately and completely sets forth: (a) the specific services that the One-Stop Partner provides in the Tri-County Workforce Area, including the manner in which such services will be coordinated and delivered in the Tri-County Workforce Area; (b) the methods of referral of individuals between the One-Stop Partner and the one-stop operator for the Tri-County Workforce Area for appropriate services and activities; and (c) the methods used by the One-Stop Partner to ensure the needs of workers and youth, and individuals with barriers to employment, including individuals with disabilities, are addressed in the One-Stop Partner's provision of necessary and appropriate access to services, including access to technology and materials.

2. Throughout the term of this MOU, the One-Stop Partner agrees to provide the services, to comply with the referral methods, and to provide the methods of access set forth in the Service Description Exhibit.
3. The One-Stop Partner agrees to promptly update its Service Description Exhibit if, for any reason, the Service Description Exhibit no longer accurately or completely describes the services provided, or the referral or access methods used, by the One-Stop Partner. In the event that the One-Stop Partner updates its Service Description Exhibit, the One-Stop Partner shall provide the updated Service Description Exhibit to the TCWDB and Jefferson County for their review and approval. If the TCWDB and Jefferson County approves the proposed updates, the TCWDB and Jefferson County shall accept the updated Service Description Exhibit, update this MOU to reflect the new Service Description Exhibit, and provide a copy of the updated MOU to all Parties and all other one-stop partners operating in the Tri-County Workforce Area. All requests to update the Service Description Exhibit shall be made on forms approved by the TCWDB and Jefferson County.
4. The TCWDB's and Jefferson County's acceptance of a One-Stop Partner's updated Service Description Exhibit and provision of notice in accordance with Section III(3) of this MOU shall be sufficient to constitute an amendment of such exhibit.

IV. Infrastructure Funding

1. The Infrastructure Funding Agreement (the "IFA"), which is attached hereto as Exhibit B, sets forth the Parties' understanding regarding the funding of the one-stop delivery system in the Tri-County Workforce Area, including without limitation (a) the effective time period of the IFA; (b) identification of the chief elected official, the local workforce development board and all one-stop partners participating in the funding of the Tri-County Workforce Area's one-stop delivery system; (c) the infrastructure and shared services budget for the Tri-County Workforce Area; (d) the One-Stop Partner's cost allocation and budget; and (e) a description of the periodic review and reconciliation process to ensure equitable benefit among the one-stop partners.
2. The IFA is hereby incorporated as a legally binding component of this MOU as if fully set forth herein.

V. Modifications and Amendments

1. The procedure for amendments to the Service Description Exhibits are set forth in Section III of the MOU.

2. The IFA may be amended to update the list of participating one-stop partners and to update budgeted numbers in accordance with the processes outlined in Sections III and VIII of the IFA, respectively.
3. Any Party to this MOU may change its authorized representative or contact information by providing notice of such change to all Parties in accordance with Section VII(12) of the MOU.
4. If the One-Stop Partner is not a Required Partner, as that term is defined in WIOA, the One-Stop Partner may terminate this MOU by providing a minimum of ninety (90) days' notice to all other Parties. If the One-Stop Partner terminates this MOU, the One-Stop Partner is no longer eligible to participate as a one-stop partner in the Tri-County Workforce Area and will not be permitted to appoint a representative to serve on the TCWDB. The One-Stop Partner's rights and obligations under this MOU shall cease on the effective date of such termination, with the exception of any liabilities which the One-Stop Partner may have incurred prior to termination, and the Party's confidentiality obligations under this MOU.
5. If this MOU is terminated, the TCWDB and Jefferson County shall provide notice of such termination to all remaining one-stop partners in the Tri-County Workforce Area.
6. Any other modifications to the terms of this MOU, including without limitation any modifications to the terms of the IFA, shall require an amendment signed by authorized representatives of all Parties.

VI. Appropriations/Funding

1. The obligations of all governmental Parties under this MOU (including those obligations set forth in any exhibit to this MOU) are subject to and contingent upon the availability, appropriation and encumbrance of funds for such purpose. In the event that such funding is reduced or eliminated, such Party may modify its obligations under this MOU accordingly.
2. None of the Parties, by this MOU, irrevocably pledges present cash reserves for payments in future fiscal years. The MOU does not and is not intended to create a multiple-fiscal year direct or indirect debt or financial obligation for any Party.

VII. Miscellaneous Provisions

1. Governing Laws. In the performance of their obligations under this MOU, the Parties agree to comply with the Workforce Innovation and Opportunity Act, as amended, 29 U.S.C. §§ 3101 *et seq.*, the Wagner-Peyser Act, 29 U.S.C. §§ 49 *et seq.*, the Rehabilitation Act of 1973, 29 U.S.C. §§ 720 *et seq.*, the Adult Education and Family Literacy Act, 20 U.S.C. §§ 9201 *et seq.*, the Colorado Career Advancement Act of 2016, C.R.S. §§ 8-83-201 *et seq.*, as amended, all applicable Training and Employment Notices and Training and Employment Guidance Letters issued by the United States Department of Labor, and all apply Policy Guidance Letters issued by the Colorado Department of Labor and Employment.
2. Record Maintenance and Inspection. Each Party shall make, keep and maintain a complete file of all records, documents, communications, notes and other written

materials, and electronic media files, pertaining in any manner to the performance of this MOU until the later to occur of: (i) a period of six (6) years after the date this MOU expires or is earlier terminated, or (ii) the resolution of any pending disputes arising out of or relating to this MOU or the Parties' rights and obligations hereunder. This section shall be deemed to supplement and not replace any additional record maintenance and inspection requirements that a Party's funding authority or program may be bound by. All Parties shall continue to adhere to such other record maintenance and inspection requirements in addition to those set forth in this section.

3. Confidentiality. The Parties may have access to and contribute to information and materials of a highly sensitive nature, including confidential information. During the term of this MOU and at all times thereafter, the Parties shall not use or disclose any confidential information except to the extent such use or disclosure is necessary in the performance of this MOU. In accordance with but not limited to 20 CFR Part 603, 45 CFR Section 205.50, 20 USC 1232g and 34 CFR part 99, and 34 CFR 361.38, as well as applicable state and federal law, rules, regulations, and waivers, all Parties shall actively secure and share confidential participant information and records only with each other. The Parties shall not share another Party's confidential information unless allowed by state and federal law, rules, regulations, and waivers.
4. Dispute Resolution. If one or more Parties disagree on the implementation of this MOU or the performance of services hereunder, the Parties will attempt to resolve their disagreement through negotiation. If the Parties cannot reach a resolution through this negotiation, the TCWDB will attempt to resolve the differences with the assistance of the Parties involved.
5. Integration Clause. This MOU embodies the entire agreement between the Parties referring to the subject matter hereof. The Parties recognize and agree that no Party has made or authorized any understanding beyond that expressly set forth in the MOU, and no oral representation, promise, or consideration different from the terms herein contained shall be binding on any Party.
6. Severability. Should any provision of this MOU be held to be invalid or unenforceable, then the balance of the MOU shall be held to be in full force and effect as though the invalid portion was not included.
7. Independent Contractor. The Parties recognize and agree that each Party is an independent contractor for all purposes, both legal and practical, in performing services under this MOU, and that each Party and its agents and employees are not agents or employees of the other Party for any purpose. As an independent contractor, each Party shall be responsible for employing and directing its own employees and agents as is required to perform the services provided pursuant to this MOU, and shall exercise complete authority over its own personnel and agents, and shall be fully responsible for their actions. Each Party acknowledges that their agents and employees are not agents or employees of any other Party, for any purpose.

Nothing in this MOU will be construed to make one Party an employee, franchisee, joint venturer, agent or Partner, of another Party. No Party will represent itself to have any authority to bind any other Party to act on its behalf, except as expressly set forth herein. No Party will have the right to represent itself as having the authority to pledge another

Party's credit or extend credit in another Party's name. No Party will have the right to execute any agreements in another Party's name, or to bind another Party in any way.

The Parties acknowledge that they are not entitled to unemployment benefits or workers compensation benefits from another Party, its elected officials, agents or any program administered or funded by another Party. The Parties shall be entitled to unemployment coverage or workers compensation insurance only if unemployment compensation coverage or workers compensation coverage is provided by that Party's Program or some other entity that is not a Party to this MOU.

8. Governmental Immunity. Liability for claims for injuries to persons or property arising from the negligence of any governmental parties, their departments, institutions, agencies, boards, commissions, committees, bureaus, offices, officials, and employees shall be controlled and limited by the provisions of the Governmental Immunity Act, C.R.S. § 24-10-101, et seq., the Federal Tort Claims Act, 28 U.S.C. Pt. VI, Ch. 171 and 28 U.S.C. 1346(b), and the risk management statutes, C.R.S. § § 24-30-1501, et seq., as amended.
9. Third-Party Beneficiaries. The enforcement of the terms and conditions of this MOU and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this MOU shall give or allow any claim or right of action whatsoever by any non-Party. It is the express intent of the Parties to this MOU that any person receiving services or benefits under this MOU shall be deemed an incidental beneficiary only.
10. Assignment. The Parties' rights and obligations hereunder are personal and may not be transferred, assigned, or subcontracted without the prior written consent of the TCWDB. Any attempt at assignment, transfer, or subcontracting without the written consent of the TCWDB shall be void.
11. Compliance with Law: The Parties shall strictly comply with all applicable federal and state laws, rules, and regulations in effect or hereafter established, including, without limitation, laws, rules and regulations applicable to discrimination and unfair employment practices. Any changes to such laws are deemed to have been incorporated into this MOU as of the date such changes take effect.
12. Notices: For all notices required to be provided under this MOU, all such notices shall be in writing, and shall be either sent by certified mail, return receipt requested, emailed or hand-delivered to the following representatives of the Parties at the following addresses.

<u>Tri-County Workforce Development Board</u> Attn: Annie Lozano, Chair 3500 Illinois Street, Ste. 1600 Golden, CO 80401	<u>Jefferson County</u> Attn: Board of County Commissioners 100 Jefferson County Parkway Golden, CO 80419 With a copy to: Jefferson County Attorney 100 Jefferson County Parkway, Ste 5000 Golden, CO 80419-5500
<u>Clear Creek County</u>	<u>Gilpin County</u>

Attn: Colton Rohloff, Deputy County Manager for the Board of County Commissioners 405 Argentine St. P.O. Box 2000 Georgetown, CO 80444	Attn: Kimberly Kaufman, Deputy Clerk to the Board of County Commissioners 203 Eureka St. P.O. Box 366 Central City, CO 80427
Kelly Folks CDLE Jobs for Veterans State Grant Program (JVSG) 707 17th Street, Suite 2700 Denver, CO 80202 Telephone Number: 303-318-8002 E-mail Address: kelly.folks@state.co.us	

13. Ownership of Materials and Information. Unless otherwise provided for in this MOU, the Parties agree that all material, information, data, computer software, documentation, studies, and evaluations produced by any Party in the performance of this MOU are the sole property of such Party.
14. Conflict of Interest. Each Party acknowledges that with respect to this MOU, even the appearance of a conflict of interest is harmful to the Parties' interests. Each Party shall refrain from any practices, activities, or relationships that reasonably may appear to be in conflict with the full performance of such Party's obligations under this MOU.
15. Authorization. Each person signing this MOU represents and warrants that he or she is duly authorized to execute this MOU. Each Party represents and warrants to the other Parties that the execution and delivery of this MOU and the performance of such Party's obligations have been duly authorized.
16. Counterparts: This MOU may be executed in multiple identical original counterparts, all of which shall constitute one agreement.
17. Notice of Pending Litigation. Each Party shall notify the other Parties, in writing, within five (5) business days after being served with a summons, complaint or other pleading filed in any federal or state court or administrative agency that involves services provided under this MOU or is otherwise related to this MOU.
18. CORA Disclosure. To the extent not prohibited by federal law, this MOU and its exhibits are subject to public release through the Colorado Open Records Act, C.R.S. §§ 24-71-101, et seq. This MOU is not intended to supersede the Parties' obligations under CORA.
19. Choice of Law. Colorado law, and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this MOU.

IN WITNESS WHEREOF the Parties hereto have duly executed this MOU as of the latest day, month and year written below.

TRI-COUNTY WORKFORCE DEVELOPMENT BOARD

Annie Lozano, Co-Chair

Date

IN WITNESS WHEREOF the Parties hereto have duly executed this MOU as of the latest day, month and year written below.

COUNTY OF JEFFERSON, STATE OF COLORADO

Lesley Dahlkemper, Chairman
Board of County Commissioners

Date

APPROVED AS TO FORM:

Carey T. Markel
Assistant County Attorney

IN WITNESS WHEREOF the Parties hereto have duly executed this MOU as of the latest day, month and year written below.

CLEAR CREEK COUNTY

George Marlin, Chairman
Board of County Commissioners

Date

APPROVED AS TO FORM:

Peter Lichtman
Clear Creek County Attorney

IN WITNESS WHEREOF the Parties hereto have duly executed this MOU as of the latest day, month and year written below.

GILPIN COUNTY

Susan Berumen, Chair
Board of County Commissioners

Date

IN WITNESS WHEREOF the Parties hereto have duly executed this MOU as of the latest day, month and year written below.

COLORADO DEPARTMENT OF LABOR AND EMPLOYMENT, DIVISION OF EMPLOYMENT AND TRAINING, JOBS FOR VETERANS STATE GRANT (JVSG) PROGRAM

Kelly Folks
Director of Employment and Training

Date

In accordance with §24-30-202, C.R.S., this MOU is not valid until signed and dated below by the State Controller or an authorized delegate.

STATE CONTROLLER
Robert Jaros, CPA, MBA, JD

By: _____
Laura Urgain, State Controller Delegate
State Controller Delegate
Colorado Department of Labor and Employment

Effective Date: _____

TRI-COUNTY WORKFORCE DEVELOPMENT BOARD BYLAWS

Effective Date: October 2015

Revised: September 2024

ARTICLE I

Statement of Purpose

1. The purpose of the Tri-County Workforce Development Board (the “Board”) shall be to provide quality assurance and recommended policy guidance for the Tri-County Workforce Development Area (the “Local Area”), which is comprised of Jefferson, Gilpin, and Clear Creek Counties.

ARTICLE II

Authority

1. The Board was established by Jefferson County Administrative Policy 2.2.5, which was first adopted by the Jefferson County Board of County Commissioners, the Local Area’s Chief Elected Official (the “CEO”), pursuant to Resolution No. CC97-107, dated February 25, 1997 (as subsequently amended, the “Policy”).
2. The Policy provides that the Board shall serve as the local workforce development board for the Local Area in accordance with the federal Workforce Innovation and Opportunity Act of 2014, 29 U.S.C. § 3101, *et seq.*, and its implementing regulations (“WIOA”) and the Colorado Career Advancement Act, C.R.S. § 8-83-201, *et seq.* (the “CCAA” and, together with WIOA, the “Acts”).
3. The Policy authorizes the Board to adopt bylaws governing any aspect of its membership, meetings and actions not already governed by the Policy (or other County policy or regulation) or Federal or State law. Consistent with that mandate,

these bylaws (the “Bylaws”) establish the organizational rules and responsibilities of the Board.

ARTICLE III

Board Functions

Section 1. Board Functions and Responsibilities

1. The Board shall be responsible for performing all functions assigned to local workforce development boards by the Acts within the Local Area, including:
 - a. Developing the local plan for the Local Area (the “Local Plan”), in partnership with the CEO;
 - b. Conducting workforce research and labor market analyses;
 - c. Convening, brokering, and leveraging local stakeholders and resources;
 - d. Employer engagement;
 - e. Career pathways development;
 - f. Identifying and promoting proven and promising workforce development practices;
 - g. Developing strategies for using technology to maximize accessibility and effectiveness of workforce programs;
 - h. providing program oversight for local workforce activities, in partnership with the CEO;
 - i. Negotiating local performance accountability measures;
 - j. Selecting workforce operators and providers;
 - k. Coordinating with education providers;
 - l. Budget development and administration;
 - m. Assessing accessibility of one-stop centers for individuals with disabilities;
 - n. Developing and entering into a memorandum of understanding with the one-stop partners, with the agreement of the CEO; and
 - o. Designating or certifying one-stop operators, with the agreement of the CEO.

Section 2. Employer Linkages

1. The Board shall coordinate the workforce investment activities authorized under the WIOA, as amended, with economic development strategies implemented by Tri-County, and develop other employer linkages with such activities. The Board shall promote the participation of private sector employers in the Colorado Workforce Development System, and ensure the effective provision, through the system, of connecting, brokering, and coaching activities, through intermediaries such as the Board or through other organizations, to assist such employers in meeting hiring needs.

ARTICLE IV

Membership

Section 1. Membership Requirements

1. The Board's membership shall meet the following criteria:
 - a. General
 - i. All Board members shall consist of decision-making individuals reflective of the business demographics in the Local Area and leaders from the workforce system, education and economic development as identified below.
 - ii. All Board members shall represent entities located within the Local Area or, if such entities do not exist, entities located within the Central Planning Region for WIOA.
 - iii. Board members may represent multiple entities on the Board if the individual meets all the criteria for representation for each entity represented.
 - b. Business Representatives
 - i. A majority of the Board, at least 51 percent, will consist of representatives of Local Area businesses, at least two (2) of whom shall be representatives of small businesses.
 - ii. Each business representative serving on the Board shall:
 1. Be the owner, chief executive officer, chief operating officer or other individual with optimum policymaking or hiring authority;
 2. Represent a business that provides employment opportunities in in- demand industry sectors or occupations and provides

high-quality work-relevant training and development opportunities to its workforce or the workforce of others in the case of organizations representing business;

3. Be appointed from among individuals nominated by local business organizations or business trade organizations.

c. Workforce Representatives

- i. At least 20% of the Board's members shall consist of representatives of the workforce within the Local Area, and shall include:

1. At least two (2) representatives from labor organizations; and
 2. At least one (1) representative of a joint labor-management, or union-affiliated, registered apprenticeship program who must also be a training director or member of a labor organization.

- ii. In addition to 1 and 2 above, the Board may meet the 20% requirement by appointing members from the following organizations:

1. One (1) or more representatives of community organizations that have demonstrated experience and expertise in addressing employment, training, or education needs of people with barriers to employment, including organizations that serve veterans or support competitive integrated employment for individuals with disabilities; and

2. One (1) or more representatives of organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth, including organizations that serve out-of-school youth.

d. Education, Training, Governmental and Economic and Community Development Representatives

- i. The balance of the Board will consist of representatives of the education, training, governmental, and economic and community development organizations, and shall include:

1. At least one (1) representative of an eligible provider administering adult education and literacy activities authorized under WIOA Title II;

- a. If multiple eligible service providers are offering services under WIOA Title II in the Local Area, this Board representative shall be appointed from among individuals nominated by such providers.

2. At least one (1) representative of an institution of higher education providing workforce development activities, including community colleges;
3. At least one (1) representative of an economic and community development entity;
4. The State Employment Service officer under the Wagner-Peyser Act, serving the Local Area; and
5. A representative of the State Vocational Rehabilitation program serving the Local Area.

ii. In addition to 1-5 above, the CEO may appoint Board members from other appropriate entities in the Local Area, including:

1. Entities administering education and training activities who represent local education agencies or community-based organizations with demonstrated expertise in addressing the education or training needs of individuals with barriers to employment;
2. Governmental and economic and community development entities which represent transportation, housing, and public assistance programs;
3. Philanthropic organizations; and
4. Other appropriate individuals as determined by the CEO.

Section 2. Board Appointments

1. All Board member appointments shall be made by the CEO in accordance with the terms of the Policy.

Section 3. Terms

1. All initial Board appointments shall be for a term of two (2) years. Terms shall be staggered as best determined by the CEO.
2. Board members are limited to serving not more than four (4) consecutive two-year terms. Notwithstanding the foregoing, the Board may recommend to the CEO, and the CEO may approve, the retention of a Board member who has served four (4) consecutive terms if the Board member's qualifications are necessary to meeting the minimum Board membership requirements set forth in the Acts.

Section 4. Change of Status

1. If a Board member appointed to represent a sector changes his or her status such that the member no longer meets the qualifications to represents the sector that he/she was appointed to represent, the Board member shall promptly notify the Board Chair of the change of status and resign his or her position. A person of equal or higher status can be appointed to serve the remainder of the term in order for the board to maintain compliance. If the Board member meets the qualifications for a different sector, the member may petition the Board to be recommended for reappointment by the CEO.

Section 5. Removal

1. The CEO may remove any Board member, with or without cause, before the expiration of his or her term.
2. The Board may recommend any Board member to the CEO for removal at any time for cause. Among other things, cause for recommending removal shall exist if a Board member incurs more than two (2) unexcused absences from Board meetings in any twelve (12) month period. In order for a member to be excused from a Board meeting, a member must notify either the Board Chair or Board Vice-Chair prior to the meeting.
3. A recommendation to remove a Board member for cause shall require the affirmative vote of two-thirds (2/3) of all the members present and notice of the meeting where such action is taken shall specify that one of the items on the agenda for said meeting shall be the proposed removal of such member.

Section 6. Resignation

1. Any member may resign from the Board at any time by delivering a written or sending an electronic letter of resignation to the Board Chair. Resignation will be effective upon the Chair's receipt of the resignation letter, which shall be promptly forwarded to the CEO.

Section 7. Vacancies

1. Any vacancy in the Board shall be filled by the CEO in the same manner as provided for Board member appointments, except that the replacement member shall be appointed for the remainder of the term of the member being replaced.

ARTICLE V

Officers

Section 1. Officers

1. The Board shall elect from among its members a Board Chair and Board Vice-Chair, and Secretary once every two (2) years on odd years at the regular meeting prior to July 1, or at such other time as a vacancy in an office exists. The Board Chair shall be a representative of a Local Area business, as required by WIOA.
2. It is the Board's decision whether to use a Nominating Committee or hold elections with nominees from the floor. If a Nominating Committee is used, they shall bring a slate of nominees to the meeting prior to the election meeting. Nominations may be made from the floor at the election meeting.
 - a. A nominating committee comprising of at least two members from Jefferson County Business & Workforce staff, two current board members, and one individual from another area board or area business will review TCWDB applications and make recommendations to the CEO for approval to the board.

Section 2. Terms

1. An officer may serve only one (1) two-year term in each office. If an officer is elected to fill an unexpired term, that officer shall be considered to have filled one term provided that the appointment is for eight (8) or more months.

Section 3. Duties of Officers

1. **Board Chair**
 - a. The Board Chair shall preside over all meetings of the Board and, with the approval of the Board, shall appoint all standing and ad hoc committees.
2. **Board Vice-Chair**

- a. The Board Vice chair shall support the Board Chair and assume the chairperson's duties in their absence.
- 3. Secretary
 - a. The Board Secretary shall be responsible for ensuring all necessary documents and materials are provided to board members in advance and ensure the organization maintains compliance.
 - b. The Board Secretary shall be responsible for ensuring quorum for all meetings and board votes.

ARTICLE VI

Board Meetings

Section 1. Regular Meetings

- 1. The Board shall hold regular meetings a minimum of six (6) times a year at a mutually convenient location determined by the Board.
- 2. Phone or participation is allowed for meetings and will count towards attendance for members. The Board may use web-based meetings in order to maximize participation of Board members.

Section 2. Attendance

- 1. Preference for in-person attendance and engagement at meetings when possible. Virtual meeting attendance will be counted towards membership attendance requirements.
- 2. Proxy and alternative designee representation is allowed when a board member is unable to participate.
- 3. Attendance compliance is at least 50% of scheduled board meetings during a one-year period.

Section 3. Notice and Agenda

1. Notice of all Board meetings shall be provided to each Board member by email.
2. All proposed agenda items that require action shall be submitted to the Jefferson County Workforce Director. Information, if any, on any agenda item requiring action shall be prepared and communicated by mail, facsimile, or electronic mail no later than seven (7) calendar days prior to the announced Board meeting.

Section 4. Special Meetings

1. Special meetings of the Board may be called by the Board Chair. At any special meeting no business other than that stated in the notice shall be transacted.

Section 5. Open Meetings

1. The Board shall ensure public access (including individuals with disabilities) to all open meetings. The Board shall make available to the public information regarding the activities of the Board, including information regarding the Local Plan prior to submission of the plan to the Colorado Department of Labor & Employment, and regarding membership, the designation and certification of workforce operators, and the award of grants or contracts to eligible providers of youth activities, and upon request, minutes of formal meetings of the Board. The Board-approved Minutes for each meeting will be posted on the Jefferson County website.

Section 6. Quorum

1. A majority of all current Board members must be present at a Board meeting for the Board to transact business.

Section 7. Voting

1. All official actions of the Board shall be taken by resolution passed by a majority of the quorum present at a duly called Board meeting, unless a different threshold for a particular action is established by the Acts, the Policy, or these Bylaws.

2. All Board members present shall vote verbally. Proxy voting is allowed so long as the Board Chair is notified prior to the board meeting. Voting through electronic mail is allowed so long as the Board Chair is notified prior to the Board meeting.
3. When necessary, the Board may conduct an entire vote via electronic mail. Members will have seven (7) calendar days to vote once the relevant information has been sent to Board members. The votes shall be recorded and the results communicated to all Board members.

ARTICLE VII

Committees

1. The Board Chair, with the approval of the Board, may establish standing and ad hoc committees of the Board as necessary to carry out the responsibilities of the Board. Each committee shall be chaired by a member of the Board, may include other members of the Board, and may include other individuals who have appropriate experience and expertise, but who are not members of the Board, as non-voting committee members.

ARTICLE VIII

Amendment of Bylaws

1. These Bylaws may be amended at any scheduled meeting of the Board by a simple majority vote of a quorum of Board members. The Board shall have adequate time (10 days prior) to review Bylaw amendments before being asked to vote.
2. These Bylaws shall be subject to the terms of the Acts and the Policy. In the event of any inconsistency between these Bylaws and the Acts or Policy, such inconsistency shall be interpreted in favor of the Acts or Policy, as applicable.

ARTICLE IX

Conflict of Interest

1. Whenever a Board member has a financial or personal interest in any matter coming before the Board, the member shall fully disclose the nature of the interest to the Board and abstain from discussing or voting on such matter.
2. For the purposes of this provision, a personal or financial interest shall mean any financial or personal interest that would tend to influence a reasonable person, or that would be perceived as influencing a reasonable person, in his or her consideration of the merits of the matter, and shall include, but not be limited to: (i) any matter involving the provision of services by such member, a member of such member's immediate family, or any organization or business in which that member has an organizational conflict of interest; and (ii) any matter that would provide direct financial benefit to that member, the member's immediate family, or any organization or business in which that member has an organizational conflict of interest.
3. For purposes of this provision, an "immediate family member" is defined as (i) the father, mother, brother, sister, daughter, or son of the member; and/or (ii) the spouse of the member; and/or (iii) father, mother, brother, sister, daughter, or son of the member's spouse.
4. For the purposes of this provision, "organizational conflict of interest" is defined as the member of the member's immediate family member (i) being employed by the organization; and/or (ii) being a member of the board of directors, commission, council, or other direct governing body of the organization; and/or (iii) being a creditor of the organization in an amount in excess of \$10,000; and/or (iv) being an equity owner of any portion of the organization.



Resolution 26-009 Appointing Members to the Gilpin County Planning Commission

Agenda Item Staff Report, Board of County Commissioners

Requested by: Jamie Boyle, Director of Community Development, Community Development

Additional Presenters:

Meeting Date: January 27, 2026

Public Hearing Required? No

Background/Request Description:

Summary:

Staff requests Board consideration of Resolution 26-009, appointing four individuals to the Gilpin County Planning Commission.

Background:

Pursuant to **C.R.S. § 30-28-103**, the Board of County Commissioners appoints Planning Commission members to staggered terms. County staff advertised the vacancies through multiple public channels. Four applications were received, all of which met statutory and bylaw eligibility requirements.

The Planning Commission conducted public interviews at its January 13, 2026 meeting and voted to recommend all four applicants to the Board for appointment Reso 26-009 Appointing Members

Recommended Appointments:

- Bob Haxel – Re-appointment, term expiring December 31, 2028
- Aden Hock – Re-appointment, term expiring December 31, 2028
- Erica Scobee – New appointment, term expiring December 31, 2028
- Eric Douglas – New appointment, term expiring December 31, 2026

Requested Action: Adopt Resolution 26-009

Alternatives: Do not appoint the Planning Commission-recommended members and continue recruitment

Fiscal Impacts: None.

Legal Impacts: None.

Environmental Impacts: None.

Human Resources Impacts: None.

Grant-Related? No.

**Before the Board of County Commissioners
County of Gilpin, State of Colorado**

A RESOLUTION APPOINTING MEMBERS TO THE GILPIN COUNTY PLANNING COMMISSION

WHEREAS, Colorado Revised Statutes §30-28-103(1) authorizes the Gilpin County Board of County Commissions (BoCC) to appoint a county planning commission of not less than three and not more than nine members; and

WHEREAS, Colorado Revised Statutes §30-28-103(2) states that each member of said county planning commission shall be a resident of the county and appointed to staggered three-year terms; and

WHEREAS, pursuant to the Commission bylaws, any current member of the Commission who, at the end of their term, may apply for unlimited reappointments, so long as certain performance standards are met; and

WHEREAS, County staff did publish notice of the vacancies in the County's newspaper of record, The Mountain Ear; on the County website; and by other means deemed appropriate by staff, the County newsletter, to solicit applications from eligible members of the public; and

WHEREAS, the Commission received four (4) applications, all of whom were determined to meet the eligibility criteria for membership and/or performance criteria for re-appointment to the Commission, and interviews of these applicants were conducted in a public meeting of the Commission on January 13, 2026; and

WHEREAS, the Commission voted to recommend all four (4) applicants to the BoCC for appointment to the Commission, to be considered at their next regular BoCC meeting following the interviews.

NOW THEREFORE, be it resolved by the Board of County Commissioners of Gilpin County, Colorado, that:

1. The following individuals be appointed to the Gilpin County Planning Commission:
 - a. Appointment 1: Bob Haxel (re-appointment) to a three-year term, expiring December 31, 2028
 - b. Appointment 2: Aden Hock (re-appointment) to a three-year term, expiring December 31, 2028
 - c. Appointment 3: Erica Scobee to a three-year term, expiring December 31, 2028
 - d. Appointment 4: Eric Douglas to a one-year term, expiring December 31, 2026

ADOPTED this _____ day of _____, 2026, by a vote of _____ to _____.

RECORDING STICKER

RECORDING STICKER

ATTEST:

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, COLORADO**

Kimberly Kaufman, Deputy County Clerk

Susan Berumen, Chair

ACKNOWLEDGEMENT

STATE OF COLORADO)

)ss.

COUNTY OF GILPIN)

Susan Berumen, Chair, and Kimberly Kaufman, Deputy County Clerk, County of Gilpin, acknowledged the foregoing Resolution before me this _____ day of _____, 2026.

Witness my hand and official seal

Notary Public

RECORDING STICKER

RECORDING STICKER

Bob Haxel Re-Appointment Letter

My current three-year term on the Planning Commission expires at the end of 2025, and I would like to formally express my interest in being appointed to another term. I have greatly enjoyed serving on the Planning Commission for the past 10+ years. It has been rewarding to contribute to the community that I have called home for more than 20 years, and I would welcome the opportunity to continue serving for an additional three-year term.

Aden Hock Re-appointment Letter

Dear Commissioners,

I am writing to express my interest in continuing to serve for another year on the Gilpin County Planning Commission. Over the past couple of years, I have greatly appreciated the depth of expertise, historical context, and long-standing commitment that existing members bring to our discussions. This collective knowledge has been invaluable in supporting thoughtful, informed decision-making on behalf of the community. I believe that I offer a productive perspective given my professional experience and training as a planner. Currently my work and management focuses on advancing capital projects and regulatory reform for the city of Denver. I believe this background and ongoing professional work allows me to contribute meaningfully to the Commission's work—particularly as we enter a year with several pivotal planning initiatives.

One of the most important efforts ahead is the Rollinsville infrastructure study. This project represents a key opportunity to intentionally shape future investments in an area of the county that is poised for meaningful change. By taking a comprehensive, forward-looking approach to infrastructure planning—across passenger rail transportation, utilities, fire mitigation, parking, and other key decisions, we have an opportunity to guide Rollinsville in a way that supports safety, resiliency, and long-term community benefit. I am eager to help ensure that this study reflects both professional best practices and the unique character and needs of this part of the county.

Likewise, the upcoming update to the zoning code is a critical step in creating a system that is easier to understand, administer, and align with Gilpin County's values. A clear, consistent, and modern code serves residents, applicants, staff, and decision-makers alike, and it forms the foundation for predictable, community-supported development outcomes. I look forward to supporting a process that results in a zoning framework that is accessible, functional, and reflective of the priorities we hear from the community.

My professional background in planning and implementation, combined with lived experience as a member of the Gilpin community, positions me well to contribute constructively to these

initiatives. I would be honored to continue serving and to help guide this important work in the year ahead.

Thank you for your consideration.

--Aden Hock

Planning Commission

Gilpin County
Department of Community Development



Planning Commission Questionnaire

The following are the duties of the Planning Commission:

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1. Are you willing to perform the duties listed above?

Yes No

2. Are you a resident of Gilpin County?

Yes No

3. This is a volunteer and unpaid position; Do you accept these terms?

Yes No

4. A member's term of office shall be three (3) years subject to unlimited reappointment. All terms expire on the 31st of December of the third-year. Do you agree to this timeline?

Yes No

Planning Commission

Gilpin County Department of Community Development



5. Are you able to attend all of the meetings in the 2026 Calendar Year?

Yes No

If no, please list the meetings you have a scheduling conflict with below:

2/10/2026 , 8/9/2026

A member may be revoked by the BoCC for non-performance of duty. Non-performance of duty is described as follows:

Non-performance of duty shall be considered as any member missing two (2) consecutive meetings without notice. Staff shall be responsible for placing an action item on the agenda for the Commission to discuss the non-performance of duty when a member has missed two (2) consecutive meetings. If any member of the Commission is going to be absent from any regular meeting, such member is requested to make a reasonable effort to advise the Secretary or the Chair in advance of the meeting. The Chair may excuse an absence of any member where the member contacted the Secretary or Chair in advance of the meeting due to extenuating circumstances. The Commission, by majority vote of all remaining members, may recommend removal of a member to the BoCC.

6. Do you accept the terms of non-performance?

Yes No

7. Do you agree to make a reasonable effort to let the chair know you will miss any upcoming meetings?

Yes No

A member may be removed by the BoCC for misconduct of duty. Misconduct is described as follows:

Misconduct of duty shall be considered the wrongful, improper, or unlawful conduct motivated by premeditated or intentional purpose or by obstinate indifference to the consequences of one's

Planning Commission

Gilpin County

Department of Community Development



acts. The Commission, by majority vote of all remaining members, may recommend removal of a member to the BoCC.

8. Do you accept the terms of misconduct?

Yes

No

9. A Commission member shall not disclose or use confidential information acquired in their official duties to further their financial interests or accept gifts of substantial value which would tend to influence a reasonable person from departing from the impartial discharge of his or her duties. Do you understand and agree to this term?

Yes

No

10. A Commission member who has a personal or private interest in a matter pending before the Commission shall disclose such interest to the Commission, shall recuse themselves from voting, and shall not attempt to influence the decision of the other Commission members. Do you understand and agree to this term?

Yes

No

Name: Erica Scobee

Date: 12/30/2025

Signature: A handwritten signature in black ink that reads "Erica Scobee".

ERICA SCOBEE, MBA, LEED AP BD+C

erica.scobee@gmail.com - 203-216-4785 - [linkedin.com/in/ericadilello/](https://www.linkedin.com/in/ericadilello/)

RELEVANT PROJECTS

- Manage and train industry professionals and building departments through the Colorado Energy Office Building Energy Codes and Technical Assistance Program for 2015, 2018, 2021, and 2024 I-Code Suite
- Developed Colorado Microgrid Roadmap
- Built Colorado Energy Office Code Toolkit, Resources, and CO Codes Helpline
- Create Title 24, Part 6 Resources for EnergyCodeAce.com
- Manage and QAQC Title 24, Part 6 CASE Measure Proposals
- Designed energy models for over 30 Commercial buildings to achieve NZE, LEED, LBC, or specific goals per the client

PROFESSIONAL EXPERIENCE

Senior Project Manager of Building Codes and Standards

September 2019 - Present

NORESCO

- Manage over \$4.2 million in projects
- Analyze project approaches to successfully meet all gross margins and timelines
- Manage up to 12 subject matter experts across various contracts and 3 direct reports
- Grow relationships with new and existing clients by proposing innovative solutions to increasing compliance
- Report metrics for Investor-Owned Utilities and CPUC (CA Public Utilities Commission)
- Collaborate cross-functionally including sales, leadership, subject matter experts, marketing, organizations, and building services teams
- Facilitate stakeholder engagement across Colorado

Building Performance Analyst II

April 2018 – September 2019

BranchPattern

- Assisted in establishing Energy + Ecology Practice within the firm
- Managed up to 15 analysis projects at one time
- Coordinated architecture, MEP, technology and sustainable design to achieve owner's goals of efficiency
- Developed compliance and analysis reports for presentations on efficiency measures and cost savings
- Initiated new waste management techniques in the office, such as composting and recycling
- Analyzed photovoltaic capabilities on high performance projects

Mechanical Analyst I + Business Development Coordinator

October 2015 – April 2018

BranchPattern

- Simulated solutions for architects and engineers within energy modeling software (IESVE)
- Calculated savings through life cycle cost analysis
- Built relationships with clients to win repeat work
- Implemented D.I.V.E. Framework (Discovery, Iteration, Validation, Evolution) for coordination

EDUCATION

Villanova University

August 2023

GPA: 3.85

Master of Business Administration (MBA)

- Concentrations: Analytics and Finance

University of Massachusetts Amherst

May 2015

GPA: 3.6

Bachelors of Science in Building Construction Technology

Minor in Information Technology

- Awarded Donald Hyde Memorial Scholarship Fund
- CIS Semester Study Abroad at University of Westminster: London, England

Planning Commission

Gilpin County
Department of Community Development



Planning Commission Questionnaire

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1. Are you willing to perform the duties listed above?

Yes No

2. Are you a resident of Gilpin County?

Yes No

3. This is a volunteer and unpaid position; Do you accept these terms?

Yes No

4. A member's term of office shall be three (3) years subject to unlimited reappointment.

All terms expire on the 31st of December of the third-year. Do you agree to this timeline?

Yes No

Planning Commission

Gilpin County
Department of Community Development



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Yes No

Planning Commission

Gilpin County

Department of Community Development



acts. The Commission, by majority vote of all remaining members, may recommend removal of a member to the BoCC.

8. Do you accept the terms of misconduct?

Yes

No

9. A Commission member shall not disclose or use confidential information acquired in their official duties to further their financial interests or accept gifts of substantial value which would tend to influence a reasonable person from departing from the impartial discharge of his or her duties. Do you understand and agree to this term?

Yes

No

10. A Commission member who has a personal or private interest in a matter pending before the Commission shall disclose such interest to the Commission, shall recuse themselves from voting, and shall not attempt to influence the decision of the other Commission members. Do you understand and agree to this term?

Yes

No

Name: Eric Douglas

Date: 12/18/25

Signature:

A handwritten signature in black ink, appearing to read "Eric Douglas".

ERIC DOUGLAS
1327 Golden Gate Drive, Golden, CO 80403
Ph: (303) 562-6948 | E-mail: epdouglas1@gmail.com

SKILLS AND AREAS OF EXPERTISE

Systems analysis and design, software firm owner, technical sales and sales support, managing people, project and product management, and software design and programming.

EMPLOYMENT HISTORY

RETIRED

11/19 – Present

EVERGREEN SYSTEMS INC.

Sterling, Virginia

This firm provides software consulting, specializing in Asset Management and Service Management.

Senior Systems Consultant

06/06 – 10/19

- Designed and installed Asset Control and Helpdesk software for large companies and government organizations. Ended up working on a long-term project for the **United States Senate**.

DOUGLAS INTEGRATION, INC.

Gilpin County Colorado

This was my own firm that provided a software integration package for large companies that used a legacy mainframe help desk system.

President/Owner

07/97 – 06/06

- Integrated computerized help desk products on mainframe computers with help desk products on networked PCs. Customers included more than 25 Fortune 100 and 500 companies.
- Generated an average of \$200,000 net income per year.

ANTALYS

Golden, Colorado

This firm provided manufacturers with product configuration software and software consulting.

Senior Consultant/Project Manager

01/92 – 06/97

- Help Desk software implementation, product management, pre- and post-sales support, systems analysis, design, coding, and implementation.
- Created and managed a Help Desk legacy system integration product.

ERIC DOUGLAS (Continued)

ARMY RECREATION MACHINE PROGRAM

Frankfurt, Germany

This firm ran the Army slot machine business in Europe, Italy and the Far East (S. Korea)

IS Department Manager

07/86 – 01/92

- I established the firm's first IT Department. Provided services to a slot machine operation that produced \$100 million in revenue for officers and enlisted clubs in Europe, Korea and Turkey.
- I supervised 12 people, including programmers, database administrators and clerical workers.
- Services provided included: Systems design; report design and production; database design and computer programming.
- Managed a budget of 500K.

COLUMBINE SYSTEMS

Golden, Colorado

This firm developed, sold and installed software for the broadcast industry.

Software Product Manager

04/77 – 04/86

- Designed, programmed and installed a radio music rotation system that was sold to over 100 radio stations.
- Installed software systems for radio and TV stations nationally and internationally.

EDUCATION

- University of Colorado, Boulder, CO -- Bachelor of Arts – Awarded 1973 – Major: Psychology.
- Boston University, Boston, MA - Master of Science in Business Administration – Awarded 1990.

OTHER

- Worked overseas in Germany, Korea, and Australia.
- Timberline Fire Department Volunteer. 2015 Officer of the year. My station (8) was also the Station of the Year in 2016 when I retired.
- Qualified as an EMT in 2016. Currently inactive.

Planning Commission

Gilpin County
Department of Community Development



Planning Commission Questionnaire

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Yes No

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Yes No

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Yes No

Planning Commission

Gilpin County Department of Community Development



5. Are you able to attend all of the meetings in the 2026 Calendar Year?

Yes No

If no, please list the meetings you have a scheduling conflict with below:

2/10/2026 , 8/9/2026

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6. Do you accept the terms of non-performance?

Yes No

7. Do you agree to make a reasonable effort to let the chair know you will miss any upcoming meetings?

Yes No

A member may be removed by the BoCC for misconduct of duty. Misconduct is described as follows:

Misconduct of duty shall be considered the wrongful, improper, or unlawful conduct motivated by premeditated or intentional purpose or by obstinate indifference to the consequences of one's

Planning Commission

Gilpin County

Department of Community Development



acts. The Commission, by majority vote of all remaining members, may recommend removal of a member to the BoCC.

8. Do you accept the terms of misconduct?

Yes

No

9. A Commission member shall not disclose or use confidential information acquired in their official duties to further their financial interests or accept gifts of substantial value which would tend to influence a reasonable person from departing from the impartial discharge of his or her duties. Do you understand and agree to this term?

Yes

No

10. A Commission member who has a personal or private interest in a matter pending before the Commission shall disclose such interest to the Commission, shall recuse themselves from voting, and shall not attempt to influence the decision of the other Commission members. Do you understand and agree to this term?

Yes

No

Name: Erica Scobee

Date: 12/30/2025

Signature: A handwritten signature in black ink that appears to read "Erica Scobee".



Approval of Unbudgeted Contract Payment – R. Jortberg Associates, LLC (RCI BAA Protest)

Agenda Item Staff Report, Board of County Commissioners

Requested by: April Nielsen, Assessor, Assessor

Additional Presenters:

Meeting Date: January 27, 2026

Public Hearing Required? No

Background/Request Description: Approval is requested to authorize payment of \$18,038.40 to R. Jortberg Associates, LLC for appraisal services associated with the RCI BAA Protest (Nov–Dec 2025). This item was not anticipated in the 2025 budget and is being brought forward for Board approval.

Requested Action: Approve the request and authorize Finance to process payment to R. Jortberg Associates, LLC in the amount of \$18,038.40 for the RCI BAA Protest appraisal services.

Alternatives:

Fiscal Impacts: Yes. One-time expenditure of **\$18,038.40** for appraisal services already performed in 2025; payment will require a budget adjustment/transfer to cover the unbudgeted cost.

Legal Impacts: None.

Environmental Impacts: None.

Human Resources Impacts: None.

Grant-Related? No.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, STATE OF COLORADO

**AUTHORIZING PAYMENT TO R. JORTBERG ASSOCIATES, LLC FOR 2025 COMMERCIAL APPRAISAL
SERVICES RELATED TO BOARD OF ASSESSMENT APPEALS WORK AND AUTHORIZING ASSOCIATED
BUDGET ACTION**

WHEREAS, the Gilpin County Assessor entered into an Agreement for Consulting Services with R. Jortberg Associates, LLC, effective January 1, 2025 through December 31, 2025, for specialized commercial appraisal and related support services; and

WHEREAS, R. Jortberg Associates, LLC performed appraisal services in connection with RCI BAA Protest work during November–December 2025; and

WHEREAS, the Appraiser submitted an invoice reflecting a total amount due of \$18,038.40 for those services; and

WHEREAS, sufficient budget was not included in the 2025 budget for this specific expenditure and BOCC approval is required to authorize payment and any necessary budget adjustment.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners as follows:

1. The Board hereby approves and authorizes payment to R. Jortberg Associates, LLC in the amount of \$18,038.40 for appraisal services performed in November–December 2025 related to the RCI BAA Protest.
2. The Board authorizes the County's finance staff to complete any necessary budget amendment/transfer to process this payment in compliance with County financial policies and applicable law.

ADOPTED this _____ day of _____, 2026, by a vote of ____ to ____.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, COLORADO

Kimberly Kaufman, Deputy County Clerk

Susan Berumen, Chair

RECORDING STICKER

RECORDING STICKER

ACKNOWLEDGEMENT

STATE OF COLORADO)
) ss.
COUNTY OF GILPIN)

Susan Berumen, Chair, and Kimberly Kaufman, Deputy County Clerk, County of Gilpin, acknowledged the foregoing Resolution before me this _____ day of _____, 2026.

Witness my hand and official seal

Notary Public

RECORDING STICKER

RECORDING STICKER

Jortberg Associates, LLC

3985 St. Petersburg St.

Boulder, CO 80301

303-444-5026

Fax-928-444-9713

Email rej@rjassociatesinc.com

INVOICE

Client: Gilpin County
Invoice Date: 123/4/2024
Reference: RCI BAA Protest
Hours:

<i>Gilpin County RCI BAA Appraisal Invoice: Nov. - December, 2025</i>		<i>Total Hours</i>
<i>Date</i>	<i>Task</i>	
11/6/2025	Inspections - 8 properties- photos- drive- meet with tax rep	8.70
11/13/2025	Inspections - more walk throughs - photos- drone - drive	5.25
12/3/2025	Input photos into Xactimate per property	3.35
12/4/2025	Digitize drawings and create square foot drawings	2.75
12/5/2025	Report preparation for template - market analysis, highest and best use, gaming stats, etc.	9.25
12/6/2025	Report preparation for template - continued	4.75
12/7/2025	Report preparation for 101 Eureka - template finalization	8.33
12/8/2025	Report preparation for 98 Lawrence Street	6.25
12/9/2025	Meet at Gilpin re next steps photos- drone - drive - inspect Annie Oakley's	7.66
12/10/2025	Report preparation for 98 Lawrence Street (continued) and 102A Lawrence	9.33
12/11/2025	Report preparation for 102A Lawrence	6.50
12/12/2025	Report preparation for 123 Main St - Sketch, photos and report	8.33
12/13/2025	Report preparation for 125 Main St - Sketch, photos and report	6.75
12/14/2025	Report preparation for 127 Main St - Sketch, photos and report	4.25
12/15/2025	Report preparation for 127 Main St - report	2.33
12/16/2025	Report preparation for 135 Nevada St -sketch, photos and report	6.50
12/17/2025	Report preparation for 109 Eureka St -sketch, photos and report - mixed use	8.50
12/18/2025	Report review - doc prep for BAA	3.50
12/18/2025	Organization and emails	2.25
Total Hours:	Total/Billable	114.53
Hourly Rate	\$ 300.00 (Reflects municipal discount)	
	Total Professional Fees	25,769.25

Total Net Professional Fees:	\$25,769.25
Fees and Expenses:	<u>0.00</u>
Total Due:	\$25,713.00
Less: 30% Courtesy Discount	<u>7,730.78</u>
Total Due after Discount:	\$18,038.40

Terms: Payment Due and Payable Upon Receipt of Invoice

Payment may be made to: R. Jortberg Associates, LLC
3985 St. Petersburg St.
Boulder, CO 80301

Tax ID Number: 84-1434534



Resolution adopting updated Regulation 43 for Onsite Wastewater Treatment Systems

Agenda Item Staff Report, Board of County Commissioners

Requested by: Alisa Witt, Director, Public Health Agency

Additional Presenters: Mack Yaun

Meeting Date: January 27, 2026

Public Hearing Required? Yes

Background/Request Description: CDPHE has adopted a new version of Regulation 43 for OWTS and requires all local authorities to adopt a version that is at least as strict by June 15, 2026. Public Health's goal is to adopt prior to the 2026 construction season. If adopted at the January 27th BOCC meeting by the Board of Health, our regulations will go into effect 45 days later or March 13, 2026

Requested Action: After the Public Hearing, vote to adopt the new Regulations. Changes and revisions were discussed with the BOCC at a October 21, 2025 Work Session

Alternatives: This could be delayed, but if not met by the deadline of June 15, 2026, CDPHE will adopt a version for us.

Fiscal Impacts: None.

Legal Impacts: Yes. A draft of the Regulation was reviewed and comments were received from Legal

Environmental Impacts: Yes. OWTS when not properly regulated can affect the groundwater and environment of our County and possibly the larger watershed.

Human Resources Impacts: None.

Grant-Related? No.

BEFORE THE BOARD OF HEALTH
COUNTY OF GILPIN, STATE OF COLORADO

Resolution Adopting Updated Regulation 43 For Onsite Wastewater Treatment Systems

WHEREAS, On-site Wastewater Treatment Systems (OWTS), commonly known as septic systems, are crucial for properties not connected to a central sewer system. Properly functioning systems protect our groundwater, streams, and rivers from contamination; and

WHEREAS, The Colorado Water Quality Control Commission (The Commission) adopted revisions to OWTS Regulation 43, 5 CCR 1002-43, on March 10, 2025 and the updated regulation became effective on June 15, 2025. The purpose of this regulation was to update and clarify the minimum requirements for OWTS in the State of Colorado with daily wastewater flow rates of less than 2,000 gallons per day; and

WHEREAS, The Colorado Department of Public Health and Environment (CDPHE) has specified that permitting is conducted by local counties, and that each local public health agency in Colorado must adopt regulations that are at least as stringent as Regulation 43 by June 15, 2026; and

WHEREAS, The Gilpin County Public Health Agency (The Agency) acting under the authority of the Board of Health, has prepared a revised and updated version of Regulation 43 that meet and exceed The Commission's requirements; and

WHEREAS, The Agency's goals for this update are to ensure the long-term protection of Gilpin County's water resources, promote public health and environmental safety, provide clear, consistent, and predictable regulations for homeowners, developers, and system installers, incorporate modern technologies and best practices for wastewater treatment and prevent the sale of properties with undisclosed, failing, or non-compliant systems; and

WHEREAS, The Agency, acting under the authority of the Board of Health published a legal notice on January 1st, 2026, inviting written comments and prior to a Public Hearing on January 27th, 2026, and all comments and feedback have been taken into consideration by the Board.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners, acting as the Local Board of Health, as follows:

1. Approves and adopts the revised and updated version of The Gilpin County Onsite Wastewater Treatment Regulation 43.
2. All prior resolutions or regulations, or parts thereof regarding OWTS in conflict with the local regulation adopted herein are hereby repealed to the extents of such conflict.
3. If any provision of this resolution or the local regulation adopted herein is held invalid or unenforceable, such invalidity shall not affect the other provisions, which shall remain in full force and effect.

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4. These local regulations shall become effective 45 days after the date of this Resolution and replace the July 10, 2018 version currently in place.

ADOPTED this _____ day of _____, 20____ by a vote of ____ to ____.

ATTEST: **BOARD OF HEALTH
COUNTY OF GILPIN, COLORADO**

Kimberly Kaufman, Deputy County Clerk

Susan Berumen, Chair

ACKNOWLEDGEMENT

STATE OF COLORADO)

)ss.

COUNTY OF GILPIN)

Susan Berumen, Chair, and Kimberly Kaufman, Deputy County Clerk, County of Gilpin, acknowledged the foregoing Resolution before me this _____ day of _____, 20____.

Witness my hand and official seal

Notary Public

RECORDING STICKER

RECORDING STICKER



COLORADO

Water Quality
Control Commission

Department of Public Health & Environment

DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT

Water Quality Control Commission

REGULATION NO. 43 - ON-SITE WASTEWATER TREATMENT SYSTEM REGULATION

5 CCR 1002-43

ADOPTED: May 13, 2013

EFFECTIVE: June 30, 2013

AMENDED: May 8, 2017

EFFECTIVE: June 30, 2017

AMENDED: March 12, 2018

EFFECTIVE: April 30, 2018

AMENDED: March 10, 2025

EFFECTIVE: June 15, 2025

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DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT

Water Quality Control Commission

REGULATION NO. 43 - ON-SITE WASTEWATER TREATMENT SYSTEM REGULATION

5 CCR 1002-43

43.1 Authority

These requirements will be known as the "Gilpin County On-site Wastewater Treatment Systems Regulations" or OWTS Regulations.

These requirements have been adopted by the Board of County Commissioners for the County of Gilpin, acting as a Board of Health pursuant to and under authority contained in the On-site Wastewater Treatment System Act, 25-10-101, et seq. C.R.S. and has designated the Gilpin County Public Health Agency (Agency) to implement these OWTS Regulations on behalf of the Board of Health (Board).

43.2 Scope and Purpose

A. Declaration

1. In order to preserve the environment and protect the public health and water quality; to eliminate and control causes of disease, infection, and aerosol contamination; and to reduce and control the pollution of the air, land and water, it is declared to be in the public interest to establish minimum standards and regulations for On-site Wastewater Treatment Systems (OWTS) in the state of Colorado and to provide the authority for the administration and enforcement of such minimum standards and regulations.
2. This regulation will apply to On-site Wastewater Treatment Systems as defined in section 25-10-103(12), C.R.S.

B. Purpose

1. The purpose of this regulation as authorized by the OWTS Act is to establish minimum standards for the location, design, construction, performance, installation, alteration and use of OWTS within the state of Colorado, and establish the minimum requirements for regulations adopted by local boards of health including but not limited to permit application requirements;

requirements for issuing permits; the inspection, testing, and supervision of installed systems; the maintenance and cleaning of systems; the disposal of waste material and the issuance of cease and desist orders.

C. Effluent Discharged to Surface Waters

1. Any system that will discharge into surface waters must be designed by a professional engineer. The discharge permit application must be submitted for preliminary approval to the Agency. Once approved by the Agency, the application must be submitted to the Water Quality Control Division for review in accordance with the Water Quality Control Act, 25-8-101, et seq. C.R.S, and all applicable regulations of the Water Quality Control Commission. Compliance with such a permit will be deemed full compliance with this regulation.

D. Jurisdiction of Local Health Agencies

1. The jurisdiction of the Agency extends over all unincorporated areas and over all municipal corporations within the territorial limits of Gilpin County comprising the Gilpin County Public Health Agency, but not over the territory of any municipal corporation that maintains its own public health agency.

E. Prohibition of OWTS Where Public Sewer Service is Available and Feasible

1. An OWTS permit is unavailable to any person when the subject property is located within a municipality or special district that provides public sewer service, except where such sewer service to the property is not feasible in the sole determination of the municipality or special district, or the permit is otherwise authorized by the municipality or special district. [43.4(B)(11)]

F. Incorporation of Regulation 43 - Included By Reference

1. The requirements of the Colorado Water Quality Control Commission's "On-site Wastewater Treatment System Regulation, Regulation 43, 5 CCR 1002-43, Effective date, June 15, 2025", are made a part of these Gilpin County OWTS Regulations by this reference and will apply except where identified as an option of the Agency or where these regulations are more stringent than Regulation 43, 5 CCR 1002-43, and included in these OWTS Regulations. All aspects of an On-site Wastewater Treatment System including, but not limited to, permits, design, performance, location, construction, alteration, inspection, maintenance and use must be as provided in Regulation 43 and any additional requirements contained in these OWTS Regulations.

2. Allowable local options identified in Regulation 43 and the designated decisions for these OWTS Regulations are identified in the attached "Appendix A to OWTS Regulations for Gilpin County Appendix A is made a part of these OWTS Regulations.

43.3 Definitions

"Absorption system" means a leaching field and adjacent soils or other system for the treatment of sewage in an On-site Wastewater Treatment System by means of absorption into the ground. See Soil treatment area.

"Accessible" means easily reached, attained or entered by the necessary equipment or maintenance provider.]

"Affected well" means a water well that will be located less than 200 feet, but more than 100 feet from any Soil Treatment Area (STA), existing or proposed, that receives TL1 or TL2 effluent.

"Agency" means the Gilpin County Public Health Agency.

"Alteration" (Alter) means to change in character or composition of the OWTS. This includes any modification to the OWTS resulting in a small yet significant difference.

"Annular space" means the void between the outside of the well casing and the walls of the well bore hole.

"Applicant" means a person who submits an application for a permit for an On-site Wastewater Treatment System.

"Auxiliary building" means a non-residential structure, located on the same lot or parcel as the principal structure, and for an incidental use to the principal structure.

"Basal Area" means the effective surface area available to transmit the treated effluent from the filter media in a mound system into the in-situ receiving soils. The perimeter is measured at the interface of the imported fill material and in-situ soil. On sloping sites, only the area down-gradient from the up-slope edge of the distribution media may be included in this calculation.

"Bed" means a below-grade soil treatment area with a level sub-base, consisting of a shallow excavation greater than three feet wide containing distribution media and more than one lateral.

"Bedrock" means continuous rock that underlies the soil or is exposed at the surface. Bedrock is generally considered impervious, but if fractured or deteriorated, it may allow effluent to pass through without adequate treatment.

"Bedroom" means a room with an egress window, a closet, and/or is intended for sleeping purposes; or as defined by the local board of health, as stated in the local OWTS regulation.

"Biochemical Oxygen Demand, Five-Day" (BOD₅) means quantitative measure of the amount of oxygen consumed by bacteria while stabilizing, digesting, or treating biodegradable organic matter under aerobic conditions over a five-day incubation period; expressed in milligrams per liter (mg/L).

"Biochemical Oxygen Demand, Carbonaceous Five Day" (CBOD₅) means quantitative measure of the amount of oxygen consumed by bacteria while stabilizing, digesting, or treating the organic matter under aerobic conditions over a five-day incubation period while in the presence of a chemical inhibitor to block nitrification; expressed in milligrams per liter (mg/L).

"Board of Health" or "Board" means the Gilpin County Board of Health.

"Building sewer" means piping that conveys wastewater to the first system component or the sewer main.

"Carbonaceous Biochemical Oxygen Demand" See Biochemical Oxygen Demand, Carbonaceous.

"Cesspool" means an unlined or partially lined underground pit or underground perforated receptacle into which raw household wastewater is discharged and from which the liquid seeps into the surrounding soil. Cesspool does not include a septic tank.

"Chamber" means an arch-shaped structure providing an open-bottom soil interface with permeable sidewalls, used for distribution of effluent in a soil absorption system.

"Cistern" means an enclosed unpressurized reservoir or tank for storing water as part of a potable water supply system.

"Cleaning" means the act of removing septege or other wastes from a wastewater treatment system component or grease/waste from a grease interceptor.

"Colorado Plumbing Code" means Rules and Regulations of the Colorado State Plumbing Board (3 CCR 720-1).

"Commission" means the Water Quality Control Commission created by section 25-8-201, C.R.S.

"Competent technician" means a person who has the appropriate expertise and is able to conduct and interpret the results of soil profile test pit excavations, percolation tests, and site evaluations. This individual has also met the required competencies for a "Competent Technician" as defined in section 43.5.l.

"Component" means a subsection of an On-site Wastewater Treatment System; a component may include multiple devices.

"Composting toilet" means a self-contained waterless toilet designed to decompose non-water-carried human wastes through microbial action and to store the resulting matter for disposal.

"Consistence" means the degree and kind of cohesion and adhesion that soil exhibits and/or the resistance of soil to deformation or rupture under an applied stress to an extent that the soil density would restrict permeability. Aspects of consistence are used to determine if the horizon will have permeability lower than that of the defined soil type. Additional insight to consistence can be found in the USDA-NRCS Field book for Describing and Sampling Soils; Version 3.0, Sept. 2012.

"Covered transaction" means the transfer, sale, conveyance or change in ownership of any real property served by an onsite wastewater treatment system, excluding the following:

- A. change in ownership solely to include or exclude a spouse or children;
- B. transfer subject to life estate;
- C. transfer to effect foreclosure or forfeiture of real property, (does not include the subsequent sale of the foreclosed property after being titled to the foreclosing entity);
- D. transfer by redemption from a tax sale (does not include the subsequent sale of the property after being titled to the redeeming entity);
- E. transfer creating or ending joint ownership if at least one person is an original owner of the property and / or his or her spouse or children;
- F. transfer of property containing premises that have been demolished or are otherwise uninhabitable;
- G. transfer for the vacation or granting of a public right of way;

- H. transfer from a person to a trust or to themselves as trustee(s) of a trustestate;
- I. properties with onsite wastewater treatment systems that have never been used; and
- J. new homes that have not yet been occupied.

"Crest" means the highest point on the side of a dry gulch or cut bank.

"Cut-bank" means a nearly vertical slope caused by erosion or construction that has exposed historic soil strata.

"Deep gravel system" means a soil treatment area for repairs only where the trenches utilize a depth of gravel greater than 6 inches below the distribution pipe and sidewall area is allowed according to a formula specified in this regulation.

"Deficiency" See Malfunction.

"Department" means the Department of Public Health and Environment created by section 25-1-102, C.R.S.

"Design" means 1. the process of selecting, sizing, locating, specifying, and configuring treatment train components that match site characteristics and facility use as well as creating the associated written documentation; and 2. written documentation of size, location, specification and configuration of a system.

"Design capacity" See Flow, Design.

"Design flow" See Flow, Design.

"Designer, on-site wastewater treatment system" means a practitioner who utilizes site evaluation and investigation information to select an appropriate OWTS and prepares a design document in conformance with this regulation.

"Disinfection" means the process of destroying pathogenic microorganisms in sewage through the application of ultraviolet light, chlorination, or ozonation.

"Distribution" means the process of dispersing wastewater or effluent to one or more components, devices, or throughout a soil treatment area.

"Distribution box" means a watertight component that receives effluent from a septic tank or other treatment unit and distributes effluent via gravity in approximately equal portions to two or more distribution laterals in the soil treatment area.

"Division" means the division of administration of the department of which the Water Quality Control Division is a part.

"Domestic wastewater" See Wastewater, domestic.

"Domestic Wastewater Treatment Works" means a system or facility for treating, neutralizing, stabilizing, or disposing of domestic wastewater which system or facility has a designed capacity to receive more than 2,000 gallons of domestic wastewater per day. The term "domestic wastewater treatment works" also includes appurtenances to such system or facility such as outfall sewers and pumping stations and to equipment related to such appurtenances. The term "domestic wastewater treatment works" does not include industrial wastewater treatment plants or complexes whose primary function is the treatment of industrial wastes, notwithstanding the fact that human wastes generated incidentally to the industrial process are treated therein. 25-8-103 (5), C.R.S.

"Dosing" means a high rate periodic discharge into a soil treatment area.

"Dosing, demand" means configuration in which a specific volume of effluent is delivered to a component based upon patterns of wastewater generation from the source.

"Dosing, pressure" means a uniform application of wastewater throughout the intended portion of the soil treatment area through small diameter pipes and orifices, under pressure. For this definition, the term pressure indicates that the system is capable of creating upward movement of effluent out of the distribution system piping.

"Dosing, timed" means a configuration in which a specific volume of effluent is delivered to a component based upon a prescribed interval, regardless of facility water use.

"Dosing siphon" means a device used for demand dosing effluent; which stores a predetermined volume of water and discharges it at a rapid rate, from a tank at a given elevation to a component at a lower elevation, accomplished by means of atmospheric pressure and the suction created by the weight of the liquid in the conveying pipe.

"Dosing tank" means a tank, compartment or basin that provides for storage of effluent from a septic tank or other treatment unit intended to be delivered to a soil treatment area at a high rate periodic discharge.

"Drainfield" See Soil treatment area.

"Drop box" means a device used for sequential distribution of effluent by gravity flow to a lateral of a soil treatment area.

"Dry gulch" See Gulch, dry.

"Drywell" means an unlined or partially lined underground pit (regardless of geometry) into which drainage from roofs, basement floors, water softeners or other non-wastewater sources is discharged and from which the liquid seeps into the surrounding soil.

"Effective Size" means the size of granular media such that 10 percent by weight of the media is finer than the size specified.

"Effluent" means the liquid flowing out of a component or device of an On-site Wastewater Treatment System.

"Effluent filter" means a removable, cleanable (or disposable) device installed on the outlet piping of a septic tank for the purpose of retaining solids larger than one-eighth inch and/or modulating effluent flow rate. An effluent filter may be a component of a pump installation. An effluent filter may also be installed following the septic tank but before higher level treatment components or a soil treatment area.

"Effluent pipe" means non-perforated pipe that conveys effluent from one On-site Wastewater Treatment System component to the next.

"Environmental health specialist" means a person trained in physical, biological, or sanitary science to carry out educational and inspectional duties in the field of environmental health.

"Evapotranspiration/absorption system" means an unlined On-site Wastewater Treatment component that uses evaporation, transpiration, and absorption for dispersal of effluent.

"Evapotranspiration system" means an On-site Wastewater Treatment component with a continuous, impermeable liner that uses evapotranspiration and transpiration for dispersal of effluent.

"Failure" means a condition existing within any component of an OWTS which prevents the system from functioning as intended, and which results in the discharge of untreated or partially treated wastewater onto the ground surface, into surface water or ground water, or which results in the back-up of sewage into the building sewer. Other conditions within an OWTS component that are deemed by a local public health agency to be a threat to public health and/or safety may also be deemed a failure.

"Field performance testing" means data gathering on a system in actual use that is being proposed for Division acceptance.

"Floodplain (100-year)" means an area adjacent to a stream which is subject to flooding as the result of the occurrence of a one hundred (100) year flood, and is so adverse to past, current or foreseeable construction or land use as to constitute a significant hazard to public or environmental health and safety or to property or is designated by the Federal Emergency Management Agency (FEMA) or National Flood Insurance Program (NFIP). In the absence of FEMA/NFIP maps, a professional engineer must certify the flood plain elevations.

"Floodway" means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot or as designated by the Federal Emergency Management Agency or National Flood Insurance Program. In the absence of FEMA/NFIP maps, a professional engineer must certify the floodway elevation and location.

"Flow, daily" means the measured volume of wastewater generated from a facility in a 24-hour period expressed as gallons per day.

"Flow, design" means the estimated volume of wastewater per unit of time for which a component or system is designed. Design flow may be given in the estimated volume per unit such as person per unit time that must be multiplied by the maximum number of units that a facility can accommodate over that time.

"Flow equalization" means a system configuration that includes sufficient effluent storage capacity to allow for regulated flow on a daily or multi-day basis to a subsequent component despite variable flow from the source.

"Flow equalizer" means an adjustment device to evenly distribute flow between outlets in a distribution box or other device that may be out of level.

"Grease interceptor tank" means a watertight device located outside a facility designed to intercept, congeal, and retain or remove fats, oils, and grease from sources such as commercial food-service that will generate high levels of fats, oils and greases.

"Ground water" means that part of the subsurface water that is at or below the saturated zone.

"Groundwater condition" means a condition in the soil profile where a seasonal or current ground water surface has been identified, thus creating a vertical separation requirement to the infiltrative surface of a soil treatment area.

"Ground water surface" means the uppermost limit of an unconfined aquifer at atmospheric pressure.

"Grout" means any material, approved by the State Board of Examiners of Water Well Construction and Pump Installation Contractors, that is used to form a permanent impermeable seal in the annulus between the casing and the bore hole wall or between two strings of casing, or that is used in plugging, sealing, and abandoning bore holes or wells.

"Guidelines" means State Board of Health Guidelines on Individual Sewage Disposal Systems, 5 CCR 1003-6 – predecessor of Regulation 43, On-site Wastewater Treatment System Regulation, 5 CCR 1002-43.

"Gulch, dry" means a deep, narrow ravine that receives discontinuous storm influenced flows, for a short duration, in direct response to a rain event and is not interconnected to a groundwater source.

"Health officer" means the chief administrative and executive officer of a local public health agency, or the appointed health officer of the local board of health. Health officer includes a director of a local public health agency.

"Higher level treatment" means designated treatment levels other than treatment level 1. (See Table 6-3)

"Holding tank" See Vault.

"Individual Sewage Disposal System" means a term used for On-site Wastewater Treatment System in Colorado regulations from 1973 until 2013.

"Infiltrative surface" means designated interface where effluent moves from distribution media or a distribution product into treatment media or original soil. In standard trench or bed systems this will be the interface of the distribution media or product and in-situ soil. Two separate infiltrative surfaces will exist in a mound system and an unlined sand filter, one at the interface of the distribution media and fill sand, the other at the interface of the fill sand and in-situ soil.

"Inspector" means individual authorized by the Agency to perform inspections.

"Inspection port" means an access point in a system component that enables inspection, operation and/or maintenance.

"Invert" means elevation of the bottom of the inside pipe wall or fitting.

"Lateral" means a pipe, chamber or other component used to transport and distribute effluent.

"Leach field" See Soil treatment area.

"Limiting layer" means a horizon or condition in the soil profile that exhibits a limited capability for treatment, but will readily accept the effluent. Generally speaking, this includes fractured bedrock, and type R-0 soils (see Table 10-1A).

"Limited occupancy" means the occupancy of a structure or dwelling as a residence on less than a full-time year round basis.

"Liner" means an impermeable synthetic or natural material used to prevent or restrict infiltration and/or exfiltration. For the purposes of this regulation, the minimum thickness of a liner must be 30 ml.

"Linear loading rate" means the amount of effluent applied per linear foot along the contour (gpd/linear ft.).

"Local board of health" means any local, county, or district board of health.

"Local health department" See local public health agency.

"Local public health agency" means any county, district, or municipal public health agency and may include a county, district, or municipal board of health to oversee On-site Wastewater Treatment System permitting and inspection or an on-site wastewater treatment system program. A local public health agency may designate another agency to administer the OWTS program.

"Long-term acceptance rate" (LTAR) means design parameter expressing the rate that effluent enters the infiltrative surface of the soil treatment area at equilibrium, measured in volume per area per time, e.g. gallons per square foot per day (gal/ ft² /day).

"Malfunction" means the condition in which a component is not performing as designed or installed and is in need of repair or modification in order to function as originally intended.

"Manufactured media" See Media, other manufactured.

"Media" means solid material that can be described by shape, dimensions, surface area, void space, and application.

"Media, enhanced manufactured" means an accepted proprietary manufactured distribution product that includes synthetic media contained within one or more external permeable outer layers which promote the movement of the effluent, and is placed on a specified sand base or media that does not mask the infiltrative surface of the in-situ soil.

"Media, other manufactured" means an accepted proprietary manufactured distribution product made of synthetic media for distribution of effluent that is placed directly on the in-situ soil.

"Media, treatment" means non-or slowly-degradable media used for physical, chemical, and/or biological treatment in an On-site Wastewater Treatment System component.

"Mound" means a soil treatment area whereby the infiltrative surface is at or above original grade at any point.

"Nitrogen reduction" means a minimum 50 percent reduction of influent nitrogen strength which is the minimum objective of NSF/ANSI Standard 245 - Wastewater Treatment Systems - Nitrogen Reduction (2023 version).

"On-Site Wastewater Treatment System" or "OWTS" and, where the context so indicates, the term "system" means an absorption system of any size or flow or a system or facility for treating, neutralizing, stabilizing, or dispersing sewage generated in the vicinity, which system is not a part of or connected to a sewage treatment works.

"Operating Permit" means a renewable permit that addresses specific operation and/or maintenance requirements for an existing OWTS that includes mechanical or electrical treatment components, or a system that is designed to meet specific wastewater treatment levels as set forth in this regulation.

"OWTS Act" means the On-site Wastewater Treatment System Act, 25-10-101, et seq. C.R.S.

"Percolation test" means a subsurface soil test at the depth of a proposed absorption system or similar component of an OWTS to determine the water absorption capability of the soil, the results of which are normally expressed as the rate at which one inch of water is absorbed. The rate is expressed in minutes per inch.

"Performance standard" means minimum performance criteria for water quality and operation and maintenance established by the regulatory authority to ensure compliance with the public health and environmental goals of the state or public health agency.

"Permeability" means the property of a material which permits movement of water through the material.

"Permit" means a permit for the construction or alteration, installation, and use, or for the repair of an On-site Wastewater Treatment System.

"Person" means an individual, partnership, firm, corporation, association, or other legal entity and also the state, any political subdivision thereof, or other governmental entity.

"Pressure distribution" See Dosing, pressure.

"Privy" means an above grade structure allowing for the disposal of excreta not transported by a sewer and which provides privacy and shelter and prevents access to the excreta by flies, rodents, or other vectors.

- a. Pit privy – privy over an unlined excavation.
- b. Vault privy – privy over a vault.

"Professional engineer" means an engineer licensed in Colorado, in accordance with section 12-120-201, *et. seq.*, C.R.S. and practicing within their areas of expertise, consistent with 4 CCR 730-1.

"Professional geologist" means a person who is a graduate of an institution of higher education which is accredited by a regional or national accrediting agency, with a minimum of thirty semester (forty-five quarter) hours of undergraduate or graduate work in a field of geology and whose post-baccalaureate training has been in the field of geology with a specific record of an additional five years of geological experience to include no more than two years of graduate work. 23-41-208, C.R.S.

"Proprietary product" means a manufactured component or other product that is produced by a private person. It may be protected by patent, trademark or copyright.

"Public domain technology" means a system that is assembled on location from readily available components and is based on well-established design criteria and is not protected by patent, trademark or copyright.

"Record drawing" means construction drawings provided to illustrate the progress or completion of the installation of an OWTS, or components of the OWTS; typically based on field inspections by the designer or local public health agency.

"Redoximorphic" means a soil property that results from the reduction and oxidation of iron and manganese compounds in the soil after saturation with water and subsequent desaturation.

"Remediation system" means a treatment system, chemical/biological additive or physical process that is proposed to restore the soil treatment area of an OWTS to intended performance.

"Repair" means restoration of functionality and/or treatment by reconstruction, relocation, or replacement of an On-site Wastewater Treatment System or any component thereof in order to allow the system to function as intended.

"Replacement system" See Repair.

"Riser" means a watertight vertical cylinder and lid allowing access to an OWTS component for inspection, cleaning, maintenance, or sampling.

"Restrictive layer" means a condition in the soil profile that restricts the vertical movement of the effluent. This may include impervious bedrock, glacial till, platy soils, sodic soils, or soils with a cementation class of "strongly cemented" or greater.

"Rock-plant filter" means a designed system which utilizes treatment media and various wetland plants to provide treatment of wastewater through biological, physical, and chemical processes. Also called a constructed wetland.

"Sand filter" means an engineer designed OWTS that utilizes a layer of specified sand as filter and treatment media and incorporates pressure distribution.

"Sand filter, lined" means an engineer designed OWTS that has an impervious liner and under-drain below the specified sand media. Lined sand filters may be intermittent / single pass where the effluent is distributed over the sand bed a single time before distribution to a soil treatment area, or re-circulating where part of the effluent is returned to an earlier component for additional treatment before distribution to a soil treatment area.

"Sand filter, unlined" means an engineer designed OWTS that includes a layer of specified sand used as a treatment media without a liner between the sand and the existing soil on which it is placed.

"Seepage pit" means an excavation deeper than it is wide that receives septic tank effluent and from which the effluent seeps from a structural internal void into the surrounding soil through the bottom and openings in the side of the pit.

"Septage" means a liquid or semisolid that includes normal household wastes, human excreta, and animal or vegetable matter in suspension or solution generated from a residential septic tank system. Septage may include such material issued from a commercial establishment if the commercial establishment can demonstrate to the

Division that the material meets the definition for septage set forth in this subsection. Septage does not include chemical toilet residuals.

"Septic tank" means a watertight, accessible, covered receptacle designed and constructed to receive sewage from a building sewer, settle solids from the liquid, digest organic matter, store digested solids through a period of retention, and allow the clarified liquids to discharge to other treatment units for final disposal.

"Sequential distribution" means a distribution method in which effluent is loaded into one trench and fills it to a predetermined level before overflowing to the succeeding trench through a drop box. Effluent does not pass through the distribution media before it enters any succeeding trenches. The effluent is dispersed through a drop box at the proximal end of the system, allowing for portions of the absorption area to be isolated.

"Serial distribution" means a distribution method in which effluent is loaded into one trench and fills it to a predetermined level before passing through a relief pipe or device to the succeeding trench. The effluent passes through the distribution media before entering succeeding trenches which may be connected to provide a single uninterrupted flow path.

"Sewage" means a combination of liquid wastes that may include chemicals, house wastes, human excreta, animal or vegetable matter in suspension or solution, and other solids in suspension or solution, and that is discharged from a dwelling, building, or other establishment. See also Wastewater, domestic.

"Sewage treatment works" has the same meaning as "domestic wastewater treatment works" under section 25-8-103, C.R.S.

"Site evaluation" means a comprehensive analysis of soil and site conditions for an OWTS.

"Site evaluator" means a practitioner who conducts preconstruction site evaluations, including visiting a site and performing soil analysis, a site survey, or other activities necessary to determine the suitability of a site for an OWTS.

"Slit trench latrine" means a temporary shallow trench for use as disposal of non-water-carried human waste.

"Soil" means 1. unconsolidated mineral and/or organic material on the immediate surface of the earth that serves as a medium for the growth of plants and can potentially treat wastewater effluent; 2. unconsolidated mineral or organic matter on the surface of the earth that has been subjected to and shows effects of: a) pedogenic and

environmental factors of climate (including water and temperature effects) and b) macro and microorganisms, conditioned by relief, acting on parent material over a period of time.

"Soil evaluation" means a percolation test, soil profile, or other subsurface soil analysis at the depth of a proposed soil treatment area or similar component or system to determine the water absorption capability of the soil, the results of which are normally expressed as the rate at which one inch of water is absorbed or as an application rate of gallons per square foot per day.

"Soil horizon" means layers in the soil column differentiated by changes in texture, color, redoximorphic features, bedrock, structure, consistence, and any other characteristic that affects water movement or treatment of effluent.

"Soil morphology" means 1. physical constitution of a soil profile as exhibited by the kinds, thickness, and arrangement of the horizons in the profile; and by the texture, structure, consistence, and porosity of each horizon; and 2. visible characteristics of the soil or any of its parts.

"Soil profile test pit excavation" means a trench or other excavation used for access to evaluate the soil horizons for properties influencing effluent movement, bedrock, evidence of seasonal high ground water, and other information to be used in locating and designing an On-site Wastewater Treatment System.

"Soil structure" means the naturally occurring combination or arrangement of primary soil particles into secondary units or peds; secondary units are characterized on the basis of type, size class, and grade (degree of distinctness).

"Soil texture" means proportion by weight of sand, silt, and clay in a soil.

"Soil treatment area" means the physical location where final treatment and dispersal of effluent occurs. Soil treatment area includes drainfields, mounds and drip fields.

"Soil treatment area, alternating" means final treatment and distribution component that is composed of two soil treatment areas that are independently dosed.

"Soil treatment area, sequencing" means a soil treatment area having more than two sections that are dosed on a frequent rotating basis.

"State Waters" has the meaning set forth under section 25-8-103. C.R.S.

"Strength, wastewater" means the concentration of constituents of wastewater or effluent; usually expressed in mg/L.

"Suitable soil" means a soil which will effectively treat and filter effluent by removal of organisms and suspended solids, which meets long-term acceptance rate requirements as defined in Table 10-1, and has the required vertical thickness below the infiltrative surface and above a limiting layer.

"Systems cleaner" means a person engaged in and who holds themselves out as a specialist in the cleaning and pumping of On-site Wastewater Treatment Systems and removal of the residues deposited in the operation thereof.

"Systems contractor" means a person engaged in and who holds themselves out as a specialist in the installation, renovation, and repair of On-site Wastewater Treatment Systems.

"Systems maintenance provider" means a person engaged in and who holds themselves out as a specialist in routine or periodic actions taken to assure that the On-site Wastewater Treatment System is functioning as intended, and/or that the On-site Wastewater Treatment System is meeting performance requirements.

"Tiny home" means a structure (a non-recreational vehicle) that has only one bedroom and has 400 sq.ft. or less of livable space, including lofts. In this instance, the OWTS may be sized for only one bedroom.

"Total suspended solids" means measure of all suspended solids in a liquid; typically expressed in mg/L.

· "Transfer of Title" means change of ownership of a property.

"Transfer of Title Inspector" means a person engaged in and who holds themselves out as a specialist in conducting evaluations and observations of an existing On-site Wastewater Treatment System serving a structure that is proposed for property transfer, to assess if the system is functioning as intended.

"Treatment level" means defined concentrations of pollutants to be achieved by a component or series of components of an OWTS.

"Treatment media" See Media, treatment.

"Treatment unit" means a component or series of components where solids or pollutants are removed from wastewater or effluent from a preceding component.

"Trench" means 1. below-grade soil treatment area consisting of a shallow excavation with a width of 3 feet or less containing distribution media and one lateral; and 2. excavation for placement of piping or installation of electrical wire or conduit.

"Uniformity coefficient" means a value which is the ratio of D60 to D10 where D60 is the soil diameter of which 60 percent of the soil weight is finer and D10 is the corresponding value at 10 percent finer. (A soil having a uniformity coefficient smaller than 4 would be considered "uniform" for purposes of this regulation.)

"Use Permit" means a document issued by the Agency for a covered transaction, approving the continued use of an existing OWTS.

"Vault" means a watertight, covered receptacle, which is designed to receive and store excreta or wastes either from a building sewer or from a privy and is accessible for the periodic removal of its contents. If the vault is intended to serve a structure or structures that are projected to generate a domestic wastewater flow of greater than two thousand gallons per day at full occupancy, the vault would be considered a domestic wastewater treatment works. Vaults are On-site Wastewater Treatment Systems.

"Visual and tactile evaluation of soil" means determining the properties of soil by standardized tests of appearance and manipulation in the hand.

"Volume, effective" means the amount of effluent contained in a tank under normal operating conditions; for a septic tank, effective volume is determined relative to the invert of the outlet. For a dosing tank, the effective volume under normal conditions is determined relative to the invert of the inlet and the control off level.

"Wastewater, domestic" means combination of liquid wastes (sewage) which may include chemicals, household wastes, human excreta, animal or vegetable matter in suspension or solution, or other solids in suspension or solution which are discharged from a dwelling, building or other structure.

"Wastewater, high strength" means 1. wastewater from a structure having BOD₅ greater than 300 mg/L; and/or TSS greater than 200 mg/L; and/or fats, oils, and grease greater than 50 mg/L; or, 2. effluent from a septic tank or other pretreatment component (as defined by NSF/ANSI Standard 40 testing protocol) that has BOD₅ greater than 180 mg/L; and/or TSS greater than 80 mg/L; and/or fats, oils, and grease greater than 25 mg/L and is applied to an infiltrative surface.

"Wastewater pond" means a designed pond which receives exclusively domestic wastewater from a septic tank and which provides an additional degree of treatment.

"Watercourse means a natural or artificial channel through which water flows, either continuously or intermittently, and exhibits a connection to an actual or elevated groundwater table. A watercourse includes the bed of a channel that flows only

seasonally (e.g., creek, stream, irrigation ditch). Hollows, ravines, or roadside ditches that are normally dry are not considered a watercourse.

"Water Quality Control Commission" See Commission.

"Water Quality Control Division" See Division.

"Wetland, constructed" See Rock-plant filter.

"Wetlands" means those areas that are inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs and similar areas.

Table 3-1 Abbreviations and Acronyms

AASHTO	American Association of State Highway and Transportation Officials
ANSI	American National Standards Institute
ASTM	American Society for Testing and Materials
BOD	Biochemical Oxygen Demand
C.R.S.	Colorado Revised Statutes
CBOD	Carbonaceous Biochemical Oxygen Demand
CPOW	Colorado Professionals in Onsite Wastewater
CSA	Canadian Standards Association
ETL	Electrical Testing Laboratories

gpd	gallons per day
IAPMO	International Association of Plumbing and Mechanical Officials
ISDS	Individual Sewage Disposal System
LTAR	Long-term Acceptance Rate
mg/L	milligrams per Liter
MPI	Minutes Per Inch
NAWT	National Association of Wastewater Technicians
NDDS	Non-pressurized Drip Dispersal System
NPCA	National Precast Concrete Association
NRTL	Nationally Recognized Testing Laboratory
NSF	NSF International
OWTS	On-site Wastewater Treatment System(s)
STA	Soil Treatment Area
TL	Treatment Level
TN	Total Nitrogen
TSS	Total Suspended Solids
UL	Underwriters' Laboratories

43.4 Applicability

A. Regulations Adopted by the Board

1. Regulation Coverage

- a. An OWTS with design capacity less than or equal to 2,000 gpd must comply with regulations adopted by the Board pursuant to this regulation and the OWTS Act. Within the jurisdiction of the Agency, the regulations promulgated by the Board govern all aspects of OWTS permits, performance, location, construction, alteration, installation, and use.
- b. An OWTS with design capacity greater than 2,000 gpd must comply with this regulation, site location and design approval in section 25-8-702, C.R.S., and the discharge permit requirements in the Water Quality Control Act, 25-8-501, et seq. C.R.S.
 - (1) Applicable Commission regulations include, but are not limited to, the following:
 - (i) Regulation 22 - Site Location and Design Approval Regulations for Domestic Wastewater Treatment Works (5 CCR 1002-22); and associated policies.
 - (ii) Regulation 41 - The Basic Standards for Ground Water (5 CCR 1002-41).
 - (iii) Regulation 42 - Site-Specific Water Quality Classifications and Standards for Ground Water (5 CCR 1002-42).
 - (iv) Regulation 61 - Colorado Discharge Permit System Regulations (5 CCR 1002-61).
 - (v) Regulation 62 - Regulations for Effluent Limitations (5 CCR 1002-62).
 - (2) For systems greater than 2,000 gpd, the Division is also authorized to determine those parts of this regulation identified as the prerogative of the Agency.
 - (3) The requirements for maintenance and standards of performance for systems greater than 2,000 gpd shall be determined by the site application approval and discharge permit.
 - (4) In the interest of facilitating communication of the Agency concerns regarding a design being reviewed by the Division, the Agency can provide comments to the Division for consideration during the Division's review of the proposed design and discharge permit application. Under such a coordinated process, the Division

retains final authority for approval or denial of each domestic wastewater treatment works that is regulated under the site location approval and Colorado Discharge Permit System regulations. Prior to approval or denial of each OWTS domestic wastewater treatment works, the Division must acknowledge and consider local OWTS regulations when they are more stringent and restrictive than this regulation.

2. Local Regulations

- a. The Board has one year from the effective date of this regulation to update their local regulations which must be as stringent as this regulation.
- b. The Board may seek a determination by the Division that their existing local regulations are as stringent as this regulation.
- c. After one year from the effective date of this regulation, if the Board has not finalized regulations pursuant to section 25-10-104(2), C.R.S. and section 43.4.A.3 of this regulation, the Division will propose local rules based on this regulation to the Commission for approval for use in Gilpin County.

3. Procedures to Adopt or Revise Regulations by the Board:

- a. The Board must submit its proposed regulations to the Division for preliminary review at least 30 days prior to a public hearing before the Board.
- b. The Board must hold a public hearing on the proposed regulations before adopting final regulations.
- c. The Board must give notice of the time and place of the public hearing at least once and at least 20 days in advance in a newspaper of general circulation within its area of jurisdiction.
- d. The Board may make changes or revisions to the proposed regulations after the public hearing and prior to final adoption, and no further public hearing is required regarding the changes or revisions.
- e. All local regulations must be transmitted to the Division no later than five days after final adoption and become effective 45 days after final adoption unless the Division notifies the Board before the forty-fifth day

that the regulations or any portions of the local regulations determined by the Division are not as stringent as the OWTS Act or with this regulation. Any portions of the local regulations determined by the Division not to be in compliance with the OWTS Act and this regulation will not take effect or be published as regulations of the Board. For those portions of its regulations that do not comply, the Board may submit revisions to the Division. Only after the Division has determined that the Board's revised regulations comply with the OWTS Act and this regulation may the Board's revised regulations take effect and be published. Until the Division makes this determination, this regulation controls the unapproved portions of the local regulations.

B. Permit Application Requirements and Procedures

1. Prior to installing, altering, or repairing a system, the applicant must obtain a permit from the Agency.
2. An applicant must submit a complete application that is consistent with section 43.4.B.3. to the Agency prior to installing, altering or repairing a system.
3. Minimum Permit Application Requirements:
 - a. Owner name and contact information;
 - b. Property address;
 - c. Property legal description;
 - d. Type of permit;
 - e. Report from Site and Soil Evaluation (section 43.5);
 - f. System design with a legible, accurate site plan which shows pertinent physical features on subject property, and on adjacent properties, as noted in Table 7-1; and
 - g. Other information, data, plans, specifications and tests as required by the Agency.
 - (1) When specific evidence suggests undesirable soil conditions exist, additional hydrological, geological, engineering or other information provided by a professional engineer or geologist may be required to be submitted by the applicant. This requirement

will not prejudice the right of the Agency to develop its own information from its own source at its own expense.

- (2) The site shall be marked at the primary road access by a sign not less than two feet square showing the property address.
- (3) The corners of the proposed soil treatment area shall be marked with stakes. The stakes shall be labeled to indicate it represents the STA corners.
- (4) If the on-site well has not been drilled, the well location or minimum well setback shall be marked by a stake with an exposed height of not less than two feet. The stake shall be marked to show that it represents the location of the well along with the lot or parcel number.
- (4) All wells on adjacent properties must be identified with distances from the OWTS listed in the system design.
- (5) A licensed Gilpin County installer must be designated before a permit will be issued.

4. Permit Fees

- a. The Board may set fees for permits. The permit fees may be no greater than required to offset the actual indirect and direct costs of the Agency. 25-10-107, C.R.S.
- b. Permit application fees must be submitted by an applicant with the permit application, and are due and payable upon receipt of the permit application.
- c. Board may make provision for the waiver of any local permit fee normally required for an OWTS.

5. Other Fees

- a. Board may set fees for inspections, soil evaluation, and other services performed by the Agency. The fees must be no greater than required to offset the actual indirect and direct costs of the services, and must not exceed the maximum amounts specified in section 25-10-107, C.R.S.
- b. Surcharge - A surcharge fee will be collected for each permit issued by the Agency with a portion of the fee retained to cover local administrative

costs and the remainder must be transmitted to the Colorado Dept. of Public Health and Environment for use in funding the state's OWTS program. The surcharge fee is identified in Regulation 5 CCR 1002-102, Section 102.5(3)(d).

6. Permit Term

- a. An OWTS permit expires one year after the date of issuance if construction has not commenced, or as specified by Board regulations. An OWTS permit expires two years after the date of issuance if construction has not been completed.
- b. Any change in plans or specifications of the OWTS after the permit has been issued invalidates the permit unless the permittee receives written approval from the Agency for such changes.

7. Repair Permit

- a. The owner or occupant of a property on which an OWTS is not in compliance must obtain a repair permit from the Agency. The applicant must apply for a repair permit within two business days after receiving notice that the system is not functioning in compliance with the OWTS Act or applicable regulations, or otherwise constitutes a nuisance or a hazard to public health or water quality.
- b. The repair permit must provide for a reasonable period of time within which the owner or occupant must make repairs. At the end of that period, the Agency must inspect the system to ensure it is functioning properly. Concurrently with the issuance of a repair permit, the Agency may issue an emergency use permit authorizing continued use of a malfunctioning system on an emergency basis for a period not to exceed the period stated in the repair permit. Such an emergency use permit may be extended, for good cause shown, in the event repairs may not be completed in the period stated in the repair permit through no fault of the owner or occupant and only if the owner or occupant will continue to make repairs to the system.

8. A permit must be required for a change of use, or the expanded use of an OWTS where it has been determined that the existing OWTS is not sized to accommodate the expected additional hydraulic or organic load. The OWTS must

be replaced or modified to handle such an increase unless it is determined that the existing system is adequately designed and constructed.

9. Board of Health Review and Procedures

1. Systems listed below shall be reviewed by the Board at a public hearing for which public notice or notice must be sent via certified mail, with a minimum 20-day reply time from the date of mailing, to all adjacent property owners.
 - a. Systems discharging effluent into State Waters;
 - b. Systems utilizing new technology devices, if the engineering design provides for the timely installation of backup system of acceptable design if the new technology device fails;
 - c. Proposals to install OWTS on more than one legally platted lot or building site; and
 - d. Any other type of OWTS for which the health officer is not specifically authorized to issue permit.
2. Factors that shall be considered in the review of these systems are limited to compliance with these OWTS Regulations and any formally adopted policies of the Board.
3. When specific evidence suggests that limiting or unfavorable site conditions may exist, the Agency may require the applicant to submit additional geologic, hydrologic or engineering data prior to review by the Board.
4. If the Agency determines that the proposed system does not comply with these OWTS Regulations, the Agency shall deny the application and provide written notice to the applicant via first class mail.
5. Denial shall become final upon the expiration of time for filing an appeal under this Section or when the final action is taken upon an appeal, whichever is later.
6. Any person whose application has been denied by the Agency may submit a written request to the Board to review the Agency's denial within 60 days of receipt of the notice of denial. The request shall state the facts upon which the applicant bases their request for review, the reasons

entitling them to relief, and the specific relief or outcome they seek. The applicant shall bear the burden of supplying the Board with sufficient evidence to document that the denied system shall be constructed and used in such a manner that will result in no greater risk than that associated with compliance with the requirements of these OWTS Regulations, comply with the declaration and intent of these OWTS Regulations, and comply with all applicable state and local regulations and required terms and conditions in any permit.

7. At the next meeting of the Board following the submission of a written request for review 14 days prior, the Board shall either deny the request or schedule a hearing to consider the request. Hearing review shall be conducted pursuant to the requirements of C.R.S §24-4-105.
8. Hearing Procedures. Public hearings conducted pursuant to this section shall provide an opportunity for all interested persons to present relevant testimony or evidence in accordance with policies adopted by the Board. At the conclusion of such hearing the Board may deny or approve the application upon such terms and conditions it deems advisable, or table or continue the application pending additional information it deems necessary to render a decision.
9. Appeal of Board Decisions. An applicant need not file a request for reconsideration prior to seeking judicial review of the Board's decision under the provisions of C.R.S. §25-1-515. However, in the event a request for reconsideration is received in a timely manner, the period for seeking judicial review shall terminate 90 days from the Board's final decision on the request for reconsideration.
10. The issuance of a permit and specifications of terms and conditions therein will not constitute assumption of liability, nor create a presumption that the Agency or its employees may be liable for the failure or malfunctioning of any system. Permit issuance will not constitute a certification that the system, the equipment used in the system, or any component used for system operation will ensure continuous compliance with the provision of the OWTS Act, the regulations adopted thereunder, or any terms and conditions of a permit.
11. No OWTS permit shall be issued to any person when the subject property is located within a municipality or special district that provides public sewer service, except where such sewer service to the property is not feasible in the

determination of the municipality or special district, or the permit is otherwise authorized by the municipality or special district.

C. Determination

1. The Agency must determine whether the information provided in the permit application, site and soil evaluations, assumptions and calculations, and design of the proposed OWTS are in compliance with the requirements of the OWTS Act and regulations adopted pursuant thereto. If the submittal is determined to be in compliance, authorization to begin installation may be given.

D. Access to Site

1. For the purpose of inspecting and enforcing applicable regulations and the terms and conditions of any permit issued and investigating and responding to complaints, the Agency is authorized to enter upon private property at reasonable times and upon reasonable notice for the purpose of determining whether or not an operating OWTS is functioning in compliance with the OWTS Act and applicable regulations adopted pursuant thereto and the terms and conditions of any permit issued and to inspect and conduct tests in evaluating any permit application. The owner or occupant of every property having an OWTS must permit the Agency access to the property to make inspections, conduct required tests, take samples, and monitor compliance.

E. Inspection Stages

1. Local regulations must specify the stages of site evaluation, construction, installation, alteration, or repair at which the Agency must require inspections. The following inspections are required for new OWTS installs.
 - a. Open excavation – Verify the STA meets all required setbacks
 - b. Component Inspection – Includes all system components and piping
 - c. Final Inspection – To be completed once all work has been completed and the OWTS is connected to the building
2. Before a system is placed in use, the owner, the owner's agent or the systems contractor must provide the Agency and the engineer, if engineer designed, with notice that the progress of the work has been sufficiently completed to allow inspections to determine if all work has been performed in accordance with the permit requirements and to determine compliance of the system with the OWTS Act and the regulations adopted thereunder.

3. Inspection requirements

- a. The owner shall assure reasonable and safe access for the inspection of any excavation required in the installation of the permitted system. For the purpose of these OWTS Regulations, a ladder is not considered reasonable and safe access.
- b. If during the installation of the system an inspection reveals any significant departure from the design of the permitted system or change in the proposed water supply, or if any aspect of the system fails to comply with these OWTS Regulations, the Agency shall provide the owner, engineer and installer with written notice of the deficiencies.
- c. If upon final inspection the inspector finds the system is installed in accordance with these OWTS Regulations and the permit conditions, the inspector shall approve the completed system.
- d. No OWTS shall be approved for use without a final inspection by the Agency.

F. Final approval of the permit by the Agency must include, but is not limited to:

1. Receipt of letter from the engineer certifying construction of the OWTS as per the approved design plan, if the OWTS was engineer designed. This letter must include any modifications to the permitted and approved design, general observations noted during the inspection(s), and the corresponding dates of all inspections.
 - a. For designs that include a pressurized distribution system, a residual head test (squirt height), at the distal end of each lateral, must be conducted to determine the adequacy of system design and construction. Results from this inspection must be included within both the engineer's certification and the final permit acceptance documents.
2. Receipt of a record drawing which includes a scale drawing showing all components of the OWTS including their location from known and findable points, dimensions, depths, sizes, manufacturers' names and models as available, and other information relative to locating and maintaining the OWTS components;

3. Final inspection prior to backfilling the OWTS by the Agency confirming that it was installed according to the permit requirements and regulations or variances to the regulations; and
4. Identification of system contractor.
5. Connection is made to the primary residence.
 - a. One recreational vehicle or camper may be connected to a functioning OWTS that has passed all inspections with the exception of the connection to the primary residence. An Emergency Use Permit shall be required from the Agency along with a Temporary Housing Permit issued by Community Development.
6. A Certificate of Completion will be issued once the above steps have been completed.

G. Division Authority to Administer and Enforce

1. Wherever the term Board or Agency is used in this regulation, said terms must also include the Division under its designated authority for the purposes of administering and enforcing the provisions of this regulation where necessary to protect the public health and environment.

H. Primary Enforcement Responsibility

1. The primary responsibility for enforcement of the provisions of the OWTS Act and the regulations adopted under said article will lie with the Board.
2. In the event that a Board fails to administer and enforce the provisions of said section and the regulations adopted under the OWTS Act, the Division may assume such functions of the Agency or Board as may be necessary to protect the public health and environment. 25-10-110, C.R.S.

I. Product Development Permit

1. For products that have not received Division acceptance under section 43.13.D, the manufacturer may apply to the Agency for a product development permit. Requirements for proprietary treatment product acceptance are located in section 43.13.D of this regulation.
2. For products or types of systems which have not been otherwise accepted by the Division pursuant to section 43.13.D, the Board may approve an application for product development permit only if the system has been designed by a

professional engineer, and only if the application meets all requirements of section 43.4.I, items 3 through 11.

3. Before a product development permit is issued by the Agency, the Division must determine that the product to be tested qualifies for testing under the product development evaluation based on information submitted to the Division.
 - a. Applicant must provide evidence of nationally accepted third-party testing of the product to be evaluated, or;
 - b. Provide test data from multiple single-family homes under normal working conditions that meet the following criteria:
 - (1) Test data must be provided from a minimum of four sites.
 - (2) Each system must be tested over a period of at least one year.
 - (3) Each system must be sampled at least three times during the year with at least one sample obtained during cold weather conditions.
 - (4) Laboratory results for all parameters for which acceptance is being requested must be submitted.
4. The Board must not arbitrarily deny any person the right to consideration of an application for such a system and must apply reasonable performance standards in determining whether to approve such an application; 25-10-108 (2), C.R.S.
5. A completed application for a product development permit must be submitted to the Agency at least 30 days in advance of installation of the product.
6. An application for a product development permit must include the following:
 - a. Proof of the ability to install a replacement OWTS in compliance with all local requirements in a timely manner in the event of a failure or malfunction of the system under testing;
 - b. A description of the product under development including performance goals;
 - c. Documentation signed by the owner of the proposed product development site allowing access to the Agency and Division for inspection of the site; and
 - d. Design documents as required in section 43.5.G of this regulation.

7. Other than the performance standards identified in section 43.4.I(3) above, the Agency may stipulate additional requirements for the product development permit necessary to ensure that the system performs as intended.
8. A product development permit is a site-specific permit. Product development testing at multiple sites requires a product development permit for each site.
9. During the term of the product development permit, all data collected is to be submitted to the Division and the Agency.
10. The Agency may revoke or amend a product development permit, if the continued operation or presence of the product under development:
 - a. Presents a risk to the public health or environment;
 - b. Causes adverse effects on the proper function of the OWTS on the site;
 - c. Leaks or discharges effluent on the surface of the ground; or
 - d. If the developer of the product fails to comply with any requirements stipulated on the permit by the Agency or the Division.
11. If the product development permit is revoked, the product developer must install the replacement system within the time frame established by the Agency.
12. Once the system is installed and approved, the Agency must supply the Division with a copy of the completed OWTS permit.

J. Prohibition of OWTS in Unsuitable Areas

1. The Agency may prohibit issuance of OWTS permits in accordance with applicable land use laws and procedures for defined areas in which the Agency determines that construction and use of additional OWTS may constitute a hazard to public health or water quality.

K. Licensing of Systems Contractors, Systems Cleaners, Systems Maintenance Providers, and Use Permit (Transfer of Title) Inspectors

1. The Board may adopt regulations which provide for the licensing of systems contractors, systems cleaners, systems maintenance providers, and transfer of title inspectors.
 - a. The Agency may charge a fee, not to exceed actual costs, for the initial license and for a renewal of the license. The initial licensing and renewals thereof must be for a period of not less than one year.

- b. The Board may revoke the license for violation of the applicable provisions of the OWTS Act and the implementing regulations or for other good cause shown, after a hearing conducted upon reasonable notice to the licensee and at which the licensee may be present, with counsel, and be heard.
- c. Contractor violation notifications will be issued to licensed Gilpin County OWTS providers for acts that are considered to be major violations. The determination as to whether a major violation has occurred shall be at the discretion of the Agency. Some examples of major violations are listed below.
 - (1) Moving to the next phase of work before an inspection is approved.
 - (2) Falsifying information submitted to the Agency or Gilpin County.
 - (3) Not following approved OWTS design plans.
 - (4) Not addressing hazardous conditions created by contractor before leaving the site.
- d. Each of the first two contractor violations will result in warning letters sent via certified mail return receipt required to the contractors. The licensee must sign the warning letter and return to the Public Health Agency as an acknowledgement of the violation. The licensee will be allowed to schedule an appeal for the violation to the Board. The Board requires to be given two weeks' notice before the next scheduled Board meeting. The third violation within one year of the first violation will result in a mandatory hearing before the Board and at which the licensee may be present, with counsel, and be heard. At this hearing the Board may determine to revoke the contractor's license for a period of up to one year.
- e. If a single violation is deemed substantial by the Agency, the licensee may be required to appear before the Board under the conditions established above by the third violation.
- f. A licensee whose license has been revoked cannot apply for another license during their revocation period.

2. General Requirements for Systems Contractors (Installer)

- a. Any person engaged in the business of installing, constructing or renovating OWTS shall hold a valid Systems Contractor license issued by the Agency. Employees of a licensed Systems Contractor need not be individually licensed.
- b. An applicant for a Systems Contractor license shall be required to obtain a National Association of Wastewater Technicians (NAWT) Installers certification, and provide evidence of certification to the Agency upon initial or renewal licensing. The licensee shall be required to maintain the NAWT certification in accordance with NAWT's continuing education requirements. The license shall be valid only as long as the person with the NAWT certificate remains in the employ of the Systems Contractor.
- c. The license period shall be for one year.
- d. System Contractors shall:
 - (1) Verify that a permit to install on OWTS has been issued prior to commencing excavation and maintain a copy of the permit and the engineering design and specifications at the site of the installation;
 - (2) Verify that there have been no changes in the site conditions under which the permit was used prior to commencing construction. If any condition on the permit, the supporting engineering design or otherwise provided for in these OWTS Regulation cannot be met, the Systems Contractor shall notify the Agency before proceeding with installation;
 - (3) Perform all the work in compliance with these OWTS Regulations and with the conditions specified on the permit and supporting engineering design;
 - (4) Suspend work and notify the Agency should there be any change in site conditions after construction begins that would prevent the installation of the system in accordance with the permit conditions or otherwise provided for in the OWTS Regulation. Construction may resume only after authorized by the Agency.

3. Requirements for Owner-Installers

- a. The owner of property for which an OWTS permit has been issued may install that system without holding a Systems Contractor license provided that the owner has demonstrated their knowledge of these OWTS Regulations and OWTS requirements to the satisfaction of the Agency, including without limitation, obtaining a NAWT Installer certification and has signed the Owner-Installer Affidavit.
- b. Owner-installers shall be responsible for complying with all applicable requirements of these OWTS Regulations, including, but not limited to, the requirement of a Systems Contractor, and assuring that all required inspections are scheduled with, and performed by the Agency.
- c. No portion of the work for an owner-installed system shall be subcontracted to any other contractor that person is a Gilpin County licensed Systems Contractor.
- d. An owner-installer shall install no more than one OWTS per year.
- e. Failure to abide by these OWTS Regulations shall result in the prohibition of the ability to act as an Owner-Installer.

4. General Requirements for Systems Cleaners
 - a. Any person engaged in the business of cleaning or pumping of septic tanks, vaults, holding tanks or other components of an OWTS, or transporting sewage to a disposal site shall hold a valid Systems Cleaner license issued by the Agency. Employees of a Systems Cleaner need not be individually licensed.
 - b. An applicant for a Systems Cleaner license shall be required to obtain a NAWT Vacuum Truck certification or its equivalent approved by Gilpin County, and provide evidence of certification to the Agency upon initial or renewal licensing. The license shall be valid only as long as the person with the NAWT certificate remains in the employ of the Systems Cleaner.
 - c. The license period shall be for one year.
 - d. Systems Cleaners shall:
 - (1) Remove the liquid, sludge and scum from all compartments of the tank, leaving no more than three inches of sewage sludge in the bottom of the tank;

- (2) Inspect the tees, baffles, aerator unit, pumps, alarms, filters, siphons and other internal or external components of the tank(s) being pumped and notify the property owner if any of these components are damaged, inoperable, or missing;
- (3) Inspect and clean any filters or other devices which require routine maintenance and cleaning, if necessary;
- (4) Replace all lids and secure the components to prevent unauthorized entry;
- (5) Provide the property owner with an inspection report regarding the condition of the tank and any observable deficiencies;
- (6) Report in writing leaking septic tanks to the owner and the Gilpin County Health Agency;
- (7) Maintain their equipment so that no spills will occur during pumping or transportation and that their employees are not subjected to health hazards from exposure to the sewage;
- (8) Dispose of collected sewage only at sites approved by the Department; and
- (9) Maintain records of the date and address for each septic tank pumped and the date and disposal site for all collected sewage. The Agency may require a Systems Cleaner to provide documentation regarding their disposal methods and practices.

4. General requirements for Systems Maintenance Providers

- a. Any person engaged in the business of routine or periodic actions taken to assure that the OWTS is functioning as intended, and/or that the OWTS is meeting performance requirements shall hold a valid Systems Maintenance Provider license issued by the Agency.
- b. An owner servicing their own system may be exempt from this requirement but must provide approval from their equipment manufacturer of which they are servicing and may service no other units.
- c. An applicant for a Systems Maintenance Provider license shall be required to obtain a National Association of Wastewater Technicians (NAWT) Operations and Maintenance I certification. The licensee shall be required

to maintain the NAWT certification in accordance with NAWT's continuing education requirements.

- d. The license period shall be for one year.
- e. Systems Maintenance Providers shall:
 - (1) Have training relevant to the specific higher-level treatment system or certification by the equipment manufacturer of which they are servicing;
 - (2) Perform inspection, maintenance, and sampling a set forth in the Operating Permit;
 - (3) Provide a copy of their inspection report and sampling results to the owner and to the Agency within ten days of the inspection;
 - (4) Report any additional alarm conditions or service calls to the Agency;
 - (5) Notify the Agency within seven days if an O&M contract is terminated prior to the original termination date as set forth on the Operating Permit, or is not renewed;

5. General requirements for Transfer of Title Inspectors

- a. Any person engaged in the business of conducting evaluations and observations of an existing OWTS serving a structure that is proposed for property transfer to assess if the system is functioning as intended shall hold a valid Transfer of Title Inspector license issued by the Agency.
- b. An applicant for a Systems Transfer of Title Inspector license shall be required to obtain a National Association of Wastewater Technicians (NAWT) Inspections Standards certification. The licensee shall be required to maintain the NAWT certification in accordance with NAWT's continuing education requirements.
- c. The license period shall be for one year.
- d. Transfer of Title Inspectors shall:
 - (1) Have training relevant to the specific higher-level treatment or certification by the equipment manufacturer;
 - (2) Perform inspection, maintenance, and sampling;

- (3) Provide a copy of their inspection report and sampling results to the owner and to the Agency within ten days of the inspection, including submission of photos of the failed condition;
- (4) Report any failures or malfunctions to the Agency;
- (5) Provide a statement of the size, type, and capacity of the system and an as-built to the extent possible, if no records exist;

L. Transfer of Title Inspections

- 1. Transfer of Title Use/Operating Permit Applicability.
 - a. Prior to a covered transaction involving a dwelling or other structure served by an OWTS, the property owner shall obtain a Transfer of Title Use/Operating Permit for that system unless exempted or waived as set forth in this section.
 - (1) A TL-1 OWTS will require a Transfer of Title Use Permit.
 - (2) A TL-2 or higher-level treatment OWTS will require a Transfer of Title Operating Permit.
 - b. Owners of limited-occupancy dwellings not served by a water carriage sewer system shall obtain a use permit to allow the continued limited occupancy designation of the dwelling.
 - c. If the OWTS for residential properties was installed and approved by the Agency less than five years from the date of property closing or application for the building permit, a Transfer of Title Use/Operating Permit shall not be required. If any component of the system is more than five years old, a permit shall be required for the entire system.
 - d. Properties with systems that were installed but never connected to a dwelling or structure do not require the issuance of a Transfer of Title Use/Operating Permit prior to sale or transfer.
- 2. Transfer of Title inspectors must be certified by the National Association of Wastewater Technicians. Inspectors for higher level treatment systems must have training relevant to the specific system or certification by the equipment manufacturer.

3. Transfer of title and inspection reports must be provided on forms furnished or approved by the Agency. The report must include, as appropriate:
 - a. Owner's name and contact information;
 - b. Physical address of property;
 - c. Legal description of property;
 - d. Name of Inspector, Inspector's NAWT certification number;
 - e. Date and time of the inspection(s);
 - f. A record drawing, either from the local public health agency records (verified by the inspector) or from the site inspection;
 - g. Statement of the size, type and capacity of the septic tank, pump chamber (when applicable), and soil treatment area;
 - (1) A septic tank inspection report completed within the previous 12 months, including a septic tank pumping receipt, when applicable, based on the inspection report;
 - (2) An inspection report completed within the previous 12 months for any mechanical components such as pumps, alarms or higher level treatment systems; and
 - (3) A copy of the current O&M contract as applicable; and
 - (4) An inspection report completed within the previous 12 months providing a detailed report noting the condition of the soil treatment area.
 - h. All components that are found to be in a state of malfunction.
 - i. Unless a Transfer of Title Use/Operating Permit is issued, application shall become void
 - j. To the extent possible, the inspector must identify if the OWTS may be encroaching on the required setback to the onsite water supply. Buried wells, snow cover, or other circumstances may prevent the inspector from making this determination. If such circumstances are encountered, they must be stated in the report; and

k. The Agency may require a water quality analysis of the water supply (i.e.: nitrates, *E. coli*, etc.). For example, in cases where the OWTS encroaches on required setbacks to onsite or adjacent water supplies, or localized water quality concerns have been identified.

5. Minimum Criteria

a. Items noted in the inspection report that do not comply with the following criteria and conditions must be corrected along with necessary permits and inspections prior to the issuance of a final acceptance document:

- (1) All tanks must be watertight, structurally sound and in good working order and provided with safe and secure lids;
- (2) All internal devices and appurtenances such as tees, effluent filters and/or baffles, must be intact and in working order;
- (3) Alarms, control devices, and components necessary for the proper operation of the system are present and in good working order;
- (4) A soil treatment area, or other means of subsurface wastewater treatment, must be present and not in a state of failure;
- (5) Cesspools must be properly abandoned and a conforming OWTS must be installed. Where site conditions preclude the installation of a conforming OWTS, the criteria for repairs established within section 43.10.I must be followed.
- (6) There are no unapproved wastewater discharges from the system or structures; and
- (7) Any items meeting the conditions of a "Failure", as defined in this regulation, have been corrected to the acceptance of the local public health agency.
- (8) All sewer lines and pipes are open, undamaged and free-flowing.
- (9) The system has not been significantly altered from its original design and configuration as documented in Department records.

6. Issuance of a Transfer of Title Use/Operating Permit

- a. When the criteria set forth above have been met, the Agency must issue an acceptance document, using terminology adopted by the Agency, setting forth the terms and conditions of approval; including, as appropriate:
 - (1) Statement of the size, type and capacity of the system and a record drawing, either from the Agency records (verified by the inspector) or from the inspection reports;
 - (2) A copy of the inspection report that was provided to the Agency;
 - (3) Evidence of past system failures as shown in Agency records;
 - (4) Circumstances or factors that may have affected the ability of the inspector to evaluate the system;
 - (5) Whether the system meets the permitting requirements of the Agency; and
 - (6) Other information the Agency may require.
7. The Transfer of Title Use/Operating Permit will remain valid until the date of real estate closing or for a maximum period of six months, whichever comes first.
 - a. For Limited Occupancy Dwellings, the owner shall submit a Limited Use Occupancy Dwelling Agreement signed by the purchaser of the property setting forth the terms of continued occupancy. The purchaser shall record this form with the Gilpin County Clerk and Recorder.
8. Renewal of a Transfer of Title Use/Operating Permit
 - a. A Transfer of Title Use/Operating Permit may be renewed one time for a period of up to six months, provided it has not expired and upon completion of the appropriate form and payment of the required fee.
9. Waiver of an Acceptance Document
 - a. If it is determined by the Agency that an OWTS does not meet the requirements for issuance of a Transfer of Title Use/Operating Permit, a stipulation agreement may be issued, provided that the purchaser of the property agrees to obtain a permit within seven days of closing and complete all necessary repairs to the system (or connect to a sanitation district, if appropriate) within ninety days of closing. If conditions, such as frozen ground or lack of access limit the ability of the purchaser to

complete all necessary repairs within 90 days, the agency may authorize an extension upon request.

10. Revocation of a Transfer of Title Use/Operating Permit

- a. A Transfer of Title Use/Operating Permit must be revoked if it is determined that the system is no longer functioning in accordance with this regulation or that false or misleading material statements were made on the application or inspection reports.

11. Penalties

- a. Failure to obtain an acceptance document for a covered transaction as provided by this regulation will subject the owner who failed to obtain the document to a penalty assessed under section 25-10-113, C.R.S.

M. Permit for the Continued Use of an On-site Wastewater Treatment System

1. The Agency will issue a Use Permit authorizing the continued use of a TL-1 OWTS
2. Permits for the continued use of an OWTS may be issued for purposes, including but not limited to:
 - a. A Use Permit for new TL-1 OWTS;
 - b. A Use Permit after the expiration of a Transfer of Title permit; or
 - c. Other situations deemed necessary or useful by the Agency.
3. Use Permits will not have any expiration date.
4. The Agency may revoke the permit for non-compliance.

N. Operating Permits

1. Applicability

- a. An operating permit shall be maintained for any system that includes a higher-level treatment unit as defined by these OWTS Regulations.
- b. An Operating Permit must be maintained for any property that utilizes a vault as its primary OWTS as defined in these OWTS Regulations.
- c. An operating permit shall be maintained and renewed until the system is either abandoned or the Agency authorizes the decommissioning or removal of the higher-level treatment unit.

- d. The Agency shall not authorize the removal of a higher-level treatment unit unless the OWTS would conform to the requirements for TL1 systems, including minimum distance setbacks set forth in Table 7-1 of Regulation 43 or as applicable Section 43.7.F of these OWTS Regulations and vertical separation from the STA infiltrative surface to any limiting condition as set forth in Regulation 43.
- e. The Board may adopt fees and policies for the administration of operating permits.

2. Minimum Application Requirements

- a. Application for an operating permit shall include:
 - (1) Owner name and contact information;
 - (2) Property address;
 - (3) Type of higher-level treatment system;
 - (4) Level of treatment to be provided;
 - (5) Name of service provider;
 - (6) Copy of operation and maintenance service contract of at least one year duration; and
 - (7) Fees if determined necessary by the Board.

3. Operating Permit Requirements. An operating permit shall specify the following for each higher-level treatment component that requires routine maintenance including:

- a. Type, make and model of the component(s) requiring maintenance;
- b. Name and qualifications of the service provider;
- c. Length of service contract;
- d. Required service intervals per Section 43.4.M.4.c.
- e. Reporting requirements; and
- f. Sampling requirements, if applicable.

4. Inspection and Maintenance Requirements

- a. For proprietary systems, inspection and maintenance of the system shall be performed in accordance with the manufacturer's recommendations. For proprietary systems where manufacturer recommendations are unavailable, inspection and maintenance shall be performed in accordance with 43.4.M.4.c.
- b. For public domain systems, inspection and maintenance shall be as determined by the design engineer or the following requirements, whichever is more stringent. Not all requirements will apply to all types of higher-level treatment systems.
 - (1) Tanks shall be inspected to assure that they are watertight, structurally sound, and that all components such as lids, baffles, tees, vents, etc. are present and in good condition. The scum and sludge level in the tanks shall be measured and tanks shall be pumped if the scum or sludge depth exceeds 18 inches or is less than four inches from the bottom of the treatment unit. The liquid level in the tank should not be lower than the outlet invert.
 - (2) Effluent filters shall be inspected and cleaned at an appropriate interval to assure proper function.
 - (3) Each motor and pump and all appurtenances shall be inspected to assure that they are operating properly.
 - (4) Internal electrical connections shall be inspected to assure that they are not damaged or otherwise subject to corrosion or damage that could cause a failure or electrical short circuit.
 - (5) The control panel and its appurtenances shall be inspected to assure that all components such as timers, event recorders or counters, audible and visual alarms, auto-dialers, etc. are functioning properly. Batteries shall be checked and replaced as needed.
 - (6) Components intended to agitate or introduce air into the wastewater such as impellers, air jets, bubblers, air diffusers; aspirators, paddles, etc. shall be inspected to assure that they are functioning properly and are free from lint, hair and other debris. Blowers or compressors shall be inspected to assure they are operating properly and that vents are clear and air filters are

cleaned or replaced. If so equipped, the ammeter or voltage regulator shall be checked to verify that the motor is not drawing excess current.

- (7) All components such as media filters, sand filters, suspended growth media, etc. shall be inspected to verify that there is no damage, excess sludge buildup, clogging, filter bridging, etc. and that spray or dispersal nozzles are free from debris and functioning properly.
- (8) The STA shall be inspected to verify that no wastewater is being discharged onto the surface of the ground and that it is not being impacted by erosion, excess or improper vegetation, or compaction.
- (9) The service provider shall also note any unusual or abnormal conditions such as excessive or strong odors, noise, improper wastewater color and odor, etc. that may indicate an operational problem with the system.
- (10) Upon completion of the service inspection the service provider shall close and secure all inspection or access ports, reset the control panel and restore the system for normal operation.

c. Frequency of inspection and maintenance reported to the Agency shall be either:

- (1) Manufacturer recommendations for proprietary systems or design criteria requirements for public domain technology; or
- (2) For higher level treatment systems and disinfection systems, two inspections at six-month intervals for the first year of operation, and subsequent years as determined by the Agency.

5. Inspection and Maintenance requirements for Vaults

- a. Vaults shall be inspected to assure that they are watertight, structurally sound and that all components, such as lids, are present and in good condition.
- b. Internal electrical connections shall be inspected to assure that they are not damaged or otherwise subject to corrosion or damage that could cause a failure or electrical short circuit.

- c. The control panel and its appurtenances shall be inspected to assure that all components such as timers, event recorders or counters, audible and visual alarms, auto-dialers, etc. are functioning properly. Batteries shall be checked and replaced as needed.
- d. Upon completion of the service inspection the service provider shall close and secure all inspection or access ports, reset the control panel and restore the system for normal operation.
- e. Inspection and maintenance of the vault reported to the Agency shall be two inspections at six-month intervals with cleanings as needed; when the vault reaches 75% capacity. Homeowners can perform inspections for their own vaults.

6. Renewal of an Operating Permit. Upon expiration of an Operating Permit the owner shall renew the permit.
7. The Agency may assess penalties for non-renewal of an Operating Permit or non-compliance with the terms the permit as provided for in Section 43.4.Q of these OWTS regulations.

O. Variance Procedure

1. General
 - a. The Board will consider granting a variance from any provision of this regulation that is either more stringent than, or not addressed by Regulation 43.
 - b. The Board may set fees for processing an OWTS permit with a variance in accordance with section 25-10-107, C.R.S. This permit fee may be the standard OWTS permit fee or may be a separate fee based upon the cost of processing a permit with a variance.
2. Requirements for Variance Consideration
 - a. To consider a variance request, the local board of health must adopt a procedure for issuing variances.
 - b. The Board must hear a variance request if the requirements from this section have been met.

- c. Any request for variance shall be subject to a public hearing for which public notice must be sent via certified mail, with a minimum 20-day reply time from the date of mailing, to all adjacent landowners.
- d. Variance requests must be accompanied by:
 - (1) Site-specific request identifying the specific criteria from which a variance is being requested;
 - (2) Technical justification by a professional engineer or professional geologist, which indicates the specific conditions which exist and/or the measures which will be taken that support a finding that the variance will result in no greater risk than that associated with compliance with the requirements of the regulation. Examples of conditions which exist, or measures which might be taken, include but are not limited to the following: evidence of a natural or manmade physical barrier to the movement of effluent to or toward the feature from which the variance is requested; placement of a manmade physical barrier to the movement of effluent to or toward the feature from which the variance is requested; soil replacement with sand filter media to reduce the infiltration rate of the effluent such that the travel time of the effluent from the absorption field to the physical feature is no less than the travel time through the native soils at the prescribed setback, and Higher Level Treatment;
 - (3) A discussion of alternatives considered in lieu of the requested variance;
 - (4) Technical documentation for selected alternative, which may include a testing program, which confirms that the variance does not increase the risk to public health and to the environment; and
 - (5) A statement of the hardship that creates the necessity for the variance.
- e. The applicant has the burden of proof to demonstrate that the variance is justified and will pose no greater risk to public health and the environment than would a system meeting the regulations.

3. The board has the authority to impose site-specific requirements and conditions on any variance granted.

4. Factors that shall be considered in the review of these systems are limited to compliance with these OWTS Regulations and any formally adopted policies of the Board. However, when specific evidence suggests that limiting or unfavorable site conditions may exist, the Agency may require the applicant submit additional geologic, hydrologic or engineering data prior to review by the Board.

5. Outcome of the Variance Proceeding

a. The applicant must be notified, in writing, of the local board of health's decision regarding the request for a variance. The notice of a denial of a variance must include those reasons which form the basis for the denial. The notice of an approval of a variance must include any conditions of the approval. The variance, and any conditions thereof, must be recorded on the deed to the property and any expenses associated with that recording must be the responsibility of the party obtaining the variance.

6. Prohibitions on the Granting of Variance Requests

- a. No variance shall be issued where the property can accommodate a conforming OWTS.
- b. No variance shall be issued to mitigate an error in construction involving any element of property improvements.
- c. No variance shall be allowed solely for economic gain.
- d. No variance shall be issued, if it will result in a setback reduction to an offsite physical feature that does not conform to the minimum setbacks defined in Table 7-1 of this regulation without the Board considering any concerns of the owner of property containing said feature. Property lines are considered offsite features. The property owner containing said feature must be notified of the time and date of the hearing.
- e. No variance shall be issued, if it reduces the separation to ground water or bedrock based on the level of treatment in Table 7-2.
- f. No variance from the horizontal setback from a well shall be issued unless it also meets the variance requirements of the Board of Examiners of Water Well Construction and Pump Installation Contractors.
- g. No variance shall be issued for the installation of a higher level treatment system based on sizing or separation reductions without the Agency

having a maintenance and oversight program as defined in section 43.14.D.

7. Variances for Repair of Failing Systems

- a. When a proposed variance for a system repair or upgrade would result in encroachment on minimum distances to physical features on neighboring properties required by the Division, the hearing procedures in 43.4.O.2 and 43.4.O.5.d above must be followed.
- b. For the repair of or upgrade to an existing system where the existing system does not meet the required separation distances and where conditions other than lot size precludes adherence to the required distances, a variance to the separation distances may be requested. The repairs or upgrade must be no closer to features requiring setbacks than the existing facilities. Variances requesting setbacks no closer than existing setbacks do not have to provide technical justification from a professional engineer or professional geologist.

8. Findings on Appeal

- a. A request for review must be made within 60 days after denial of an application by the Agency.
- b. The applicant must bear the burden of supplying the Board with sufficient evidence to document that the denied system will be constructed and used in such a manner that will result in no greater risk than that associated with compliance with the requirements of the regulation, comply with the declaration and intent of this regulation, and comply with all applicable state and local regulations and required terms and conditions in any permit.
- c. Such review must be conducted pursuant to the requirements of section 24-4-105, C.R.S.

P. General Prohibitions; Section 25-10-112, C.R.S.

1. No city, county, or city and county shall issue to any person:
 - a. A permit to construct or remodel a building or structure which includes plumbing that is not serviced by a sewage treatment works until the Agency has issued a permit for an OWTS.

- b. An occupancy permit for the use of a building that is not serviced by a sewage treatment works until the Agency makes a final inspection of the OWTS, provided for in section 25-10-106 (1) (h), C.R.S. and the local public health agency approves the installation.
2. No person shall:
 - a. Construct or maintain any dwelling or other occupied structure which is not equipped with adequate facilities for the sanitary disposal of sewage. "Adequate facilities" do not include OWTS that are deemed to be failed, or any such condition that the Agency determines to be a public health and/or safety concern.
 - b. Construct a new occupied structure that includes plumbing, without connecting to a domestic wastewater treatment works or obtaining an OWTS permit issued by the Agency and installing a compliant OWTS.
3. The construction of new, or the repair of existing, cesspools is prohibited. Where an existing cesspool is failing, a conforming OWTS must be installed. Where space is not available for a conforming OWTS, the criteria for repairs established within section 43.10.I must be followed.
4. A person must not connect more than one dwelling, commercial, business, institutional or industrial unit to the same OWTS unless such multiple connection was specified in the application submitted and in the permit issued for the system.
5. An OWTS must receive only such biodegradable wastes for treatment and distribution as are compatible with those biological treatment processes that occur within the septic tank, any additional treatment unit, and the soil treatment area. This does not include industrial, animal, or process waste.
6. All persons shall dispose of septage removed from systems in the process of maintenance or cleaning at an approved site and in an approved manner.

Q. Cease and Desist Orders

1. The Agency may issue an order to cease and desist from the use of any OWTS or sewage treatment works which is found by the Agency not to be functioning in compliance with the OWTS Act or with applicable regulations or is found to constitute a hazard to public health, or has not otherwise received timely repairs under the provisions of section 25-10-106 (1) (j), C.R.S. Such an order may be

issued only after a hearing which shall be conducted by the Agency not less than 48 hours after written notice thereof is given to the owner or occupant of the property on which the system is located. The order shall require that the owner or occupant bring the system into compliance or eliminate the health hazard within thirty days, or thereafter cease and desist from the use of the system. A cease and desist order issued by the Agency shall be reviewable in the district court for the county wherein the system is located and upon a petition filed not later than ten days after the order is issued.

R. Penalties; Section 25-10-113, C.R.S.

1. Any person who commits any of the following acts or violates any of the provisions of this section commits a civil infraction as defined in section 18-1.3-503, C.R.S.:
 - a. Constructs, alters, installs, or permits the use of any OWTS without first applying for and receiving a permit as provided for in section 25-10-106, C.R.S.;
 - b. Constructs, alters, or installs an OWTS in a manner which involves a knowing and material variation from the terms or specifications contained in the application, permit or variance;
 - c. Violates the terms of a cease and desist order that has become final under the terms of section 25-10-106 (1) (k), C.R.S.;
 - d. Conducts a business as a systems contractor without having obtained the license provided for in section 25-10-109 (1), C.R.S., in areas which the Board has adopted licensing regulations pursuant to that section;
 - e. Conducts a business as a systems cleaner without having obtained the license provided for in section 25-10-109 (2), C.R.S., in areas which the Board has adopted licensing regulations pursuant to that section;
 - f. Falsifies or maintains improper records concerning system cleaning activities not performed or performed improperly; or
 - g. Willfully fails to submit proof of proper maintenance and cleaning of a system as required by regulations adopted by the board.
2. Upon a finding by the Board that a person is in violation of this regulation, or of rules adopted and promulgated pursuant to section 25-10-104, the Board may assess a penalty of up to fifty dollars for each day of violation. In determining the

amount of the penalty to be assessed, the Board shall consider the seriousness of the danger to the health of the public caused by the violation, the duration of the violation, and whether the person has previously been determined to have committed a similar violation.

3. A person subject to a penalty assessed pursuant to section 43.4.Q.2 may appeal the penalty to the Board by requesting a hearing before the appropriate body. The request must be filed within thirty days after the penalty assessment is issued. The Board shall conduct a hearing upon the request in accordance with section 24-4-105, C.R.S.

S. Encroachments

1. Allegations regarding encroachment of system components onto adjacent properties shall be supported by a survey or similar documentation provided by the owner of that property showing the extent of the encroachment and shall be made prior to the final approval of the system. Allegations made after final approval has been given shall be considered to be civil matters between the parties involved.

T. Easements

1. If geologic or topographic constraints limit the installation of an OWTS on a building site, components of the proposed system may be located on contiguous properties in such a manner that conforms to these Regulations.
2. In support of the above, an easement agreement shall be prepared and submitted for approval by the Agency prior to the issuance of a permit and shall include the following:
 - a. A survey from a professional land surveyor establishing the perimeter of the easement such that a minimum setback of at least 10 feet shall be maintained from all system components to be located in the easement;
 - b. written provisions for the installation of and perpetual maintenance, repair and use of the OWTS components located within the easement; and
 - c. Any other information required by the Agency.
 - d. Upon approval by the Agency, the agreement shall be executed by the owners of the dominant and servient estates subject to the easement

agreement and recorded with the Gilpin County Clerk and Recorder after final approval of the system installation.

- e. For the purposes of these OWTS Regulations, easements do not affect the size of building sites.

43.5 Site and Soil Evaluation

- A. A site and soil evaluation must be conducted for each property on which an OWTS is proposed, to determine the suitability of a location to support an OWTS, and to provide the designer a sound basis to select the most appropriate OWTS design for the location and application.
 1. Each site evaluation must consist of:
 - a. Preliminary investigation;
 - b. Reconnaissance;
 - c. Detailed soil investigation; and
 - d. Report and site plan.
- B. Preliminary site investigation: Research of information relative to the site and anticipated conditions must be conducted. Information gathered as part of the preliminary investigation must include, but is not limited to:
 1. Property Information:
 - a. Address;
 - b. Legal description;
 - c. Existing structures; and
 - d. Location of existing or proposed wells on the property.
 - e. Location of existing wells on adjacent properties.
 2. Local public health agency records.
 3. Location of physical features, on and off the property that will require setbacks as identified in Table 7-1.
 4. Preliminary soil treatment area size estimate based on information on existing or planned facility and local regulations.

5. Other information required by the Agency.
6. Additional published information that may be useful to the site-specific evaluation; as available:
 - a. Soil Information;
 - b. Topography;
 - c. Survey;
 - d. Easements;
 - e. Floodplain maps;
 - f. Delineated wetland maps;
 - g. Geology and basin maps, descriptions;
 - h. Climate information; and
 - i. Aerial photographs;

C. Reconnaissance: A visit to the property to evaluate the topography and other surface conditions that will impact the location and design of the OWTS must be conducted. Information gathered as part of the site reconnaissance may include, but is not limited to:

1. Landscape position;
2. Topography;
3. Vegetation;
4. Natural and cultural features; and
5. Current and historic land use.

Note: The reconnaissance evaluation may be conducted concurrently with the detailed soil investigation.

D. Detailed Soil Investigation

1. Soil investigations to determine the long-term acceptance rate of a soil treatment area must be conducted per the following criteria:

- a. Visual and tactile evaluation of two or more soil profile test pit excavations must be conducted to determine soil type as well as to determine whether a limiting layer is encountered.
- b. In addition to the two soil profile test pit excavations, percolation testing may be conducted to obtain additional information regarding the long-term acceptance rate of the soil.
- c. If the site evaluation includes both a visual tactile evaluation of soil profile test pit excavations and percolation tests, and the results from these two evaluations do not coincide with the same LTAR as noted in Table 10-1, the designer must use the more restrictive LTAR in determining the size of the soil treatment area.

2. Procedure for performing visual and tactile evaluations of soil in order to determine a long-term acceptance rate:
 - a. Evaluation of two or more soil profile test pit excavations must be performed to determine soil types, limiting layers, restrictive layers, groundwater conditions, and the best depth for the infiltrative surface. The total number of soil profile test pit excavations beyond the required two shall be based on the judgment of the competent technician.
 - b. At least one of the soil profile test pit excavations must be performed in the portion of the soil treatment area anticipated to have the most limiting or restrictive conditions.
 - c. The minimum depth of the soil profile test pit excavation must be to any limiting layer, groundwater condition, or four feet below the infiltrative surface of the in-situ soil, whichever is encountered first.
 - d. Layers and interfaces that interfere with the treatment and dispersal of effluent must be noted. Thus, any restrictive soil characteristic such as consistency, as defined by a cementation class, also needs to be evaluated.
 - (1) When cemented soils are encountered, the evaluation must identify the cementation class from rupture resistance as provided in Table 5-1, "Rupture Resistance".
 - (2) Per the "Rupture Resistance" Table noted in item d.1 above, when the "Cementation Class" is identified within the soil profile as

“strongly”, “very strongly cemented”, or “indurated” that layer will be classified as a “restrictive layer”.

- (3) Note: Cemented soils will typically have characteristics of Type 3A or 4A soils (Table 10-1). Long term acceptance rates should coincide with the appropriate soil type classification or be adjusted to address the level of cementation.

Table 5-1: Rupture Resistance: Blocks, Peds, Clods – Estimate the class by the force required to rupture (break) a soil unit.

Dry Cementation Class	Specimen Falls Under
Loose	Intact specimen not obtainable
Non-cemented	Very slight force between fingers
Extremely weakly cemented	Slight force between fingers
Very weakly cemented	Moderate force between fingers
Weakly cemented	Strong force between fingers
Moderately cemented	Moderate force between hands
Strongly Cemented	Foot pressure by full body weight
Very Strongly Cemented	Blow of > 4.5 lbs., but not body weight
Indurated	Blow of \geq 4.5 lbs. weight dropped at 6 inches

Source: NRCS Field Book for Describing and Sampling Soils, Version 3.0; 2021 Reprint; Consistence section, pg. 2-63.

Dry Rupture Resistance applies to soils that are moderately dry or

- e. The soil observations must be conducted at or immediately adjacent to the location of the proposed soil treatment area, but if possible, not under the final location of a trench or bed.

- f. Each soil profile test pit excavation observed at the proposed soil treatment area must be evaluated under adequate light conditions with the soil in an unfrozen state.
- g. The soil observation method must allow observation of the different soil horizons that constitute the soil profile.
- h. Soil profile test pit observations must be conducted prior to percolation tests to determine whether the soils are suitable to warrant percolation tests and, if suitable, at what depth percolation tests must be conducted.
- i. The soil type at the proposed infiltrative surface of the soil treatment area or a more restrictive soil type within the treatment depth must be used to determine the long-term acceptance rate from Table 10-1 or Table 10-1A. The treatment depth is two to four feet depending on the required thickness for the treatment level below the infiltrative surface from Item 4, Table 7-2.
- j. Soils data, previously collected by others at the site can be used for the purposes of an OWTS design at the discretion of the Agency. It is recommended that the data be verified, at a minimum, by performing an evaluation of a soil profile test pit excavation.

3. Soil descriptions for determination of a limiting layer must include:
 - a. The depth of each soil horizon measured from the ground surface and a description of the soil texture, and structure of each soil horizon;
 - b. Depth to the bedrock;
 - c. Depth to the periodically saturated soil as determined by:
 - (1) Redoximorphic features and other indicators of water levels, or
 - (2) Depth of standing water in the soil observation excavation, measured from the ground surface, if observed, unless redoximorphic features indicate a higher level.
4. When a percolation test is determined to be necessary to obtain additional information regarding soil permeability, the following procedures for performing percolation tests must be followed:

- a. The percolation testing shall be performed by a professional engineer or by a trained person under the supervision of a professional engineer or by a competent technician.
- b. Number of test holes; Location
 - (1) Soil percolation tests shall be performed in at least three test holes in the area in which the soil treatment area is to be located, spaced evenly over the proposed area.
 - (2) If the likely depth of a proposed infiltrative surface is uncertain, percolation tests must be performed at more than one depth to determine the depth of the infiltrative surface.
- c. Dimensions
 - (1) The percolation test hole must have a diameter of eight to 12 inches and be terminated a minimum of six inches and a maximum of 18 inches below the proposed infiltrative surface.
- d. Change in Soil
 - (1) If a change of soil type, color or structure is present within those soils comprising the depth of soil below the infiltrative surface as required in Table 7-2 for vertical separation, a minimum of two soil percolation holes must be terminated in the changed soil, and percolation tests must be conducted in both holes.
- e. Percolation Tests
 - (1) The percolation tests must be conducted using the hole preparation, soil saturation and rate measurement procedures described below.
 - (2) Preparation of Percolation Test Holes
 - (i) Excavate the hole to the depth and diameter required.
 - (ii) Carefully scrape the bottom and sides of the hole with a knife blade or sharp instrument to remove any smeared soil surfaces and provide a natural soil interface into which water may percolate.
 - (iii) Remove all loose soil from the hole.

- (iv) Add two inches of very coarse sand or fine gravel to protect the bottom of the hole from scouring and sediment.
- (3) Presoak
 - (i) The hole must be presoaked adequately to accomplish both saturation, which is filling the void spaces between the soil particles, and swelling, which is the intrusion of water into the individual soil particles.
 - (ii) To presoak the hole, carefully fill the hole with clean water to a minimum depth of 12 inches over the gravel placed in the bottom of the hole. In most soils, it is necessary to refill the hole by supplying a surplus reservoir of clean water, possibly by means of an automatic siphon, to maintain water in the hole for at least four hours and preferably over-night. Determine the percolation rate 24 hours after water is first added to the hole. This procedure is to ensure that the soil is given ample time to swell and to approach the condition it will be in during the wettest season of the year. In type 1 soils, (sand and loamy sand; Table 10-1), the swelling procedure is not essential and the test may be conducted after the water from one filling of the hole has completely seeped out of the hole.
- (4) Percolation Rate Measurement
 - (i) With the exception of type 1 soils, percolation rate measurements must be made on the day following the presoak procedure.
 - (ii) If water remains in the percolation test hole after the swelling period, adjust the depth to approximately six inches above the gravel in the bottom of the hole. From a fixed reference point, measure the drop in water level over a 30-minute interval. The drops are used to calculate the percolation rate.
 - (iii) If no water remains in the hole after the swelling period, carefully add clean water to bring the depth of water in the

hole to approximately six inches above the top of the gravel in the bottom of the hole. From a fixed reference point, measure the drop in water level at 30 minute intervals for four hours, refilling to six inches over the top of the gravel as necessary. The drop in water level that occurs during the final 30-minute period is used to calculate the percolation rate. If the water level drops during prior periods provide sufficient information, the procedure may be modified to suit local circumstances. The requirement to conduct a four-hour test under this section is waived if three successive water-level drops do not vary by more than 1/16 inch; however, in no case shall a test under this section be less than two hours in duration.

(5) Sandy Soils

- (i) In sandy soils or other soils in which the first six inches of water seeps out of the hole in less than 30 minutes, after the 24 hour swelling period, the time interval between measurements must be ten minutes and the test conducted for one hour. The drop that occurs during the final ten minutes must be used to calculate the percolation rate.
- (ii) If the soil is so sandy or coarse-textured that it will not retain any water, then the infiltration rate must be recorded as less than one minute per inch.

(6) Special Soil Types

- (i) The Agency may identify soil types in its area for which different procedures such as extra presoaking or an extended testing time to obtain a valid percolation rate will be required.

(7) Percolation Rate Determination and Reporting

- (i) The field percolation rate will be the average rate of the percolation rates determined for all percolation test holes observed in the proposed soil treatment area in minutes

per inch. The average percolation rate determined by the tests must be used in determining the long-term acceptance rate for the proposed system from Table 10-1.

- (ii) The technician performing the percolation tests shall furnish an accurate scale drawing, showing the location of the soil profile test pit excavations and/or percolation holes tied to lot corners or other permanent objects. The drawing must meet the criteria in section 43.5.F.1.g. The information in the subsections following section 43.5.F.1.g.1 through 43.5.F.1.g.5 may be included but is not required for this drawing. All holes must be clearly labeled to relate to the information provided for the profile test pits and percolation tests.

(8) Alternate Percolation Testing

- (i) Alternate percolation test procedures may be approved, provided the test results of alternate procedures are substantially equivalent to those determined using the test procedures described in this section.
- (ii) Prior approval from the Agency of alternate percolation test procedures is required.

E. Evaluation and marking of Soil Profile Test Pit Excavations or Percolation Holes

1. The engineer or technician conducting the soil profile test pit excavations or percolation tests must, upon completion of the tests, adequately mark and identify each excavation or hole to allow easy location by others.
2. The objective of the regulation is to ensure a detailed and accurate identification of the soils on each site, while concurrently ensuring the safety of the practitioner, general public and wildlife. In order to accomplish this, the following items are noted:
 - a. In order to address public safety concerns, the regulatory intent is to backfill all soil profile test pits promptly after the soil evaluation is complete.

- b. The Agency may identify additional requirements within their local OWTS regulation that would necessitate a joint evaluation of the soils along with the engineer or competent technician.
- c. If the Agency does not require a joint evaluation, and the excavator intends to backfill the excavation prior to an evaluation by the Agency , the Agency may require the excavator to communicate their intent with the Agency prior to the date of the excavation.
- d. The Agency may identify additional requirements within their local OWTS regulation that requires the installation of inspection ports in order to confirm that the elevation of an actual or seasonal water table (a groundwater condition) does not encroach on the vertical separation requirement to the proposed infiltrative surface of the soil treatment area.

F. Soils Report and Site Plan

- 1. A written report must describe the results of the preliminary investigation, reconnaissance, and detailed evaluations. The report may be in text and/or tabular form and must include a drawing locating features relative to the proposed OWTS location and test locations. The report may be included as part of the OWTS design document. The report must include, but is not limited to:
 - a. Company name, address, telephone number, e-mail address, and name of individual, credentials and qualifications of the individual conducting the site evaluation;
 - b. Preliminary and detailed evaluations, providing information from the surface site characteristics assessment and soils investigation;
 - c. Dates of preliminary and detailed evaluations;
 - d. A graphic soil log, to scale, indicating depth of the soil test pit excavation, soil description and classification, depth to any limiting layer encountered, type of equipment used to excavate the soil profile test pit and date of soils investigation.
 - e. Setback distances to features listed in Table 7-1;
 - f. Setback distances to features listed in Table 7-2, existing on the site or within applicable setback limits, whichever is greater;

- g. A drawing created to a scale that provides the complete property boundary lines. The minimum drawing size is 8.5-inches by 11-inches. If the property is too large to adequately show site evaluation information, a detailed drawing that includes the information required from the site and soil evaluation that will impact the location of the OWTS must be submitted. Drawings must indicate dimensions, have a north arrow and graphic scale, and include:
 - (1) Fixed, non-degradable temporary or permanent benchmark, horizontal and vertical reference points of the proposed soil treatment area; soil observations; percolation testing results and pertinent distances from the proposed OWTS to all required setbacks, lot improvements, easements; ordinary high water mark of a pond, creek, stream, lake, wetland or other surface waters, and detention or retention ponds; and property lines;
 - (2) Contours or slope direction and percent slope;
 - (3) The location of any visible or known unsuitable, disturbed or compacted soils;
 - (4) The estimated depth of periodically saturated soils and bedrock, or flood elevation, if applicable; and
 - (5) The proposed elevation of the infiltrative surface of the soil treatment area, from an established datum (either ground surface or a benchmark);
- h. Anticipated construction-related issues, if applicable;
- i. An assessment of how known or reasonably foreseeable land use changes are expected to affect the system performance, including, but not limited to, changes in drainage patterns, increased impervious surfaces and proximity of new water supply wells, if applicable; and
- j. A narrative explaining difficulties encountered during the site evaluation, including but not limited to identifying and interpreting soil and landform features and how the difficulties were resolved, if applicable.

G. Design Document

1. The report and site plan may be attached to the design document or the report and site plan may be combined with the design information as a single document.
2. The design document must include a brief description of the facility and its proposed use, basis and calculations of design flow, and influent strength.
3. The design document must contain all plan details necessary for permitting, installation and maintenance, including:
 - a. Assumptions and calculations for each component, including dose volume, total dynamic head (TDH) and gallons per minute (GPM) for all dosing systems;
 - b. A fixed, non-degradable temporary or permanent benchmark, (North America Vertical Datum or assumed elevation is acceptable);
 - c. A scale drawing showing location of each OWTS component and distances to water supplies, surface water, easements, physical and health impact features on both the subject and adjacent properties requiring setbacks;
 - d. Layout of soil treatment area, dimensions of trenches or beds, distribution method and equipment, distribution boxes, drop boxes, valves, or other components used;
 - e. Contours or slope direction and percent slope for the area of the OWTS;
 - f. Elevation or depth of infiltrative surface of the soil treatment area, the septic tank invert, and all other components of the OWTS. For sites with minimal elevation change, providing the depth of the components from grade is acceptable. However, where the site has noticeable elevation changes, it is the expectation that the proposed elevations of all components, relative to a site benchmark, be provided.
 - g. Special structural design considerations, as applicable to ensure the long-term integrity of each component;
 - h. References to design manuals or other technical materials used;
 - i. Installation procedures, as applicable;
 - j. Operation and maintenance manuals or instructions; and

- k. Other information that may be useful such as photos and cross-section drawings.
- H. Site protection: Prior to and during construction, the proposed soil treatment area and replacement area, if any, must be protected from disturbance, compaction, or other damage by means of staking, fencing, posting, or other effective methods.
- I. Qualifications for a Competent Technician
 - 1. Percolation Tests
 - a. Competencies needed:
 - (1) Set up equipment;
 - (2) Perform and run percolation tests according to the procedures identified in section 43.5.D.4 of this regulation; and
 - (3) Record results and calculate percolation rates.
 - b. The Agency may approve training for percolation testing.
 - 2. Visual and Tactile Evaluation of Soil
 - a. Competencies needed:
 - (1) Identify soil types by hand texturing and observation;
 - (2) Identify presence or absence of soil structure;
 - (3) Identify type and grade of soil structure;
 - (4) Identify soil consistence/cementation;
 - (5) Recognize evidence of highest seasonal water surface;
 - (6) Identify limiting layers, restrictive layers, and groundwater conditions;
 - (7) Determine the appropriate depth for infiltrative surface of OWTS, soil profile test pits, and for percolation tests, if used; and
 - (8) Understand basic principles of OWTS siting and design.
 - b. Possible demonstrations of competence in visual and tactile evaluation of soil:

- (1) Degree in soil science, agronomy, geology, other majors if a course(s) in soil morphology was included; or
- (2) Attendance at training or workshop for soil evaluation for OWTS including both class and field work.
 - (i) If the training or workshop includes an exam to verify acceptable completion of the course, a passing grade on the exam must be attained.

c. The Division must approve training for visual and tactile evaluation of soil.

43.6 Wastewater Flow and Strength

A. Wastewater Flows

1. The Agency may require the installation of a meter to measure flow into the facility or the OWTS.
2. Single-Family Residential Homes:
 - a. Design flow per person must be at least 75 gallons per day (gpd).
 - b. The Agency may only increase the wastewater design flow per person to 100 gpd on a case by case basis, where justified.
 - c. The minimum design flow for a new home must be for a two-bedroom house unless otherwise noted in this regulation. The minimum design flow for the repair or replacement of an OWTS of an existing one-bedroom home must, at a minimum, be for one-bedroom unless bedrooms are added.
 - d. For homes up to and including three bedrooms, the assumed number of persons per bedroom is two for design purposes.
 - e. For homes with more than three bedrooms, the assumed number of persons is six persons (first three bedrooms x two persons per bedroom) plus one additional person for each bedroom more than three bedrooms.
 - f. The Agency may increase the number of persons per bedroom to two for all bedrooms for design purposes.
 - g. Table 6-1 summarizes the design flows for single-family residential homes up to six bedrooms. The Agency has authority to adjust these values as described in sections 43.6.A.2.b and 43.6.A.2.f.

- h. If a new home has unfinished areas, the Agency may increase the number of bedrooms used for the design of the OWTS by one or two bedrooms based on an assumption that 150 square feet of unfinished space can be converted into a bedroom, if the space can meet building code requirements for a bedroom.
- i. The Agency may increase the design flows per bedroom by 50 gal. per additional bed, where there are provisions for more than two occupants within a bedroom, such as bunk beds, etc. The intent of this section is to address short-term rental units and other similar uses.
- j. Accessory Dwelling Units
 - (1) An “accessory dwelling unit” is considered a smaller, independent residential dwelling located on the same lot or parcel as a stand-alone single-family home.
 - (2) A new or expanded OWTS must be sized for the number of bedrooms proposed within the accessory dwelling unit.
 - (3) For accessory dwelling units up to and including three bedrooms, the assumed number of persons per bedroom is two for design purposes.

Table 6-1 Single-Family Residential Design Flows

# Bedrooms	Occupancy (# of Persons)	Wastewater Flow Per Person (gallons/day)	Design Flow (gallons/day)
2	4	75	300
3	6	75	450
4	7	75	525
5	8	75	600
6	9	75	675

- 3. Auxiliary Buildings
 - a. If a single-family home has an auxiliary building, such as a non-commercial shop with plumbing fixtures, the flow may be conveyed to

the OWTS of the home, or to a separate OWTS constructed to handle the flow from the auxiliary facility.

- b. If a toilet and shower are proposed in the auxiliary building design plans, the design flow of the home must include the increased use of each fixture proposed based on Table 6-2. An auxiliary building with only a toilet and/or sink will be exempt from the above requirement.
- c. If the auxiliary building will have users in addition to residents, and the flow from the auxiliary building will flow to the OWTS of the home, the design flow of the home must include the increased use of each fixture proposed.
- d. If the auxiliary building has a separate OWTS, the system must be sized on the basis of Table 6-2 and a septic tank detention time of 48 hours.

4. Multi-Family and Commercial On-site Wastewater Treatment Systems
 - a. Design flow values and strengths for multi-family and commercial systems must be determined from:
 - (1) Table 6-2; or
 - (2) An analysis of peak flows and strengths from at least three comparable facilities or from the facility, if it is an existing facility, must be submitted to the Agency for approval. The analysis must include:
 - (i) Metered water flows for inside use only for at least a year, or if use is seasonal, for a full season. If metered flows are less than full capacity, they must be paired with actual use in units of persons present or meals served or other units as appropriate so that an actual daily rate per unit can be determined. The daily rate per unit times the number of units at full occupancy will be the design flow.
 - (ii) Total Suspended Solids and BOD₅ or CBOD₅ tests at times of full use. At least three samples taken at least one week apart are required. Sampling that provides equivalent and representative data through "composite sampling" may be allowed

- (iii) Explanation and justification for the comparability of the tested facilities with the proposed facility.
- (3) When a specific use is proposed which is not addressed within Table 6-2, and where flow data from similar facilities is not available, the design document must provide reference to an alternate regulatory or industry standard for OWTS from where the proposed flow and water quality data was obtained. Estimates must include peak flows relative to full occupancy.

5. Flow Equalization

- a. Flow equalization may be used if a facility has flows that vary from day to day by more than four times the average flow.
- b. The highest peak assumed must be at least equal to the full capacity of the facility.
- c. The stored flow must be distributed to the soil treatment area before the next greater-than-average peak.
- d. Flow equalization may be used only if:
 - (1) The facility is non-residential;
 - (2) The facility is only used for one purpose;
 - (3) Flows will follow a predictable pattern; and
 - (4) There is a long-term expectation that size and pattern of the flows will remain the same.
- e. Timed dosed pressure distribution or timed dosed NDDS must be used. The soil treatment area reduction for pressure distribution (Table 10-2) must not be used in addition to the flow equalization reduction.
- f. Contingency plans must be specified for expanding the capacity of the OWTS in the event of changed use at the facility.

TABLE 6-2 For Design Purposes, the Estimated Daily Wastewater Flow and BOD₅ Load is “Per Person” Unless Otherwise Noted⁵

RESIDENTIAL WASTEWATER	GPD	BOD₅ IN POUNDS PER DAY
Single-family dwellings, Accessory dwelling units	75	.20
Auxiliary buildings, by fixture type		
Bath/Shower	14.7	.014
Dishwasher	1.8	.002
Kitchen sink with garbage grinder	5.8	.052
Laundry washer	19.5	.037
Lavatory	8.4	.021
Water closet (toilet)	24.8	.029
Residential, Other	GPD	BOD₅ IN POUNDS PER DAY
Boarding and rooming houses (users absent during working hours)	50	.15
Hotels and motels per room	75	.15
Mobile home	75	.20
Multiple-family dwellings or apartments	75	.20
Mobile home park per space	300	.80
Tiny Homes ³ , per unit	150	.40
Vacation home rental; per additional bed space	50	.20

provided; in addition to the 150 gal./bedroom ⁴		
COMMERCIAL WASTEWATER	GPD	BOD₅ IN POUNDS PER DAY
Day-use, or Transient Facilities		
Examples: Airports or bus stations per passenger; fairgrounds per person attending; ball parks, race tracks, stadiums, theaters or auditoriums per seat	5	.02
Airport per employee	10	.06
Banquet halls per seat with food preparation, per event	7.5	.06
Banquet halls per seat, no food preparation, per event	5	.02
Barber and beauty shops per chair	100	.70 ¹
Bowling alleys per lane - toilet wastes only	5	.03
Convenience Stores with self-serve beverages	See footnote 7	See footnote 7
Country club per member	30	.02
County club per employee	20	.06
Dentist offices per non-wet chair	50	.14

Doctor offices per doctor	250	.80 ¹
Farm workers, factories and plants, exclusive of industrial wastewater, per employee per eight-hour shift – no showers	20	.05
Farm workers, factories and plants exclusive of industrial wastewater per employee per eight-hour shift - showers provided	35	.08
Laundries, self-service per commercial washer	400	.75
Office buildings per employee per eight-hour shift	15	.06
Service stations per toilet fixture	250	.50 ¹
Stores and shopping centers per square foot of retail space	.1	.01 ¹
Work or construction camps semi-permanent with flush toilets	50	.17
Work or construction camps semi-permanent without flush toilets	35	.02
FOOD SERVICE ESTABLISHMENT	GPD	BOD₅ IN POUNDS PER DAY
Coffee shop per customer	3.5	.50 ^{1, 8}

Restaurant open 1 or 2 meals per seat	50	.06/meal
24-hour restaurant per seat	75	.07/meal served
Restaurant with paper service only per seat	25	.01/meal served
Additional for bars and cocktail lounges per seat	30	.02
Drive-in restaurant per car space	50	.02
INSTITUTIONAL WASTEWATER WITHOUT KITCHENS UNLESS OTHERWISE NOTED	GPD	BOD₅ IN POUNDS PER DAY
Churches per seat; without any food service, or other uses	3.5	.01
Churches, per seat; warming kitchen only, no major food service	5	.01
Churches, per seat; with food service, per meal served	7.5	.02
Hospitals per bed space	250	.20
Nursing homes; Group homes for developmentally disabled, per bed space	125	.20
Schools, Boarding per person	100	.17

Schools, Day without cafeteria, gym or showers	15	.04
Schools, Day with cafeterias, no gym or showers	20	.08
Schools, Day with cafeterias, gym and showers	25	.10
Schools, Day additional for school workers	15	.06
RECREATIONAL AND SEASONAL WASTEWATER USE	GPD	BOD₅ IN POUNDS PER DAY
Camps, day, no meals served	15	.12
Children's camp, overnight with meals and showers	50	.12
Luxury resort ⁶	125	.17
Resort night and day	50	.12
Campground per campsite ²	50	.12
Public park flush toilet per fixture per hour when park is open	36	.04 lbs./ fixture
Public park urinal per fixture per hour when park is open	10	.01 lbs./fixture

Public park shower per fixture per hour when park is open	100	.10 lbs./ fixture
Public park faucet per fixture per hour when park is open	15	.04 lbs./ fixture
Swimming pools and bathhouses	10	.06
Travel trailer parks with individual water and sewage hookup per unit ²	100	.24
Travel trailer park without individual water and sewage hookup per unit ²	50	.12

1. BOD levels may require further verification depending on the specific use of the facility.
2. Laundry facilities are to be calculated on a per commercial washer basis in accordance with other elements of this table.
3. For a “tiny home” the OWTS may be sized as a one-bedroom home..
4. As stated in section 43.6.A.2.i, the local public health agency may increase the “per bedroom” design flows for vacation home rentals relative to the expected maximum occupancy of the home. These flows are in addition to the 150 gal./bedroom requirement.⁵ Note that discharges from non-domestic sources such as process waste, industrial waste, microbreweries, dog kennels, veterinary clinics, horse barns, etc. are not addressed in this regulation. Such discharges must obtain permitting as a Class V Injection Well through the EPA, as appropriate.
6. A “Luxury Resort” will typically include a spa, restaurant/bar, pool, etc.
7. Wastewater from convenience stores will likely meet the requirements of high strength waste. Studies indicate that BOD⁵ effluent levels will range between 500 – 1500 mg/l. The exact levels will depend on products available (i.e.: coffee, soda, etc.), number of patrons, and how often the excess from each product is disposed. Flows from each facility can also vary substantially depending on location and the size of the store. Locations adjacent to freeways could have significantly more flow than a site located in a residential area. Subsequently, the design engineer must provide data from similar facilities in order to afford an estimation of projected peak daily flows.
8. Wastewater from coffee shops will likely meet the requirements of high strength waste. Studies indicate that BOD⁵ effluent levels may exceed 500 mg/l. The exact levels will depend on the drink options (i.e.:

latte, espresso, etc.), number of patrons, and how often the excess from each product is disposed. Flows from each facility can also vary substantially depending on location and the size of the store.

Subsequently, the design engineer must provide data from similar facilities in order to afford an estimation of projected peak daily flows.

B. Wastewater Strength

1. Table 6-3 includes levels of treatment that can be achieved by various OWTS components, excluding the soil treatment area. Systems qualifying for these treatment levels except TL1 produced by a septic tank alone must be approved under section 43.13. of this regulation. If soil treatment area or vertical separation distance reductions are permitted, the Agency must have a maintenance oversight program under section 43.14.D. in place.
2. High strength waste must be reduced to at least Treatment Level TL1 quality or lower before applying to a soil treatment area. Waste strength levels defined in Tables 6-3 and 6-4 must be used to determine compliance.

Table 6-3 Treatment Levels⁶

Treatment Level	BOD ₅ (mg/L)	CBOD ₅ ¹ (mg/L)	TSS (mg/L)	Total Nitrogen (mg/L)	Fecal Coliform ⁵
TL1 ²	180	-	80	60-80	
TL2	-	25	30	N/A ³	
TL2N	-	25	30	>50% reduction ⁴	
TL3	-	10	10	N/A ³	
TL3N	-	10	10	20	
TL3ND	-	10	10	20	≤200 per 100 mL.

Shading indicates higher treatment levels.

1. Requirements for CBOD₅ are only related to effluent samples from a higher level treatment system.
2. Domestic septic tank effluent prior to soil treatment or higher level treatment has a wide range of concentrations. These values are typical, but values used for design must account for site-specific information.

3. Total Nitrogen does not apply to Treatment Levels TL2 and TL3. Processes intended to reduce total nitrogen are addressed in Treatment Levels TL2N and TL3N. Any total nitrogen reductions that may be observed for TL2 and TL3 are as a result of the treatment process for BOD₅ and TSS reductions.
4. NSF/ANSI Standard 245 – Wastewater Treatment Systems – Nitrogen Reduction requires reduction of 50 percent rather than an absolute value.
5. TL3ND requires effluent to be treated to TL3N standards prior to disinfection. The disinfection must meet the requirements of section 43.12.H.
6. With the exception of fecal coliform, treatment level requirements are based on values obtained from composite sampling.

Table 6-4 High Strength Wastewater*

	BOD₅ (mg/L)	TSS (mg/L)	Fats, Oils, Grease (FOG) (mg/L)
Septic Tank Influent	>300	>200	>50
Septic Tank Effluent	>180	>80	>25

* High strength wastewater prior to a septic tank has a wide range of concentrations. These values are typical, but values used for design purposes must account for site-specific information.

43.7 Minimum Distances between Components of an On-site Wastewater Treatment System and Physical Features

- A. Horizontal distances from the various components of a system to pertinent terrain features, including streams, lakes, water courses, springs, wetlands, wells, subsurface drains, cisterns, water lines, suction lines, dry gulches, cut banks, dwellings, other occupied buildings and property lines, must be in accordance with Table 7-1. The setback requirements are applicable for minimum system performance and treatment levels with specific modifications allowed for higher treatment levels as provided in Table 7-2. All distance setback modifications must be analyzed and approved by the Board or Agency and be in complete compliance with the variance or administrative procedures identified within this regulation and those of the Board. Acceptable methods of analyzing horizontal separation distances with higher treatment levels include but are not limited to:

1. Analyzing the intended uses of impacted surface and/or ground waters;
2. Contacting adjacent property owners for potential conflicts with property line encroachments; and
3. Analyzing potential impacts that system locations may have on building foundations and other potentially affected features.

B. Reductions in separation distances with higher level treatment must include provisions for operation and maintenance for the life of the system, as described in section 14.D.

C. Dry Gulches, Cut Banks and Fill Areas

1. Separation distances to dry gulches, cut banks and fill areas in Table 7-1 must apply unless the designer or design engineer determines by observation of the exposed slope of the dry gulch or cut bank or by soil profile test pit excavations that a limiting layer is present that will direct or allow the effluent from the soil treatment area to move laterally and surface. In this instance, a greater distance may be required.
2. A lesser distance may be used if it can be demonstrated by a professional engineer or professional geologist that the use of a barrier, such as a minimum 30 mil PVC liner placed between the soil treatment area and the slope of the dry gulch, cut bank or fill area will prevent effluent surfacing laterally.
3. The separation distance between a component and the crest of a dry gulch or cut bank will be evaluated for potential erosion or slope instability if the component and the slope are in close proximity. If there is potential for erosion or instability, the separation distance must be increased until the risk is minimized.

D. Components of an OWTS listed in Table 7-1 must be installed or located in accordance with the minimum distance requirements provided in the table or such increased distances provided by Board regulations, unless otherwise noted below:

1. The Board may choose to allow the Agency to permit the installation of an OWTS at a reduced property line setback in accordance with the following criteria:
 - a. If a property can accommodate the installation of an OWTS no closer than the required minimum 10-foot property line setback, it must do so. If the proposal complies with the requirements of this section and is deemed acceptable by the local public health agency, the local public health agency may administratively allow a reduction to the setback.

- b. The property line setback must not be reduced to any less than 3 ft., unless a variance by the Board is provided.
- c. The property line setback encroachment must be proposed at the time of permit application and must include the following information:
 - (1) A statement from the applicant and/or designing engineer providing the reason for the reduced property line setback request.
 - (2) The applicant must demonstrate that the allowance of encroachment of the property line setback will not inhibit the development of surrounding properties (i.e. by allowing the encroachment of the property line setback, a neighboring property would not be able to meet the minimum setback requirement between the subject OWTS and a proposed adjacent well).
 - (3) The applicant must demonstrate that all activities associated with the installation of the proposed OWTS will not encroach on a neighboring property, and/or provide written permission from the adjacent owner or property manager of said property allowing the encroachment of machinery or excavated materials in order to install the proposed OWTS.
 - (4) The proposed OWTS must comply with all other required setbacks noted in Table 7-1. The Agency approval of the encroachment must only be for the referenced property line setback.
 - (5) The applicant must submit a survey of the property line(s) that the proposed setback encroachment will impact. The survey must include:
 - (i) A survey completed by a Colorado registered professional land surveyor in accordance with section 12-120-301 *et seq.*, C.R.S.
 - (ii) A legal description and drawing of the subject property. Said drawing must also include the location of the proposed OWTS, onsite and adjacent wells.

- (iii) The surveyor must clearly mark the surveyed property line(s) in a manner that is clearly defined and will not degrade over time due to exposure to the elements. The markings must remain in place until after system construction and final approval by the local public health agency.

d.
Prohibitions

- (1) Approval for an encroachment of the property line setback must not be provided after installation of the OWTS. Any post-construction reduction will require a variance by the Board of Health.
- (2) A reduction in the setback to a property line may only be granted where a minimum separation of six feet between soil treatment areas on all adjacent properties is provided.
- (3) The size of the soil treatment area must comply with section 43.10.C of Reg. 43.
- (4) Property line setback reductions are prohibited where multiple systems on the subject property are proposed and the combined capacity of the systems exceeds 2,000 GPD.

- e. Prior to construction, adjacent property owners shall be notified of the approved setback reduction to their property by the Project Engineer or Designer. The Agency will provide a notification document that the Project Engineer/Designer shall provide to the adjacent property owner specifying that the setback has been approved. Community Development must approve of the setback reduction to ensure the work does not interfere with any existing or planned projects.
- f. A ten-foot setback shall be maintained to all roads including non-county-maintained roads where egress is required.

- 2. If any part of the OWTS is proposed to be within 10 feet of the property boundary setback, an Improvement Location Certificate signed and stamped by a Colorado licensed professional land surveyor shall be required before the permit application will be approved by the Agency.

E. Table 7-2 provides the required site evaluation, design, and treatment level considerations necessary to evaluate the site and to design and locate the soil treatment area component of an OWTS.

1. Items 1, 2 and 3 in Table 7-2 address the allowable horizontal setback distance between the soil treatment area and the following physical features:
 - a. Setback distance from soil treatment area to wells and springs (Item 1);
 - b. Setback distance from soil treatment area to water features (Item 2); and
 - c. Setback distance from soil treatment area to a dry gulch or cut bank (Item 3).
2. Item 4 in Table 7-2 addresses the required vertical separation distance between the infiltrative surface of the soil treatment area and the limiting layer, or the required depth, of soil comprising the soil treatment area.
3. The designer may select the level of treatment from Table 7-2 to be applied to the soil treatment area that is necessary in order to accommodate the site conditions, if higher level treatment for that purpose is permitted by the Agency.

Table 7-1 Minimum Horizontal Distances in Feet between Components of an On-Site Wastewater Treatment System and Water, Physical and Health Impact Features^{7,10}

	Spring, Well, ^{1,9} Suction Line, Undergroun d Potable Water Supply Cistern ⁴	Potabl e Water Supply Line ²	Structure w/basement or footing drains	Structure without basement, crawl space or footing drains	Propert y Lines ¹¹ , upslope curtain drain	Subsurface Drain, Intermitten t Agricultural Irrigation Lateral ⁷ , Lined Pond or Irrigation Channel, Drywell, Storm sewer, Stormwater Structure	Surface Water, Lake, Water Course, Open Irrigation Channel ⁷ , Stream, Wetland	Dry Gulch, Cut Bank, Fill Area (from Crest), in- groun d pools	Septic Tank, Higher level treatment Unit, Dosing Tank, Vault or Privy
Septic Tank, Higher Level Treatment Unit, Dosing Tank, Effluent pipe ² , Vault or Vault Privy	50 ²	10 ²	5	5	10	10	50	10	--
Building Sewer	50 ²	5 ⁶	0	0	10 ²	10 ²	50 ²	10 ²	--
STA Trench, STA Bed, Unlined Sand Filter, Sub-surface Dispersal System, Seepage Pit	100 ³	25 ²	20	10	10	25	50 ³	25	5
Lined Sand Filter	60	10 ²	15	10	10	10	25	10	5
Lined Evapo-transpiration Field or Outside of Berm of Lined Wastewater Pond	60	10 ²	15	15	10	10	25	10	5

Open Unlined Sand Filter in Soil With a Percolation Rate Slower than 60 Minutes per Inch, Unlined Evapotranspiration System, Outside of Berm of Unlined Wastewater Pond, or System Not Relying on STA for Treatment Other than Aerosol	100	25	2	20	10	10	25	25	15	10
Slit Trench Latrine, Pit Privy	100	50	2	25	25	25	100	25	N/A	
System Not Relying on STA for Dispersal	100	3	10	2	125	125	5	10	0	25

NOTE: The minimum distances shown above must be maintained between the OWTS components and the features described. Where soil, geological or other conditions warrant, greater distances may be required by the local board of health or by the Water Quality Control Commission pursuant to section 25-8-206, C.R.S. and applicable regulations. For repair or upgrading of existing OWTS where the size of lot precludes adherence to these distances, a repaired OWTS must not be closer to setback features than the existing OWTS, as reviewed and approved by the local public health agency.

1. Includes potable wells, irrigation wells and monitoring wells set within a potable aquifer and infiltration galleries permitted as wells by the Division of Water Resources. All horizontal setbacks to a potable water supply must be met unless a variance by the Board of Examiners of Water Well Construction and Pump Installation Contractors is granted per section 18.2 of the Water Well Construction Rules, 2 CCR 402-2, (Division of Water Resources). Setback requirements which may necessitate a variance are found within section 10.2 or 11.4 of the Water Well Construction Rules, as applicable. The minimum horizontal setback that may be granted for new construction through a variance is to 75 feet; and must meet the requirements of Table 7-2 of this regulation. Setbacks for existing wells must comply with requirements of section 43.10.I.2.

2. Crossings or encroachments may be permitted at the points as noted above provided that the potable water or wastewater conveyance pipe is encased for the minimum setback distance on each side of the crossing. A length of pipe with a minimum Schedule 40 rating [ASTM Standard D3034-24 (2024 version)] of sufficient diameter to easily slide over and completely encase the conveyance must be used. Rigid end caps of at least Schedule 40 rating [ASTM Standard D3034-24 (2024 version)] must be glued or secured in a watertight fashion to the ends of the encasement pipe. A hole of sufficient size to accommodate the pipe must be drilled in the lowest section of the rigid cap so that the conveyance pipe rests on the bottom of the encasement pipe. The area in which the pipe passes through the end caps must be sealed with an approved underground sealant compatible with the piping used. Piping of equal or higher strength may also be used. Other methods of separation between the potable water pipe and a component of the OWTS that provide equal protection are allowed. These may include, but are not limited to, concrete or controlled flowable fill encasement extending no less than 10 feet each side of the crossing, or an impermeable geo-membrane curtain extending at least two feet below the potable water pipe and no less than 10 feet each side of the crossing. These methods must be reviewed and approved by the local public health agency.
3. Add eight feet additional distance for each 100 gallons per day of design flows between 1,000 and 2,000 gallons per day, unless it can be demonstrated by a professional engineer or geologist by a hydrologic analysis or the use of a barrier, consisting of a minimum 30 mil PVC liner or equivalent, that contamination will be minimized. If effluent meets Treatment Level 3N and the local public health agency has a maintenance oversight program in accordance with section 14.D. of this regulation, the distance addition is not required. Flows greater than 2,000 gallons per day must be hydrologically analyzed for flow, velocity, hydraulic head, and other pertinent characteristics as means of estimating distances required to minimize contamination as part of the Division site application and permitting process. For an STA receiving TL1 or TL2 effluent a minimum separation of 200 feet from wells and springs is required.
4. All horizontal setbacks to an underground potable water supply cistern must be met unless a variance by the Board of Examiners of Water Well Construction and Pump Installation Contractors is granted per section 18.2 of the Water Well Construction Rules, 2 CCR 402-2. Setback requirements which may necessitate a variance are found within section 10.2 or 11.4 of the Water Well Construction Rules, as applicable. The minimum horizontal setback that may be granted through a variance is to 25 feet. Noted setbacks are not required to above ground cisterns.
5. If the structure is not used as a habitable unit, the isolation may be reduced by the local board of health to no less than 50 feet.
6. Building sewer installations shall meet the design requirements of the Colorado Plumbing Code.
7. Where ditch companies have a specific right of easement for "reasonable and necessary use to access, operate, and maintain ditches", all OWTS components must maintain a minimum of 25' setback from the crest of the ditch/channel.
8. Sites with multiple OWTS on a single property where the total flows are > 2,000 gpd must meet the increased required setbacks as provided in WQSA-6 (Policy 6).
9. Per 2 CCR 402-10 (6.4.2) Geothermal wells shall be located at least 100 feet to the nearest source or potential source of contamination, unless a variance has been obtained from the state engineer.

10. Setback from a utility easement: While a specific setback for components of an OWTS to a utility easement is not specifically identified, the intent of the regulation is provided herein. The setback from utility easements is dependent on whether the utility is above or below ground. For above ground utilities, components of an OWTS must not be installed in areas where construction or maintenance vehicles may be required to travel in order to gain access to the utility. For utilities installed below grade, the objective is to setback the utility far enough away from the soil treatment area so that sewage will not seep into a utility trench excavation. The setback is also necessary to prevent construction or maintenance vehicles from driving on any component of an OWTS. Where remote properties have a blanket utility easement, the owner/operator of the OWTS will be responsible for providing signage or physical barriers as needed to reduce the risk of vehicular traffic or other disturbance to the OWTS. In all instances, a five foot setback will typically address most concerns.

11. In specific circumstances, the local public health agency may allow for a reduced setback from a property line to the OWTS; per the requirements of section 43.7.D.1.

Table 7-2 Minimum Separation Distance Requirements in Feet from Soil Treatment Area, Relative to Treatment Level Provided³

ITEM	OWTS DESIGN CONSIDERATION	Treatment Levels 1 and 2	Treatment Level 2N ⁴	Treatment Level 3 ⁴	Treatment Level 3N ⁴	Treatment Level 3ND ⁴
	<u>Horizontal Separation Distances</u>					
1	Distance from soil treatment area to wells ⁵ and springs	200	100	100	100 ¹	100 ¹
2	Distance from effluent pipes & soil treatment area to pond, creek, lake, or other surface water feature	50	25	25	25	25
3	Distance from soil treatment area to dry gulch or cut bank	25	10	10	10	10
	<u>Vertical Separation Distances</u>					
4A	Treatment depth in feet from infiltrative surface to a limiting layer, or groundwater condition	4 feet ² (3 feet with pressure dosing)	2.5	2.5	2	1
4B	Treatment depth in feet from infiltrative surface to a limiting layer, or groundwater condition	3 (TL1) 2.5 (TL2)	2.5	2	2	1

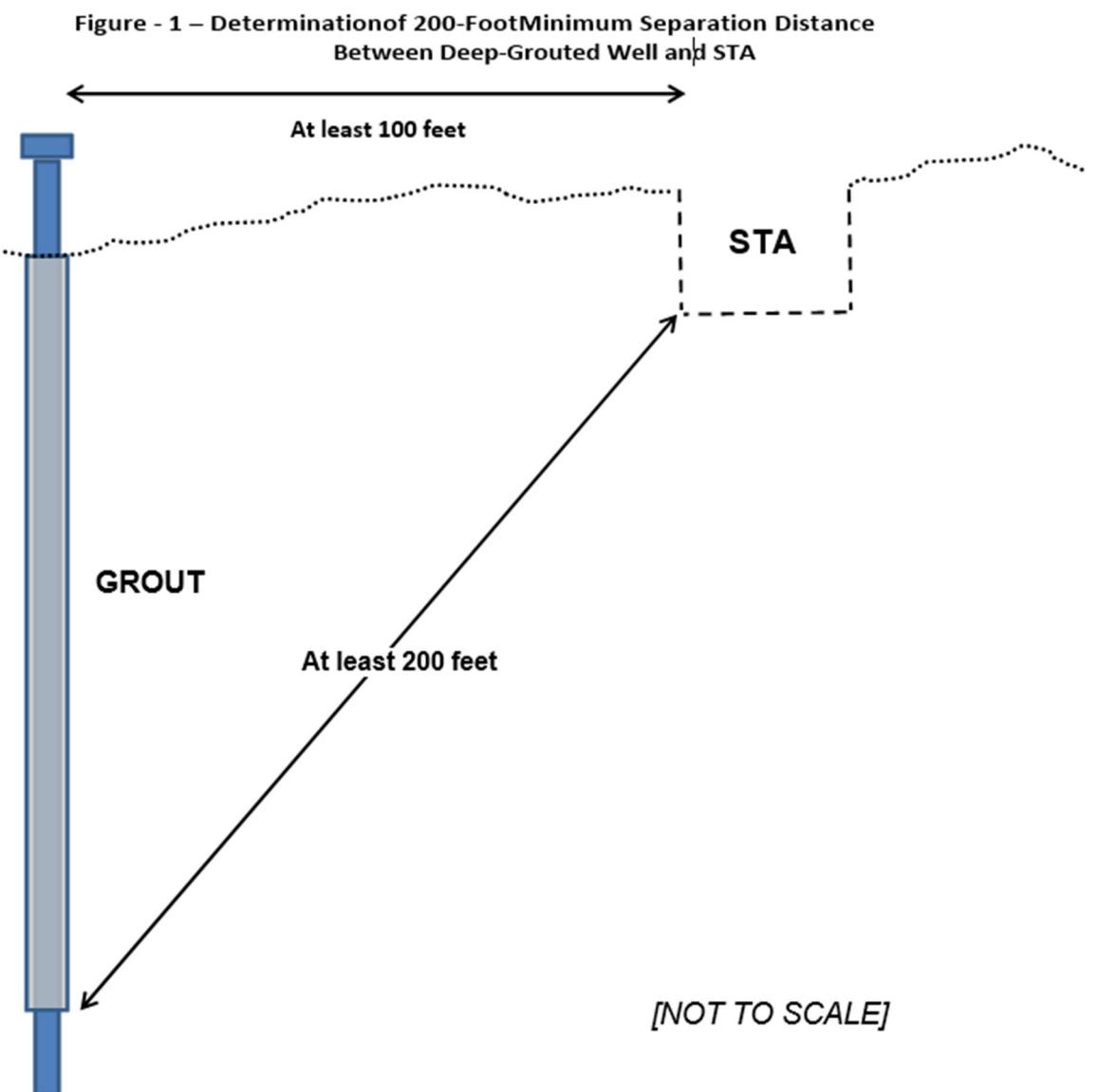
	with the inclusion of an unlined sand filter					
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NOTE: Treatment levels are defined in Table 6-3. Reductions in separation distances with higher level treatment may be granted only if the local public health agency regulations have included provisions for operation and maintenance.

1. All setback distance reductions to the 100 foot requirement for wells and soil treatment areas must be in full compliance with the minimum standards and variance requirements of the State of Colorado Division of Water Resources: Rules and Regulations for Water Well Construction, Pump Installation, Cistern Installation, and Monitoring and Observation Hole/Well Construction. For TL 3N and TL3ND effluent, a reduction to 75 feet is allowed if a variance from the Water Well Construction Regulations is obtained. Note that the Division of Water Resources does not address inquiries for existing wells. Local agencies must follow the same review principles, as provided within division's guidance document; "Variances for water wells"; March 2019.
2. Reductions in the vertical separation requirements for the use of higher level treatment systems with seepage pits are not allowed. The bottom of the excavation of a seepage pit must be a minimum of four feet above a limiting layer.
3. Refers to the quality of effluent applied to the distribution media
4. Pressure dosing is required for all TL2N, TL3, TL3N, and TL3ND systems
5. Includes potable wells, irrigation wells and monitoring wells set within a potable aquifer and infiltration galleries permitted as wells by the Division of Water Resources.

F. Minimum Separation Distance Requirements Between STA to Wells and Springs

1. For an STA receiving TL1 or TL2 effluent a minimum separation of 200 feet from wells and springs is required.
2. Reduction Based on Well Grouting
 - a. A minimum separation distance between a well and STA receiving TL1 or TL2 effluent of not less than 100 feet may be permitted provided that an impervious grout is placed within the annular space of the affected well sufficient to maintain a 200-foot diagonal separation distance between the bottom of the grout and the STA as shown in Figure 1.



- b. In support of such a request, the design engineer shall:
 - (1). provide a scaled drawing showing the depth to which the grouting must extend to assure the required 200-foot diagonal separation, including relative positions of wells and STA and accounting for the topographical slope;
 - (2). specify the type of grouting material to be used;
 - (3). specify the manner in which the grout will be introduced into the annular space; and
 - (4). determine the volume and type of grout required to fill the annular space.
- c. The Agency may require the design engineer to certify that the grouting has been done in accordance with their proposal.
- d. Such a reduction will not be allowed where a higher level treatment system can be installed to meet the required minimum setback. However, if the onsite must be grouted to allow a distance of less than 200 feet to an off-site STA, this method may be used to justify a reduced setback to the onsite well.

43.8 Design Criteria – General

- A. The OWTS for single-family homes shall be designed to accommodate the proposed flows from the structure as defined in 43.6.A.2. Flow estimates for multi-family or commercial OWTS must comply with 43.6.A.4. Expected waste strength as noted in Table 6-3 and Table 6-4 must also be addressed, where applicable. Installation of low flow fixtures or the separation of toilet waste or other sources of wastewater does not allow for the reduction in the size of an OWTS, except as provided in section 43.12.E.
- B. OWTS shall be designed and constructed to achieve the treatment level specified by the design.
- C. OWTS must be designed and constructed such that each component shall function, when installed and operated, in a manner not adversely affected by normal operating conditions including erosion, corrosion, vibration, shock, climatic conditions, and usual household chemicals. Each component must be free of non-functional protrusions or sharp edges, or other hazards, which could cause injury to persons, animals, or properties. Design must be such as to exclude flies and rodents and other vectors and to prevent the creation of nuisances and public health hazards and must provide for efficient operation and maintenance.

1. Spray-type foams that harden are not acceptable as a sealant for OWTS components.

D. Accessibility for Inspection, Maintenance, and Servicing

1. Septic tanks must have watertight risers over each access manhole. All risers must be a minimum of 20 inches inside diameter and extend to or above final grade, unless otherwise specified in this regulation.
2. For new construction, the top of any septic tank, dosing tank or vault must be no deeper than four feet below finished grade.
3. Each treatment component of an OWTS other than the septic tank and soil treatment area must be equipped with access manholes with risers that extend to or above final grade, located to permit periodic physical inspection, collection and testing of samples and maintenance of all components and compartments.

4. Riser Lids

- a. Each riser lid must be watertight, brought to or above the surface, and must have a secure closing mechanism, such as a lock, special headed bolts or screws, or sufficient weight (defined as 59 pounds) to prevent unauthorized access.
- b. Access risers for all new septic tanks, seepage pits, or vaults, must include a structurally sound interior grate, or other similar secondary safety feature, securely installed below the tank lid to prevent persons, pets, or wildlife from falling into the tank.

5. Components that require access for maintenance must be accessible from the ground surface. This includes but not be limited to maintenance of pumps, siphons, valves, distribution boxes, drop boxes, cleanouts, effluent filters, inlet and outlet baffles, aerators, treatment equipment and other devices.

6. Components must be designed and constructed so that, when installed, they must be easily maintained, sampled, and serviced according to the manufacturer's recommendations. Easy physical access to treatment components by maintenance personnel and equipment must be provided.

E. Plumbing Codes: Plumbing fixtures, building sewers, vents, sewer lines and other appurtenances must be designed, operated and maintained so as to comply with the minimum requirements of the most recently revised locally enforceable plumbing code.

In absence of a local plumbing code, designs must adhere to the Colorado Plumbing Code (3 CCR 720-1). A local plumbing permit may be required.

1. Building Sewer

- a. Grade: The grade of the building sewer must be at least two percent except for the five feet preceding the septic tank where the grade must not exceed four percent. Lesser slopes may be allowed at the discretion of the Agency with verification by a professional engineer that gravity flow, and sufficient flows, will be maintained throughout the length of the line. If the tank consists of a sealed vault, the sewer line may exceed four percent the entire length.

F. Electrical Equipment, If Used

1. All electrical work, equipment, and material must comply with the requirements of the currently applicable National Electrical Code as designated by the State Electrical Board Rules and Regulations (3 CCR 710-1). An electrical permit shall be required for any electrical work related to the OWTS. The Board may set fees for permits. The permit fees may be no greater than required to offset the actual indirect and direct costs of the Agency. 25-10-107, C.R.S.
2. Electrical components must be protected from moisture and corrosive gases.

G. Indicators of Failure or Malfunctioning for Systems Utilizing Mechanical Apparatus: A signal device must be installed which will provide a recognizable indication or warning to the user that the system or component is not operating as intended. This indication or warning must be a visual signal and an audible signal, and be located in a centralized area within visual and audible range of the system user. A signal or message may also be sent remotely to a maintenance provider.

H. Sampling Access

1. If sampling for testing or as a requirement for a permit will be required of effluent from a component other than the soil treatment area, an accessible sampling point must be provided.
2. If sampling of the treated wastewater from the soil treatment area will be required for testing or as a requirement for a permit, a monitoring well or wells must be constructed. Monitoring wells must be located down gradient from the soil treatment area, accessible, and provided with a properly securable cover at or above the ground surface. Monitoring wells up gradient of the system may

also be required. Lysimeters or other collection devices under the soil treatment area may be used instead of a monitoring well if approved by the Agency or other issuer of a permit.

I. Component Operating Instructions

1. The manufacturer of proprietary treatment units utilizing mechanical components must provide clear, concise written instructions covering the components which, when followed, must assure proper installation and safe and satisfactory operation and maintenance.
2. If the OWTS uses public domain technology, the design engineer must provide clear, concise written instructions covering the components which, when followed, must assure proper installation and safe and satisfactory operation and maintenance.

J. Surface Activity: Activity or use on the surface of the ground over any part of the OWTS must be restricted. The soil treatment area must not be subject to damage or soil compaction from livestock, vehicular traffic, recreational use, or other site development activity. Construction equipment not necessary to install the OWTS must be kept off of the soil treatment area to prevent undesirable compaction of the soils. If compaction occurs, the disturbed or compacted soil must be re-evaluated and/or new soil evaluations performed. The system must be redesigned if the soil permeability has changed.

K. Floodplains and Floodways

1. A new, expanded or repair/replacement OWTS installed in a 100-year floodplain must meet or exceed the requirements of the Federal Emergency Management Agency and the local emergency agency. Additional requirements are provided below:
 - a. OWTS installations in floodplain zones beginning with letters "A" or "V" are considered high-risk areas. Systems installed in these areas must be designed by a professional engineer.
 - b. Repairs of an existing system must meet the requirements as feasible.
 - c. The system as approved by the Agency must be designed to minimize or eliminate infiltration of floodwaters into the system and discharge from the system into the floodwaters. The OWTS must be located to avoid impairment to floodwaters or contamination from them during flooding.

2. A new or expanded OWTS must not be installed in a floodway designated in a 100-year floodplain where a conforming OWTS outside the floodway can be installed. For any new OWTS or system repair that may affect the floodway delineation, appropriate procedures must be followed including revision of the floodway designation, if necessary.
 - a. Installations within a floodway requires a professional engineer to certify that an OWTS cannot be installed outside of the floodway.
 - b. OWTS installations in a floodway must be designed by a professional engineer.
- L. Business Commercial, Industrial, Institutional or Multi-Family Dwelling Wastewater Systems
 1. An OWTS that will serve a business, commercial, industrial or institutional property, or a multifamily dwelling must:
 - a. Be designed by a professional engineer;
 - b. Receive only such biodegradable wastes for treatment and distribution as are compatible with those biological treatment processes that occur within the septic tank, any additional treatment unit, and the soil treatment area. This does not include industrial, animal, or process waste; and
 - c. Receive authorization by rule or a class V underground injection permit from the United States Environmental Protection Agency (EPA) before an application for an OWTS permit is approved if the system may receive non-residential wastewater or is otherwise covered by the EPA underground injection control program. Subsequent to acceptance by the EPA, the local public health agency may choose to also issue a permit for this type of use.

43.9 Design Criteria – Components

- A. Tanks and Vaults
 1. Watertightness
 - a. Septic tanks, vaults, dosing tanks, other treatment components, risers and lids must not allow infiltration of ground water or surface water and

must not allow the release of wastewater or liquids through other than designed openings.

- b. When the final compartment of a tank is being proposed for use as a pump or siphon chamber, the wall between this chamber and the previous chamber must be watertight except for the intended hydraulic opening.
- c. Acceptable watertightness testing methods performed at a manufacturer's site or in the field include water filling the tank or vacuum testing.

2. **Tank Installation:** All tanks are to be installed level, and placed on a uniform surface or bedding which does not contain rocks, roots or other items that could create point loading on the tank.
 - a. If imported bedding is needed, common options include a 5" depth of compacted pea gravel or similar material.
3. **Tank Anchoring:** In locations where ground water or floodwaters may cause instability problems to the septic tank, vault, or other treatment unit in the OWTS due to flotation, the tank, vault or unit must be anchored in a manner sufficient to provide stability when the tank is empty. Risers must be included in the buoyancy calculations.
 - a. If a manufacturer provides recommendations for anchoring designs, they may be used if they meet the conditions present at the site.
 - b. If a manufacturer does not provide recommendations for provisions to compensate for buoyancy, or if the professional engineer chooses to provide his/her own designs, the anchoring system design must be prepared by the professional engineer.
4. **Identification and Data Marking:** All tanks and treatment units must be permanently and legibly marked in a location for the purpose of inspection that is readily visible when inspected before backfilling. The marking inscription must include the following:
 - a. Name of manufacturer;
 - b. Model or serial number, if available;
 - c. Effective volume and unit of measure;

- d. Maximum depth of earth cover and external loads the tank is designed to resist; and
- e. Inlet and outlet identifications, if relevant.

B. Septic Tanks

- 1. The manufacturer must provide sufficient information to demonstrate that the tank will meet the design specification.
- 2. Sizing Requirements:
 - a. Sizing for residential capacity for new installations must be based upon the number of bedrooms according to Table 9-1:

Table 9-1 Minimum Septic Tank Size Based on Number of Bedrooms

Number of Bedrooms	Tank Capacity (gallons)
2 or 3	1,000
4	1,250
Each Additional	250

- b. For multi-family and non-residential applications, a septic tank must be sized to permit detention of incoming wastewater design flows for a minimum of 48 hours.
- c. For systems that remove toilet waste for separate treatment, tank capacity may be less than 1,000 gallons, if it provides a minimum of 48-hours detention time.
- d. Minimum tank size for new installations other than for a single-family residence is 400 gallons.
- e. Where a grinder pump is installed prior to the septic tank, the required tank volume must be increased by at least 500 gallons above the required volumes provided in Table 9-1.
- f. If a proprietary aerobic treatment component is installed, the minimum septic tank (or trash tank) volume may be reduced to the volume as determined by the manufacturer. This volume will typically be provided on the CDPHE product acceptance document, which can be found on the CDPHE OWTS webpage.

3. Inspection and Testing of Septic Tank Watertightness

- a. Testing of septic tanks must be performed and evaluated as specified in section 9 of ASTM C1227-22 (2022 version or earlier) (Standard Specification for Precast Septic Tanks) for concrete tanks or in Standard IAPMO/ANSI Z1000 (2019 version) (American Standards for Prefabricated Septic Tanks) for other prefabricated septic tanks.
- b. Each unit must be inspected in the field for conditions that may compromise its watertightness.
- c. The inspection in the field must be conducted by the Agency and be performed after the tank installation but before backfilling.
- d. If the inspection in the field indicates that the tank may be damaged or is not watertight, the inspector may require that the tank be tested for watertightness by the tank manufacturer or the system contractor.

4. Septic Tank Design and Dimension Criteria

- a. A septic tank must have two or more compartments or more than one tank may be used in series, unless otherwise noted in this regulation. The first compartment of a two-compartment tank or the first tank in a series must hold no less than one-half of the required effective volume.
- b. Inlet invert must be at least two inches higher than the outlet invert.
- c. Inlet tee or baffle must extend above the surface of the liquid at least five inches and must extend a minimum of eight inches below the liquid surface. However, the inlet tee or baffle must not extend to a depth of more than 40 percent of the liquid depth measured from the liquid surface.
- d. Outlet tee or baffle must extend at least five inches above and 14 inches below the outlet invert, however it must not extend to more than 40 percent of the liquid depth measured from the liquid surface. The outlet tee or baffle that accommodates an effluent filter must be located so that the effluent filter has sufficient clearance to be removed through the access opening with a riser in place.
- e. The distance from the outlet invert to the underside of the tank top must be at least ten inches.

- f. Liquid depth must be a minimum of 30 inches and the maximum depth must not exceed the tank length.
- g. The transfer of liquid from the first compartment to the second or successive compartment must be made at a liquid depth of between 35 and 40 percent of the liquid depth measured from the liquid surface.
- h. At least one access opening no less than 20 inches across must be provided in each compartment of a septic tank.
- i. A septic tank must have a minimum of 25 square feet of liquid surface area and have at least a six-foot separation between inlets and outlets. Septic tanks in series, combined, must have a minimum of 25 square feet of liquid surface area and the sum of the distances between inlets and outlets of all tanks must be at least six feet. The requirements for liquid surface area and separation between inlet and outlet may be waived for tanks with less than 750-gallon effective volume.
- j. Tanks proposed to be located below vehicular traffic areas must have the appropriate AASHTO H-20 or HS-20 ratings for such use.

5. Concrete Septic Tank Structural Design

- a. Concrete septic tanks must comply with the structural design criteria of ASTM C1227-22 (2022 version) (Standard Specification for Precast Septic Tanks).
- b. The design for each tank model and size by each manufacturer must be certified by a professional engineer as complying with these design and structural requirements and the water-tightness standard of this regulation.
- c. Certification by a professional engineer must be submitted to the Division for acceptance.
- d. Tank slab lids, mid-seam tanks, and the connections between the tank and risers must be designed to provide for a watertight seal.

6. Fiberglass, Fiberglass-Reinforced Polyester, and Plastic Tanks

- a. All fiberglass, fiberglass-reinforced polyester, and plastic tanks must meet the minimum design and structural criteria of IAPMO/ANSI Z1000 (2019 version) (American Standards for Prefabricated Septic Tanks) and be

certified by a professional engineer as meeting these standards. The professional engineer certifying the criteria must be registered or licensed in the United States, but need not be registered in Colorado.

- b. All tanks must be sold and delivered by the manufacturer or manufacturer's designated representative, preferably completely assembled. On-site tank assembly will be allowed on an as-needed basis.
- c. Tanks must be structurally sound and support external forces as specified in the standard referenced above when empty and internal forces when full. Tanks must not deform or creep resulting in deflection of more than five percent in shape as a result of loads imposed.
- d. All tanks must be constructed of sound, durable materials and not be subject to excessive corrosion, decay, frost damage, or cracking.
- e. All seams or connections including to risers must be sealed to be watertight.

7. Metal tanks are prohibited.

C. Abandonment of Tank

1. A tank may be completely removed and the parts disposed of safely.
2. If the tank will remain in place:
 - a. The tank must be pumped to remove as much waste as possible;
 - b. The bottom of the tank must be broken so the tank neither floats nor fills with water;
 - c. The top must be collapsed and the sides may be broken into the void;
 - d. The remaining void must be filled with gravel, sand or compacted soil; and
 - e. The filled excavation will be graded to surroundings, allowing for settling.
3. The Agency may require abandonment of a tank that is deemed to be a hazard.

D. Pipe Standards and Bedding Requirements:

1. Pipe Standards

- a. All wastewater pipes used in portions of an OWTS that are pressurized must be constructed of compatible pipe, primer, bonding agent, and fittings. Flexible couplings to connect pipes may only be used in portions of an OWTS that are intended for gravity flow of the wastewater.
- b. Where unperforated plastic pipe and fittings are used for gravity flow, the minimum wall thickness of the pipe must conform to ASTM Standard D 3034-21 (2021 version) or equivalent or greater strength. Schedule 40 pipe is preferred.
- c. Perforated distribution pipe surrounded by rock within a soil treatment area must have a minimum wall thickness and perforations conforming to ASTM Standard D2729-21 (2021 version) or equivalent or greater strength. Corrugated polyethylene pipe with a smooth interior that meets ASTM F667/F667M (2021 version) or AASHTO M252-24 (2024 version) specifications or equivalent may be used.
- d. Schedule 40 [ASTM Standard D3034-24 (2024 version)] or pipe of equivalent or greater strength must be used where pipe is installed in the following locations:
 - (1) Under driveways, roadways, or other areas where vehicular traffic is expected. Properly compacted select bedding material must be installed in such cases. Additional frost protection, such as installing 2" foam board or double-encasement of the pipe, is recommended.
 - (2) Five feet prior to and beyond all tanks; and
 - (3) In instances where sewer line setback distances are granted a variance for any reason.
- e. Tile pipe, open-joint pipe, and cast iron pipe must not be used in an OWTS.
- f. Pressure pipe must be rated for the intended use to accommodate pump discharge pressure. Cellular (foam) core piping must not be used in pressurized systems.

2. Bedding: All system piping, except for distribution laterals within the soil treatment area, must be bedded with select material before final inspection by the Agency. Select bedding material must consist of loose, granular material, free

from stones, clods, frozen soil, or other deleterious material. Select material may consist of on-site job-excavated or imported material. Bedding material must be mechanically compacted to support piping.

- E. Cleanouts required between the building and the septic tank:
 - 1. Cleanouts must have a secure cap and a riser extending to or easily accessible from grade. The installation of a straight tee or sanitary tee is acceptable.
 - 2. If a cleanout is not already provided outside of the building, a two-way cleanout, no smaller than the building sewer, must be installed between the building and the septic tank, as close to the home as practical, but at a distance no further than 50 feet of the outside wall. Local Building Codes may also apply.
 - a. For long runs of piping, building sewers must have a cleanout installed at intervals of not more than 100 feet.
 - 3. Where a sewer has a change of horizontal direction greater than 45 degrees, a cleanout must be installed at the change of direction unless a cleanout already exists within 50 feet upstream of this fitting. Where more than one change of direction greater than 45 degrees occurs within 50 feet of a developed length of piping, the cleanout for the first change of direction may serve as the cleanout for all changes within that 50 feet of developed length of pipe.
- F. Distribution Box: A distribution box, if used, must be of sufficient size to distribute effluent equally to the laterals of a trench or absorption bed system. The box must be constructed with the inlet invert at least one inch above the level of the outlet inverts. Flow equalizers or similar devices must be used to adjust the flow between laterals. Access to the box must be provided with a manhole riser with access lid at or above grade if the top of the box does not reach final grade.
- G. Drop Box: In sequential distribution, a watertight box may be used to transfer the effluent to the following trench when the effluent in a trench has received the designed level for overflow to the next trench. A drop box shall have a riser at or above final grade, if the top of the drop box does not reach final grade. Outlet pipes in sequential distribution must be designed and installed so that they may be capped off for resting periods.
- H. Stepdown/Relief Pipe: In sequential distribution, an unperforated pipe may be used to transfer the effluent to the following trench when the effluent in a trench has received the designed level for overflow from that trench.

I. Wastewater Pumping and Dosing Siphon Systems

1. Pumps

- a. Non-clog pump opening must have at least two-inch diameter solids handling capacity where raw wastewater is pumped. A pump opening must not have more than 3/4-inch diameter solids handling capacity if previously settled effluent is pumped.
- b. Pumps must be certified to the UL778 (Edition 6 or earlier version) electrical safety standard, bear the seal of approval of CSA, UL or an equivalent testing program, and be constructed of corrosion resistant materials.
- c. Grinder pumps must also be certified to NSF/ANSI Standard 46 (2022 or earlier version) and bear the seal of approval of the NSF or equivalent testing and certification program.
 - (1) Where a grinder pump is used prior to the septic tank, an effluent filter is required to be installed on the outlet of the septic tank. Additional tank requirements are provided in section 43.9.B.2.e.
 - (2) Where a grinder pump is used prior to the septic tank, the effluent pipe from the grinder pump must be connected to the sewer line prior to the inlet of the septic tank.

2. Floats and Switches

- a. Automatic liquid level controls must be provided to start and shut off pumps at a frequency or level specified in the design.
- b. Floats must be mounted on a stem separate from the pump discharge piping to allow for removal, adjustment, and replacement of the float from grade without removing the pump. Components used to hold the floats must be securely attached and of a material that is resistant to corrosion and will not absorb water.
- c. Float switches must be certified to the UL60947-4-1 (Edition 4 or earlier version), or CSA C22.2 No. 205-17 (2017 or earlier version) electrical safety standards, bear the seal of approval of CSA, UL or an equivalent certification program, and be constructed of corrosion resistant materials.

- d. Dosing siphons for pressure dosing and higher level treatment systems must provide for a means of determining the number of dosing events.
3. Location of Pump or Siphon
 - a. A pump or a siphon may be installed in a separate tank following the septic tank. The tank must be of sufficient volume to allow pump or siphon cycling commensurate with the design capacity.
 - b. The second compartment of a two-compartment septic tank may only be used as the pump tank when the tank is specifically designed for this purpose and it can be demonstrated to the satisfaction of the local public health agency that the minimum 48-hour detention time will not be decreased. The pump must be screened to remove solids greater than 1/8", assuring that only liquid effluent will be discharged. The transfer of liquid from the first to the second compartment must be at an elevation that is between the inlet and outlet invert elevations, and through a standard tee designed and located as per the requirements of section 43.9.B.4.d. Siphons must not be installed in the second compartment of a two-compartment tank.
 - c. The use of a three-compartment septic tank, sized to provide the required effective volume in the first two compartments with the pump or siphon in the third compartment is acceptable for tanks specifically designed for this purpose. The transfer of liquid from the second to the third compartment must be at an elevation that is between the inlet and outlet invert elevation, and through a standard tee designed and located as per the requirements of section 43.9.B.4.d.
4. Pump or Siphon Discharge Piping
 - a. The discharge pipe from the pumping or siphon chamber must be protected from freezing by burying the pipe below frost level or sloping the pipe to allow it to be self-draining. Drainage must be provided through the bottom of the pump or through a weep hole located in the discharge pipe prior to exiting the tank.
 - b. The pump discharge piping must have a quick disconnect that is accessible from grade to allow for easy pump access and removal.
 - c. The pipe must be sized to maintain a velocity of two or more feet per second.

- d. Pressure pipes must be designed to prevent air or vacuum locking and allow self- draining of the pipes.

5. Access

- a. The pump or dosing system tank, chamber, or compartment must have a minimum 24-inch nominal diameter access riser, made of corrosion-resistant material, extending to or above ground level. A smaller diameter riser may only be installed if it is accepted by the Division as an integral component of a specific product during the product review process.
- b. The access riser must have a watertight connection to the pump or dosing chamber/compartment to prevent infiltration or exfiltration. All other intrusions to the riser for electrical or other component access must also be watertight.

6. Splice Box (Junction box)

- a. Splice boxes must be located outside the pump system access riser and be accessible from the ground surface.
- b. Wire splices are prohibited inside the tank, dosing chamber or riser. Wire splicing must be completed with corrosion-resistant, watertight connectors.

7. Controls

- a. Control panels or other electrical boxes used to control the functions of an OWTS must comply with the following, as appropriate:
 - (1) The pump system must have an audible and visual alarm notification in the event an excessively high water condition occurs.
 - (2) The pump must be connected to a circuit breaker separate from the alarm breaker and from any other control system circuits.
 - (3) An electrical disconnect must be provided within the line of sight of the pump chamber.
 - (4) The pump system must be provided with a means that will allow the pump to be manually operated; such as an H.O.A. switch (Hand/Off/Auto).

- (5) The pump system for pressure dosing and higher level treatment systems must have a mechanism for tracking both the amount of time the pump runs and the number of cycles the pump operates.
- (6) Must bear the seal indicating acceptable product testing from a U.S. Department of Labor, Occupational Safety and Health Administration Nationally Recognized Testing Laboratory (NRTL) (<https://www.osha.gov/dts/otpca/nrtl/nrtllist.html>), such as UL or ETL.
- (7) The bottom of the control panel must be at least 30 inches above grade.

J. Effluent Filters

- 1. Effluent filters shall be installed in all septic tanks in new installations and repairs where the septic tank is replaced.
- 2. When effluent filters are required, the septic tank outlet, or the outlet of the last septic tank in series, must include an effluent filter that retains solids greater than one-eighth inch in size. Effluent filters must be sized to meet the estimated daily design flow and waste strength.
- 3. If a pump is used to remove septic tank effluent from the final compartment of the septic tank, the effluent must be filtered prior to dispersal into the soil treatment area. An effluent filter, pump vault equipped with a filter cartridge, or a filter on the discharge pipe, would all be considered acceptable.
- 4. The effluent filter must be cleaned at manufacturer-recommended intervals, or more often, if use patterns indicate.
- 5. An alarm may be installed on an effluent filter indicating need for maintenance.
- 6. Where an ejector pump, grinder pump or non-clog pump is proposed for use prior to the septic tank, an effluent filter must be installed on the outlet of the septic tank.
- 7. The handle of the effluent filter must extend to within 12 inches of grade.

K. Grease Interceptor Tanks

- 1. All commercial food service facilities and other facilities generating fats, oils and greases in their waste must install a grease interceptor tank.

2. Grease interceptor tanks shall treat only those portions of the total wastewater flow in which grease and oils are generated.
3. The grease interceptor must have a minimum of two compartments and must be sized proportionate to the amount of fats, oils and grease it receives, the peak flow rate through the tank, and the expected cleaning frequency.
4. The inlet and outlet tees or baffles must extend into the bottom 1/3 of the liquid volume, but must be at least 12 inches off the inside floor of the interceptor.
5. The inlet and outlet tees or baffles must extend at least 5 inches above the liquid level and must provide for a free vent area across the liquid surface.

43.10 Design Criteria – Soil Treatment Area

- A. The size and design of the soil treatment area must be based on the results of the site and soil evaluation, design criteria, and construction standards for the proposed site and OWTS selected.
- B. At proposed soil treatment area locations receiving domestic wastewater, where any of the following conditions are present, the OWTS must be designed by a professional engineer and approved by the Agency:
 1. For OWTS installed in soil types 3A, 4, 4A, 5, FBR, DBR, R-0, R-1 R-2, and R-3, as specified in Tables 10-1 and 10-1A of this regulation;
 2. For OWTS that include components which provide Treatment Levels TL2, TL2N, TL3, TL3N and TL3ND effluent; or an NDDS;
 3. The maximum seasonal level of the ground water surface is less than four feet below the bottom of the proposed infiltrative surface;
 4. Where a limiting layer, restrictive layer, or groundwater condition exists less than four feet below the bottom of the proposed infiltrative surface;
 5. In floodplains or floodways, as required in section 43.8.K
 6. The ground slope is in excess of thirty percent;
 7. Pressure distribution is used; or
 8. OWTS for business, commercial, industrial, institutional use, or multi-family dwellings.
- C. Calculation of Infiltrative Surface of Soil Treatment Area

1. The infiltrative surface of a trench or bed receiving any treatment level of effluent is only the bottom area. No sidewall credit is allowed except in deep gravel trenches and seepage pits that are permissible in repairs (see 43.10.I.5 and 6).
2. Long-term acceptance rates (LTARs) are shown in Tables 10-1 and 10-1A.
3. Factors for adjusting the size of the soil treatment area are in Tables 10-2 and 10-3.
4. The required area for a soil treatment area is determined by the following formula:

$$\text{Soil Treatment Area in square feet required} = \frac{\text{Design Flow (in gallons per day)}}{\text{LTAR (in gallons per day per square foot)}}$$

- a. Adjusted Soil Treatment Area = Required Soil Treatment Area x Size Adjustment Factor(s).
- b. Size adjustment factors for methods of application are in Table 10-2.
- c. Size adjustment factors for types of distribution media are in Table 10-3.
- d. A soil treatment area receiving TL1 effluent may be multiplied by the size adjustment factors within Table 10-2 and Table 10-3.
- e. The distribution media options within Table 10-3 may be used for distribution of higher level treatment system effluent (TL2 – TL3ND), however, the size reduction factors within Table 10-3 must not be used. Sizing reductions for higher level treatment systems are achieved through increased LTAR's provided in Table 10-1 and may only be used in locations where the local public health agency implements a maintenance oversight program as defined in section 43.14.D.

5. A soil treatment area receiving TL2, TL2N, TL3, TL3N or TL3ND effluent must be pressure dosed.
 - a. For products that combine distribution and higher level treatment within the same component, pressure distribution of the effluent over the soil treatment area must be used.
 - b. TL2 – TL3ND effluent may be applied by gravity flow in soil types 3, 3A, or 4, for designs where reductions in the soil treatment area size or vertical/horizontal separation reductions are not being requested.

Table 10-1 Soil Treatment Area Long-term Acceptance Rates by Soil Texture, Soil Structure, Percolation Rate and Treatment Level

Soil Type, Texture, Structure and Percolation Rate Range					Long-term Acceptance Rate (LTAR); Gallons per day per square foot ²		
Soil Type	USDA Soil Texture	USDA Soil Structure-Type	USDA Soil Structure-Grade	Percolation Rate (MPI)	Treatment Level 1 ¹	Treatment Level 2 and 2N ¹	Treatment Level 3, 3N and 3ND ^{1*}
R	>35% Rock (>2mm), or Fractured or Deteriorated Bedrock: See Table 10-1A					>35% Rock (>2mm), or Fractured or Deteriorated Bedrock: See Table 10-1A	
1	Sand, Loamy Sand	Single Grain	0 (Structureless)	5-15	0.80	1.40	1.55
2	Sandy Loam, Loam, Silt Loam	PR (Prismatic) BK (Blocky) GR (Granular)	2 (Moderate) 3 (Strong)	16-25	0.60	1.0	1.1
2A	Sandy Loam, Loam, Silt Loam	PR, BK, GR Massive	1 (Weak) 0 (Structureless)	26-40	0.50	0.80	0.90
3	Sandy Clay Loam, Clay Loam, Silty Clay Loam	PR, BK, GR	2, 3	41-60	0.35	0.55	0.65
3A	Sandy Clay Loam, Clay Loam, Silty Clay Loam	PR, BK, GR Massive	1 0 (Structureless)	61-75	0.30	0.45	0.55
4	Sandy Clay, Clay, Silty Clay	PR, BK, GR	2, 3	76-90	0.20	0.30	0.30
4A ³	Sandy Clay, Clay, Silty Clay	PR, BK, GR Massive	1 0 (Structureless)	91-120	0.15	0.20	0.20
5 ³	Soil Types 2-4A	Platy	1, 2, 3	121+	0.10	0.15	0.15

NOTE: Shaded areas require system design by a professional engineer.

1. Treatment levels are defined in Table 6-3.
2. The determination of long-term acceptance rates must also include an evaluation of soil consistence (identification of "cementation class"). Refer to the Rupture Resistance chart, Table 5-1, in section 43.5.D. Moderately to Very strongly cemented soils will typically have characteristics of Type 3A or 4A soils. Long term acceptance rates should be reduced to coincide with the expected permeabilities.
3. Soil types 4A and 5 will require the effluent to be dispersed via pressure distribution, with a minimum of two alternately dosed zones.

* Higher long-term acceptance rates for Treatment Level 3N may be allowed for OWTS required to have a discharge permit, if the capability of the design to achieve a higher long-term acceptance rate can be substantiated.

Table 10-1A¹ Design Criteria for Soils with High Rock Content (Type “R” Soils) ^{2,5,6}

Soil Matrix Type, Percent of Rock, Size of Rock, Excavation Difficulty, and Soil Permeability ³				Required sand depth relative to the quality of effluent applied to the distribution cell ⁷			
Soil Type ¹	Soil Matrix Type, Percent of Rock, and Size of Rock ^{3,4}	Excavation Difficulty ¹	Soil Permeability; Minutes Per Inch (MPI) ^{1,2}	Treatment Level 1 ^{7,8}	Treatment Level 2 and 2N ⁷	Treatment Level 3 and 3N ⁷	Treatment Level 3ND ⁷
FBR	In-situ Fractured Bedrock (FBR)	Low	0 – >90 Usually rapid in highly fractured bedrock.	Minimum 3-foot deep Unlined Sand Filter	Minimum 2.5-foot deep Unlined Sand Filter	Minimum 2-foot deep Unlined Sand Filter	Minimum 1-foot deep Unlined Sand Filter
		Moderate					
		High					
		Very High					
		Extremely High					
DBR	In-situ Deteriorated Bedrock (DBR)	Low	41 – >90 Typically slower than the material textures	Minimum 2-foot deep Unlined Sand Filter	Minimum 1-foot deep Unlined Sand Filter	Sand media not required	Sand media not required
		Moderate					
		High					
R-0	Soil Type ³ 1 (Sand and Loamy Sand) where more than 35% rock is greater than 2 mm in size.	Low- Tile spade with arm pressure.	0 to 15	Minimum 3-foot deep Unlined Sand Filter	Minimum 2.5-foot deep Unlined Sand Filter	Minimum 2-foot deep Unlined Sand Filter	Minimum 1-foot deep Unlined Sand Filter
R-1	Soil Type ³ 2 – 4, with 35 - 65% rock (>2mm); where 50% or more of the rock is less than 20 mm (3/4 inch) in size	Low - Tile spade with arm pressure, To, Moderate - Tile spade with foot pressure.	16 to 90 Varies relative to soil type and cementation class.	Minimum 2-foot deep Unlined Sand Filter	Minimum 1-foot deep Unlined Sand Filter	Sand media not required	Sand media not required
R-2	Soil Type ³ 2 – 4, with more than 65 Rock (>2mm); <u>OR</u> contains 35 - 65% rock (>2mm), where 50% or more of rock is more than 20 mm (3/4 inch)	Low - Tile spade with arm pressure, To, Moderate - Tile spade with foot pressure.	16 to 90 Varies relative to soil type and cementation class.	Minimum 3-foot deep Unlined Sand Filter	Minimum 2.5-foot deep Unlined Sand Filter	Minimum 2-foot deep Unlined Sand Filter	Minimum 1-foot deep Unlined Sand Filter

R-3	Soil Type ³ 2 – 4 (Loam, Clay Loam, Clay) with 65% or more of the rock is greater than >2mm OR Soil Type ³ 4A and 5 (Structureless Clay, or other Platy Structured Soil) with more than 35% rock	High – Tile spade is difficult, pick using over-the-head swing is easy. Very High – Pick with over-the-head swing is moderate to markedly difficult. Extremely High – Pick with over-the-head swing is nearly impossible.	Greater than 90 Soil Type ³ 2 – 4 (Loam, Clay Loam, Clay) More than 65% of the Rock is greater than 2mm in size. OR , 50% or more of Rock is greater than 20 mm (3/4 inch) in size.	Minimum 3-foot deep Unlined Sand Filter	Minimum 2.5-foot deep Unlined Sand Filter	Minimum 2-foot deep Unlined Sand Filter	Minimum 1-foot deep Unlined Sand Filter

- 1) General guidance for Table 10-1A:
 - a) FBR: Fractured Bedrock – As this category encompasses a variety of site conditions where the percentage of rock, excavation difficulty, and permeability may vary substantially, all information must be used by the design engineer to determine the proper long term acceptance rate. Table 10-1B provides guidance for this determination.
 - b) DBR: Deteriorated Bedrock – As this category encompasses a variety of site conditions where the percentage of rock, excavation difficulty, and permeability may vary substantially, all information must be used by the design engineer to determine the proper long term acceptance rate. Table 10-1C provides criteria for this determination.
 - c) Soil Type R-0 is a limiting layer due to rapid permeability and a high rock content that provides limited surface area for adequate treatment.
 - d) Soil Type R-2 and R-3 are restrictive layers due to reduced permeability and/or a high rock content, each providing a limited surface area for adequate treatment. In many cases, the only difference between an R-2 and R-3 soil type will be the “excavation difficulty” and/or soil permeability.
 - e) An OWTS installed in “Type R Soils” must disperse effluent through an unlined sand filter, unless one of the following conditions are met:
 - i) Treatment Level 3ND is attained and the requirements of 43.12.F are met.
 - ii) Site conditions are determined to be a soil Type DBR, or R-1, and Treatment Level 3 or 3N effluent is attained prior to dispersal to the soil treatment area.
 - f) “Excavation Difficulty” is provided in Table 10-1C
- 2) Provisions for determining the long-term acceptance rates for soils referenced in this chart are provided in section 43.11.C.3. The design of systems in type “R” soils must conform to the requirements of sections 43.11.C.2 and 3.
- 3) The “Soil Matrix Type, Percentage and Size of Rock” column references the soil types described in Table 10-1.

- 4) The percentage of rock may be determined by a gradation conducted per ASTM standard D6913-17 (2017 version), or a visual determination as per pgs. 7-1 through 7-9 of the NRCS Field Book, Version 3, 2021 reprint.
- 5) All systems installed in a type "R" soil must be designed by a professional engineer.
- 6) Pressure distribution is required for all "R" Soil Types and shall comply with the requirements of sections 43.10.E.3.
- 7) Minimum imported sand depths are provided in this table. NOTE HOWEVER THAT AN ADDITIONAL VERTICAL SEPARATION ABOVE A LIMITING LAYER OR GROUNDWATER CONDITION MAY BE NECESSARY TO MEET THE REQUIREMENTS OF TABLE 7-2.
- 8) Type "R" soil treatment systems that are designed per the criteria noted in the Treatment Level 1 column of this table do not require operation and maintenance oversight by the local public health agency.

Table 10-1B: Fractured Bedrock (FBR) LTAR Guidance

FBR: Distance between fractures*	Code	LTAR
<4 inches	1	Soil Type 1
4 to < 18 inches	2	Soil Type 1
18 to < 40 inches	3	Soil Type 2
40 to < 80 inches	4	Soil Type 3
≥ 80 inches	5	Soil Type 4

Table 10-1B is intended to provide guidance to the design engineer in determining the appropriate LTAR for the soil treatment area. Fractured bedrock formations typically consist of many variables, resulting in a wide range of permeabilities. The design engineer should take all factors into consideration before identifying a specific LTAR for each site. In certain instances, percolation tests may be necessary to more accurately identify the appropriate LTAR.

*Describes the dominant (average) horizontal spacing between vertical joints (geogenic cracks or seams) in the bedrock layer.

Table 10-1C: LTAR Determination for Deteriorated Bedrock (DBR)

Excavation Difficulty: The relative force or energy required to excavate the soil/rock.

Class	Criteria
Low	Excavation by tile spade requires arm pressure only; impact energy or foot pressure is not needed
Moderate	Excavation by tile spade requires impact energy or foot pressure; arm pressure is insufficient
High	Excavation by tile spade is difficult but easily done by pick using over-the-head swing
Very High	Excavation by pick with overhead swing is moderately to markedly difficult. Backhoe excavation by 50 – 80 hp tractor CAN be made in moderate time.
Extremely High	Excavation by pick is nearly impossible. Backhoe excavation by 50 – 80 hp tractor CANNOT be made in a reasonable time.

Note: Depending on the “Excavation Difficulty” in a DBR soil, the proposed LTAR must increase by the following: one soil type for “moderate”, two soil types for “high”, and three soil types for “very high” or “extremely high” excavation difficulty from the soil type of the observed soil texture; with a maximum soil type 5 LTAR. Soil types provided in Table 10-1.

Source: NRCS Field Book for Describing and Sampling Soils, Version 3.0; 2021 Reprint; Consistence section, pg. 2-69.

D. Allowable Soil Treatment Area Sizing Adjustments:

1. The soil treatment area size determined by dividing the design flow rate by the long-term acceptance rate may be adjusted by factors for method of treatment, soil treatment area design, and type of distribution media.

2. For the purpose of Table 10-1, a "baseline system," i.e. adjustment factor of 1.00, is considered to be Treatment Level 1 (TL1) applied by gravity to a gravel-filled trench.
3. Sizing adjustments are not allowed for systems placed in type "R" soils. The maximum LTAR's are provided in section 43.11.C.3.b.
4. Long term acceptance rates for use of the higher level treatment categories listed in Table 10-1 will only apply provided the system is inspected and maintained as specified in the requirements of section 43.14.D, Permitting and Oversight of Maintenance for Soil Treatment Area Reductions and Vertical and Horizontal Separation Distance Reductions Based on Use of Higher Level Treatment.

Table 10-2 Size Adjustment Factors for Methods of Application in Soil Treatment Areas Receiving Treatment Levels 1, 2, 2N, 3, 3N and 3ND Effluent

Type of Soil Treatment Area	Method of Effluent Application from Treatment Unit Preceding Soil Treatment Area		
	Gravity	Dosed {Siphon or Pump}	Pressure Dosed
Trench	1.0	0.9	0.8
Bed	1.2	1.1	1.0

Table 10-3 Size Adjustment Factors for Types of Distribution Media in Soil Treatment Areas for Receiving Treatment Level 1 Effluent

Type of Soil Treatment Area	Type of Distribution Media Used in Soil Treatment Area ¹		
	Category 1	Category 2	Category 3
	Rock or Tire Chips	Other Manufactured Media	Chambers or Enhanced Manufactured Media

Trench or Bed; Soil Types 1 - 4	1.0	0.9	0.7
Trench or Bed; Soil Types 4A - 5	1.2	1.1	1.0

1. All proprietary distribution products must receive acceptance and the applicable size adjustments through Division review per the applicable requirements of section 43.13.

E. Design of Distribution Systems

1. General
 - a. The infiltrative surface and distribution laterals must be level.
 - b. The infiltrative surface must be no deeper than four feet below grade unless TL2 or higher effluent is applied to the distribution media and the system is inspected and maintained as specified in the requirements of section 43.14.D. The depth of the infiltrative surface will be measured on the up-slope side of the trench or bed.
 - c. Where a conforming soil treatment area is reasonably accessible, the soil treatment area must not be placed below a paved surface, or an area where vehicular traffic occurs or is expected. If a compliant site for the soil treatment area cannot be identified, it may be placed below a paved surface when all of the following conditions are met:
 - (1) The effluent must be treated to TL2 or higher prior to being applied to the distribution media.
 - (2) The distribution system must be designed to accommodate the vehicular loading.
 - (3) Size adjustment factors identified in Table 10-3 must not be applied.
 - d. Trenches must follow the ground surface contours so variations in infiltrative surface depth are minimized. Beds must be oriented along contours to the degree possible.
 - e. Pipe for gravity distribution must be no less than three inches in diameter.

- f. A final cover of soil suitable for vegetation at least ten inches deep must be placed from the top of the geotextile or similar pervious material in a rock and pipe system, chamber, or manufactured media, up to the final surface grade of the soil treatment area. The backfill material must be void of cobbles, boulders, building debris, or other non-permeable material. The preferred soil cover is a sandy loam textured material, topped with two – three inches of topsoil.
- g. Following construction, the ground surface must be graded to divert stormwater runoff or other outside water from the soil treatment area. The area must be protected against erosion. Subsurface drains upslope of the soil treatment area may be installed to divert subsurface flow around the area.
- h. Backfilling and compaction of soil treatment areas must be accomplished in a manner that does not impair the intended function and performance of the storage/distribution media and soil and distribution laterals, allows for the establishment of vegetative cover, minimizes settlement and maintains proper drainage.
- i. Dosing may be used for soil treatment area distribution. The dose must be sized to account for the daily flow and the dosing frequency.

2. Distribution Laterals; Must meet the requirements of section 43.9.D as applicable.
 - a. Distribution between laterals in a soil treatment area must be as level as possible. Uneven settling of portions of the distribution system following construction must be addressed by provisions in the design to adjust flows between laterals.
 - b. The maximum length of distribution laterals must not exceed 150 feet.
 - c. Distribution laterals longer than 100 feet must be pressure dosed or the application of the effluent must be at the center of the lateral through a distribution box.
 - d. A local public health agency may limit the length of distribution laterals to a maximum of 100 feet.
 - e. For absorption beds, the separating distance between parallel gravity distribution laterals must not exceed six feet (center-to-center), and a

distribution lateral must be located within three feet of each sidewall and end-wall.

- f. The end of a distribution pipe must be capped, unless it is in a bed or trenches in a level soil treatment area, where the ends of the pipes may be looped.
- g. To promote equal distribution to the soil treatment area, the effluent pipe on a gravity flow system must be connected to as near to the middle of the distribution header as possible. However, it must be offset from any distribution lateral so as to not provide a direct pathway into a single lateral. Note that the installation of a distribution box with flow levelers is preferred, as this will further assist in better distribution of the effluent.
- h. Orifices must be oriented downward unless pressure distribution is used and provision for pipe drainage is included.

3. Pressure Distribution

- a. Design plans for pressure distribution systems must identify the exact specifications for the following items:
 - (1) General Design Parameters: Not all combinations of the variables noted below will result in a proper distribution system design. The design engineer must justify through calculations &/or design software that the selected values will concur with the requirements noted below.
 - (i) Distribution pipe size: 3/4 inch – 1.5 inches (PVC Class 200, min.). 2-inch distribution pipe may only be used where other design modifications cannot overcome a greater than 10% variation in the pressure head between the initial and distal orifices.
 - (ii) Distribution pipe spacing: 18 inches – 48 inches
 - (iii) Orifice size: 1/8 inches – 3/8 inches
 - (iv) Orifice spacing: 18 inches – 48 inches
 - (v) Proposed dose volume: Will vary with design (0.25 – 1.0) gallons/orifice/dose, or 3 – 5 times distribution pipe volume

(vi) To promote equal distribution within the soil treatment area, the forcemain within a pressure distribution system must be connected to as near to the middle of the distribution header as possible. This connection must be offset from any distribution lateral to prevent preferential flow to a single lateral. An allowable alternative to this configuration is provided below:

(a) Connections to the end of the distribution header are only allowed for soil treatment areas having a width of 12' or less, and no more than 4 laterals. For such configurations, a minimum 2" diameter manifold is required.

(vii) Operating head at the distal end of distribution pipes:

(a). For systems with orifices 5/32 inch or less, the minimum squirt height is five feet.

(b) For systems with orifices 3/16 inch or greater, the minimum squirt height must be at least 12 inches above final grade, but never less than 30 inches above the lateral invert.

(c) As part of the final inspection of an OWTS installation with pressure distribution, a residual head test (squirt height), at the distal end of each lateral, must be conducted to determine the adequacy of system design and construction. Results from this inspection must be included within both the engineer's certification and the final permit acceptance documents.

(2) Pump/siphon information; Total Dynamic Head; gallons/minute; and,

(3) Drain-back volume from forcemain, when applicable.

b. The separating distance between parallel distribution pipes in a pressure distribution absorption bed must not exceed four feet, and the outer distribution pipe must be located within two feet of each sidewall and

endwall. Additional requirements for the design of sand filters are noted in sections 43.11.C.2 and 3.

- c. Flushing assemblies must be installed at the distal end of each lateral and be accessible from finished grade. A sweeping 90 degree or bends limited to 45 degree are suggested.
- d. Effluent must be screened to retain solids 1/8" or greater prior to dosing a pressure distribution system. An effluent filter may be installed at the tank outlet, or within a screened pump vault. The filter may also be installed within the discharge line, inside the pump chamber.

F. Soil Treatment Area Requirements

- 1. Trenches
 - a. Trenches must be three feet wide or less.
 - b. The separating distance between trenches must be a minimum of four feet sidewall-to-sidewall.
 - c. Distribution laterals used in a trench must be as close to the center of the trench as possible.
- 2. Beds
 - a. Maximum width for a bed must be 12 feet, unless the bed receives effluent meeting Treatment Level 2 quality or better.
 - b. The separating distance between beds must be a minimum of six feet sidewall-to-sidewall.
- 3. Serial and Sequential Distribution:
 - a. New serial distribution systems, where the effluent must pass through the first trench in order to access subsequent trenches, are prohibited.
 - b. A sequential distribution system may be used where the ground slope does not allow for suitable installation of a single level soil treatment area unless a distribution box or dosing chamber is used.
 - c. The horizontal distance from the side of the absorption system to the surface of the ground on a slope must be adequate to prevent lateral flow and surfacing.

- d. Adjacent trenches or beds must be connected with a stepdown/relief pipe or a drop box arrangement such that each trench fills with effluent to near the top of the gravel or chamber outlet before flowing to succeeding treatment areas. Note that in a sequential distribution configuration, effluent does not pass through the first trench before it enters subsequent trenches.

4. Alternating Systems

- a. An alternating system must have two or more zones that must be alternated on an annual or more frequent basis.
- b. For repairs, each section must be a minimum of 50 percent of the total required soil treatment area. For new installations, each separate soil treatment area must meet the minimum sizing requirements of this regulation.
- c. A diversion valve or other approved diversion mechanism that requires the owner or operator to manually alternate zones of the OWTS may be installed on the septic tank effluent line allowing soil treatment area sections to be alternated.
- d. The diversion mechanism must be readily accessible from the finished grade.

5. Sequencing Zone Systems

- a. Sequencing zone systems have two or more soil treatment area sections that are dosed on a frequent rotating basis.
- b. Where soil conditions are similar between the sections, each section area must be the same size. If soil conditions are such that long-term acceptance rates are different, each section may be sized for the same dose, but different long-term acceptance rates.
- c. An automatic distribution valve must be used.
- d. Dosing of each system must be evaluated by the design engineer based on projected daily flow rates, number of zones, and soil types.

6. Inspection Ports

- a. A 4-inch inspection port accessible from ground surface must be installed at the terminal end of each lateral in a trench system and at each corner

of a bed system. The bottom of the inspection port must extend to the infiltrative surface and not be connected to the end of a distribution pipe.

- b. Inspection ports in chambers may be installed according to manufacturer's instructions if the infiltrative surface and effluent levels can be observed from the inspection port
- c. Additional inspection ports connected to distribution pipes may be installed.
- d. The Agency requires an inspection port at the initial end of each lateral in a trench system.
- e. The top of inspection ports may be terminated below the final grade if each is housed in a component such as a valve box for a lawn irrigation system and has a removable cover at the ground surface.
- f. Perforations/slots in the inspection ports of a rock and pipe installation shall be provided from near the base of the pipe, and extending to at least eight inches above the infiltrative surface. Multiple slots or orifices must be provided.

G. Storage/Distribution Media

- 1. Rock and Pipe
 - a. The perforated pipe must be surrounded by clean, graded gravel, rock, or other material of equal efficiency which must range in size from 1/2 inch to 2 1/2 inches. AASHTO M43-05 (2005 version) size No. 3 coarse aggregate meets this specification.
 - b. At least six inches of gravel, rock or other material must be placed below the pipe. The gravel, rock or other material must fill around the pipe and be at least two inches above the top of the distribution pipe.
 - c. The top of the placed gravel or such material used must be covered with non-woven permeable geotextile meeting a maximum thickness rating of 2.0 ounces per square yard or equivalent pervious material. An impervious covering must not be used.

2. Chambers

- a. Chambers must be installed with the base of the unit on in-situ soil or, if placed on acceptable media, the manufacturer's installation instructions must be followed so as to prevent chambers from settling into the media.
- b. Effluent pipes from the distribution box or manifold must enter the chamber at least six inches above the base of the chamber on standard height chambers, and at least 3 inches above the base of the chamber on the low profile models
- c. Installation must be according to manufacturer's instructions.
- d. Effluent may be distributed by gravity, pump or siphon.
- e. As per section 43.13.E.1.d, if the total area covered by chambers is at least 90 percent of the excavated area, it may be approved as being the equivalent square footage of the total excavation.
 - (1) The area below the chamber endcaps must not be included in the calculations of the soil treatment area.

3. Media, Enhanced, or Other Manufactured
 - a. Manufactured media must be installed with the base on the in-situ soil or placed on acceptable media meeting the manufacturer's specifications for proprietary distribution products or combined treatment/distribution products.
 - b. Installation must be according to manufacturer's instructions.
 - c. Pressure distribution is required for TL2-TL3N effluent, unless otherwise noted in this regulation.
4. Drip Dispersal Systems
 - a. The infiltrative surface area must be calculated using the long-term acceptance rate for the site or a more conservative value if recommended by the manufacturer. Adjustment factors in Tables 10-2 and 10-3 may not be used.
 - b. Driplines must be installed on manufacturer's spacing recommendations.
 - c. Drain-back must be provided for all drip lines, pipes and pumps.
 - d. Provisions must be made to minimize freezing in the distribution pipes, driplines, relief valves, and control systems.

- e. Provisions must be made for filtering, back-flushing, or other required maintenance.

5. Tire Chips

- a. The pipe may be surrounded with clean, uniformly-sized tire chips.
- b. Tire chips must be nominally two inches in size and may range from 1/2 inch to a maximum of four inches in any one direction.
- c. Wire strands must not protrude from the tire chips more than 0.75 inches.
- d. Tire chips must be free from balls of wire and fine particles less than two mm across.
- e. The top of the tire chips used must be covered with non-woven permeable geotextile meeting a maximum thickness rating of 2.0 ounces per square yard or equivalent pervious material. An impervious covering must not be used.

H. Soil replacement systems

The construction of a soil replacement system is permitted to bring the soil treatment area into compliance with the requirements of this regulation

1. When a soil type “R” is removed, the following requirements must be met:
 - a. All added soil must comply with the following specifications:
 - (1) Added soil must meet the specifications of imported treatment sand media, as specified in section 43.11.C.2.d.
 - (2) The long-term acceptance rates as specified in section 43.11.C.3.b must be used. No additional sizing adjustments are allowed.
 - (3) The depth of the added media must comply with the requirements of Table 10-1A.
 - (i) In order to utilize the reduced vertical separation requirements for TL2 or higher quality effluent, the Agency must have a program for inspection and oversight as specified in section 43.14.D.4.

- (4) All added soil must be completely settled prior to installation of components as specified and approved by the design engineer.
- (5) Pressure distribution must be used.

2. When a sand media is added to soil treatment area or to an excavation where a soil type 1-5 (Table 10-1) is the underlying soil, the following requirements must be met:
 - a. Added soil must meet the specifications of imported treatment sand media, as specified in section 43.11.C.2.d.
 - b. Unless the design follows the criteria for a sand filter or mound system design where ≥24 inches of sand is installed as required in section 43.11, or a higher level treatment system has been installed and the Agency implements a maintenance over sight program as provided in section 43.14.D, the TL1 long-term acceptance rate of the most restrictive soil within 12" below the sand base must be used.
 - c. For sites where the proposed soil treatment area had been previously filled, the existing fill material must be removed and replaced with imported treatment sand meeting the specifications of section 43.11.C.2.d. The excavation must also extend at least 12" below the original grade (grade prior to fill). Only existing fill material meeting the requirements of a soil type 1 will be allowed to remain.
 - d. All added soil must be completely settled prior to installation of components.

I. Repairs

1. When space is not available or if there are other site limitations that preclude other soil treatment area options for OWTS repairs, wide beds, deep gravel trenches, deep beds and seepage pits may be considered for repairs only. Other options are vaults or higher level treatment systems, if the Board permits them. For the specific repair or modification of an existing cesspool where site conditions preclude installing a conforming OWTS, one of the preceding repair options, or installing a septic tank, the Board may consider a variance per the requirements of section 43.4.O. For a cesspool variance, the applicant has the burden of proof to demonstrate that (1) the variance is justified due to specific site constraints, and (2) installing a septic tank is not feasible under section 43.4.N.2.e.

2. Repairs to failing systems must conform to setbacks identified in Table 7-1 when possible. When this is not possible using all available methods described above, the jurisdiction with authority may permit reductions to setbacks. At no point will a setback reduction be approved by the jurisdiction less than what the existing separation is to the existing OWTS. In maximizing this setback distance, all methods available in section 43.10.I.1 must be utilized, including but not limited to the use of Higher Level Treatment, wide beds, seepage pits, etc., where allowed. Any setback reduction beyond what the existing failing system presents must be approved by the Board as outlined in section 43.4.N.
3. Soils information obtained for the previous OWTS installation may be used if the information meets the requirements of section 43.5.D.2.j. Otherwise, an additional soils investigation will be required.
4. Wide Beds: For repairs, beds may be wider than 12 feet without being required to receive effluent meeting Treatment Level 2 quality or better.
5. Deep Beds: For repairs, the infiltrative surface of a bed may be no deeper than five feet. Size adjustments as provided for in Tables 10-2 and 10-3 must not be applied. System sizing will be based strictly on the soil type and corresponding LTAR.
6. Deep Gravel Trenches
 - a. Deep gravel trenches may only be installed in soil type 1, 2, 2A, and 3. Installations in soil types 3A, 4, 4A, 5 and R are prohibited.
 - b. The length of an absorption trench may be calculated by allowance for the sidewall area of additional depth of gravel in excess of six inches below the bottom of the distribution pipe according to the following formula:

$$\text{Adjusted Length} = L \times \frac{(W+2)}{(W+1+2D)}$$

Where:

L = length of trench prior to adjustment for deep gravel

W = width of trench in feet

D = additional depth in feet of gravel in excess of the minimum required six inches of gravel below the distribution pipe

- c. Vertical separation requirements provided in Table 7-2 must be met
- d. Maximum allowable depth from existing grade to the trench bottom is five feet.
- e. Evaluation of soil profile test pit excavations or percolation tests must be performed at the proposed infiltrative surface depth.
- f. Size adjustments as provided for in Tables 10-2 and 10-3 must not be applied to deep gravel trenches.

6. Seepage Pits

- a. For repairs, the potential risk to public health and water quality may be evaluated by the Agency. If risk is low in the determination of the Agency, a seepage pit without higher level treatment may be used.
- b. If the risks are not low, higher level treatment of at least TL2N must be attained prior to discharge to these systems for final dispersal.
- c. Reductions in the vertical, horizontal separation or system sizing requirements for the use of higher level treatment systems with seepage pits are not allowed.
- d. A seepage pit must consist of a buried structure of precast perforated concrete, or cinder or concrete block laid dry with open joints.
 - (1) Pits must be provided with both vertical sidewall and top supporting structural concrete or other material of equal structural integrity.
 - (2) The excavation must be larger than the structure by at least 12 inches on each side and may not exceed 5 feet beyond the structure wall.
 - (3) The over-excavated volume must be filled with clean, graded gravel or rock, which may range in size from $\frac{1}{2}$ inch to $2\frac{1}{2}$ inches. AASHTO M43-05 (2005 version) size No 3 coarse aggregate meets this specification.
 - (4) The capacity of the pit must be computed on the basis of long-term acceptance rates determined for each stratum penetrated. The weighted average of the results must be used to obtain a design figure.

- (5) Soil strata in which the percolation is slower than 30 minutes per inch must not be used for absorption or seepage. These strata must not be included in the weighted average to determine the long-term acceptance rate.
- (6) The infiltrative surface of the pit is the vertical wall area (based on dug perimeter) of the pervious strata below the inlet plus the bottom of the excavated area.
- (7) The bottom of the pit excavation must be greater than four feet above a limiting layer, restrictive layer, or groundwater condition.

- d. Pits must be separated by a distance equal to three times the greatest lateral dimension of the largest pit. For pits over 20 feet in depth, the minimum space between pits must be 20 feet.
- e. The requirements for the design and construction of seepage pits for the treatment and dispersal of on-site wastewater on new sites is defined in section 43.12.B.

7. Wastewater Ponds

- a. Construction of new wastewater ponds is prohibited.
- b. For repairs of an existing wastewater pond, the potential for risk to public health and water quality may be evaluated by the Agency. If risk is low in the determination of the Agency, the repair of a wastewater pond may be permitted, however the following criteria must be followed:
 - (1) A septic tank must precede the wastewater pond.
 - (2) The depth of the design volume of the wastewater pond must be at least five feet.
 - (3) A wastewater pond must have two feet of free board above the design volume of the pond.
 - (4) A wastewater pond must be fenced to keep out livestock, pets, vermin, and unauthorized people.
 - (5) Wastewater ponds must be designed on the basis of monthly water balance including design flow, precipitation, evaporation, and seepage.

- (6) Wastewater ponds must be constructed so the seepage out of the bottom or sides does not exceed 1/32 of an inch per day. If this limit cannot be achieved using compacted natural soil materials including soil additives, an impermeable synthetic membrane liner must be used.
- (7) If the evapotranspiration does not exceed the rate of inflow of effluent from the structure, a soil treatment area meeting the requirements of this regulation must be installed to accept the excess flow.
- (8) Maintenance must include preventing aquatic and wetland plants from growing in or on the edge of the pond, protecting sides from erosion, and mowing grasses on the berm and around the pond.
- (9) Wastewater ponds must be designed by a professional engineer.

8. Vaults

- a. The allowable use of vaults for repairs in a local jurisdiction is determined by the Board.
- b. Criteria for vaults are in section 12.C. of this regulation.

9. Higher Level Treatment Options

- a. Reduction in required soil treatment area for repairs is possible with higher level treatment only where the Agency meets the requirements of section 43.14.
- b. Design criteria for higher level treatment systems are in section 43.11.

10. Remediation Systems

- a. The intent of a remediation technology or process is to sufficiently increase the infiltration rate through the infiltrative surface at the bottom of an existing trench or bed and restore permeability to the soil below. Treatment levels as defined in Table 6-3 are not granted to remediation technologies.
- b. The Agency may permit the use of remediation technologies or processes to address an existing failure or malfunction within a soil treatment area.

- c. The use of a remediation technology or process constitutes an alteration to the OWTS, and therefore the owner must obtain a permit for this work from the Agency.
- d. Upon approval of the Agency, a system owner may choose to try a remediation technology or process to see if an existing problem with the soil treatment area will be resolved. The system owner bears the risk and cost of this attempt and is aware that an additional repair may be required.
- e. Remediation technologies and processes must not adversely affect groundwater, surface water, any existing components, the long-term effectiveness of the soil treatment area, or the environment.
- f. If the remediation technology or process does not correct the problem with the system, a conforming OWTS must be installed per the requirements in this regulation within a time frame determined by the Agency.
- g. The Agency may require monitoring and/or maintenance of the remediation technology or process as a stipulation of permit issuance.

11. Septage Impacted Soil

- a. If septage impacted soil is encountered, the Agency may require additional treatment of the soil or disposal of the soil at an appropriate landfill along with a receipt of the disposal.

43.11 Design Criteria – Higher Level Treatment Systems

A. General

- 1. Higher level treatment systems must be designed by a professional engineer.
- 2. Higher level treatment systems may be public domain technology systems or proprietary systems.
 - a. Public domain technology systems must be designed, installed and maintained according to established criteria and any additional criteria established by the Agency. When design criteria are not specifically provided in this regulation, the criteria used in the design must be from a reference commonly used as an industry standard and the criteria must be cited in the design.

- b. Proprietary systems must be designed, installed, and maintained according to manufacturer's instructions and additional criteria identified in the Technology Review and Acceptance process, section 43.13.
 - 3. Reductions to soil treatment area or separation distances based on higher level treatment systems must not be permitted unless the Agency has adopted a program for permitting and oversight of inspections and maintenance in section 43.14.D.
 - a. Exception: Application rates for unlined sand filters and mound systems provided within sections 43.11.C.3.b and c, and sections 43.D.2 and 3, may be applied without the implementation of an Agency maintenance oversight program as described in section 43.14.D. However, maintenance of these systems is always recommended.
 - 4. Soil treatment areas for higher level treatment systems must be pressure dosed.
 - 5. Systems must be capable of accommodating all anticipated flows and organic loads.
 - 6. Ventilation and air systems: Mechanical components must be installed in a properly vented location and all vents, air intakes, and air hoses must be protected from snow, ice, or water vapor accumulations.
 - 7. Covers, barriers, or other protection: All systems must be installed to include protection of openings against entry of insects, rodents, other vectors and unauthorized people.
- B. The treatment levels identified in Table 6-3 are specified in this section for public domain technology. Proprietary treatment systems will be assigned a treatment level by the technology review and acceptance process in section 43.13. Adequate maintenance for each system must be required and documented as in section 43.14.D.
- C. Sand Filters
 - 1. A lined intermittent sand filter, or a recirculating sand filter, may be used as a higher level treatment system prior to dispersing the effluent into a soil treatment area.
 - 2. Intermittent (Single Pass) Sand Filters; General Requirements
 - a. The treatment level for intermittent sand filters is considered TL3.

- b. Size adjustment factors provided in Tables 10-2 and 10-3 are not applicable for sand filters.
- c. Pressure distribution is required. The design of the distribution system must comply with the requirements of section 43.10.E.3
- d. Sand Filter Treatment Media
 - (1) The depth of the sand media below the distribution system must be at least 24 inches unless otherwise noted in Table 10-1A for type "R" soils.
 - (2) "Imported Treatment Sand" media requirements:
 - (i) Effective size: 0.15-0.60 mm
 - (ii) Uniformity coefficient: ≤ 7.0
 - (iii) Percent fines passing #200 sieve must be ≤ 3.0
 - (iv) 100% must pass the 3/8" sieve; $\geq 95\%$ must pass the #4 sieve; $>65\%$ must pass the #10 sieve (2 mm).
 - (3) A gradation of the sand media used must be provided.
 - (i) The gradation must be dated no more than four months prior to the installation date. However, a gradation of the actual material placed in the excavation is recommended.
 - (ii) The gradation must be provided to the Agency on letterhead from either the source gravel pit, or independent materials testing laboratory.
- e. Gravel Requirements
 - (1) Clean, graded gravel, or rock, must range in size from 1/2 inch to 2 1/2 inches. AASHTO M43-05 (2005 version) size No.3 coarse aggregate meets this specification.
 - (2) The gravel must surround the distribution pipes used to disperse the effluent and must be at least 6 inches below and 2 inches above the pipes.
 - (3) Division accepted manufactured media may be used as an alternative to specified gravel.

f. Filter Fabric Requirements

(1) The top layer of gravel must be covered with a non-woven permeable geotextile fabric meeting a maximum thickness rating of 2.0 ounces per square yard or equivalent pervious material.

g. Final Cover Material

(1) 8 inches – 10 inches of Type 1 or 2 soil with an additional 2 inches top soil

h. Sand filters must not be used to treat wastewater that does not conform to TL1 treatment level or better.

3. Unlined (Open Bottom) Sand Filters

a. All requirements of 43.11.C.2.a - h will apply to unlined sand filters.

b. Application rates for the distribution media where a minimum of 24 inches of imported treatment sand is installed:

(1) Maximum hydraulic loading rate for TL1 effluent applied to “imported treatment sand” in an unlined sand filter is 0.8 gal./sq.ft./day.

(2) Maximum hydraulic loading rate for TL2, TL2N, TL3, TL3N, or TL3ND effluent applied to “Imported treatment sand” is the soil type 1 LTAR for the treatment level of the effluent received, TL2 or TL3 (Table 10-1).

c. Application rates for the in-situ soil where a minimum of 24 inches of imported treatment sand is installed:

(1) Maximum hydraulic loading rate for the in-situ soil when TL1 – TL3ND effluent is applied to the “Imported treatment sand” is TL3 LTAR, (Table 10-1) of the most restrictive soil within 12 inches below the sand base.

d. The upper infiltrative surface of an unlined sand filter receiving TL1 effluent must be at least three feet above a limiting layer or groundwater condition.

- e. The upper infiltrative surface of an unlined sand filter receiving TL2 or TL2N effluent must be at least two and one-half feet above a limiting layer, or groundwater condition.
- f. The upper infiltrative surface of an unlined sand filter receiving TL3, or TL3N effluent must be at least two feet above a limiting layer, or groundwater condition.
- g. The upper infiltrative surface of an unlined sand filter receiving TL3ND effluent must be at least one foot above a limiting layer, or groundwater condition.
- h. Where adjacent sand filters are installed, the base of the excavation for each sand filter must be no closer than six feet, sidewall to sidewall.

4. Lined, Single-Pass Sand Filters

- a. All requirements for application rates provided within section 43.11.C.2.b will apply to lined sand filters.
- b. The minimum depth of the sand media in a lined sand filter must be two feet.
- c. An intermediate layer of pea gravel, two inches in thickness, must be placed between the sand filter media and the coarse under-drain media to prevent the migration of sand into the lower layer of under-drain gravel. ASTM C 33-23 (2023 version), No. 8, coarse aggregate meets this specification.
- d. A minimum four-inch diameter slotted Schedule 40 PVC [ASTM Standard D2729-21 (2021 version)] under-drain pipe must be used to collect the treated effluent. The under-drain pipe must be installed in the center of a 5 inches thick bed of washed, graded gravel, or rock ranging in size from 1/2 inch to 2 1/2 inches. AASHTO M43-05 (2005 version), No.3 coarse aggregate meets this specification.
- e. Lined sand filters must have an impervious liner on the sides and bottom of the filter. The liner must consist of a minimum 30 mil thick PVC material or equivalent.
- f. Effluent collected by the under-drain must be dispersed to a soil treatment area. The soil treatment area may be sized with a maximum long-term acceptance rate of the receiving soil for TL3 effluent.

- g. The base of the liner must be at least two feet above an actual or seasonal high ground water elevation.

5. Lined, Recirculating Sand Filter

- a. Treatment level:
 - (1) Treatment level provided within recirculating sand filters is TL3.
- b. General Design Parameters: Not all combinations of the variables noted below will result in a proper distribution system design. Engineer must justify through calculations or design software that the selected values will concur with industry standards.
 - (1) Distribution pipe size: 3/4 inch – 2 inches (PVC Class 200, min.)
 - (2) Distribution pipe spacing: 18 inches – 36 inches (24 inches typ.)
 - (3) Orifice size: 1/8 inch – 1/4 inch
 - (4) Orifice spacing: 18 inches – 36 inches (24 inches typ.)
 - (5) Pressure head at end of distribution pipe: 24 inches – 72 inches (60 inches typ.)
- c. Dosing:
 - (1) Timed dosed, pressure distribution is required. The design of the distribution system must comply with the requirements of section 43.10.E.3.a.
 - (2) Recirculation ratio: 3:1 – 5:1
 - (3) Gallons/orifice/dose: 1 – 3 (2.0 typ.)
 - (4) Hydraulic loading: 3 - 5 gal./sq.ft./day (4 – 5 typ.)
 - (5) Dosing time “ON”; <2.5 min. (<2.0 typ.)
 - (6) Number of cycles/day: 48 – 120
- d. Top gravel requirements:
 - (1) Washed, graded gravel, or rock, must range in size from 1/2 inch to 2 1/2 inches. AASHTO M43-05 (2005 version), No.3 coarse aggregate meets this specification.

- (2) The gravel must surround the distribution pipes used to disperse the effluent and must be at least 6 inches below and 2 inches above the pipes.
- (3) State accepted manufactured media may be used as an alternative to specified gravel.
- (4) Soil cover is prohibited. The upper gravel layer must be open to the atmosphere.

e. Filter media requirements:

- (1) Effective size: 1.5 – 2.5 mm
- (2) Uniformity coefficient: ≤ 3
- (3) Fines passing #200 sieve: ≤ 1.0
- (4) Media depth (min.): ≥ 24 inches

f. Intermediate gravel layer:

- (1) An intermediate layer of pea gravel, two inches in thickness, must be placed between the coarse underdrain media and the sand filter media to prevent the migration of sand into the lower layer of under-drain gravel. ASTM C 33-16 (2016 version), No. 8 coarse aggregate meets this specification.

g. Under-drain requirements:

- (1) A minimum four-inch diameter slotted Schedule 40 PVC [ASTM Standard D 2729-21 (2021 version)] under-drain pipe must be used to collect the treated effluent. The under-drain pipe must be installed in the center of a 5 inches thick bed of washed, graded gravel, or rock ranging in size from 1/2 inch to 2 1/2 inches. AASHTO M43-05 (2005 version), No.3 coarse aggregate meets this specification.

h. PVC liner requirements:

- (1) Lined sand filters must have an impervious liner on the sides and bottom of the filter. The liner must consist of a 30 mil thickness PVC material or equivalent.

(2) The base of the liner must be at least two feet above an actual or seasonal high ground water elevation.

i. Effluent collected from the recirculating sand filter must be discharged to a soil treatment area. The soil treatment area may be sized with a maximum long-term acceptance rate of the receiving soil for TL3 effluent.

D. Mound Systems

1. When the infiltrative surface area of the imported sand media receiving wastewater effluent is at or above the natural ground surface at any point, it shall be considered a mound system. Mound designs can include a variety of parameters:
 - a. A mound installation where all of the imported sand is installed above existing grade.
 - b. A mound installation where the top of the imported sand is installed entirely above existing grade but the base of the imported sand is installed below existing grade.
 - c. A mound installation where the top of the imported sand is installed both above and below existing grade.
2. Sand Fill Loading Rate (Top of imported treatment sand)
 - a. For mound systems that receive TL1 effluent, and provides A MINIMUM OF 24 INCHES of imported treatment sand media, the LTAR for the imported treatment sand is 0.8 gal./sq/ft/day.
 - b. For mound systems that receive TL2, – TL3ND effluent, and provides A MINIMUM OF 24 INCHES of imported treatment sand media, the upper infiltrative surface of the imported treatment sand is to be sized on the soil type 1 LTAR for the treatment level of the effluent received, as provided in Table 10-1; TL2 or TL3.
 - c. Where TL1 effluent dispersed to the distribution media in mound systems where LESS THAN 24 inches of sand is installed, the LTAR of the imported treatment sand is the TL1 LTAR of the most restrictive soil layer within 36 inches of the upper infiltrative surface (top of imported sand).
 - d. Where TL2 – TL3ND effluent dispersed to the distribution media in mound systems where LESS THAN 24 inches of sand is installed, the

system is to be sized on the LTAR of most restrictive soil layer within 36 inches of the upper infiltrative surface (top of imported sand), relative to the treatment level of the effluent received; TL2 or TL3. Note that in order to utilize the loading rates provided by the treated effluent, the Agency must have adopted a program for oversight of inspection and maintenance as provided in section 43.14.D. Otherwise the TL1 application rates noted in section 2.c above apply.

3. Soil Loading Rate (Base of imported treatment sand)

- a. Mound systems that **provide a minimum of 24 inches** of imported treatment sand media may use the TL3 application rates (Table 10-1) of the most restrictive in-situ soil layer within 12 inches of the imported sand base. Size adjustment factors within Table 10-3 must not be applied to mound designs where TL3 application rates are used. However, the adjustment factors they may be applied if TL1 application rates are used.
- b. A mound system may **include less than 24 inches** of imported treatment sand media on a site where a lesser depth of sand media is sufficient to meet vertical separation requirements above a “limiting layer” or “groundwater condition”, as specified in Table 7-2. When less than 24 inches of treatment sand is imported, the following criteria apply:
 - (1) Where TL1 effluent is applied, TL1 application rates for the most restrictive in-situ soil layer within 36 inches of the top of the imported sand must be used. Size adjustment factors within Table 10-3 may be used.
 - (2) Where the Agency **PROVIDES** an oversight program as referenced in 43.14.D, and the effluent is treated to TL2 – TL3ND quality prior to dispersal into the distribution media, the LTAR is the soil loading rate of the most restrictive in-situ soil layer within 12 inches of the imported sand base for the treatment level of the effluent received, as provided in Table 10-1; TL2 or TL3. Vertical separation requirements of Table 7-2 must be met, relative to the treatment level of the effluent received. Size adjustment factors within Table 10-3 may not be used.

4. Linear loading rates

- a. The design engineer must evaluate many factors to achieve an accurate determination of the linear loading rate. While application rates for the in-situ receiving soil under the mound is a main component, placement on the slope, and percent of slope must also be addressed when defining the linear loading rate. If the movement of the effluent is primarily vertical, then the linear loading rate is not as critical. However, if the movement of the effluent will be primarily horizontal, as would be expected in soil types 3 through 5 (Table 10-1), then the linear loading rate is extremely important and long narrow mounds are necessary.
- b. When TL1 effluent is applied to the distribution media of a mound system installed above in-situ soil types with permeabilities less than 60 min./inch (Table 10-1, and Table 10-1A), the suggested linear loading rate is between 6 gpd/lin.ft. and 12 gpd/lin.ft. The maximum width of the distribution media in a mound system installed above these soil types is 12 feet when TL1 effluent is applied to the distribution media of a mound system.
- c. When TL2 - 3ND effluent is applied to the distribution media of a mound system installed above in-situ soil types with permeabilities less than 60 min./inch (Table 10-1, and Table 10-1A), the linear loading rate may exceed 12 gpd/lin.ft.; subsequently the mound may be wider than 12 feet.
- d. When TL1 - TL3ND effluent is applied to mound systems installed above in-situ soil types with permeabilities exceeding 60 min./inch (Table 10-1, and 10-1A), the suggested linear loading rate is between 3 gpd/lin.ft. and 5 gpd/lin.ft. The maximum width of the distribution media in a mound system placed above these soil types is 12 feet, however once calculated, a lesser width may be required.

5. Mound systems must conform to the design requirements of sections 43.11.C.2 and 3, unless otherwise specified within this section; 43.11.D.
6. The basal area must be determined using the requirements for the soil loading rate and linear loading rate provided above.
7. The final cover over a mound system must extend at least twelve inches horizontally beyond the perimeter of the distribution media prior to sloping

down to existing grade. The final slope of the mound must be no greater than three feet horizontal to one-foot vertical.

8. The surface of the mounded area must be planted with a suitable vegetative cover; preventing erosion and promoting run-off.
9. Suggested references for the design and installation of mound systems are, “The CDPHE Mounded Wastewater Treatment Systems Technical Guidance” and “*The Wisconsin Mound Soil Absorption System: Siting, Design, and Construction Manual, January 2000*”. Note that these are suggested guidance, and where the requirements of this regulation differ from those in the referenced mound documents, the requirements of this regulation will govern in those cases.

E. Rock Plant Filter (Constructed Wetland) Treatment before a Soil Treatment Area

1. A rock plant filter system must be designed by a professional engineer.
2. The design must be site specific and include specifications for: loading, capacity, dimensions, liner material, filter media, effluent depth and depth control mechanism, density and species of plant material, and other site specific information.
3. The treated effluent from a rock plant filter must be distributed to a soil treatment area.
4. Although producing higher level treatment, rock plant filters must not be assigned a treatment level higher than TL1 because of system and seasonal variability.

43.12 Design Criteria – Other Systems

A. Evapotranspiration and Evapotranspiration/Absorption Systems:

1. Non-Pressurized Drip Dispersal System (NDDS):
 - a. An NDDS is considered a type of evapotranspiration/absorption system. However as specific design criteria are provided for an NDDS (see section 43.12.A.1.c and d), they are exempt from the additional requirements of pressure distribution, and items within section 43.12.A.2, 3 and 4.
 - b. New NDDS installations are prohibited unless the Agency has a maintenance oversight program in place as described in section 43.14.D.4.

- c. The design of a NDDS must follow the procedures stated in the document titled: *The Colorado Professionals in Onsite Wastewater Guidelines for the Design and Installation of Non-Pressurized Drip Dispersal Systems (NDDS)*, Revision: October, 2024. The document is available from Colorado Professionals in Onsite Wastewater (www.cpow.net).
- d. The width of an NDDS system may be wider than 12 feet.

2. The following section provides general criteria which must be followed when an evapotranspiration or evapotranspiration/absorption bed is proposed.

- a. The design may only be permitted in arid climates where the annual evaporation rate exceeds the annual precipitation rate by more than 20 percent, and where site characteristics dictate that conventional methods of effluent dispersal are not appropriate.
- b. The design may only be permitted in soil types 4, 4A and 5.
- c. The system must be designed by a professional engineer.
- d. If data for the Pan Evaporation Rate is provided, it must be multiplied by 0.70, or less, to obtain the equivalent Lake Evaporation Rate.
- e. The width of the bed may be wider than 12 feet.
- f. The required capillary or wicking sand must meet the gradation requirements in Table 12-1 and be approved by the design engineer.
 - (1) The gradation of the wicking sand must be submitted to the local public health agency on letterhead from either the source gravel pit, or independent materials testing laboratory. The gradation must be dated not more than one month prior to the installation date.
- g. This sand is to be covered by a crowned, thin layer of loamy-sand mix and appropriate vegetation that will assist in drawing the water to the surface.
- h. Adjustment factors as provided in Tables 10-2 and 10-3 must not be used.

Table 12-1 Gradation of Wicking Sand for Evapotranspiration Beds (Fine Sand)

Sieve Size	Percent Passing
4	100

40	50-70
200	<15

3. For systems designed strictly as an evapotranspiration bed, the following criteria must be met:

- Design data to be furnished must include, but shall not be limited to: system dimensions, distribution system design, specifications of distribution media and wicking sand, liner material if used, bedding, properties of the soil under the system, vegetation cover, and a water balance calculation including annual precipitation and storage requirements for periods of the year when evapotranspiration does not occur.
- The following formula must be used for determining the minimum area necessary for total evapotranspiration of septic tank effluent:

$$\text{Area (in square feet)*} = \frac{\text{Design Flow (in gallons per day)} \times 586}{\text{Lake Evaporation Rate at the Site (in inches per year)}}$$

* Additional area may be required based on the annual water balance calculations.

- Designs will include a rock and pipe, or other Division approved proprietary distribution product, with the centerline of the distribution system laterals no more than 6 feet on center and within 3 feet of the sidewall or endwall. A thin non-woven fabric may be placed above the distribution system. Capillary wicking of the effluent is accomplished by a uniform depth layer of the specified sand media (capillary wicks), no more than 24 inches deep, placed between and above the distribution media. The base of the evapotranspiration bed may be no more than 30 inches below finished grade.
- Capillary wicks which penetrate between the distribution system to the bottom of the bed, must be at least 15 percent of the bed surface area. The wicks must be uniformly spaced throughout the system.

- e. Except for dwellings, if the system is designed for summer use only, as determined by the local public health agency, the surface area may be multiplied by 0.6 to obtain the required area.
4. For systems designed as an evapotranspiration/absorption bed, the following criteria must be met.
 - a. Data to be furnished must include, but is not limited to: system dimensions, distribution system design, specifications of wicking sand, properties of the soil under the evapotranspiration/absorption bed, provision for vegetation cover, and a water balance calculation including annual precipitation and storage requirements for periods of the year when evapotranspiration does not occur.
 - b. Design will include a rock and pipe, or other Division approved proprietary distribution product, with the centerline of the distribution system laterals no more than 6 feet on center. A thin non-woven fabric as defined within section 43.10.G.1.c may be placed above the distribution media. Capillary wicking of the effluent is accomplished by a uniform depth layer of the specified sand media (capillary wicks) no more than 24 inches deep placed between and above the distribution media. The infiltrative surface may be no more than 30 inches below finished grade.
 - c. Capillary wicks which penetrate between the distribution system to the bottom of the bed, must be at least 15 percent of the bed surface area. The wicks must be uniformly spaced throughout the bed.
 - d. Amount of storage and evapotranspiration capacities may be reduced by the volume of effluent absorbed by the underlying soil based on the long-term acceptance rate for that soil type and the formulas provided in section 43.12.A.4.e below.
 - e. The following formula must be used for determining the minimum area necessary for evapotranspiration/absorption of septic tank effluent:
 - (1)
$$\text{Area (sq. ft.)}^* = \frac{\text{Flow (gpd)}}{(\text{LTAR} + \text{ETR})}$$
 - (i) LTAR refers to the long-term acceptance rate of the underlying soil as provided in Table 10-1 for TL1 effluent.

(ii) ETR refers to the evapotranspiration rate derived from the following formula:

$$\text{ETR (gal./day sq. ft.)} = \frac{\text{Lake Evaporation Rate at the Site (in inches per year)}}{586}$$

* Additional area may be required based on the annual water balance calculations.

B. Seepage Pits

1. The construction of new seepage pits for the treatment and dispersal of on-site wastewater on new sites is prohibited unless:
 - a. A trench or bed system will not meet the design, sizing or setback requirements of this regulation on the proposed site;
 - b. The seepage pit is designed by a professional engineer; and
 - c. The design includes higher level treatment of at least TL2N.
2. The design requirements for new seepage pits must also comply with requirements as defined in 43.10.I.6.c and d.
3. Pressure distribution is not required for dispersal into a seepage pit.
4. A seepage pit, cesspool or other system that contains a large internal void shall be abandoned by pumping out the liquid contents, capping or removing the inlet line, then either collapsing the void or filling with soil or other inert material to prevent subsidence or collapse.

C. Vaults Other Than Vault Privies

1. The Board may allow vaults for use at a permanently occupied facility, except where section 43.12.C.2 applies.
2. Vaults are prohibited where any of the following conditions exist:
 - a. Sites that cannot provide access for pumping and general system maintenance.
 - b. Full time or limited use in new construction where the property can accommodate an OWTS with a soil treatment area.
3. Vaults may be permitted where any of the following conditions exist:

- a. For full time use when an existing OWTS is in a state of failure and cannot be replaced.
- b. For full time or limited occupancy use on a property which cannot accommodate an OWTS with soil treatment area as verified by an engineer.
- c. If the structure is on land where the installation of an OWTS with soil treatment area is not permitted.
- d. For systems where a portion of the wastewater flows are separated, such as toilet wastes only, or a private recreational vehicle dump station, into a vault. The portion not retained in the vault must be treated in an OWTS sized per the requirements of this regulation.
- e. Variances may be granted for specialized commercial uses.

4. Design and Capacity Requirements
 - a. A vault must be accessible for routine pumping and maintenance.
 - b. A vault must have a minimum 500-gallon effective volume or be capable of holding a minimum of the 48-hour design wastewater flow, whichever is larger.
 - c. A vault must provide visual or an audible signal device or both, indicating filling to a maximum of 75 percent capacity, thus indicating when pumping is necessary.
 - d. Concrete, fiberglass, and plastic tanks are allowed for use as a vault. All tanks must meet the structural design requirements of section 43.9.B.5 or 6, as applicable.
 - e. Vaults must be watertight, and meet the requirements of section 43.8.D and 43.9.A.1.a.
 - f. Metal vaults are prohibited.
 - g. Vaults for full time use shall be located in an area that is readily accessible for routine pumping during all seasons of the year as documented by a letter from a Systems Cleaner.

- h. Vaults located in an area that is not readily accessible for routine pumping during all seasons of the year as documented by a letter from a Systems Cleaner shall be designated as limited occupancy.
- i. The owner of a system that includes a vault shall obtain and maintain a contract with a Systems Cleaner for the routine pumping of the vault. The owner shall maintain copies of all pumping receipts for a period of three years and shall furnish copies to the Agency upon request.
- j. An Operating Permit must be maintained for any property that utilizes a vault as its primary OWTS as defined in Section 43.4.N.

D. Privies

- 1. Vault Privy
 - a. The Board allows the new construction of vault privies.
 - b. The Board allows the continued use of existing vault privies.
 - c. Effective volume of the vault must be no less than 400 gallons and it must be constructed of concrete, fiberglass or plastic. The vaults for privies must meet the structural and watertightness requirements of section 43.9.B.5 or 6, as applicable.
 - d. A vault privy must be built to include: fly- and rodent-tight construction, a superstructure affording complete privacy, an earth mound around the top of the vault and below floor level that slopes downward away from the superstructure base, a floor, and a riser of concrete or other impervious material with hinged seats and covers of easily cleanable, impervious material. All venting must be fly-proofed with No. 16 or tighter mesh screening.
- 2. Pit Privy
 - a. The Board prohibits the new construction of pit privies.
 - b. The Board prohibits the continued use of existing pit privies.
 - c. A pit privy shall be abandoned by pumping any liquid material from the privy pit, treatment with quicklime or other disinfectant, the backfilling the pit with soil or inert materials. The privy structure may remain in place provided the stool is removed or covered, or a solid floor is placed in the structure.

E. Incinerating, Composting and Chemical Toilets

1. The Board allows the permitting of incinerating, composting and chemical toilets. Chemical toilets are limited to situations identified in section 43.12.E.7 below.
2. The use of an incinerating, composting or chemical toilet will not reduce the required size of the OWTS as noted in section 43.8.A; except under the following conditions:
 - a. The Board allows reductions in the size of soil treatment areas based on incinerating, or composting toilets, only if:
 - (1) There is no flush toilet available in the structure(s),
 - (2) The septic tank size must meet the requirements of Table 9-1 with no reductions allowed,
 - (3) Before permitting a reduction in the size of a soil treatment area for the use of incinerating or composting toilets, the Agency must implement the following programs:
 - (i) A Transfer of Title inspection program per section 43.4.L. All acceptance documents must include a notation of the alternative toilet system that is installed;
 - (ii) A Use permit program per section 43.4.M with required inspections and permit renewals no greater than three years apart. Inspections must confirm that no flush toilets have been installed, and provide observations relative to general maintenance of the alternative fixtures, and
 - (4) The reduction in the soil treatment area will be calculated by reducing the estimated wastewater flows (as provided in section 43.6) from the structure by no more than 25%, unless the structure has no water source or plumbing fixtures (e.g., remote access structure with composting toilet only).
 3. Permitting of an incinerating or composting toilet may also be subject to the jurisdiction of a local agency regulating plumbing or the Colorado Plumbing Board, whichever has jurisdiction over plumbing in the location.
 4. An incinerating or composting toilet may be used for toilet waste where an OWTS is installed for treating wastewater remaining after removal of toilet waste.

Subject to local board of health or other applicable regulations or codes (e.g., Colorado Plumbing Code if a local code does not exist), the compartment may be located within a dwelling or building provided the unit complies with the applicable requirements of this regulation, and provided the installation will not result in conditions considered to be a health hazard as determined by the Agency. Compartment and appurtenances related to the unit must include fly-tight and vector-proof construction and exterior ventilation.

5. Composting Toilets

- a. Composting toilets must meet the requirements of NSF/ANSI Standard 41 (2023 version) and bear the seal of approval of the NSF or an equivalent testing and certification program.
- b. An approved composting toilet must treat deposits of feces, urine, and readily decomposable household garbage that are not diluted with water or other fluids and are retained in a compartment in which aerobic composting will occur.
- c. The effective volume of the receptacle must be sufficient to accommodate the number of persons served in the design of the unit installed. The effective volume of the unit must include sufficient area for the use of composting materials which must not be toxic to the process or hazardous to persons and which must be used in sufficient quantity to assure proper decomposition.
- d. Residue from the composting toilet must be removed when it is filled to 75 percent of capacity. Residue from the unit must be properly disposed of by methods recommended by the manufacturer and acceptable to the Agency. Disposal methods must prevent contamination of water and not cause a public health nuisance. Disposal using solid waste practices is recommended.
- e. If a system will be installed where low temperature may be a factor, design and installation must address the effects of the low temperature.
- f. Composting toilets must be operated according to manufacturer's specifications.

6. Incinerating Toilets Acceptance Requirements

- a. Incinerating toilets must meet the requirements of the NSF Protocol P157 (2022 version) and bear the seal of approval of the NSF or an equivalent testing and certification program.
- b. An approved incinerating toilet must be designed, installed, and maintained in accordance with all applicable federal, state, and local building, plumbing, and air-pollution requirements, and manufacturer's instructions.

7. Portable Chemical Toilets

- a. The Agency, or other agency with authority, may issue a permit for the use of a portable chemical toilet, but is not required to.
- b. Use of a portable chemical toilet in permanently occupied buildings is prohibited except during construction or under emergency circumstances as determined by the local public health agency. Proper ventilation of a chemical toilet used inside must be required.

F. Disinfection Systems

1. Disinfection components must meet the requirements of NSF/ANSI Standard 385 (version 2022), or prior acceptance through NSF/ANSI Standard 46 – version 2022 or earlier, and bear the seal of approval of the NSF or an equivalent testing program. This component may be installed between the higher level treatment system and the pump tank, or within the pump tank.
 - a. All methods of disinfection shall effectively reduce the fecal coliform count to ≤ 200 organisms per 100 mL.
 - b. If chlorination is used as the disinfection method, a free chlorine residual of two tenths of a milligram per liter (0.2 mg/l) must be maintained in the pump tank.
 - c. The use of disinfection systems is only allowed provided the effluent is treated to TL3N quality prior to entering the disinfection system, and the Agency has implemented an inspection and maintenance oversight program, as specified in the requirements of section 43.14.D.

G. Slit Trench Latrine

1. The Board does not allow the construction or use of slit trench latrines.

H. Treatment Systems Other Than Those Discharging Through a Soil Treatment Area or Sand Filter System

1. For systems discharging to State Waters, see section 2.C.
2. Systems that discharge other than through a soil treatment area or a sand filter system must:
 - a. Be designed by a professional engineer;
 - b. Be reviewed by the local board of health; and
 - c. Not pose a potential health hazard or private or public nuisance or undue risk of contamination.
 - d. Not allow drainage of effluent off of the property of origin.
3. The Board may choose to permit only systems that do not allow drainage of effluent off the property of origin.
4. The following minimum performance criteria must be required for all permitted systems pursuant to this section:
 - a. If effluent discharge is made into areas in which the possibility exists for occasional direct human contact with the effluent discharge, the effluent at the point of discharge must meet the minimum treatment criteria of TL3 effluent and specifically adhere to each of the following standards:
 - (1) The geometric mean of the *E. coli* density must not exceed 15 per 100 milliliters when averaged over any five consecutive samples, and no single sample result for *E. coli* can exceed 126 per 100 milliliters.
 - (2) The arithmetic mean of the standard five-day carbonaceous biochemical oxygen demand (CBOD₅) must not exceed ten milligrams per liter when averaged over any three consecutive samples.
 - (3) The arithmetic mean of the total suspended solids must not exceed ten milligrams per liter when averaged over any three consecutive samples.
 - b. If the effluent discharge is made into an area so restricted as to protect against the likelihood of direct human contact with the discharged

effluent, the effluent at the point of discharge must meet the treatment criteria of TL2 effluent and specifically adhere to each of the following standards:

- (1) The geometric mean of the *E. coli* density must not exceed 126 per 100 milliliters when averaged over any five consecutive samples, and no single sample can exceed 325 *E. coli* per 100 milliliters.
- (2) The arithmetic mean of the standard five-day carbonaceous biochemical oxygen demand (CBOD₅) must not exceed 25 milligrams per liter when averaged over any three consecutive samples.
- (3) The arithmetic mean of the total suspended solids must not exceed 30 milligrams per liter when averaged over any three consecutive samples.

5. To determine compliance with the standards contained in this section, the required sampling frequency for *E. coli*, CBOD₅, and total suspended solid levels must be performed at least once per month when the system is in operation and the results submitted to the Agency for compliance with the permit requirements.

6. Methods of Analysis - Sampling Points:

- a. All effluent samples must be analyzed according to the methods prescribed in the American Public Health Association, American Water Works Association, and Water Environment Federation: Standards Methods for the Examination of Water and Wastewater, 24th edition, 2022 (International Standard Book Number: ISBN-10: 0875532993, ISBN-13: 978-0875532998).
- b. The sampling point must be a location that is representative of final discharge from the system.

43.13 Technology Review and Acceptance

A. OWTS technologies must either be public domain, including but not limited to rock and pipe distribution systems, sand filters with pressure distribution and mound systems, with criteria for design, installation, maintenance and use as described in this regulation,

or proprietary products that have received Division review and acceptance before the Agency may permit them for use.

B. The Division must review and provide either comment or acceptance to the manufacturer for proprietary products in these technology categories:

1. Proprietary treatment products (e.g. treatment systems);
2. Proprietary distribution products (e.g. manufactured distribution products or subsurface dripline);
3. Septic tanks;
4. Others as needed.

C. Product Acceptance Requirements – General:

1. To qualify for product acceptance, manufacturers desiring to sell or distribute proprietary products in Colorado must submit a completed application to the Division in the format provided by the Division and a report describing in detail the test procedures and data confirming the performance and properties of the product claimed by the manufacturer. Products within a single series or model line sharing distinct similarities in design, materials, capacities, configuration, and claiming the same level of treatment may be accepted under a single application. Products outside of the series or model line must be accepted under separate applications. The following information must be included in the application:
 - a. Manufacturer's name, mailing address, street address, and phone number;
 - b. Contact individual's name, mailing address, street address, phone number and email address. The contact individual must be vested with the authority to represent the manufacturer in the acceptance process;
 - c. Category of product (e.g., proprietary treatment product and treatment level requested, proprietary distribution product, septic tank);
 - d. Name, including specific brand and model, of the proprietary product;
 - e. A description of the functions of the proprietary product, along with any known limitations on the use of the product;
 - f. Product description and technical information, including dimensioned drawings; materials and characteristics; component design specifications;

and volumes, design capacity, and flow assumptions and calculations, as relevant;

- g. Siting and installation requirements;
- h. Product performance information in appropriate product section;
- i. Detailed description, procedure and schedule of routine service and maintenance events;
- j. Copies of manufacturer's literature to include sales and promotion, design, installation, operation and maintenance, and owner instructions; and
- k. Identification of information subject to protection from disclosure and trade secrets, if any.

2. Upon receipt of an application, the Division must verify that the application is complete and meets the requirements for which the product is being evaluated. If the application is found to be complete, and the requirements of this section needed to accept the product are met, the Division will place the product on a list of accepted proprietary products for the type of product. Installation and use of accepted products must comply with the requirements noted on the acceptance document provided by the Division.
3. Manufacturers must have readily accessible and up to date information for designers, regulators, product owners, and other interested parties about their product including:
 - a. Product manuals;
 - b. Design instructions;
 - c. Installation instructions;
 - d. Operation and maintenance instructions; and
 - e. A list of representatives and manufacturer-certified service providers in Colorado, if any. If none exist, information on how service on the product will be provided in Colorado.
4. If, at any time after a proprietary product has been accepted for use, the Division receives information that the product so accepted does not meet the required standards, or in any way constitutes a public health or environmental hazard, the

Division may, at its discretion, revoke the product acceptance. The Division shall notify the manufacturer and local public health agencies within 30 days of any revocation.

D. Proprietary Treatment Product Acceptance Requirements

1. If a proprietary treatment product is submitted to meet a specific treatment level, a report with test procedures and data must be submitted to the Division to demonstrate that it can meet the treatment level for which the approval is being requested on a consistent basis in actual installations. The Division must approve the test methods and programs. Test results from product certification testing must also be submitted.
2. If a product is accepted for a specific treatment level, the product may also be used for applications requiring lower treatment levels. Reductions based on higher level treatment may not be applied unless the Agency has a maintenance oversight program in place as described in section 43.14.D.
3. Field Performance Testing
 - a. Testing must be performed by a neutral third party.
 - b. Testing for residential applications must be performed on a minimum of 12 single-family homes under normal operating conditions unless otherwise noted below:
 - (1) If the proprietary treatment product is requesting TL2 acceptance and that product has received NSF/ANSI 40 (2023 or earlier version) certification, the number of home sites to be tested may be reduced to six. The NSF/ANSI 40 (2023 or earlier version) certification must be submitted if the reduced number of test sites is requested.
 - (2) If the proprietary treatment product is requesting TL2N or TL3N acceptance and that product has received NSF/ANSI 245 (2023 or earlier version) certification, the number of home sites to be tested may be reduced to six. The NSF/ANSI 245 (2023 or earlier version) certification must be submitted if the reduced number of test sites is requested.
 - c. Each system must be tested over a period of at least one year.

- d. Each system must be sampled at least four times during the year with the sampling evenly distributed throughout the year.
- e. Laboratory results for all parameters for which acceptance is being requested must be submitted.
- f. Testing may be performed in Colorado under a Product Development Permit.
- g. Testing may be performed in locations other than Colorado. However, as part of the testing, the manufacturer must define, to the acceptance of the Division, what adjustments or modifications to the product will be required to compensate for the following conditions:
 - (1) Increased elevation results in lower atmospheric pressure and lower oxygen content. Adjustments or modifications to the treatment process may be required to compensate for these conditions and those adjustments or modifications must be specified.
 - (2) Winter season conditions in Colorado include cold temperatures that may affect product performance. Adjustments or modifications to the treatment process may be required to compensate for these conditions and those adjustments or modifications must be specified. This item must be addressed if nitrogen reductions are claimed.
- h. The report conclusions must indicate the proprietary treatment unit can consistently be expected to meet the treatment level for which acceptance is being requested.
- i. The report must include estimated operating costs for the first five years of the treatment system's life. This must include both estimated annual electricity or other energy costs, and routine inspection and maintenance costs, including replacement of parts.
 - (1) Energy and other costs are to be based on typical Denver, Colorado, costs at the time of the acceptance request.
 - (2) Replacement part costs must include shipping and handling.
 - (3) If media or other major part replacement is expected during the normal life of the system, the cost of replacement and the typical

replacement interval must be included even if replacement is not expected within five years.

4. The manufacturer must identify the provisions that they have developed for the training of installers and service providers specific to their product line.
5. Following the adoption of Regulation 43 in 2013, that regulation provided limited provisions for the continued acceptance of treatment level 2 proprietary products that had been previously accepted for use in Colorado prior to June 30, 2013, under NSF/ANSI 40 (2013 or earlier version) or equivalent testing. Only treatment products with a CDPHE acceptance letter dated after June 30, 2013 will be accepted for use in Colorado.

E. Proprietary Distribution Product Acceptance Requirements

1. Proprietary manufactured distribution products must:
 - a. Be constructed or manufactured from materials that are non-decaying and non-deteriorating and do not leach chemicals when exposed to septic tank effluent and the subsurface soil environment;
 - b. For gravity distribution systems, the product must provide a liquid storage volume at least equal to the storage volume within the assumed 30 percent void space in a rock and pipe distribution system assuming six inches of rock below the pipe and two inches above the pipe;
 - c. Maintain the integrity of the trench or bed. The material used, by its nature and its manufacturer-prescribed installation procedures, must withstand the physical forces of the soil sidewalls, soil backfill and the weight of equipment used in the backfilling; and
 - d. If the width of a proprietary manufactured distribution product is within 90 percent of the width of the excavation, it may be approved as being equivalent to the full width of the excavation, if information is provided that demonstrates distribution over the full width. Thus, the product must cover at least 90 percent of the excavated area in either a trench or bed configuration in order to receive sizing adjustments provided in Table 10-3.
2. Chambers:

- a. Include a sidewall that is structurally sound and capable of allowing aeration of the infiltrative surface and exfiltration of effluent while minimizing the intrusion of soil.
 - b. Chambers construction shall meet IAPMO Property Standards, PS 63 (2019 version).
3. Enhanced manufactured media:
 - a. The product must include synthetic media contained within one or more external permeable outer layers that promote the movement of the effluent and prevent the intrusion of soil from above the synthetic media. Manufacturer must demonstrate that the product has been adequately tested and functions as intended.
 - b. For enhanced manufactured media that requires a specified layer of sand or other media to be placed below the actual product, the vertical separation requirements of this regulation will be determined from the base of the sand or other media, as the sand or media is an integral part of the component.
 - c. For products that allow for sand extensions beyond the actual manufactured component, the distance of sand allowed from the edge of the excavation to the manufactured component may be up to six inches in a trench system and 24 inches in a bed system.
 - d. If sand media is proposed by the manufacturer as an integral part of the distribution product, it must meet the size and uniformity specifications as noted by the manufacturer.
4. Other manufactured media:
 - a. In order to receive sizing adjustments provided in Table 10-3, the product must cover at least 90 percent of the excavated area in either a trench or bed configuration without the use of gravel, stone or other aggregate containing fines, which may compromise soil permeability.
5. Proprietary subsurface dripline products must:
 - a. Be warranted by the manufacturer for use with OWTS effluent;
 - b. Specify required treatment level of influent to the driplines;
 - c. Be designed for resistance to root intrusion; and

- d. Incorporate emitters that may be controlled either by use of pressure-compensation emitters or with a pressure regulator.

F. Septic Tank Acceptance Requirements

1. Septic tank design must conform to the requirements of section 43.9.B. of this regulation.
2. Each manufacturer must annually test five percent of its tanks for water-tightness at the manufacturing facility, unless the tanks are certified for use as a septic tank by the International Association of Plumbing and Mechanical Officials (IAPMO) or Canadian Standards Association (CSA), or the manufacturer participates in the Plant Certification Program of the National Precast Concrete Association (NPCA).
3. Water-tightness results must be sent to the Division on an annual basis unless otherwise addressed in section 43.13.F.2 above. The manufacturer must provide information that specifies measures taken to repair a tank that fails the water-tightness test. The manufacturer must also define the measures taken to prevent similar problems in future tanks.
4. IAPMO, CSA, and NPCA certifications must be submitted to the Division for acceptance. Current certifications must be submitted to the Division on an annual basis.

G. Other Product Acceptance Requirements

1. The Division may adopt review and acceptance requirements for additional products as needed.

43.14 Operation and Maintenance

- A. Responsibility: The owner must be responsible for maintenance of an OWTS unless the responsibility has been contractually assigned to a tenant or a third party or a public, quasi-public, or political subdivision.
- B. Service Label: For higher level treatment systems or other components under a service contract, a clearly visible, permanently attached label or plate giving instructions for obtaining service must be placed at a conspicuous location.
- C. The Board may adopt regulations for:
 1. Scheduling of maintenance and cleaning;
 2. Practices adequate to ensure performance of an OWTS; and/or

3. Submission of proof of maintenance and cleaning to the Agency by the owner of the system.

D. Permitting and Oversight of Maintenance for Soil Treatment Area Reductions and Vertical and Horizontal Separation Distance Reductions Based on Use of Higher Level Treatment

1. Purpose: Reductions in requirements for soil treatment areas, vertical separation distances to limiting layers or reductions in horizontal separation distances by using higher level treatment systems are based on the criteria that these systems are functioning as designed. If these criteria are not met, failure or malfunction is likely, which could result in impairment to public health and water quality.
2. The Board permits reductions in the size of soil treatment areas and horizontal and vertical separation distances based on higher level treatment of effluent. An oversight program for inspection, maintenance, and repair has been implemented by the Agency. The Agency may designate a separate entity to conduct and maintain the oversight of this program. However, enforcement of the requirements of this regulation will remain with the Board. System monitoring is required.
3. The Board allows reductions in soil treatment areas or vertical or horizontal separation distances based on higher level treatment.
4. Before permitting systems with a reduced soil treatment area or reduced vertical or horizontal separation distances as a result of higher level treatment, the installation of a disinfection component, or the installation of an NDDS, the Agency must develop an oversight program for inspections, maintenance, recordkeeping and enforcement to ensure and document that the systems are meeting the designed higher level treatment standards. Licensing of maintenance providers may be included in this program. At a minimum:
 - a. Maintain accessible records that indicate:
 - (1) Owner and contact information;
 - (2) Address and legal description of property;
 - (3) Location of OWTS specifying location of septic tank, higher level treatment system, soil treatment area and other components;
 - (4) Description of OWTS installed;

- (5) Level of treatment to be provided;
- (6) Copy of current contract with a service provider;
- (7) Inspection and maintenance performed:
 - (i) Dates system was inspected and/or maintained;
 - (ii) Name and contact information of inspector and/or maintenance provider;
 - (iii) Condition of system at inspection; and
 - (iv) Maintenance tasks performed;
- (8) Permits, if required by the Agency for the work performed; and
- (9) Condition of system at completion of any maintenance activity.

b. Require system inspection and maintenance on a schedule being the most frequent of:

- (1) Manufacturer recommendations for proprietary systems or design criteria requirements for public domain technology;
- (2) Agency or Division requirements;
- (3) For higher level treatment systems and disinfection systems, two inspections at six-month intervals for the first year of operation, followed by annual inspections for the life of the system.

5. Owner responsibilities:

- a. Ensure OWTS is operating, maintained and performing according to the required standards for the designated treatment level;
- b. Maintain an active service contract with a maintenance provider at all times; and
- c. Each time his/her current contract with a maintenance provider is renewed or replaced, send a copy to the Agency within 30 days of signing.

6. Maintenance provider responsibilities:

- a. Must notify the Agency when a service contract has been terminated.

- b. Must obtain appropriate training/certification for specific proprietary treatment products as provided by the manufacturer necessary to provide the required operation and maintenance for said products.

E. Monitoring and Sampling

1. Sampling may be required by the Agency in conjunction with an enforcement action or to ensure compliance with the provisions of this regulation, as provided in section E.3 below.
 - a. Sampling and analysis must be performed according to American Public Health Association, American Water Works Association, and Water Environment Federation: Standards Methods for the Examination of Water and Wastewater, 24nd edition, 2022 (International Standard Book Number: ISBN-10: 0875532993, ISBN-13: 978-0875532998)
2. Any owner or occupant of property on which an OWTS is located shall be responsible to collect and test an effluent sample from the system. The owner or occupant must pay for the cost of these services.
3. Conditions that provide for the Agency to require routine water quality monitoring include:
 - a. Indications of inadequate performance;
 - b. Location in sensitive areas;
 - c. Systems designed to meet TL3ND standards;
 - d. Treatment systems other than those discharging through a soil treatment area or sand filter system (43.12.G);
 - e. Remediation systems; and/or
 - f. Systems under use permits (43.4.M), or product development permits (43.4.I).

43.15 Severability

The provisions of this regulation are severable, and if any provisions or the application of the provisions to any circumstances are held invalid, the application of such provision to other circumstances, and the remainder of this regulation will not be affected thereby.

43.16 Materials Incorporated by Reference

Throughout these regulations, standards and requirements by outside organizations have been adopted and incorporated by reference. The materials incorporated by reference cited herein include only those versions that were in effect as of March 10, 2024, and not later amendments to the incorporated material.

Materials incorporated by reference are available for public inspection during normal business hours from the Water Quality Control Division, 4300 Cherry Creek Drive South, Denver, Colorado 80246. Copies may be purchased from the source organizations listed below.

AASHTO, American Association of State Highway and Transportation Officials

555 12th Street, Suite 1000

Washington, DC 20004

Phone: 202-624-5800

Email: info@aashto.org

www.transportation.org

ANSI, American National Standards Institute

1899 L Street, NW, 11th Floor

Washington, DC 20036

Phone: 212.642.4980

www.ansi.org

ASTM, American Society for Testing and Materials

ASTM International

100 Barr Harbor Drive

PO Box C700

West Conshohocken, PA 19428-2959

Phone: 610.832.9500

Email: service@astm.org

www.astm.org

CPOW, Colorado Professionals in Onsite Wastewater

P.O. Box 918

Strasburg, CO 80136

Phone: 720-626-8989

www.cpow.net

CSA, Canadian Standards Association

CSA Group Testing and Certification Inc.

178 Rexdale Boulevard

Toronto, Ontario M9W 1R3

Canada

Phone: 800-463-6727

Email: sales@csagroup.org

www.csagroup.org

ETL, Electrical Testing Laboratories

The ETL Listed Mark is from Intertek Testing Services NA, Inc. (ITSNA)

545 East Algonquin Road, Suite F

Arlington Heights, Illinois 60005

Phone: 800 967 5352

www.intertek.com

IAPMO, International Association of Plumbing and Mechanical Officials

International Association of Plumbing and Mechanical Officials EGS (IAPMO)

4755 East Philadelphia Street

Ontario, CA 91761

Phone: 909-472-4100

Email: iapmo@iapmo.org

www.iapmo.org

NPCA, National Precast Concrete Association

1320 City Center Drive, Suite 200

Carmel, IN 46032

Phone: 800-366-7731

www.precast.org

NSF, International

NSF International (NSF)

789 North Dixboro Road

Ann Arbor, Michigan 48105

Phone: 734-769-8010

Email: info@nsf.org

www.nsf.org

UL Underwriters Laboratories

Underwriters Laboratories Inc.

333 Pfingsten Road
Northbrook, Illinois 60062
Phone: 847.272.8800
Email: CustomerExperienceCenter@ul.com
www.ul.com

Standard Methods for the Examination of Water and Wastewater, 24th edition.

A joint publication of the American Public Health Association, American Water Works Association, and Water Environment Federation

Phone: 877-574-1233
Email: standardmethods@wef.org
www.standardmethods.org/Buy/

43.17 – 43.21 Reserved

43.22 Statement of Basis and Purpose – September 20, 2000

The Individual Sewage Disposal System Guidelines mandated by Article 10 of Title 25, Section 25-10-104 (1) C.R.S., were first adopted in October of 1973 as temporary emergency guidelines. The State Board of Health then adopted those Guidelines, with minor revisions, in 1974.

As more experience was gained in the field, many questions were directed to the Water Quality Control Division for resolution. Based on the subsequent discussions held with local health agencies, the General Services Section of this Division conducted a limited investigation into the various causes of the ISDS failures throughout the State during the summer of 1977.

The Office of the Attorney General advised the Division of the need to review the 1974 Guidelines. The Division's experience had shown that some local jurisdictions had not adopted their own ISDS regulations as required by Section 25-10-104 (2). This made monitoring and enforcement difficult for this Division. Therefore, the Guidelines, which were adopted in May of 1979, contained a provision that the Guidelines became the local ISDS regulations for any jurisdiction, which failed to adopt its own regulations within one year.

The advent of alternatives in on-site treatment and disposal technology and the 1983 passage

of HB 1400, which redefined an individual sewage disposal system, necessitated the revision of the 1979 Guidelines. The Department notified all local boards of health of the opportunity to participate in this revision and accepted all that attended the first two meetings as committee members.

The Colorado Court of Appeals ruled on June 9, 1988 that Language in Section IX of the 1984 Guidelines, providing that systems must "consistently meet" certain standards, is unconstitutionally vague. The 1988 Guidelines identified effluent sampling frequencies and defined the allowable amount and frequency of exceedances of those standards in response to the Court of Appeals ruling.

Further advances in on-site treatment and disposal technologies, as well as a need for general housekeeping review of the regulations, necessitated a revision of the 1988 Guidelines in 1994. This process was initiated by members of the Western Colorado Association of Environmental Health Officers who authored the initial draft of the revised Guidelines. Input was then solicited from all local health agencies. The resulting revisions were then referred back to all local health agencies and to those individuals who had expressed interest in the process.

The main objectives in the 1994 Guidelines were to incorporate new treatment and disposal alternatives, to generally improve the readability of the document, and to correct a long-standing error in the formula for sizing of evapotranspiration systems.

In 1997 the Colorado General Assembly made significant revisions to the Individual Sewage Disposal Systems Act. Among the revisions to the ISDS Act was a provision allowing the local board of health "to grant variances to ISDS rules in accordance with the guidelines for rules adopted and revised by the state board" (Section 25-10-105 (2) (a)). On January 19, 2000 the State Board of Health adopted Section XVIII Variance Procedure. This addition to the Guidelines established the framework for that local variance process. All other elements of the Guidelines remained as adopted in 1994.

A review of the newly adopted Section XVIII by the staff of the Office of Legislative Legal Services commenced a discussion of the respective roles of local boards of health and staff regarding the hearing and issuance of variances. The concern centered on the compatibility of the delegation of authority by the board of health to the health officer, environmental health specialist, or similarly qualified individual with the legislative provision granting the authority to grant variances to the local board of health. Ultimately, it was the opinion of the staff of the Office of Legislative Legal Services that the provisions of paragraph B.2.b., providing that "the board may delegate the authority to approve or deny variance requests to the health officer, environmental health specialist, or similarly qualified individual, as designated" to impose requirements and conditions on an approved variance, conflict with the ISDS Act. The ISDS Act,

in Paragraph (2) (a) of 25-10-105 provides that "a local board of health shall have authority to grant variances to ISDS rules".

The purpose for adoption of these Guidelines is to bring the variance procedure into compliance with the provisions for such a process as defined in the enabling statute.

In these revised 2000 Guidelines, changes are made to delete provisions related to the delegation of authority from the Local Board of Health to the health officer, environmental health specialist, or other similarly qualified individual with respect to the variance process. The remaining changes proposed are for the purpose of readopting changes made at the previous rulemaking hearing so that the rule as published in CRS is consistent with that adopted by the Board. Language related to liability on the part of local boards of health, which grant variances, is also deleted. The description of the ISDS permit fee is expanded to cover permits with variances. Examples are provided describing conditions, which might exist, or actions, which might be taken to justify the granting of a variance. The prohibition on the granting of variances to mitigate construction errors is expanded to cover issues other than the ISDS itself.

All other element of the Guidelines remain as adopted in 1994 and all other provisions of Section XVIII establishing minimum procedural requirements regarding the application for, review of, and decision making regarding variances from elements of the ISDS Guidelines remain as adopted in January of 2000.

This statement of basis and purpose applies only to the current Guidelines and not to any previous version.

The above statements are intended to comply with section 24-10-103 C.R.S.

43.23 Statement of Basis, Specific Statutory Authority and Purpose; March 12, 2013 Rulemaking, Final Action May 13, 2013, Effective June 30, 2013

The provisions of sections 25-10-101 through 113, C.R.S. provide the specific statutory authority for adoption of this regulation. The Commission also adopted, in compliance with section 24-4-103(4), C.R.S., the following statement of basis and purpose.

Basis and Purpose

The March 2013 hearing culminated the efforts of many parties, both before and after the release of the "Recommendations of the Individual Sewage Disposal System Steering Committee" in February 2002, to improve Colorado's On-site Wastewater Treatment System (OWTS) framework. The Water Quality Control Division and numerous interested parties were engaged in a robust stakeholder process since the summer of 2009 to evaluate and recast the previous Individual Sewage Disposal System (ISDS) Guidelines that had not been substantively

modified since 1994.

Because of the many changes and the reorganization of the ISDS Guidelines, the Commission repealed the ISDS Guidelines and adopted the On-site Wastewater Treatment System Regulation, Regulation #43. The new regulation built on the previous ISDS regulation to reflect a more current state of On-site Wastewater Treatment System industry practice and to provide more options and flexibility in design and local regulation.

In addition, provisions were included in the new regulation to incorporate changes made in House Bill (HB) 12-1126, the OWTS Act passed by the Colorado General Assembly in the 2012 legislative session. The major changes include revised versions of previous and addition of new definitions, updated terminology (such as changing "Individual Sewage Disposal Systems" to "On-site Wastewater Treatment Systems"), new requirements for design of OWTS, and optional provisions for local public health agencies to adopt in the areas of OWTS design, permitting, and operation.

An "authority" section was included to indicate the statutory authority for the regulation.

Previous section XII. on discharges to State waters from the ISDS Guidelines was incorporated into section 2. (Scope and Purpose). Content from other sections from the ISDS Guidelines were moved as appropriate. These included moving several sections scattered throughout the ISDS Guidelines into section 4. of Regulation #43 (Applicability).

The terms individual sewage disposal system and local health departments were replaced throughout the regulation by the terms On-site Wastewater Treatment System and local public health agency, respectively, to reflect the terms used in statute.

The major definitions revised or added by the Commission include:

The definition of absorption system from the amended OWTS statute is still included in the regulation. However, the term soil treatment area based on current industry terminology has largely superseded its importance.

A definition of cesspool was added based on the definition in the OWTS statute as included in HB 12-1126.

The definition of drywell was revised to limit its use to non-wastewater sources.

A definition of effluent screen was included as there were several references to this component added throughout the regulation.

Definitions of OWTS failure and malfunction were added, as these are critical terms in implementation of an OWTS program by local public health agencies.

A definition of field performance testing was added for testing during normal operation at a field installation of new treatment systems that are being considered for acceptance by the Division.

The definition of design flow was modified to remove the reference to 150 percent of the average daily flow rate, as this concept is no longer in use for OWTS.

The definition of grey water system was removed as the Commission found that the OWTS application of the separation of toilet wastes with the remaining wastewater being treated in a down-sized OWTS is inconsistent with other uses of the term grey water.

The definition of liner was revised to be written in more general terms and the specific reference to the thickness of the material was incorporated into design criteria.

The definition of long-term acceptance rate (LTAR) was revised to be stated in terms of what the LTAR is rather than how it relates to other factors such as design flow and soil treatment area.

The definition of "mound system" was changed to "mound" and revised to clarify distinctions between mounds and other OWTS.

A definition of performance standard was added, as this concept is fundamental to revisions made in this version of the regulation.

The definitions of sanitarian and seepage bed or absorption bed were deleted based on their being redundant with other defined terms (environmental health specialist and soil treatment area bed, respectively).

A definition of septage was added consistent with the new definition added to the statute by HB 12-1126.

New definitions of site evaluation, site evaluator, soil, soil evaluator, soil profile hole and soil profile test pit excavation were added based on the increased emphasis in the new regulation on the need for robust soils and site evaluations in the design of OWTS. In addition, several technically based definitions were added such as consistence, distribution, several sub-definitions under the definition of dosing, infiltrative surface, inspection port, limiting condition, nitrogen reduction, redoximorphic, remediation system, restrictive layer, riser, rock-plant filter, sequential distribution, soil morphology, soil structure, soil texture, and visual and tactile evaluation of soil. Many of these terms were included to provide context and greater detail to better describe the necessary processes for site and soil evaluation and designing an OWTS.

As previously indicated, content was moved from section II of the ISDS Guidelines to section 4. of Regulation #43. The Commission included several subsections to the Applicability section to identify other Commission regulations that may apply to OWTS with a design capacity of 2,000

gallons per day or greater and to be explicit that the requirements for maintenance and standards of performance (e.g., effluent limitations) will be determined by the site application approval and discharge permit processes for such OWTS. Also, the Commission adopted section 4.A.1.b to indicate that all other aspects of permitting, performance, and construction will be in conformance with the regulations adopted by the local board of health.

The Commission modified, in section 4.B. of Regulation #43, the provision from section IV.A.1. of the ISDS Guidelines to clarify that a permit must be issued by the local public health agency before construction is commenced on a new, altered, or repaired system. New detailed requirements for information to be submitted with a permit application were included.

In conformance with HB 12-1126, the Commission included language in section 4.B.4. on fees to indicate that fees for permits shall be based on the actual direct and indirect costs up to the statutory maximum and clarified that fees for other services such as soil evaluations will also be based on actual indirect and direct costs.

In section 4.B.7., the Commission clarified that the owner of a malfunctioning OWTS is required to obtain a repair permit whereas the applicable section of the ISDS Guidelines (IV.A.5) only required that application for a repair permit be made.

In section 4.F., the Commission established requirements for final approval of a permit for an OWTS.

The Commission included section 4.I. ("Product Development Permits") for proprietary treatment systems undergoing testing under actual operating conditions. It includes application requirements for such systems and other requirements such as for reporting of any data collected and authority for the local public health agency to revoke or amend the permit based on several identified factors.

The Commission, consistent with changes made in HB 12-1126, replaced the provisions of section IV.K.1. of the ISDS Guidelines with section 4.K. removing the requirement to hold a public hearing prior to prohibiting a permit for an OWTS and deleted the provision that such prohibitions are limited to areas where there are more than two dwellings per acre or areas that are subdivided for more than two dwellings per acre. Pursuant to the changes in the statute, the Commission adopted a simpler condition that provides that the areas shall be identified based on applicable local land use laws or areas defined by potential problems.

The Commission, in sections 4.L.1. and 4.L.3., modified the provisions of ISDS Guidelines sections IV.M.1. and 2., respectively, to authorize local boards of health to charge fees for initial licensing of OWTS contractors and cleaners and renewal of those licenses based on the actual cost to the local public health agency rather than the specific amounts in the Guidelines.

The Commission established a new optional transfer of title inspection provision that the local board of health may choose to implement at its discretion. If adopted by a board of health, the local regulation would have to be consistent with the requirements of Regulation #43 except that the local board of health would have the authority to identify types of title transfers that are not required to be inspected. The Commission established application requirements, criteria determining that an OWTS is acceptable, a requirement that unacceptable OWTS be repaired, and other provisions, including for penalties should a property in a local public health agency jurisdiction transfer without obtaining a required inspection. The Commission finds it appropriate to adopt an optional title transfer inspection provision based on interest shown in the stakeholder group for a consistent approach to this practice and that there will be costs to be borne by the local public health agency in implementing the program so a mandate is not appropriate.

Provisions for a new optional renewable permit program were established. These permits could be used to set requirements for activities such as required maintenance, a schedule for required inspections of the performance of higher level treatment systems, when a transfer of title inspection is required or other requirements deemed necessary by the local board of health. Similar to the transfer of title inspection program, stakeholders indicated a desire for a consistent approach and the Commission did not find it appropriate to create a mandate where there would be a cost to the local public health agency.

Content in section XVIII. of the ISDS Guidelines regarding variance provisions became section 4.O. of Regulation #43. The Commission modified the requirements for local board of health hearings regarding variances and required a public hearing to be held on all variances.

The Commission moved content in section XV. of the ISDS Guidelines to section 4.O.7. of Regulation #43. Similarly, the Commission moved the un-numbered "General Prohibitions" section that follows section XV. to section 4.P. and the unnumbered "Penalties" section to section 4.R. The Commission, consistent with a change made in HB 12-1126, removed the prohibition against allowing an OWTS that did not meet required separation distance between maximum seasonal ground water table and the bottom of an absorption system to remain in use without compliance with the Guidelines. The Commission, consistent with section 25-10-112 (5) added a new requirement to properly dispose of septage.

The Commission incorporated site and soil evaluation requirements into section 5. of Regulation #43. These include significant revisions to the previous soil test provisions in section VII. of the ISDS Guidelines as well as the addition of more specific information to be provided regarding the proposed site such as a legal description of the property, location of features on and off the property for which setbacks may apply, and the characteristics of the site such as topography.

There had been no specific process identified in the ISDS Guidelines for a site and soil evaluation. The Commission determined that there are several elements of each that are consistent with current standard OWTS design industry practice and therefore appropriate to include in Regulation #43. These include a requirement to conduct an initial site evaluation, a reconnaissance evaluation of the site, and detailed soil evaluations, and prepare a report that documents the required information that will be used to support the design of the OWTS.

The process builds from a "desktop" preliminary investigation to identify site location and ownership information, soils information from available sources such as the Natural Resources Conservation Service, and, most importantly, information on physical features (property boundaries, streams, wells, etc.) from which setbacks will have to be determined. This information, facility information, and local OWTS regulations are used to identify a preliminary OWTS size. This is a sensible first step that will allow the system designer to become familiar with the general information to be refined and verified in the following steps.

The next step the Commission identified is a reconnaissance investigation to identify topography, landscape position, natural and cultural features, and vegetation. This is information that will assist in determining a preliminary location for the soil treatment area (STA) and where the soil investigation will be conducted.

The final step is to conduct the soils evaluation. The Commission found it imperative that this process be based on a thorough physical examination of the soil in the proposed STA. The soils provide critical treatment of the wastewater including reduction of pollutant concentrations and filtration to remove microorganisms before the treated wastewater reaches the ground water. The use of soil profile test pit excavations is accepted practice in the OWTS industry and the Commission, as part of its move to "modernize" the OWTS regulations, adopted this approach to ensure that the required level of treatment in the soils is achieved.

The ISDS Guidelines allowed a soil profile hole to be drilled along with the use of percolation tests. The Commission found that the use of soil profile holes does not provide critical information such as the seasonally high ground water level and limiting layers that are not bedrock. In order to provide for a transition to the use of soil profile test pit excavations, which allow an examination of the in-situ soil profile, the Commission allowed soil profile holes in conjunction with percolation tests to be used for a three-year period from the effective date of Regulation #43. After that time, at least one soil profile test pit excavation will be required if percolation tests are to be used to determine the LTAR. Visual and tactile evaluation in soil profile test pit excavations may be used to determine the LTAR without percolation tests.

The Commission included additional information on the conduct of percolation tests and soil evaluations based on current OWTS industry practice to ensure that the information used to

size the soil treatment area is as accurate as practicable.

Percolation tests and soils evaluations are required to be conducted under the supervision of a professional engineer licensed under Colorado law or a competent technician as defined in the regulation. The Commission established expertise that the competent technician must possess to conduct percolation tests and soils evaluations and identified means by which the required expertise can be obtained. The Commission expects that individuals that do not possess this expertise will obtain the necessary training or degree. The Commission is aware that there is training available in soils evaluation, such as that available through the Colorado Professionals in On-Site Wastewater, and, to the extent practical, encourages the Division to ensure that training is available in different areas of the state.

The Commission required the preparation of a report documenting the site and soils information collected, to be used for the design of the OWTS and to determine whether other treatment prior to the STA is necessary. The Commission established elements of the report in order to ensure that the required information was provided for the design of the OWTS and that it was properly collected.

The Commission modified the requirements previously in section V. of the ISDS Guidelines in section 6. of Regulation #43. Modifications include establishing that the minimum size of a new single-family home for determination of the OWTS design flow is two bedrooms and providing the local public health agency the authority to increase the number of bedrooms based on unused space that could be converted into one or more bedrooms. The Commission included these provisions based on its intent that OWTS are often used for thirty or more years and that it is appropriate to size the OWTS based on an assumption that additional bedrooms are likely to be added in these types of situations. Also, the Commission deleted the provision that the maximum flow be 150 percent of the design flow and be used as the basis for the OWTS design. The Commission modified calculations of STA size rather than apply a factor to flow rates.

The other requirements regarding flow (gallons per day) and biochemical oxygen demand (pounds per day) for multi-family, commercial, and institutional facilities remains the same as in the ISDS Guidelines.

The Commission also included in section 6, various treatment levels (e.g., TL2 and TL2N) with associated levels of carbonaceous BOD₅, total suspended solids, and total nitrogen that are used in conjunction with provisions in section 7, to determine where STA size or the depth of required soil can be reduced.

The Commission maintained the table of minimum horizontal distances between components of an OWTS and pertinent physical features from section VI of the ISDS Guidelines and added an

option for reducing the applicable distance where higher level treatment (e.g., TL2N) is provided. This provides options to reduce the distance between the STA and identified physical features where higher level treatment is provided in contrast to the previous approach under which setback distances from identified features were required to be met regardless of level of treatment unless a variance was granted. This provides flexibility and the beginning of what may be a transition to a performance-based regulatory approach.

Where the distance from an STA to proximate physical features is allowed to be reduced due to provision of higher level treatment, the Commission included a requirement for mandatory operation and maintenance of the system in accordance with section 14.D. of Regulation #43.

The Commission, in section 8. of Regulation #43 (Design Criteria – General), modified the requirements from section VIII. of the ISDS Guidelines to add requirements in section 8.C. to ensure that septic tanks and treatment components are accessible for inspection, maintenance and servicing. The Commission finds that these activities must be performed in order for an OWTS to function properly and in order to protect public health and the environment. This will require installation of a riser at or above the ground surface for tanks, effluent screens and treatment components of new systems. Where risers are not provided or components are buried at a great depth, they often cannot be located when maintenance is required.

Minor modifications to the other provisions from section VIII. of the ISDS Guidelines in section 8. of Regulation #43 were made to clarify or add additional detail. The Commission included section VIII.D.7. of the ISDS Guidelines in section 8.K. whereas the remaining requirements of section VIII.D. were included in section 10 of Regulation #43.

The Commission, in section 9. of Regulation #43, modified the provisions of the ISDS Guidelines to require watertight testing of tanks either at the manufacturing site or at the property where the tank is to be installed. This is necessary to provide documentation of the tank's watertight condition prior to installation. For septic tanks, the Commission required that accepted test methods be used to demonstrate watertight conditions. The local public health agency inspector will conduct a field inspection after the tank has been placed in the final excavation but before the tank is buried and may require a watertightness test. This will aid in evaluating that factory tested tanks have not been damaged in transit. The Commission also modified the requirement that had been in the Guidelines regarding tank anchoring. Instead, manufacturer's instructions may be followed where provided or, where such instructions are not provided or a choice is made to use an alternate approach, a professional engineer is required to design the anchoring system.

The Commission bolstered the provisions for septic tank structural integrity to require that the manufacturer provide documentation regarding what load conditions a tank can withstand,

including depth of burial and other loads or pressures including from the seasonally high level of ground water.

The Commission added more specific requirements for structural integrity for septic tanks (concrete and fiberglass/plastic) that identify generally accepted industry standards to be met. Also, more specific requirements for pipe and pipe bedding and pumping and dosing systems were added based on current industry standards and practice.

Consistent with current industry practice for septic tank design, the Commission increased the minimum size of a tank for a residential application to 1,000 gallons and reduced the minimum tank size for OWTS serving non-residential buildings to 400 gallons. The requirements in section 9.B.4.d. of Regulation #43 for inlet and outlet tees or baffles were modified to ensure that installation and servicing of effluent screens can be accommodated. Other minor changes to tank dimension requirements were also made.

The Commission added a provision authorizing the use of effluent screens and providing that the local public health agency can require such screens. Additional requirements to ensure proper cleaning of screens and requiring an effluent screen where effluent is pumped from a septic tank were also included. The Commission encourages the use of effluent screens as they can prevent clogging of STA distribution piping and extend field life.

A requirement for a grease interceptor was added for commercial food establishments and other facilities that generate significant quantities of fats or grease. This is necessary to reduce organic load and wastes that are difficult to treat.

In section 10. of Regulation #43, the Commission laid out significantly more detailed requirements for the design of STA. As previously indicated, the design of the STA is to be based on information developed in the site and soil evaluation.

In section 10.B., the Commission expanded the conditions under which a professional engineer is required to design an STA to include presence of an impervious layer and different soil types rather than the requirements in the ISDS Guidelines that had limits based on presence of bedrock and percolation rate, respectively. This is in keeping with the increased focus on the importance of soil evaluation in the design of an STA.

The Commission adopted a design approach upon which the STA sizing is based on the LTAR rather than a calculation using the percolation rate. Soil percolation values, where collected, can be used to establish the LTAR. Of course, as indicated in section 5. (site and soil evaluation), the design of an STA can be based wholly on a soil evaluation through the use of visual and tactile examination of soils in a test pit excavation. This change in approach is supported by significant research in the field.

The Commission established LTARs based on the soil type and provided for an increase in the LTAR where higher-level treatment is provided prior to the soil absorption system. This approach adjusts the level of treatment that is required in the soil based on treatment having been provided prior to distribution into the STA. The Commission established a specific requirement for a sand filter to be provided where the soils contain large amounts of rock. This is appropriate, as rocky soils will likely allow wastewater to pass through the STA without being fully treated. The depth of the required sand filter is greater (three feet) for TL1 (septic tank effluent) treatment systems than for other (types 2N, 3, and 3N) systems (two feet).

The allowance of reduction in seepage bed or trench area where dosing and chambers are used is continued, although the reductions were adjusted. The Commission also added a reduction for manufactured media based on the reduction of fines in natural gravel and reduced compaction from the deposition of gravel. The Commission, based on research indicating that beds do not perform as well as trenches, included an upward adjustment (STA sizing factor greater than 1.0) for beds in table 10-2.

The Commission maintained the previous provisions regarding distribution systems and trenches/beds in Regulation #43 and also added requirements that limit the width of a bed to 12 feet to aid in air/oxygen transfer to improve aerobic treatment in the soil. Width of beds may be greater than 12 feet if treated septic tank effluent is applied. The width of evapotranspiration beds may be greater than 12 feet because air/oxygen transfer to the soil is not a component of evapotranspiration beds.

The Commission added a provision in section 10.E.1.b. limiting the depth of the infiltrative area to four feet, to improve oxygen transfer. The depth will be measured from the downslope side of the trench or bed. The Commission, in section 10.E.2., limited the length of gravity fed distribution lines to 100 feet and pressure dosed lines to 150 feet. A requirement to install an inspection port at the terminal end of each distribution line was added to allow the STA to be visually inspected to determine whether plugging or a structural problem is occurring. Also, criteria were included for the use of chambers, manufactured media, pressure distribution, sequencing systems, and drip lines as these commonly used design approaches/components were not addressed in the ISDS Guidelines.

The Commission modified the requirements for alternating systems to allow reductions to be given where dosing or manufactured media systems are used. The Commission deleted the required frequency of dosing that had been included in the ISDS Guidelines to allow more design flexibility.

The Commission added specific provisions for repairs allowing the use of deep gravel systems, wider beds, and seepage pits. These technologies had been allowed for new/enlarged systems

under the ISDS Guidelines. The Commission determined that these technologies do not provide the same level of treatment or public health/water quality protection as the systems allowed under this regulation. Therefore, their use should be limited to repair situations where an allowed system cannot be properly installed due to site constraints or other limiting factors.

The Commission included additional requirements for new seepage pits to offset, as much as practicable, their performance limitations.

The Commission adopted section 11. for design criteria for higher level systems. This section generally replaces or consolidates the criteria previously in section VIII.B.2. and sections IX. and X. of the ISDS Guidelines. The Commission distinguished between higher level treatment systems using public domain technology design information and proprietary systems. The Commission required public domain technology systems to be designed, installed, and maintained in accordance with established criteria such as applicable references and any conditions established by the local public health agency. Proprietary systems must be designed, installed and maintained in accordance with manufacturer's instructions and any additional criteria established through the technology review and acceptance process in section 13. The Commission established these requirements to ensure that these more complex technologies will perform at the intended level since they are replacing simpler systems that may not rely on mechanical systems that are subject to failure and that require much less operational attention and maintenance. These systems will be assigned a treatment level based on those described in section 6.

In section 13., the Commission added significant detail to the previous provisions for sand filters in section VIII.C.5. of the ISDS Guidelines. These include subcategories for several different sand filter types and associated sizing requirements and minimum requirements. Other detail was added to ensure proper design and performance, such as allowable slope for a mound system and the distance between the bottom of the sand filter and the ground water or bedrock.

The Commission prohibited new wastewater ponds for single-family residences based on the difficulty of maintaining adequate water levels in a small pond in semi-arid conditions. Additional items were added such as maintenance requirements and a maximum allowable seepage rate.

The Commission clarified that vaults may be used for full time occupancy properties where a failing OWTS cannot be replaced or for new systems where an OWTS with an STA is not feasible or for properties where an STA is not allowed.

The Commission provided authorization for local public health authorities to prohibit new and the use of existing vault privies and pit privies.

For incinerating and composting toilets, the Commission clarified that these may be subject to the requirements of a local plumbing agency or the Colorado Plumbers Board, whichever has jurisdiction in the specific location. The Commission added requirements for composting toilets including proper disposal of residue and accounting for low temperatures in the design.

The Commission expanded the provisions for acceptance of new product technology in section 13. of Regulation #43. This included a new requirement and associated elements for an application to be submitted in support of a proprietary treatment or remediation product. Also, product acceptance requirements were established for many types of products ranging from meeting National Sanitation Foundation requirements for composting toilets to detailed field performance testing to demonstrate performance for proprietary treatment products. Details for both the application and acceptance processes were added to provide the Division and technology proponents with a clear understanding of the level of information required and the basis for the Division's decision.

Also, the Commission established specific criteria for acceptance of remediation products that are necessary to ensure that owners of failing systems are not led to believe that the system can be remediated by the use of a remediation product when, in fact, repair or replacement is the only option.

The Commission, subject to a proprietary treatment product having met the NSF/ANSI Standard 40 or equivalent testing program and where at least one unit has been installed in Colorado as of the effective date of Regulation #43, allowed the continued use of a proprietary treatment product with a treatment level of TL2.

The provision of a public hearing where approval of a product has been denied has been removed as it is unnecessary. Final decisions of the Division, including the denial of a technology, may be appealed to the Commission pursuant to sections 25-8-202(k) and 25-8-401, C.R.S. The Commission's decision can be appealed by either party to the district court.

The Commission established new operation and maintenance (O&M) requirements including a mandatory O&M program where higher-level treatment is used as the basis for reduction of a vertical or horizontal setback distance or for a reduction in the STA area. This is appropriate given that the protection of public health and water quality under these circumstances depends on the proper functioning of the higher level treatment system and these systems must be operated and maintained to function at the intended level of treatment.

A local board of health must adopt regulations requiring appropriate O&M in order to offer a reduction in the setback distance or in the size of the STA where higher level treatment is proposed. The local board of health is not required to adopt this provision of the regulation.

Where the provisions of the regulation are adopted, however, they must include requirements for the local public health agency to develop a program of inspections, maintenance, recordkeeping, and enforcement to ensure that the systems are meeting the designed higher level treatment standards and maintaining appropriate records.

The Commission included required minimum inspection and maintenance frequencies, depending on the type of higher level treatment (e.g., with or without mechanical parts), and a requirement for system owners to maintain an active maintenance contract at all times. The Commission modified the monitoring provisions of section XIV.D. of the ISDS Guidelines to clarify that a local public health agency can require monitoring where there are indications of inadequate performance, where an OWTS is located in a sensitive area, and for experimental systems and systems under product development permits. The monitoring of experimental systems and systems under product development permits is necessary in order to establish a baseline expectation for system owners and local public health agencies. A local board of health could choose to require additional monitoring at its discretion.

The Commission encouraged stakeholders to consider the following issues in the next review of Regulation #43: 1) mandatory inspections at title transfer (currently an option of the local public health agency), 2) inspection ports at both ends of the distribution lines (currently an option of the local public health agency), 3) use of E. coli instead of fecal coliform in Section 43.12.H, and 4) training and licensing. Although few training requirements are included in Regulation #43, the Commission supports efforts to increase training opportunities and requirements for OWTS practitioners in Colorado.

PARTIES TO THE RULEMAKING HEARING

1. Colorado Professionals in Onsite Wastewater
2. Eljen Corporation
3. Tri-County Health Department
4. Colorado Directors of Environmental Health
5. Board of County Commissioners for the County of Gunnison, Colorado
6. Underground Solutions, Inc.
7. Jefferson County School District R-1
8. Front Range Precast Concrete
9. Colorado Hospital Association

43.24 Statement of Basis, Specific Statutory Authority and Purpose: April 10, 2017
Rulemaking, Final Action May 8, 2017, Effective June 30, 2017

The provisions of sections 25-10-101 through 113, C.R.S. provide the specific statutory authority for adoption of this regulation. The Commission also adopted, in compliance with section 24-4-103(4), C.R.S., the following statement of basis and purpose.

Basis and Purpose

The April 10, 2017 Commission hearing culminated efforts of an extensive stakeholder process. Stakeholders from all sectors of the onsite industry including, regulators, practitioners and manufacturers reviewed and provided comment on the proposed revisions to Regulation 43.

The adoption of Regulation 43 in June of 2013 was the first major revision to these regulations since 1994. The purpose of the revision was to reflect current standards applied to the On-site Wastewater Treatment System industry and to provide more options and flexibility in design and local regulation. Subsequent to the implementation of Regulation 43 it was noted that several sections throughout the regulation were in need of clarification. These items were defined and addressed by the stakeholders for the 2017 modification. In addition, there were a few sections within the regulation that were perceived to be in conflict with other sections of the regulation. These items were also identified and addressed by the stakeholders. Other various sections throughout the regulation were modified so as to provide clarity to the intent of that specific section as well as the overall regulation.

To align with the Colorado Legislative Drafting Manual, Chapter 5, 5.7.1 Guidelines for the Use of Plain Language and Principles of Grammar and Style, the Commission replaced technical language with plain language, where possible, and also replaced "shall" with "must" or "will" throughout the regulation when a thing or person "is required to" meet a condition for a consequence to apply.

Section 43.3

New definitions for the following terms were added to assist in the clarification of regulatory requirements: accessible, bedroom, deficiency, record drawing, and repair. The following definitions were also added to provide clarification on system design and separation requirements: basal area, cistern, cut-bank, holding tank, linear loading rate, enhanced manufactured media.

The definition of "competent technician" was revised to more accurately define this term per the actual requirements of the regulation.

The definition of “domestic wastewater treatment works” was corrected to match the Colorado Water Quality Control Act.

The definition of “effective size” was revised to provide an accurate definition of this item.

The definition of “failure” was revised to further clarify what the stakeholders decided actually constitutes the failure of an OWTS and to assist in system evaluation under the Transfer of Title program.

The definition of “infiltrative surface” was revised to further clarify the distinct soil interfaces that would be considered an infiltrative surface.

A definition of “limiting layer” was developed to provide clarity and to address perceived conflicts between the separate definitions of limiting condition and restrictive layer, which were both removed. This new term will serve as the standard term for several site conditions that require specific OWTS design considerations. This term was applied at various locations within the regulation as appropriate.

The definition of “liner” was revised to clarify the minimum thickness requirement of the liner material.

The definition of “malfunction” was revised to further define a condition that required attention, but would not necessarily be defined as a failure.

The definition of “manufactured media” was revised to clarify the difference between this component and the newly created category for “enhanced manufactured media”.

The definition of “mound” was revised to address the perceived conflict between the definition of a mound and the requirements for a mound in the design criteria within the regulation.

The definitions of “pressure distribution” and “dosing, pressure” were revised to further state the requirements of a distribution system in order to be considered a pressure dosed system.

The definitions of “sand filter, lined sand filter, and unlined sand filter” were revised to provide consistency and clarity across these three items.

The definition of “soil profile hole” was removed from the regulation as it is no longer used. Soil evaluations are now conducted by a visual and tactile evaluation of a soil profile test pit excavation.

The definition of “suitable soil” was revised to more concisely define the intent of the regulation, and to include new concepts and terms used in this revision.

The definition of “wastewater, high strength” was revised to further clarify the requirements and to accurately equate to Table 6-3 found later in the regulation.

An abbreviation for Non-pressurized Drip Dispersal System was added to Table 3-1.

Section 43.4

The Commission modified 43.4.A.1 from a reference to “equal to or greater than 2000 gpd” to “greater than”, to match the Colorado Water Quality Control Act.

The Commission modified sections 43.4.A.2 and 3 to refer to the update or revision of a local regulation compared to a promulgation or adoption as was required with the initial acceptance of Regulation 43.

The Commission modified section 43.4.F.2 by removing the term “as-built” and inserting “record drawing”, with additional requirements. This revision was suggested by industry to address potential legal concerns when using the term “as-built”.

The Commission revised the section on “Product Development Permits”, and removed the “Experimental Systems” section. The verbiage from the “Experimental Systems” section was modified and relocated to the “Product Development Permit” section; 43.4.I to be consistent with the OWTS Act. The Commission also further defined how a product can “qualify” for testing under a product development permit, and that local agencies are to supply the Division with a copy of the completed product development permit.

The Commission modified section 43.4.L; Transfer of Title Inspections. These modifications included extending the time that an inspection report was valid and redefining what items noted in the report were required to be repaired or replaced prior to issuance of an acceptance document, while others items were only required to be identified to the owner. The Commission also removed the set time frame required to complete repairs per an acceptance waiver, now allowing the local public health agency to define the length of time allowed by the waiver.

The Commission renamed section 43.4.M from “Renewable Permits” to “Permits for the Continued Use of an OWTS”. The intent was to provide consistency where permits were issued for operation and maintenance of existing systems and for the acceptance of an OWTS at the time of Transfer of Title.

The Commission modified section 43.4.N.5.d to rescind the requirement that a variance to an off-site feature must not be granted without written consent of the owner of the property containing said feature. The Commission decided that this section could cause a taking of property without evidence of an environmental or public health concern. A clause was added to

ensure that the adjacent property owner of the feature in question was notified of the time and date of the hearing.

The Commission modified section 43.4.N.5.g to further clarify that variances for system sizing or separation reductions were not allowed with the use of higher level treatment systems unless the LPHA had implemented a system maintenance and oversight program.

The Commission modified section 43.4.O.2 to also prohibit the repair of an existing cesspool; requiring the installation of a conforming OWTS. Previously, only new installations were prohibited.

The Commission decided to not provide additional requirements for the disposal of septage within section 43.4.O.5. The Commission recommends compliance with EPA 40 CFR, Part 503 Biosolids Rule as additional guidance regarding provisions and requirements for land application, surface disposal, pathogen destruction, vector attraction reduction and incineration of biosolids.

The Commission modified items within 43.4.P; Cease and Desist Orders, from allowing “a reasonable period of time” to bring the system into compliance, to “30 days”, to accurately comply with the requirements of the Colorado On-site Wastewater Treatment System Act.

The Commission modified items within 43.4.Q.1 to reference the correct statute regarding a Class 1 petty offense.

The Commission inserted sections from the OWTS Act, 25-10-113 (2) and (3), C.R.S., into 43.4.Q.2 and 3 to clarify the allowance for penalties based on comments received from local public health agencies.

Section 43.5

The Commission modified items within 43.5.B and C to further clarify what is required as part of a “Preliminary Investigation” and a “Reconnaissance Visit” prior to the design of an OWTS.

The Commission modified items within 43.5.D.1 to match the delayed implementation language of the original Regulation 43. Specifically, that following three years after the original effective date of Regulation 43 (June 30, 2013), a soil profile test pit excavation must be conducted during a site evaluation. The Commission also required a minimum of two soil profile test pit excavations to determine soil type and identify if any limiting layers exist. A percolation test still may be conducted in addition to the excavation in order to obtain additional information.

The Commission included a requirement indicating that the minimum depth of a soil profile test pit excavation must be to a limiting layer, or at least four feet below the infiltrative surface of the proposed soil treatment area.

The Commission included a specific reference to the evaluation of soil consistence and other similar conditions that may interfere with treatment and dispersal of effluent.

The Commission clarified the “Procedures for performing percolations tests”, in order to coincide with proper methodology for soil percolation testing.

The Commission modified items within 43.5.E.1; “Marking of Soil Profile Test Pit Excavations or Percolation Holes”, to require that excavations shall be suitably barricaded to prevent unauthorized access.

The Commission modified section 43.5.F.1.g indicating that site plan drawings are to include a fixed non-degradable temporary or permanent benchmark to ensure a more accurate OWTS installation, consistent with the approved design plans.

The Commission modified section 43.5.G.3 indicating that a design document for all dosing systems must now include calculations for total dynamic head and gallons per minute. Scaled drawings must now include separation distances to water supplies and surface water on both the subject and adjacent properties. Elevations or relative depth for the infiltrative surface, septic tank invert, and all other OWTS components must be provided.

The Commission removed the specific reference to septic tanks in former section 43.5.G.3.e regarding specifications for loads for burial depth and ground water, noting that per 43.13 the division must review and accept septic tanks from a manufacturer prior to the allowance of the installation of the tank.

The commission included the requirement that the proposed site for the soil treatment area be protected not only during OWTS construction, but also prior to OWTS construction so as to prevent soil compaction from other site activities.

The Commission modified items within 43.5.J.2.b to allow for a testing requirement within the soils training for a competent technician, if the training or workshop includes an exam.

Section 43.6

The Commission modified section 43.6.A.2 to only allow for a local public health agency to increase the design flow per person from 75 gpd to 100 gpd, “on a case-by-case basis”. This will increase statewide consistency but retain local flexibility where justified.

The Commission modified section 43.6.A.4 to allow for composite sampling when testing wastewater from multi-family or commercial systems.

The Commission included the allowance in section 43.6.A.5.e for the installation of a timed dosed NDDS where flow equalization is utilized.

The Commission made the following modifications to Table 6-2: separated out flows by fixture type to clarify that calculating flows using fixture values is strictly for auxiliary buildings; inserted estimated flows from a “tiny home” (<400 sq. ft.); increased the estimated flows for travel trailer parks with individual sewer and water connections to 100 gpd (this is in compliance with NFPA 1194, Section 7.8.2); provided additional direction for OWTS sizing for a church and group home.

The Commission made the following modifications to Table 6-3: indicated that septic tank effluent will be measured in BOD_5 and higher level treatment effluent will be measured in $cBOD_5$ so as to adhere to industry standards. Also, the constant of multiplying BOD_5 by 0.85 to obtain $cBOD_5$ was removed since there is not a set ratio for these constituents.

The Commission created Table 6-4 to assist in further clarifying the existing definition of “Wastewater, High Strength”.

Section 43.7

The Commission made the following modifications to Table 7-1: created separate isolation requirements for structures with and without basements, crawl spaces or footing drains to an OWTS; revised the separation requirements from a cistern to an OWTS to comply with the Water Well Contractors rules; added separation requirements from upslope curtain drains to an OWTS; added irrigation wells and monitoring wells set in a potable aquifer under well setbacks; added an allowance for other methods of encasement for crossings and encroachments; and referenced the Colorado Plumbing Code regarding the separation requirements to a building sewer.

The Commission made the following modifications to Table 7-2: expanded the vertical separation requirements above a limiting layer for TL2N and TL3 effluent to two and one-half feet to recognize that these treatment levels do not provide the same treatment as TL3N; further clarified that a horizontal separation reduction to 75 feet is allowed for TL3N effluent only after a variance is obtained from the Water Well Contractors Rules; and noted that the minimum vertical separation from the bottom of a seepage pit to a limiting layer is four feet.

Section 43.8

The Commission inserted a requirement within 43.8.D indicating that the maximum depth to the top of a new septic tank, new dosing tank or new vault shall be four feet and further clarified the requirements for riser lids. These requirements will allow for proper maintenance of each component.

The Commission further explained that the “sufficient weight” of a riser lid is defined as 59 pounds. This aligns with industry standards.

The Commission expanded the requirements within 43.8.G by requiring both an audio and visual alarm signal to ensure that the user will be notified if an electrical component is not functioning properly.

Section 43.9

The Commission modified section 43.9.A.1 to require a watertight seal between the final and the previous compartment of a tank if the last compartment is used as a pump or siphon chamber.

The Commission modified sections within 43.9 to reference the most current national standards for septic tank construction.

The Commission modified section 43.9.B.4 to ensure that the design of septic tanks, baffles, tees and access openings follow accepted industry standards.

The Commission inserted requirements for cleanouts in sewer lines so as to allow for proper access for maintenance.

The Commission inserted a section that requires a siphon-dosed system for pressure dosing and higher level treatment systems to be able to track the number of doses to the soil treatment area.

The Commission further clarified section 43.9.I.3 which references the design requirements for multiple compartment tanks that use the final compartment for the installation of a pump or dosing siphon.

The Commission inserted a section that provides for a smaller diameter riser over a pump chamber, but only when the riser is an integral component of a specific product that is accepted by the Division.

The Commission inserted a section that requires all intrusions on a pump chamber riser to be watertight.

The Commission modified the section on “Controls” to align with applicable codes and industry standards. This section now requires the following: To comply with applicable electrical codes, an electrical disconnect must be provided within line of sight of the pump chamber. To assist in operation and maintenance, a means of tracking both the pump run time and number of cycles for pressure dosing and higher level treatment systems is now required. All panels or boxes

must bear the seal of a Nationally Recognized Testing Laboratory (NRTL), such as UL or ETL was expanded from only allowing UL listed.

The Commission modified section 43.9.J by defining what type of effluent screening is acceptable when effluent is dosed from the final compartment of a septic tank, and inserted a section that requires an effluent screen to be placed on the outlet from the septic tank when an ejector pump, grinder pump or non-clog pump is used prior to the septic tank.

The Commission inserted a section that requires the handle of an effluent screen to extend to within 12 inches of grade to allow for ease of maintenance.

The commission expanded the section relating to the size and design of “grease interceptor tanks” and their internal components to bring the regulations more into alignment with accepted industry standards.

Section 43.10

The Commission inserted a section that allows for the application of higher level treated effluent by gravity distribution in soil types 3, 3A, 4, 4A, and 5 for designs where reductions in soil treatment area size or vertical/horizontal separation are not applied.

The Commission modified Table 10-1 to allow for increased long-term application rates (10%+/-) in cases where higher level treated effluent is applied to a soil type 1, 2, 3, or 3A. These increases are within accepted industry parameters for the application of treated effluent. This was completed to modify parts of the current regulation whereby certain designs using the sizing adjustment factors provided in Tables 10-2 and 10-3 would be smaller in size than a design applying higher level treated effluent to the same site. With this modification, the commission removed section 43.10.D.3, which only allowed for a fifty percent size reduction to the baseline system when the size adjustments for Tables 10-2 and 10-3 were applied. The Commission also modified the identifiers for soil structure so as to accurately concur with the USDA soils manual.

The Commission removed soil type “0” from Table 10-1 and placed it within a new Table 10-1A. This new table was created to address concerns from local agencies regarding design requirements within the current regulation for sites with a high content of rock. To clarify and provide flexibility, the table includes three “Type R” soil identifiers describing a soil that contains a certain percentage and size of rock that is allowed, how it is to be applied to the soil, at what rate it is to be applied, and the depth of treatment sand that is required below the distribution system. This table will provide for more engineered design options in these soil types. While percentages of media sizes are determined by weight through ASTM gradation testing, the Commission chose to also allow characterization of rock size percentages by volume, similar to

USDA field methods, to provide designers the ability to evaluate rock percentages in the field. The Commission recommends that future discussions regarding changes to this regulation include consideration of whether the regulation should allow a facility to apply for a variance from the design criteria requirements outlined in Table 10-1A where alternative or additional testing methods have been conducted and where it can be demonstrated that the alternative design will provide equal or improved treatment of the effluent.

The Commission modified Table 10-3 to clarify the manufactured media terminology by creating new categories for proprietary manufactured distribution media; “Enhanced Manufactured Media” and “Other Manufactured Media” (both defined in the definition section of this revision). Other Manufactured Media will receive a 0.9 reduction in system size, while Enhanced Manufactured Media will receive a 0.7 reduction in system size. Additional sections for these two types of manufactured media indicating design and installation criteria has been provided in section 43.10.G. The acceptance criteria for these products defined in section 43.13.E have also been expanded.

The Commission clarified Section 43.10.E.1.b by stating that the infiltrative surface may only be greater than four feet deep if TL2 or greater effluent is applied and the system is inspected and maintained as per section 43.14.D of this regulation. The Commission also modified the maximum infiltrative surface depth for systems installed on a slope. The 4 foot maximum depth will now be measured from the up-slope side of the trench or bed. This provides consistency throughout the regulation and promotes aerobic conditions within the treatment zone.

The Commission clarified various sections of the regulation by revising specific references of distribution “lines”, to distribution “laterals”.

The Commission inserted a sub-section in 43.10.E.2 which requires the forcemain or distribution pipe to be connected to a distribution header as near to the center of the header as possible. The intent is to provide more equal distribution to the entire distribution system.

The Commission moved and expanded the section on “Pressure Distribution” to ensure that system designs align with industry standards. This section now requires the following: the inclusion of pump information, drain-back volume and calculations or a design software reference that indicates equal flow to the entire distribution system will be provided, parallel distribution lines must not exceed four feet center to center and the outer distribution pipe must be located at least two feet to the sidewall and endwall, and flushing assemblies must be installed on each lateral and be accessible from grade. A LPHA may require that all effluent dosed to a pressure distribution system be screened prior to entering the distribution system.

The Commission modified the section on trenches by reducing the required distance between adjacent trenches from six feet to four feet (sidewall to sidewall) to assist in constructing systems on sites with steep slopes or restricted area.

The Commission modified the section on inspection ports by requiring a 4 inch minimum inspection port at the terminal end of each lateral in a trench system and at each corner of a bed system. This modification was implemented after discussions with local public health agencies relative to the Commission's request in the original Statement of Basis and Purpose that stakeholders consider inspection ports at both ends of distribution lines.

The Commission modified the section on "Alternating Systems", now requiring each new soil treatment area in an alternating system meet the minimum sizing requirements of the regulation. The fifty percent sizing will remain for repairs to existing systems.

The Commission modified various sections of the regulation to provide a consistent size requirement for coarse aggregate (stone) when it is used. All applicable sections were changed to reference a range in size from $\frac{1}{2}$ " to $2\frac{1}{2}$ ". AASHTO M 43 size No. 3 coarse aggregate is noted as meeting this specification.

The Commission modified and greatly expanded on Section 10.H, "Soil Replacement Systems" in response to local agency and practitioner comments. Three cases are now described. Case 1, for use with a soil type R; added soil must meet either the specifications of "preferred" or "secondary" sand media (as defined in section 43.11.C). Sand depth requirements and application rates are defined in Table 10-1A. Case 2, for use with a soil type R-1 (option 2); a maximum rock percentage and rock size has been defined. Soil depth requirements and application rates are defined in Table 10-1A. Case 3, for use when sand is proposed to be added above a soil type 1 – 5. Added soil must meet either the specifications of "preferred" or "secondary" sand media (defined in section 43.11.C). In each case where sand is added, a recent gradation of the sand media must be provided to ensure the quality of the product.

The Commission inserted a section that further defines the allowance for the reductions to setbacks in a repair situation where an existing OWTS is failing.

The Commission inserted a section for the allowance of "deep beds" in a repair situation of up to five feet deep. However, size adjustments allowing area reductions within Tables 10-2 and 10-3 may not be used in this case.

The Commission removed the reference of a "bed" from the section on "Deep Gravel Trenches".

The Commission modified the following items within the section on Seepage Pits (Repairs):
Changed the reference from a vertical cylinder to a "structure of precast perforated concrete

with holes, or cinder or concrete block laid dry with open joints.", noted that the excavation may not exceed 5 feet beyond the structure wall, revised the infiltrative surface to include the entire bottom area of the excavation, required that the bottom of a seepage pit must be a minimum of four feet above a limiting layer in all instances, and moved the requirements for the installation of "new" seepage pits to section 43.12.C for clarity.

The Commission moved the section on Remediation Systems from section 43.13.F and included it within the section on "repairs", 43.10.I. The Commission also removed remediation systems from the divisions review for proprietary products acceptance and placed the acceptance under the control of the local public health agencies along with some specific review parameters.

Section 43.11

The Commission modified the following items within the section on Sand Filters: The treatment levels for single-pass and recirculating sand filters was defined. General design parameters for sand filters were established to ensure that the design of such systems will comply with accepted industry standards. Exact specifications (effective size, and uniformity coefficient) for "preferred" and "secondary" sand media are defined in this section. A recent gradation of the sand media (no more than one month old) must be provided to ensure the quality of the product.

The Commission modified the following items within the section on a Unlined Sand Filters: Application rates and sand depth requirements for "preferred" and "secondary" sand media was defined relative to the quality of effluent the was applied to the infiltrative surface.

The Commission modified the following items within the section on a Lined Sand Filters: Application rates and sand depth requirements for "preferred" and "secondary" sand media was defined. General design parameters for lined sand filters were established to ensure that the design of such systems will comply with accepted industry standards.

The Commission modified the following items within the section on Recirculating Sand Filters: General design parameters for recirculating sand filters were established to ensure that the design of such systems will comply with accepted industry standards. Specifications included, lateral and orifice spacing, recirculation ratios, gallons/dose, timer settings, media requirements, under-drain and liner requirements.

The Commission modified the section on "mound systems" to clarify design requirements and to bring the design criteria into alignment with accepted industry standards. The following items are noted: General mound design specifications, distribution piping requirements, sand media specifications, loading rates, vertical separation requirements, grading requirements, among others, have been further defined.

Section 43.12

The Commission moved and expanded on Section 43.12.A in order to clarify its original intent. This section was moved to 43.8.A as it references “general design criteria” which is a more appropriate location. This section was expanded to ensure that all OWTS for single family homes are sized per the flow requirements from section 43.6.A.2, and that the installation of low-flow fixtures or the separation of toilet waste does not allow for the reduction in the size of an OWTS. This is also consistent with the requirements of Regulation 86.

The Commission inserted the section on “Non-Pressurized Drip Dispersal System” in response to local agency and practitioner comments. A Non-Pressurized Drip Dispersal System is considered a type of an evapotranspiration/absorption system. The general design specifications noted in the “Colorado Professionals in Onsite Wastewater Guidelines for the Design and Installation of Non-Pressurized Drip Dispersal Systems (NDDS) September, 2016” must be followed when these systems are proposed.

The Commission modified the section on Evapotranspiration and Evapotranspiration/Absorption Systems. General design parameters for evapotranspiration and evapotranspiration/absorption systems were established to ensure that the design of such systems will comply with accepted industry standards.

The Commission expanded on the design requirements for “new” seepage pits. New items in this section state that the general design requirements for the repair of these systems must be followed. New seepage pits will only be allowed when the site cannot accommodate a trench or bed system. Pressure distribution is not required when TL2 or higher effluent is applied to the seepage pit.

The Commission modified the section on Wastewater Ponds by adding, “at least” when referencing the required depth of five feet.

The Commission modified the section on “Treatment Systems Other Than Those Discharging Through a Soil Treatment Area or Sand Filter System”. The following item was added: “These types of systems must not allow drainage of effluent off of the property of origin.”

The Commission modified all references to “fecal coliform”. Those references were changed to “*E. coli*”.

Section 43.13

The Commission modified section 43.13.D.3.b, reducing the number of residential home test sites for proprietary treatment products from twelve to six if the product received NSF/ANSI certification for the treatment level requested.

The Commission clarified section 43.13.D.3.j, noting that manufacturers that request continued acceptance of their product must submit a request for this acceptance and provide documentation of an actual installation to the Division.

The Commission clarified the section regarding the requirements for the testing of proprietary higher level treatment systems outside of Colorado.

The Commission revised section 43.13.E.1, noting that a “gravity” proprietary distribution product must provide equivalent storage volume to a rock and pipe system. Pressure distribution products are exempt from this requirement.

The Commission clarified section 43.13.E.1, noting that a proprietary distribution product must cover at least 90 percent of the excavation in order to receive sizing adjustments provided for in Table 10-3.

The Commission clarified section 43.13.F, providing more detail regarding the requirements for the acceptance of proprietary remediation products.

The Commission clarified the testing and reporting requirements for septic tank manufacturers’ testing of five percent of the tanks. The testing must be conducted “annually” and submitted to the Division, or the certifications from IAPMO, CSA or NPCA must be submitted to the Division on an annual basis.

Section 43.14

The Commission modified section 43.14.C.2 by allowing the local public health agency to designate a separate entity to maintain the oversight of OWTS maintenance where reductions in soil treatment area or vertical/horizontal separation distances are applied. The enforcement of the requirements of the regulation must remain with the local agency.

The Commission modified section 43.14.D.2 in response to local agency comments. The regulation now allows for the local public health agency to designate a separate entity to conduct and maintain the oversight program for the inspection and maintenance of higher level treatment systems. However, the enforcement of the requirements of the regulation will remain with the local board of health.

The Commission modified section 43.14.D.4.b. The frequency of inspection and maintenance for higher level treatment systems was changed to require, at a minimum, two inspections at six month intervals for the first year of system operation, then once every 12 months for the life of the system; or more stringent as required by the manufacturer or the local public health agency. The Commission recommended that future discussions regarding changes to this regulation

explore whether higher level treatment systems should be required to conduct ongoing sampling for the life of that system.

The Commission inserted sections which define specific requirements of maintenance providers for higher level treatment systems. Providers must notify the LPHA when a contract has been terminated, and the provider must obtain appropriate training for specific proprietary treatment products from the manufacturer.

The Commission declined to adopt a mandatory operations and maintenance requirement for all onsite wastewater treatment systems. The Commission recommends that future discussions regarding changes to this regulation explore what level of operations and maintenance is needed for the different levels of these systems and how that should best be accomplished. In addition, the Commission encourages the future discussions consider whether onsite treatments system professionals should have certification or training requirements.

PARTIES TO THE RULEMAKING HEARING

1. Tri-County Health Department
2. Mesa County
3. Underground Solutions, Inc.
4. Infiltrator Water Technologies
5. Colorado Professionals in Onsite Wastewater (CPOW)
6. Colorado Directors of Environmental Health

43.25 Statement of Basis, Specific Statutory Authority and Purpose: March 12, 2018 Rulemaking, Effective April 30, 2018

The provisions of sections 25-10-101 through 113, C.R.S. provide the specific statutory authority for adoption of this regulation. The Commission also adopted, in compliance with section 24-4-103(4), C.R.S., the following statement of basis and purpose.

Basis and Purpose

At its March 12, 2018 rulemaking hearing, the Commission revised several sections in response to comments from the Office of Legislative Legal Services that additional information was needed to comply with section 24-4-103(4), C.R.S. The Commission conducted a “written comment only rulemaking hearing” to address these relatively minor issues as described below.

Regulation 43 references peer-reviewed technical standards developed by national technical organizations as the industry standard of practice for various OWTS components. Regulation 43

did not consistently include clear indication of the version of the standards being referenced. The references to these peer-reviewed technical standard were modified to clearly indicate the current version being referenced. As noted below, the contact information for the national organizations was also included in section 43.16.

There were some abbreviations used in the text that were not included in the table of abbreviations and acronyms, so Table 3-1 was expanded to include the following: CPOW, ETL, and NRTL.

In section 43.4.B.5.b, there was a reference to a section of the Water Quality Control Act and the water quality fund in regards to the requirement for counties to remit their state surcharge payments. The statutory cross-reference and the fund are no longer in existence. Section 43.4.B.5.b was therefore revised to clarify where counties are to send their surcharge payments to the state.

In section 43.9.I.1.b, the certification reference for pumps was unclear. The section was modified to indicate the UL778 (Edition 6) electrical safety standard for pumps.

In section 43.9.I.2.c, the certification reference for float switches was unclear. The section was revised to indicate the UL60947-4-1 (Edition 3) and CSA C22.2 No. 205-17 (2017 version) electrical safety standards for the float switches.

In section 43.9.I.7.a.6, the Nationally Recognized Testing Laboratory designation did not identify the source of the designation and was unclear about the seal requirement. Therefore, the section was modified to clarify that the seal indicates acceptable product testing, and to identify the U.S. Department of Labor, Occupational Safety and Health Administration as establishing the designation for testing laboratories.

In Table 10-1A, footnote 5 indicated that the gradation could be performed following ASTM standards or a field evaluation by volume, but did not include identification of the ASTM standard. The footnote was updated to identify ASTM standard D6913-17 (2017 version) for gradations.

In section 43.11.C.5.f.1, the previous reference to an acceptable example aggregate was in parentheses, but unclear. The section was revised to clarify that the example aggregate meets the requirement for the intermediate layer of pea gravel.

In section 43.12.A.1.b, the requirement for a design of a non-pressurized drip dispersal system (NDDS) was rephrased to clearly state the requirement to follow the procedures in the Colorado Professionals in Onsite Wastewater (CPOW) NDDS Guidelines document and to provide information for the original source organization.

In section 43.16, it was noted that standards developed by national technical organizations and identified in Regulation 43 were available for viewing at the Division office or could be purchased from the national organizations, but did not indicate where copies are available from those national organizations. The section was thus expanded to include contact information for the national organizations.

Separate from the Office of Legislative Legal Services review, there were a few formatting and typographical errors that were identified in the previous version (e.g., missing words, double period). These errors were corrected in the rulemaking.

43.26 Statement of Basis, Specific Statutory Authority and Purpose: March 10, 2025 Rulemaking, Effective June 15, 2025

The provisions of sections 25-10-101 through 113, C.R.S. provide the specific statutory authority for adoption of this regulation. The Commission also adopted, in compliance with section 24-4-103(4), C.R.S., the following statement of basis and purpose.

Basis and Purpose

The March 10, 2025 Commission hearing culminated efforts of an extensive stakeholder process. Stakeholders from all sectors of the onsite industry including, regulators, practitioners and manufacturers collaborated on, reviewed, and provided comment on the proposed revisions to Regulation 43.

The adoption of Regulation 43 in June of 2013 was the first major revision to the prior regulations since 1994. The Commission's purpose in adopting Regulation 43 was to reflect current standards applied to the On-site Wastewater Treatment System industry and to provide more options and flexibility in design and local regulation. In addition, the Commission intended to periodically review and incrementally improve the regulation for local implementation in counties having a range of resources available to their local programs. The revisions to Regulation 43 in 2017 and 2018 provided both clarifications and addressed perceived conflicts within various sections of the regulation that were identified subsequent to the first few years the regulation was administered. The intent of these current revisions of Regulation 43 was to continue the alignment of our OWTS regulation with accepted industry standards. Additional items included updating references to the most recent versions of technical standards, clarify general prohibitions and permitting requirements, and expanding on OWTS design requirements. Other various sections throughout the regulation were modified to provide clarity of the intent of that specific section as well as the overall regulation to assist with local implementation.

Section 43.3

New definitions for the following terms were added or modified to assist in the clarification or modification of regulatory requirements in other sections: alteration, disinfection, groundwater condition, gulch – dry, limiting layer, manufactured media – enhanced, professional engineer, restrictive layer, systems maintenance provider, transfer of title inspector, and watercourse:

The definition of “alteration” was added to provide clarity regarding the intent of existing references within multiple sections of the regulation.

The definition of “disinfection” was added to define the expectations of specific treatment components that were added to the regulation.

The definition of “groundwater condition” was added to the regulation to provide clarification of specific site conditions within the soil profile that effect various system design requirements.

The definition of “gulch – dry” was modified to provide clarification to specific site conditions during a rain event and how it relates to groundwater, and ultimately setbacks to a soil treatment area.

The definition of “limiting layer” was modified to allow for additional clarification of various conditions within the soil profile that effect various system design requirements.

The definition of “manufactured media – enhanced” was modified to clarify the classification of a specific type of manufactured distribution products.

The definition of “professional engineer” was modified to provide reference to the updated state statute, as well as to reference that the engineer must practice within their area of expertise; consistent with 4 CCR 730-1.

The definition of “restrictive layer” was added to the regulation to provide clarification of specific site conditions within the soil profile that effect various system design requirements.

The definition of “sequential distribution” was modified to remove possible confusion with serial distribution and to clarify that the significance of the design is the effluent does not pass through the distribution media before it enters any succeeding trenches and the design allows for portions of the absorption area to be isolated.

The definition of “systems maintenance provider” was added to the regulation to define the profession of individuals that oversee and maintain an OWTS, beyond just the historic term system cleaner.

The definition of “transfer of title inspector” was added to the regulation to define the profession of individuals that inspect an OWTS at the time of property transfer.

The definition of “experimental system” was deleted as it is a historic term that has not been in the regulation since 2017. New system technology proposals are addressed via 43.13.D and 43.4.I as a product development permit.

Section 43.4

The Commission expanded the conditions when an OWTS construction permit would be required to include a “change of use”, when the existing OWTS is not sized to accommodate the additional hydraulic or organic load. The prior regulation only specifically addressed “expanded use”, and local permitting agencies were having problems requiring system upgrades when a building changed how the building was used, possibly impacting the OWTS. (Section 43.4.B)

The Commission expanded the requirements for final OWTS installation approval by the design engineer. Local agencies had identified many instances where the approval letter submitted by the engineer only stated that the system was approved, and excluded any details regarding the actual installation. The additions to this section now require that the design engineer approval documentation must include any modifications from the permitted system design, general observations, and corresponding dates of all inspections. (Section 43.4.F)

The Commission expanded the system start-up requirements for pressure distribution systems. The division was informed that in many cases when a final OWTS installation inspection did not include a residual head test, the system did not function as intended once the structure was occupied. The regulation now requires that a residual head test be conducted prior to final approval of the installation so as to ensure proper system function. (Section 43.4.F)

The Commission added provisions for boards of health to license “systems maintenance providers” and “transfer of title inspectors”, and to assess appropriate fees in compliance with statutory requirements. The division was informed that local agencies were in need of additional enforcement tools to address unethical behavior or the submission of falsified information by the few bad actors that they have encountered conducting these important functions. (Section 43.4.K)

The Commission expanded the requirements for transfer of title inspections to include the notation that, to the extent possible, the inspector must identify if the OWTS is encroaching on the required setback to on onsite water supply. Further, the Commission included provisions for the local public health agency to require a water quality analysis of the water supply in cases where the OWTS encroaches on required setbacks to the water supply for the home, or localized water quality concerns have been identified. (Section 43.4.L)

The Commission has prohibited the continued use of a cesspool on sites where a transfer of title inspection identified a cesspool as the existing means of sewage disposal. Noting that prior

regulations had already prohibited both the installation of new cesspools and the repair of existing cesspools, this is a step forward to further prohibit the disposal of untreated sewage into the environment through cesspools. On sites where cesspools are identified, a conforming OWTS in compliance with Regulation 43 must be installed. If a conforming OWTS cannot be installed, the criteria for repairs established within section 43.10.I must be followed. The Commission added language within section 43.10.I to note that local boards of health may, under section 43.4.N, evaluate a site with a cesspool for a variance when the site conditions preclude installing a conforming OWTS, one of the listed repair options, or installing a septic tank. (Sections 43.4.L and 43.10.I)

Based on feedback from local permitting agencies, the Commission included clarification that local agencies can set a fee for operating permits or use permits. (Section 43.4.M)

The Commission included a note that a building or structure that includes plumbing needs a sewer connection or OWTS. This note is intended to provide a general recognition that on rural properties, an owner may construct a “building or structure” without plumbing (e.g., shop building, barn, rustic hunter “cabin” which is more like an enclosed shelter if it is without plumbing). The Commission clarified the meaning of “adequate facilities for the sanitary disposal of sewage”, noting that any failed system, or one that the local public health agency determines to be a public health or safety concern, is not adequate. (Section 43.4.O)

The Commission expanded the general prohibitions of the regulation to clarify that all new structures require either connection to a domestic wastewater treatment works or obtaining a permit from the local public health agency and installing a compliant OWTS. Further clarification was provided noting that any repair, replacement, or alteration to an OWTS required authorization or a permit from the local public health agency, and that an OWTS must only receive such biodegradable waste compatible with the biological treatment processes that occur within treatment components of an OWTS. (Section 43.4.O)

The Commission updated the provisions of the penalties section so as to match current statutory language. (Section 43.4.Q)

Section 43.5

Based on feedback from local permitting agencies, the Commission included clarification on the types of information to be compiled and submitted when applying for a local OWTS permit. (Sections 43.5.B and C)

The Commission clarified that restrictive layers and groundwater conditions must be identified during soil profile test pit excavations. (Sections 43.5.D and 43.5.I)

The Commission further expanded on the requirements to identify the “cementation class” of the soil profile when a restrictive soil layer is encountered. This will assist in the determination of the appropriate long term acceptance rate for the soil treatment area. To ensure consistent identification of this condition, a “rupture resistance” table, obtained from the USDA NRCS field book, was included in Table 5-1. (Sections 43.5.D and 43.5.I)

The Commission expanded the requirements for the evaluation of soil profile test pit excavations. In order to ensure a detailed and accurate identification of the soils on each site, while concurrently ensuring the safety of the practitioner, regulator, and general public, the Commission included provisions within the regulation indicating when soil profile test pits should be backfilled, and allowed for local public health agencies to identify inspection procedures for the evaluation of the soils within the test pits. The Commission provided an additional allowance for the local public health agency to require the installation of inspection ports to provide for an accurate evaluation of a seasonal water table. (Section 43.5.E)

The Commission clarified the expectations of how elevations must be provided on the design document for an OWTS, by clarifying the difference between the requirements of a flat site verses one with noticeable elevation changes. (Section 43.5.G)

Section 43.6

The Commission added an allowance for the local public health agency to increase the estimated wastewater flows per bedroom in cases such as a short-term rental, or similar use where additional bed spaces are provided. (Section 43.6.A)

The Commission added a section on “accessory dwelling units” to provide clarification as to the difference between this and an “auxiliary building” (i.e., non-residential). A more detailed definition of each use was provided to assist practitioners and local permitting agencies in making the correct determination. (Section 43.6.A)

The Commission further clarified what optional data could be used to determine estimated flows for a OWTS design. (Section 43.6.A)

The Commission expanded the categories within Table 6-2 (Flow estimates) to include; vacation home rentals, banquet halls, convenience stores, coffee shops, and children’s camps, to assist local permitting agencies. The Commission clarified in Table 6-2 that discharges from non-domestic sources such as process waste, industrial waste, microbreweries, dog kennels,

veterinary clinics, horse barns, etc. are not addressed in this regulation; they are regulated through the Class V Underground Injection Control program administered through the EPA.

The Commission added an additional treatment level to Table 6-3; TL3ND. This identifier references water quality meeting TL3N standards for organic matter (e.g., BOD), total suspended solids (TSS) and total nitrogen (TN), but then adds a disinfection component with a fecal coliform criteria.

Section 43.7

Feedback from local permitting agencies noted the existing setback distances were a significant burden at some sites in some counties. The Commission provided local boards of health the option to allow the local public health agency to administratively reduce the setback requirements of a soil treatment area to a property line as long as the strict provisions provided in the regulations are met. The 10' setback requirement is to ensure adequate space to construct the system and store excavated materials; there is typically no public health concern in the relationship of a soil treatment area to a property line. Subsequently, this allowance has been provided with detailed limitations. (Section 43.7.D)

The Commission provided additional detail to Table 7-1, which references the minimum horizontal setbacks between OWTS components and other physical features. These items include, an “underground” potable water cistern, agricultural irrigation lateral, irrigation channels, storm sewer, surface water, in-ground pools, and effluent pipes. The Commission clarified in a Table 7-1 footnote that any variance to a potable water supply must be provided by the Board of Examiners of Water Well Construction and Pump Installation Contractors (Division of Water Resources), and that the minimum setback allowed is 75'. The Commission expanded the methods of separation allowed between a potable water pipe and a wastewater conveyance pipe; providing equal protection to what was previously allowed (e.g., cementitious flowable fill or encasement pipe). This was included to prevent existing water conveyance pipes from being cut in order to encase the pipe; thus possibly introducing contamination into the potable water system. Lastly, in Table 7-1 footnotes, the Commission included setback criteria for ditch company easements, utility easements, multiple OWTS, and geothermal wells, based on experiences of local permitting agencies.

The Commission expanded the categories within Table 7-2 (separation distances) to include the requirements for treatment level 3ND; the new treatment level including disinfection. The Commission further included additional terms to provide further clarification as to the intent of the regulation including, potable water wells, effluent pipes, and groundwater condition. To

clarify and provide consistent application of the regulation relative to vertical separation distances in Table 10-1A and sections 43.11.C.3.d, e, and f, the Commission also inserted an additional row, 4B, in Table 7-2 for vertical separation distances for OWTS designs that include an unlined sand filter.

The Commission clarified in a Table 7-2 footnote that the Division of Water Resources does not address variances for existing wells, and that local agencies must follow the same principles when providing variances to required separation distances.

Section 43.8

Based on feedback from local permitting agencies, the Commission included clarification on component sealants, component maintenance access, and minimum size for access risers in septic tanks. Consistent with national OWTS industry safety initiatives, the Commission also included the requirement for secondary safety devices below the riser cover to prevent tank entry if the cover is unknowingly damaged or removed. This safety enhancement is for new tank risers, including replacements. (Sections 43.8.C and D)

Section 43.9

The Commission included a requirement that in order to assist in the structural integrity and longevity of tank installations, all tanks must be placed on a level uniform bedding that does not create point loading on the tank. Although commonly understood as an industry standard, feedback from local permitting agencies requested the addition. (Section 43.9.A)

The Commission clarified that proprietary treatment components do not have to meet the septic tank volume requirements identified in the regulation as long as the reduced volume is approved by the division in the technology acceptance letter. This reduced volume may be necessary for proper function of the treatment system. (Section 43.9.B)

The Commission included additional requirements on all tanks that are installed below vehicular traffic areas, requiring that they meet appropriate AASHTO H-20 or HS-20 standards to support vehicle loading. (Section 43.9.B)

The Commission included additional requirements for sewer and effluent pipes installed below vehicular traffic areas and at the inlet and outlet of all tanks. These additional requirements were added to improve the structural integrity of piping installed in these areas. (Section 43.9.D)

The Commission further clarified the requirements for sewer pipe cleanouts between the home and a septic tank. This allows for flexibility in the location of the cleanout when locating it directly outside the foundation is not feasible or practical. (Section 43.9.E)

The Commission expanded the requirements for systems that include a grinder pump that is installed prior to a septic tank. Since the use of a grinder pump causes finer particles, and more dispersion within the septic tank, additional requirements were necessary. The expanded requirements now necessitate that the effluent pipe from the grinder pump be connected to the sewer line prior to entering the septic tank, that the total tank volume must include an additional 500 gallons of septic tank capacity, and that the septic tank must now include an effluent filter. These additional requirements included in the regulation are to reduce the amount of solids entering soil treatment area. (Section 43.9.I)

The Commission expanded the requirements for the installation of an electrical control panel when the OWTS requires a pump. In order to provide access during winter months, the bottom of the control panel must be at least 30" above grade. (Section 43.9.I)

The Commission clarified the requirements for effluent filters to ensure that they meet the appropriate ANSI/NSF standards. (Section 43.9.J)

Section 43.10

To provide clarity to local permitting agencies, the Commission included additional soil types, soil conditions, and treatment levels within the regulation, and the Commission expanded on the conditions that required a professional engineer to design the OWTS. (Section 43.10.B)

Based on feedback from local permitting agencies relative to OWTS issues observed in slowly permeable soils, the Commission placed additional requirements on soil types 4A and 5. OWTS in these soils will be required to include pressure distribution of the effluent and provide at least two alternating zones. This will ensure equal distribution throughout the soil treatment area and provide additional time for the effluent to infiltrate into the soil. (Footnote to Table 10-1)

Based on feedback from stakeholders about OWTS issues in rocky soils, the Commission provided significant edits to Table 10-1A (Design criteria for soils with high rock content). These edits include the following:

- The addition of soil types "fractured bedrock" (FBR), and "deteriorated bedrock" (DBR). Practitioners and regulatory agencies alike noted that the identification of the various types of bedrock were being included in soil type R-0, which was originally intended to include sites with a very fast percolation rate. However, this is not always the case when FBR or DBR conditions are encountered. Thus, the new categories are now included in the table to more accurately describe these site conditions.
- The descriptive parameters of the various type R soils (i.e., soil matrix type, percent of rock, and size of rock) were further clarified to assist in the proper identification of each soil type.

- As the level of deterioration in weathered bedrock can vary significantly, an “excavation difficulty” column was added to this table. More dense (harder) bedrock will provide substantially slower permeability compared to less dense formations. To provide consistent identification of excavation difficulty, Table 10-1C was added to the regulation. This table was obtained from the U.S. Department of Agriculture’s (USDA) National Resource Conservation Service (NRCS) field book and describes five levels of excavation difficulty that can be easily understood by those evaluating the soil profile. Modifications to long term acceptance rates relative to the level of excavation difficulty were also provided.
- Soil permeability rates were added to each soil type to provide guidance as to the intent of each soil identifier.
- A column for the new treatment level, TL3ND, was inserted into the table. Due to the high level of treatment provided, the depth of the imported treatment sand required for TL3ND effluent was reduced.
- Additional guidance relative to the modifications to this table were provided within an expanded footnote section.
- To assist in the consistent identification of site conditions where fractured bedrock (FBR) exists, Table 10-1B was added to the regulation. This table was obtained from the USDA NRCS field book and identifies five categories, each identifying various spacing of fractures within the bedrock. The table then provides a suggested long term acceptance rate for each category. The intent of Tables 10-1B and 10-1C is to assist in consistent classification of the rock/soil conditions at a site and subsequently provide the appropriate long term acceptance rate.

The Commission modified the requirements of Table 10-3 (Size Adjustment Factors for Types of Distribution Media in Soil Treatment Areas for Receiving Treatment Level 1 Effluent) to create separate allowances for soil types 4A and 5. As previously noted, these soil types have extremely slow permeability, thus further reducing the required size of the soil treatment area was not appropriate.

The Commission clarified the allowances for specific OWTS design criteria in instances where the soil treatment area must be installed below paved surface or where vehicular traffic occurs. As these conditions provide for reduced oxygen levels to the soil treatment area, minimum treatment levels and a restriction on size adjustment factors are now included. (Section 43.10.E)

The Commission further clarified how effluent in a gravity flow distribution system must be connected to the distribution header of the system. This item was included to assist in the equal distribution of effluent. (Section 43.10.E.2.g)

Based on feedback from local permitting agencies, the Commission modified and expanded the requirements to clarify the design of pressure distribution dispersal systems. Modifications to this section included specifying operating head (i.e., squirt height) requirements relative to orifice size and elevation of the distribution pipe. Expanded requirements include allowances for an alternative location of where the forcemain in a pressure system can be connected to the

distribution manifold, and that the effluent must be screened prior to final dispersal. This is intended to assist in the equal distribution of the effluent. Additional expanded requirements (also noted in section 43.4) includes the inspection of a residual pressure head test on the distribution system prior to regulatory approval of the system. This is to ensure the proper function the system prior to occupancy of the structure. (Section 43.10.E)

The Commission removed the allowance to install a “serial distribution” system. This type of system is where the effluent must always travel through the initial trench in a soil treatment area before it can access the next trench. This type of system does not allow for system management, where one trench could be taken out of service and rested. Alternative installations such as a sequential distribution system, which in essence covers the same footprint, are still allowed. (Section 43.10.F)

The Commission provided clarity on the location of pipe perforations for inspection ports within the soil treatment areas. (Section 43.10.F)

The Commission clarified the requirements for the installation of chamber distribution systems. In order to provide for maximum usage of the soil treatment area a clarification was provided relative to the elevation that the effluent pipe from the septic tank could be connected to the chamber. Additional clarification was provided noting that the area beneath the endcaps to each chamber row must not be included in the soil treatment area calculations. This area is addressed through the allowance of the chambers only needing to cover 90 percent of the excavated area, and still receiving full credit for the square footage of the excavation. (Section 43.10.G)

The Commission clarified that the size adjustment factors in Tables 10-2 and 10-3 may not be used where drip dispersal systems are installed. As drip systems are a specific type of distribution, the manufacturers provide specific sizing requirements dependent on the soil type where the system is installed. Reductions to these sizing requirements are not appropriate. (Section 43.10.G)

The Commission modified the requirements for when imported treatment sand is installed in an excavation where a soil type 1 – 5 is the underlying soil. In order to assist in the effluent moving into the existing soil below the fill, the long term acceptance rate must be relative to the most restrictive soil within 12” below the sand base. (Section 43.10.H)

The Commission provided requirements for the installation of a soil treatment area where the site had been previously filled with soil materials. This section identifies procedures to ensure that the effluent will be properly treated and will be able to infiltrate into the in-situ soil layer below the fill material. (Section 43.10.H)

The Commission modified the requirements for the allowance of deep gravel trenches for repairs of OWTS. Due to the likelihood of smearing and compaction of the sidewalls of the excavation in soils with a high content of silt and clay, deep gravel trenches may not be installed in soil types 3A, 4, 4A, and 5. The Commission also clarified both the maximum depth of the trench and that all vertical separation requirements provided in Table 7-2 must be met. (Section 43.10.I)

The Commission clarified that as seepage pits concentrate the effluent in a smaller area versus a soil treatment area, sizing requirements for the use of higher level treatment systems with seepage pits are not allowed. (Section 43.10.I)

Section 43.11

The Commission moved items referencing pressure distribution design criteria from this section into section 10, which now includes all requirements for pressure distribution design in one location. (From Section 43.11.B to 43.10.E)

The Commission removed unlined sand filters from needing an oversight program when higher level treatment application rates are used. Since unlined sand filters are required for sites with high rock content to address inadequate treatment soil, even in counties without an oversight program, it is not appropriate for the regulation to mandate an oversight program where local agencies do not have the resources to conduct such a program. Specific application rates for these systems are provided within section 43.11.C.3 and 43.11.D. Subsequently, unlined sand filters were removed from section 43.11.C.1 as a stand-alone system that provides higher level treatment. (Sections 43.11.A and 43.11.C).

Based on feedback from local permitting agencies, the Commission removed the category of “preferred sand” and changed the identifier of “secondary” sand media. There is now only one specification; “imported treatment sand”. This identifies the specification of the quality of sand that must be met when sand is imported and used to treat the wastewater. Preferred sand, although ideal for OWTS, has a very limited availability in Colorado. In many instances, regulators were receiving designs specifying this material, only to find that it was not available and the design needed to be revised to include secondary sand; which requires a larger soil treatment area. Due to the limited availability of preferred sand, and to prevent further uncertainty with design submissions to local permitting agencies, the Commission determined that the specification for secondary sand will be used for the new requirement of “imported treatment sand”. (Section 43.11.C)

The Commission modified the requirements for the submission of a gradation for imported treatment sand. The previous regulation identified two different specifications for treatment sand, preferred and secondary. Gradations, no more than one month old, were required to ensure that the material specified was actually used for the installation. Noting that there is now only one specification for imported treatment sand, and after over seven years of gradation submissions, the industry has an understanding of where certain materials are available, and is aware of how gradations are obtained, the Commission is extending the allowance for the gradation to be no more than four months old. Further, the gradation must be provided on letterhead from either the source gravel pit, or independent materials testing laboratory. (Section 43.11.C)

The Commission has defined one single standard for the application of effluent to the distribution media in an unlined sand filter when TL1 effluent is dispersed. Previously two application rates were specified depending on the type of sand that was imported. Now that the Commission has defined only one criteria for the imported treatment sand, a standard application rate of 0.8 gal./sq.ft./day is now used. (Section 43.11.C)

Similarly, the Commission further defined the application of effluent to the distribution media in an unlined sand filter when TL2 – TL3ND effluent is dispersed. The updated criteria provides for soil type 1 application rates, relative to the level of treatment the effluent receives prior to dispersal. (Section 43.11.C)

The Commission clarified the allowable long term application rates for in-situ soils below unlined sand filters. When 24" of imported sand is provided, the dispersed effluent is ultimately treated to TL3 standards. Subsequently, the long term acceptance rate for the most restrictive soil within 12" below the sand base is used. This ensures that the effluent is applied at the appropriate rate and that the soil will accept the effluent. (Section 43.11.C)

The Commission clarified vertical separation requirements for the various treatment levels that the effluent receives. Effluent receiving higher levels of treatment are provided a less restrictive vertical separation. These sections also include vertical separation requirements for soil types DBR and R-1, which directly relate to the treatment level that the effluent receives prior to dispersal. (Section 43.11.C)

The Commission has identified a required setback between the base of adjacent sand filter systems. As these regulations now possibly require that the distribution system and the base of the sand filter be of varied sizing, depending on soil type, a six-foot separation requirement now applies to ensure that one system is not overloaded. This six-foot separation is consistent with other sections of this regulation. (Section 43.11.C)

The Commission clarified that the base of both a lined sand filter and a lined recirculation sand filter must be at least two feet above an actual or seasonal high water table. (Section 43.11.C)

The Commission provided significant edits to the section on “mound system” design criteria in Section 43.11.D. These edits include the following:

- Clarification was provided to identify the various types of mound systems that may be installed. The types are based on the elevation of both the imported treatment sand and the distribution system, relative to existing grade.
- Imported sand fill loading rates for mound systems with a minimum of 24" of imported treatment sand were modified to be consistent with the rates previously identified in this section for unlined sand filters, relative to the treatment level of the effluent that the system receives. Mound systems where at least 24" of imported sand is installed are in essence unlined sand filters, thus the consistent application between these sections is appropriate.
- Imported sand fill loading rates for mound systems with less than 24" of imported treatment sand were modified. When TL1 effluent is received, the long term acceptance rate for the most restrictive soil within 36" below the upper infiltrative surface is used. When TL2 – TL3ND effluent is received, the long term acceptance rate for the most restrictive soil within 36" below the upper infiltrative surface is used; relative to the treatment level of the effluent received. Each ensuring that the effluent is applied at the appropriate rate and that the soil will accept the effluent.
- Underlying soil loading rates for mound systems that provide a minimum of 24" of imported treatment sand was modified to use the TL3 LTAR of the most restrictive in-situ soil layer within 12" of the imported sand base. Ensuring that the effluent is applied at the appropriate rate and that the soil will accept the effluent.
- Underlying soil loading rates for mound systems that provide less than 24" of imported sand were modified. When TL1 effluent is received, the long term acceptance rate for the most restrictive soil within 36" below the upper infiltrative surface is used. When TL2 – TL3ND effluent is received and the local public health agency implements a program for required system maintenance (43.14.D), the long term acceptance rate for the most restrictive soil within 12" of the base of the imported sand is used; relative to the treatment level of the effluent received. If the local public health agency does not implement a program for required system maintenance, then the TL1 LTAR for the most restrictive in-situ soil layer within 36" of the top of sand is used. Each ensuring that the effluent is applied at the appropriate rate and that the soil will accept the effluent.
- Linear loading rates for mound systems were further clarified to provide the necessary requirements for systems with a soil permeability less than 60 min./inch, and those greater than 60 min./inch. Sites with a slower soil permeability require longer and narrower mounds, while the length to width ratio for soils with acceptable permeability is not as critical.

Section 43.12

Based on feedback from local permitting agencies, the Commission modified the requirements for non-pressurized drip dispersal systems (NDDS). As this type of system requires increased

oversight to assist in the intended function and longevity of the system, new installations will only be allowed in counties where the local public health agency implements a program for system oversight and maintenance (43.14.D). Additionally, the revised publication, *Colorado Professionals in Onsite Wastewater Guidelines for the Design and Installation of Non-Pressurized Drip Dispersal Systems (NDDS), Revision: October, 2024* was adopted as a procedural document that must be complied with. This is an update to the 2016 document that was previously referenced in this regulation. (Section 43.12.A)

The Commission expanded the requirements for wicking sand that is used in an evapotranspiration system. As this is a very specific sand that is seldom used in the installation of onsite wastewater treatment systems, a requirement has been added to the regulation requiring a gradation of the wicking sand media that is proposed for the actual installation. This gradation must not be dated more than one month prior to the installation. (Section 43.12.A)

The Commission modified the requirements for the prohibitions and allowed uses for vaults (other than vault privies). Since vaults must be pumped to empty them, vaults may not be installed in cases where access for pumping and general system maintenance cannot be provided. An allowance was also added for the use of a vault for private recreational vehicle dump station. Additional requirements for structural integrity and watertightness of the vault were provided. (Section 43.12.C)

The Commission provided additional requirements for structural integrity and watertightness for vault privies. This provides consistency with the design criteria for septic tanks and vaults (other than vault privies). (Section 43.12.D)

Based on feedback from local permitting agencies, the Commission allowed a local board of health to permit reductions in the estimated flows to the OWTS when composting or incinerating toilets are the only such fixtures in the structure; i.e.: no flush toilets. The size of the soil treatment area may be reduced by 25% when specific criteria provided in the regulation is followed. This provision may only be applied in jurisdictions where the local public health agency implements both a transfer of title and use permit program. Such programs require periodic inspections of the fixtures within the structure to ensure compliance with the regulation. (Section 43.12.E)

The Commission expanded the requirements for the use of incinerating toilets to ensure compliance with applicable federal, state, and local building, plumbing, and air-pollution requirements, and manufacturer's instructions. (Section 43.12.E)

Subsequent to the creation of treatment level 3ND, the Commission developed minimum standards for disinfection components that are integrated into the treatment train of an OWTS,

to ensure that the component meets minimum standards. All disinfection systems must comply with specific NSF/ANSI standards (or equivalent), and maintain water quality below specific maximum fecal coliform levels. Further, disinfection systems are only allowed when the effluent is treated to TL3N quality prior to treatment within the disinfection system. This assists in the ability of the disinfection system to meet the noted requirements. Additional provisions for the use of chlorine disinfection were granted, identifying minimum free chlorine levels that must be maintained. (Section 43.12.F)

Section 43.13

The Commission expanded the requirements for manufacturers of proprietary treatment products. As operation and maintenance is critical to ensuring that the treatment system maintains the quality of effluent that it was approved for, the manufacturer must now identify the provisions that they have developed for the training of installers and service providers specific to their product line. (Section 43.13.D)

The Commission removed the allowance within the previous regulation that provided a transitioned acceptance process for proprietary treatment products that had been approved by the division reviewed technologies accepted before 2013 upon request and issued new acceptance letters after 2013. After a period of more than 10 years, the Commission removed the transition review process and all proprietary treatment product requests will now be reviewed consistent with the current Section 43.13. Only treatment products with a CDPHE acceptance letter dated after June 30, 2013 are accepted for use in Colorado. (Section 43.13.D)

The Commission expanded the requirements for chamber distribution products. All approved chambers must now meet appropriate IAPMO standards of design and construction. Note that all currently accepted chambers products meet the IAPMO standard. (Section 43.13.E)

The Commission modified the requirements for enhanced manufactured media in order to more accurately identify how specific product lines currently in the market can meet the minimum standards and expectations of the regulation. (Section 43.13.E)

Section 43.14

The Commission expanded the types of systems that require inclusion in the local public health agencies oversight program for inspections, maintenance, recordkeeping and enforcement (section 43.14.D). Disinfection systems and NDDS systems were added to the current oversight program requirements for all higher level treatment systems, as operation and maintenance is critical to ensuring that these systems also maintain the quality of effluent expected.

The Commission clarified the standards for the analysis of water and wastewater sampling, ensuring that it complies with the American Public Health Association, American Water Works Association, and Water Environment Federation: Standards Methods for the Examination of Water and Wastewater. (Section 43.14.E)

The Commission expanded the allowances for local public health agencies to require water quality monitoring to include TL3ND systems, remediation systems, and systems that fall under local agency use permit programs. (Section 43.14.E)

**AFFIDAVIT OF PUBLICATION
STATE OF COLORADO**

I, Barbara Hardt, certify that I am at least eighteen years of age; that I have personal knowledge of the factual matters set forth herein; that *The Mountain-Ear* is a public weekly newspaper of general circulation published in Gilpin and Boulder counties as Colorado defines "published" in Section 24-70-101, C.R.S.; that said *The Mountain-Ear* is published weekly, duly qualified for the purposes set forth in applicable statutes, including Section 24-70-101, C.R.S to 24-70-109, C.R.S., and any amendments thereto passed prior to this date; that said newspaper has, since January 1, 1980, been admitted to the United States mails with periodicals mailing privileges; that said newspaper has been published in print as a public weekly newspaper of general circulation in Gilpin and Boulder counties, uninterrupted and continuously, during the period of more than 52 consecutive weeks next prior to the first issue thereof containing the attached legal notice of advertisement; that said attached legal notice or advertisement was published in the regular and entire editions of said newspaper for 3 consecutive week(s) on Thursday of each week; that the first publication of said legal notice or advertisement was in the regular and entire edition of said newspaper on the 1st of January; and that copies of each number of said newspaper which said notice or advertisement was published were delivered by carriers or transmitted by mail to each of the subscribers of said newspaper, according to newspaper's accustomed mode of business.

Date(s) of Publication: January 1, 8 and 15, 2026

Title of Public Notice: ONSITE WASTEWATER TREATMENT SYSTEM REGULATION NO. 43

Barbara Hardt

Barbara Hardt

1/16/26

Printed Name

Signature

Date

State of Colorado

County of (Gilpin) (Boulder)

Signed before me on January 16, 2026,

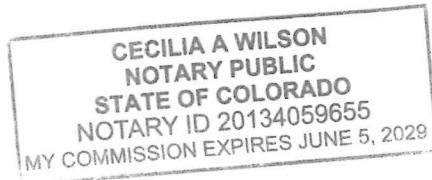
by Barbara Hardt (name of individual(s) making statement).



(Notary's official signature)

Public Notary
(Title of office)

June 5, 2029
(Commission Expiration)



The State of Colorado, Division of Reclamation, Mining and Safety (DRMS), Inactive Mine Reclamation Program (IMRP) is preparing to develop a project in Gilpin County. The **Cottonwood Project** site includes fifteen mine features that were identified as potentially hazardous. The mine features will be safeguarded by backfill, grates, rock bulkheads, polyurethane foam, and corrugated steel pipe closures. Bats access will be provided to features showing potential for use by bats.

1000 Sherman Street, Room 215, Denver CO, 80203, (303) 866-3567, by February 27, 2026.

The Colorado Inactive Mine Reclamation Program mitigates hazards and environmental problems associated with past mining activities. The program is funded by Federal grant money made available to the State of Colorado through the U.S. Department of Interior, Office of Surface Mining Reclamation and Enforcement. Projects must meet eligibility requirements as outlined in the Surface Mining Control and Reclamation Act of 1977 – Public Law 95-87.

Sennettmann offered advice about what precautions local residents can take to further protect themselves.

“You shouldn’t fuel your generator when it’s hot, because if you spill any of your fuel, you can start a fire that way,” he said. “Make sure your

stored lumber be kept a safe distance away from the house; that propane appliances not be used indoors without proper ventilation; and that residents keep their fireplaces clean, never disposing of their fireplace ash during a wind event.

Public Notice

NOTICE IS HEREBY GIVEN

NOTICE IS HEREBY GIVEN THAT THE GILPIN COUNTY BOARD OF COUNTY COMMISSIONERS WILL HOLD A PUBLIC HEARING ON THE PROPOSED ADOPTION OF UPDATED, ONSITE WASTEWATER TREATMENT SYSTEM REGULATION NO. 43 ON JANUARY 27, 2026, AT 9:30 A.M., AT THE GILPIN COUNTY OLD COURTHOUSE, 203 EUREKA STREET, CENTRAL CITY, COLORADO, 2ND FLOOR MEETING ROOM. THE MEETING MAY BE ATTENDED VIRTUALLY, THE ONLINE LINK WILL BE PROVIDED IN THE AGENDA POSTED ON THE GILPIN COUNTY WEBSITE.

A DRAFT COPY OF THE PROPOSED REGULATION WILL BE POSTED ON THE GILPIN COUNTY WEBSITE BEGINNING JANUARY 5, 2026. WRITTEN COMMENTS MUST BE RECEIVED BY JANUARY 19, 2026, AND MAY BE SUBMITTED BY EMAIL TO AWITT@GILPINCOUNTY.ORG OR BY MAIL TO GILPIN COUNTY PUBLIC HEALTH, 15193 CO 119, BLACK HAWK, CO 80422.

IF ADOPTED, THE UPDATED REGULATION SHALL BECOME EFFECTIVE FORTY-FIVE (45) DAYS AFTER ACCEPTANCE BY THE BOARD OF COUNTY COMMISSIONERS.

Public Notice

NOTICE OF PUBLIC HEARING

Gilpin County Court House; Department of Community Development.

Subject Property: 3 Properties along Tolland Rd (R001956, R001952, R012123)

The meeting will be held in person and broadcast live via Zoom. Members of the public will be able to participate virtually. A link to the live broadcast can be found on the Gilpin County website under the public meetings tab. All interested persons wishing to be heard are invited to said public meeting. Written comments or questions can be emailed to: izeman@gilpincounty.org. This meeting may be continued as many times as may be found necessary. Those individuals requiring special accommodation to participate please contact Jamie Boyle at (303)582-5831.

Notice is hereby given for a Public Hearing before the Gilpin County Planning Commission, in which, the Planning Commission will consider for approval a Rural Development Exemption RDE-25-1 (Zoning Regulations Sec. 5.C.).

The public hearing will be held on January 13th, 2026 at 7:00 p.m. or later in the Commissioner's Meeting Room at the Historic Gilpin County Court House 203 Eureka St. Central City, Colorado and can also be found online through the Gilpin County Planning Commission website. Any and all documents pertaining to this matter may be viewed between the hours of 7:30 a.m. and 5:30 p.m., Monday through Thursday at the Historic



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**COLORADO**Department of Public
Health & Environment**Water Quality Control Division
Engineering Section
On-site Wastewater Treatment Systems****4300 Cherry Creek Drive South, B2
Denver, Colorado 80246-1530
CDPHE.WQEngReview@state.co.us
303-692-6298****QUICK GUIDE FOR REVISING AND ADOPTING
LOCAL ON-SITE WASTEWATER TREATMENT SYSTEM REGULATIONS
(Subsequent to the Commission's March 2025 revisions to Regulation 43)**

The Colorado Water Quality Control Commission (Commission) adopted revisions to Regulation 43, 5 CCR 1002-43, on March 10, 2025 and the updated regulation became effective on June 15, 2025. The purpose of this regulation was to update and clarify the minimum requirements for "On-site Wastewater Treatment Systems" (OWTS) in the State of Colorado.

Local boards of health have until June 15, 2026 to adopt local regulations that are at least as stringent as Regulation 43. However, in order to reduce OWTS regulation conflicts with neighboring counties (old regulation vs. updated regulation), it is suggested that all agencies work to adopt regulations that will become effective prior to January 1, 2026. If your local regulations are not adopted by June 15, 2026, the Water Quality Control Division (Division) is directed to propose local regulations for that jurisdiction and submit them to the Commission for approval (43.4.A.2.c).

To assist the local boards of health and associated staff, the Division has developed three alternative methods to develop the local regulation.

1. Use of the Division's Template (Microsoft Word document provided) for your Local OWTS Regulation is recommended. This template adopts Regulation 43 by reference, and identifies the decisions for local options within the template and the associated Appendix A. The template also includes provisions for local items that may be more stringent than Regulation 43.
Note: This approach may be helpful for local boards of health and public health agencies that desire a simpler and quicker process.
2. Use the Microsoft Word version of Regulation 43 to redline and develop a stand-alone local regulation using Regulation 43 as the basis for format and content.
3. Develop a stand-alone local regulation which includes all requirements of Regulation 43 using a separate format. Completion of the "Cross-walk" on pages 5 and 6 of the local agency submittal form is required for this method.

The process for adopting local regulations and interacting with the Division is provided in section 43.4.A.3 of Regulation 43. The following checklist is intended to assist local boards of health through the process of adopting local OWTS regulations. This document provides local boards of health and public health agencies guidance on how to efficiently and effectively complete this process within a suggested time frame. This table contains a chronological list of activities that the local board of health must complete under Regulation 43.

✓	Adoption Process for Local Regulation	Optional Local OWTS Timeline
<input type="checkbox"/>	Develop proposed local regulations based on Regulation 43 <input type="checkbox"/> Note: Three possible approaches for local boards of health and public health agencies to develop a regulation are identified above.	June - August 2025
<input type="checkbox"/>	At least 30 days prior to public hearing: <ul style="list-style-type: none">Submit proposed local regulations to the Division for preliminary review Submittal package will include: <ol style="list-style-type: none">1. Completed Submittal Form for Local OWTS Regulation Review2. Draft Local OWTS Regulation based on one of the three approaches identified above.	August/September 2025

<input type="checkbox"/>	Division review; comment or acceptance of Regulation; Local revisions as needed	September/October 2025
<input type="checkbox"/>	20 days prior to public hearing: <ul style="list-style-type: none"> Provide notice of the hearing Notice must be placed in a newspaper that is circulated in the area covered by the local board of health 	September 2025
<input type="checkbox"/>	Hold public hearing	October 2025
<input type="checkbox"/>	Develop final local regulations <ul style="list-style-type: none"> Make revisions to the proposed local regulations if warranted based on input received at public hearing (NOTE: No further public hearings are required for revisions made based on input at the public hearing.) 	October 2025
<input type="checkbox"/>	Adopt final local regulations. This may occur at the public hearing, or at a later date as determined by the board	October/November 2025
<input type="checkbox"/>	No later than 5 days after final adoption: <ul style="list-style-type: none"> Submit the final local regulations to the Division for final review. Clearly identify any modifications to the regulation made after your initial submission. The Division has 45 days from adoption to review the final local regulations to determine if the final local regulations are as stringent as Regulation 43 and the OWTS Act. 	October/November 2025
<input type="checkbox"/>	Local regulations become effective 45 days after adoption unless the Division notifies local board of health by the 45 th day of inconsistency with Regulation 43 and/or the OWTS Act.	November/December 2025
<input type="checkbox"/>	IF the Division <u>approves</u> the final local regulations: <ul style="list-style-type: none"> The regulations may go into effect and be published END PROCESS IF the Division <u>disapproves</u> of the regulations, or any portion of the regulations: <ul style="list-style-type: none"> Any portion of the regulations disapproved by the Division cannot go into effect or be published and must be revised for review by the Division. Note: Any portion approved by the Division may go into effect and be published. Submit revisions to the Division addressing the portions of the regulations that were disapproved by the Division. Work with Division until it is determined that revised portions of the regulations are as stringent as Regulation 43. Note: No further public hearing is required. Once the local board of health receives approval from the Division the entire local regulations may become effective and be published END PROCESS 	November/December 2025

For assistance with your regulation revision, please contact:

Steve Prosise
Colorado Department of Public Health and Environment
Water Quality Control Division
4300 Cherry Creek Drive South
Denver, CO 80246
303-692-2366
steve.prosise@state.co.us



A RESOLUTION APPROVING THE ESTABLISHMENT OF A DEPUTY DIRECTOR / COMMUNITY BENEFITS MANAGER POSITION AND THE ELIMINATION OF THE COMMUNITY BENEFITS PROGRAM MANAGER ROLE IN THE HUMAN SERVICES DEPARTMENT

Agenda Item Staff Report, Board of County Commissioners

Requested by: Chanda Johnson, HR Director, Human Resources

Additional Presenters: Janey Barker, Human Services Director

Meeting Date: January 27, 2026

Public Hearing Required? No

Background/Request Description: Staff requests approval to establish a new dual-role position titled Deputy Director / Community Benefits Manager within the Human Services Department, replacing the existing Community Benefits Program Manager position.

The Human Services Department operates in a high-demand, high-visibility environment governed by complex state and federal regulations. Effective administration requires consistent leadership, operational oversight, and the ability to respond promptly to both internal and external demands. Across Colorado, it is common for counties—large, medium, and small—to designate a Deputy Director to support the Director in managing departmental responsibilities.

Gilpin County's current organizational structure includes a Director and several Program Managers. However, the absence of a designated second-in-command has created operational challenges, particularly when the Director is unavailable due to required participation in regional, state, or interdepartmental meetings. In these instances, supervisory staff have informally assumed responsibilities outside their job descriptions, leading to role ambiguity, increased stress, and occasional confusion regarding decision-making authority.

Following an internal review of departmental needs and existing staff roles, the Human Services Department recommends eliminating the current Community Benefits Program Manager position and establishing a new Deputy Director / Community Benefits Manager position in its place. This change would not increase the department's full-time equivalent (FTE) count and is already accounted for in the department's 2026 budget.

Key responsibilities of the new role would include:

- Providing day-to-day administrative and programmatic oversight.
- Supporting staff supervision and morale.
- Serving as acting Director in the Director's absence.
- Assisting with strategic planning and coordination.

To reflect the expanded scope and leadership responsibilities of the proposed role, the department recommends reclassifying the position from **E4** to **E6** on the County's compensation plan. This reclassification aligns with the structure of other positions that carry similar levels of responsibility and authority.

E4 Salary Range: \$60,885 – \$73,082.50 – \$85,280

E6 Salary Range: \$73,595 – \$88,355 – \$103,115

This change represents an approximate increase of **\$15,272.50 at the mid-range** of the salary band. The fiscal impact to the County is expected to be minimal. The State reimburses an average of **80%** of Human Services program salaries, which would reduce the County's share of the increased cost

Requested Action: Staff recommends approval to eliminate the existing Community Benefits Program Manager position and establish a new Deputy Director / Community Benefits Manager position at Grade E6. This change will enhance leadership capacity within the Human Services Department, improve operational continuity, and support the County's strategic goals—all without increasing the department's FTE count. The position is fully budgeted, and the fiscal impact to the County is expected to be minimal due to state reimbursement.

Alternatives:

1. Maintain Current Structure
2. Create a New Deputy Director Position (Add FTE)
3. Reclassify a Different Existing Role

Fiscal Impacts: Yes. This has been budgeted for.

Legal Impacts: None.

Environmental Impacts: None.

Human Resources Impacts: None.

Grant-Related? No.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, STATE OF COLORADO**

**A RESOLUTION APPROVING THE ESTABLISHMENT OF A DEPUTY DIRECTOR / COMMUNITY BENEFITS
MANAGER POSITION AND THE ELIMINATION OF THE COMMUNITY BENEFITS PROGRAM MANAGER
ROLE IN THE HUMAN SERVICES DEPARTMENT**

WHEREAS, the Human Services Department is a critical function of Gilpin County government, operating under complex and evolving state and federal regulations; and

WHEREAS, the current organizational structure lacks a designated second-in-command to support the Director of Human Services in administrative, operational, and leadership responsibilities; and

WHEREAS, the absence of a Deputy Director has resulted in increased strain on supervisory staff, role ambiguity, and challenges in maintaining continuity of leadership during the Director's absence; and

WHEREAS, the Director of Human Services has identified the need to establish a Deputy Director / Community Benefits Manager position to address this leadership gap and strengthen departmental operations without increasing the department's full-time equivalent (FTE) count; and

WHEREAS, the new position will assume the responsibilities of the existing Community Benefits Program Manager role, which will be eliminated as part of this transition; and

WHEREAS, this structural change supports the County's strategic goals of enhancing organizational capacity, investing in workforce development, and improving the quality and responsiveness of public services; and

WHEREAS, the Deputy Director / Community Benefits Manager position is fully budgeted and aligns with the County's compensation structure at Grade E6, replacing the former Grade E4 position; and

WHEREAS, the State of Colorado reimburses an average of 80% of Human Services program salaries, significantly reducing the fiscal impact to the County; and

WHEREAS, the Board of County Commissioners finds that this adjustment will enhance the department's operational effectiveness, support employee morale, and improve service delivery to Gilpin County residents;

NOW, THEREFORE, BE IT RESOLVED by the Gilpin County Board of County Commissioners that:

1. A new position titled Deputy Director / Community Benefits Manager is hereby established within the Human Services Department.
2. The existing Community Benefits Program Manager position shall be eliminated.
3. The new position shall be placed at Grade E6 on the County's compensation plan.

RECORDING STICKER

RECORDING STICKER

4. The Human Services Department is authorized to update the job description and organizational chart accordingly.
5. This change shall take effect immediately upon adoption of this resolution.

ADOPTED this _____ day of _____, 2026, by a vote of _____ to _____.

ATTEST:

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, COLORADO**

Kimberly Kaufman, Deputy County Clerk

Susan Berumen, Chair

ACKNOWLEDGEMENT

STATE OF COLORADO)

)ss.

COUNTY OF GILPIN)

Susan Berumen, Chair, and Kimberly Kaufman, Deputy County Clerk, County of Gilpin, acknowledged the foregoing Resolution before me this _____ day of _____, 2026.

Witness my hand and official seal

Notary Public

RECORDING STICKER

RECORDING STICKER



GILPIN COUNTY JOB DESCRIPTION

Job Title: Deputy Director / Community Benefits Manager

Department: Human Services

Immediate Supervisor: Human Services Director

Supervises: Community Benefits Case Manager(s), Veterans Service Officer, Child Support Specialist

Pay Grade: E6 - \$73,595.00 - \$103,115.00

Hiring Range: \$73,595.00 - \$88,355.00

Status: Fulltime

Classification: Exempt

Primary Place of Work: 15193 CO Hwy 119, Black Hawk, CO 80422

JOB DESCRIPTION:

Primary Responsibility: This position is a dual role responsible for assisting with directing the Human Services Department; providing leadership, direction and oversight in the day-to-day operations as well as Program Manager responsibilities for Community Benefits. Provides leadership and oversight for the Community Benefits, CCCAP (Colorado Child Care Assistance Program) and Child Support Programs. Directly supervises and evaluates the work of Case Managers of Community Benefits, Child Care Assistance Eligibility, and Child Support. Encourages training and development, actively coaching, guiding, and empowering workers to expand their knowledge, proficiency and to meet or exceed goals. Manages efficiency, timeliness, and general operations of multiple program areas including Old Age Pension, Aid to Needy/Disabled, Long-Term Care, Medicare Savings (MSP), Colorado Works (Temporary Aid to Needy Families/TANF), Supplement Nutrition Assistance Program (SNAP), Health First Colorado Medicaid, Child Care Assistance (CCCAP), Low-income Energy Assistance Program (LEAP) and Child Support Services (CSS). Develops meaningful analysis reports and conducts quality assurance reviews for all programs to ensure accuracy and compliance with state and federal guidelines. Conducts fraud investigations, prepares, and presents evidence in court, establishes recoveries. Assists as a backup supervisor for on call duties for child welfare and adult protection. Establishes and maintains relationships with workers around the state. Promotes good morale within the department. Reports directly to and supports the Director of Human Services.

Duties:

The duties listed below are representative of, but do not necessarily include, all the duties and responsibilities that an individual in this position may be called upon to perform.

- Assist the Human Services Director in the day-to-day operations of the Department
 - Knowledge of principles and practices of social work, social welfare, social research and community, social and health resources.
 - Knowledge of administrative principles and practices, including goal setting



GILPIN COUNTY JOB DESCRIPTION

and implementation of state and federal laws.

- Skill in developing, implementing and communicating policies and procedures.
- Ability to handle multiple tasks simultaneously, under pressure and in emergency and stressful situations.
- Attend and contribute to local, state and/or federal meetings/committees as directed.
- Provide special management functions including management of support staff.
- Assist in setting long-range goals and objectives for the Department.
- Assist with the assessment, planning, development, implementation and evaluation of programs and services within the Department of Human Services.
- Acts as the Director of Human Services in their absence.
- Policy expert, program manager, and staff supervision of Health First Colorado Medicaid; CCCAP; SNAP; TANF; CCCAP; CSS; and LEAP programs, with responsibilities of the following
 - Medicaid program requirements and required benchmarks
 - Quality assurance data review and response for HCPF, Colorado Department of Human Services (CDHS), and the Department of Early Childhood
 - Compliance findings and required changes to processes
 - Audit and review cases for accuracy per state and federal policy
 - Grant writing and grant oversight
 - Coordinates and prepares for State appeals and County Dispute Resolution Hearings
- Supervision of Case Managers:
 - Interviewing, hiring, providing disciplinary measures, and termination
 - Oversight, and review of work
 - Delegates and monitors work assignments
 - Group Supervision
 - Individual Supervision
 - Provide support and guidance to staff including training, coaching, action plans, and program improvement plans
 - Annual employee evaluation
- County Emergency Assistance Program:
 - Review applications for emergency assistance requests
 - Facilitate conversation with committee to determine eligibility for assistance
- Development of Human Services Policy and procedure
 - Works with Human Services Director to update and develop guidelines, policies, and procedures as needed for compliance with the state and county regulations including state action and program improvement plans

Minimum job requirements:

- Bachelor's Degree in social work, behavioral sciences, business administration, public



GILPIN COUNTY JOB DESCRIPTION

administration, or closely related field is preferred.

- Four (4) years' experience as a Case Manager or equivalent in human services benefits program.
- Five years' experience as a Full-time professional technical and/or paraprofessional which provides a similar level of knowledge with some educational background.
- Any combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job.
- Must possess Colorado Child Welfare Caseworker and Supervisor Certification or complete training within 6 months.
- Must possess Colorado Adult Protections Caseworker and Supervisor Certification or complete training within 1 year.
- Must possess FEMA ICS 100 and 700 certifications within 6 months of employment (County supported after hired)
- Must have a valid Colorado Driver's License without any restrictions due to driving record. Must also be able to drive a county vehicle.

Ability to:

- Coordinate projects for maximum efficiency and monitor progress towards desired objectives.
- Demonstrate self-motivation in resolving issues without awaiting a directive.
- Strong interpersonal, analytical, verbal and written communication skills with the ability to effectively communicate and interact with all levels of the organization.
- Must pass background check, including traffic and criminal and a pre-employment drug screening

Qualifications (Knowledge, Skills and Abilities)

1. Experience and Work Ethic

- a. Exceptional problem-solving and conflict resolution skills. Analyzing and interpreting extremely complex information with the ability to draw valid conclusions. Applying logical thinking to solve problems or accomplish tasks and to understand, interpret, and communicate complicated policies, procedures, and protocols.
- b. Ability to exercise professional judgment and organization skills. Organizing work activities, setting priorities, meeting critical deadlines, ensuring time management, and following up on assignments with a minimum of direction.
- c. Creativity and ability to remain flexible in a changing environment.
- d. High degree of ethics and integrity.

2. Civic Minded

- a. Must possess strong community interest, while understanding the County government organization, function, policy rules and regulations.
- b. Ability to work effectively both independently and as a team member.
- c. Ability to review and evaluate operating procedures and recommend improvements.
- d. Use of professional and personal discretion to protect the County from any actual and/or perceived appearances of impropriety.



GILPIN COUNTY JOB DESCRIPTION

- e. Apply Federal, State and local laws, codes and regulations.
- f. Knowledge of principles and processes for providing customer and personal services. This includes customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction.

3. Personal Responsiveness

- a. Ability to establish and maintain effective working relationships with co-workers, elected and appointed officials, businesses, the general public and with the ability to communicate effectively.
- b. Self-directed and self-motivated in job-related tasks.
- c. Commitment that employment with the County is primary to all other forms of employment.
- d. Be punctual and prompt for work and meetings.
- e. Locate, organize, and retrieve department records and files in a timely fashion.
- f. Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.

4. Knowledge of

- a. State systems for pulling reports and dashboards
- b. CBMS, CHATS and other state systems
- c. Ability to work with Microsoft Word, Excel, PowerPoint, Google Suite, Adobe, ability to learn new software programs.
- d. Knowledge of local, state, and federal legislation and regulations for all Human Services Programs
- e. Principles and practices of employee supervision, including work planning, assignment, review and evaluation, mentoring and training of staff.

Mental/Physical Demands:

- Perform a wide variety of physical tasks such as bending, stooping, standing, walking and climbing stairs
- Work is performed in an office setting
- Operate office equipment
- Job requires some travel with occasional overnight stays

I, _____ have read the above job description for the Gilpin County Deputy and Program Manager of Community Benefits. To the best of my knowledge, I am able to perform all duties of the job as described.

Employee

Date



**GILPIN COUNTY
JOB DESCRIPTION**

Supervisor

Date

The above statements are intended to describe the general nature and level of work. They are not intended to be an exhaustive list of requirements, duties and responsibilities. Gilpin County provides reasonable job-related accommodations for disabled persons. Must pass drug screen and pre-employment screening.

**BLA-25-5****Agenda Item Staff Report, Board of County Commissioners****Requested by:** Jack Zeman, Planner, Community Development**Additional Presenters:** Jamie Boyle**Meeting Date:** January 27, 2026**Public Hearing Required?** No

Background/Request Description: The Applicant and owner of the subject properties, Rebecca Crozier, is petitioning the Gilpin County Board of County Commissioners to adjust the boundary line between her properties (Attachment 1 & 2), by transferring approximately one-acre of the Irene Lode to the Tom Martin Lode and eliminating the boundary line between the remaining portion of the Irene Lode and the portions of the Cliff Extension Lode, Lulu Bowen Lode, and the Doc Beers Lode known as Parcel A in the Boundary Line Adjustment Plat BLA 04-03.

Requested Action: Due to BLA-25-5 adhering to the standards of the Zoning Regulations 5.5.B, staff are recommending **approval** of BLA-25-5. Approval would adjust the Tom Martin Lode, Irene Lode, and the parcel described in BLA 04-03 Parcel A to the proposed site conditions (Attachment 2).

Alternatives:**Approval** – Granting the request as presented.**Approval with Conditions** – Approval dependent upon certain conditions being met, as deemed appropriate by the Board.**Denial** – A denial would maintain the current conditions of the parcels.**Continuance** – Defers action to a later meeting (date certain). The Board may request additional information (e.g., technical materials, agency comments) to be submitted before the continued hearing.**Fiscal Impacts:** None.**Legal Impacts:** None.**Environmental Impacts:** None.**Human Resources Impacts:** None.**Grant-Related?** No.

Staff Report

Department of Community Development

203 Eureka St. Central City, CO 80427



Case Details

To: Gilpin County Board of County Commissioners

From: Jack Zeman, Planner

Meeting Date & Time: January 27th, 2026

Meeting Location: 203 Eureka St. Central City, CO 80427

File Number: BLA-25-5

Petition Type: Boundary Line Adjustment

Applicant & Owner: Rebecca Crozier

Request

The Applicant and owner of the subject properties, Rebecca Crozier, is petitioning the Gilpin County Board of County Commissioners to adjust the boundary line between her properties (Attachment 1 & 2), by transferring approximately one-acre of the Irene Lode to the Tom Martin Lode and eliminating the boundary line between the remaining portion of the Irene Lode and the portions of the Cliff Extension Lode, Lulu Bowen Lode, and the Doc Beers Lode known as Parcel A in the Boundary Line Adjustment Plat BLA 04-03.

Pertinent Facts

All parcels are currently vacant and developable per the Gilpin County Zoning regulations and OWTS Regulations. All additional property owners have given their authorization to apply for BLA-25-5 (attachment 3).

N007202 Legal Description: The Irene Lode mine claim, U.S. Survey No. 679, as described in U.S. patent recorded December 15, 1999, in Book 684 at Page 359, excepting therefrom any portion embraced in survey Nos. 557 and 687, as excepted in said patent,
County of Gilpin, State of Colorado
Subject Property Zoned RR – About 4.29 acres

N001291 Legal Description: Tom Martin Lode Mining Claim, U.S. Survey No. 18659, situated in the Quart Valley Mining District
County of Gilpin, State of Colorado
Subject Property Zoned RR – About 3.67 acres

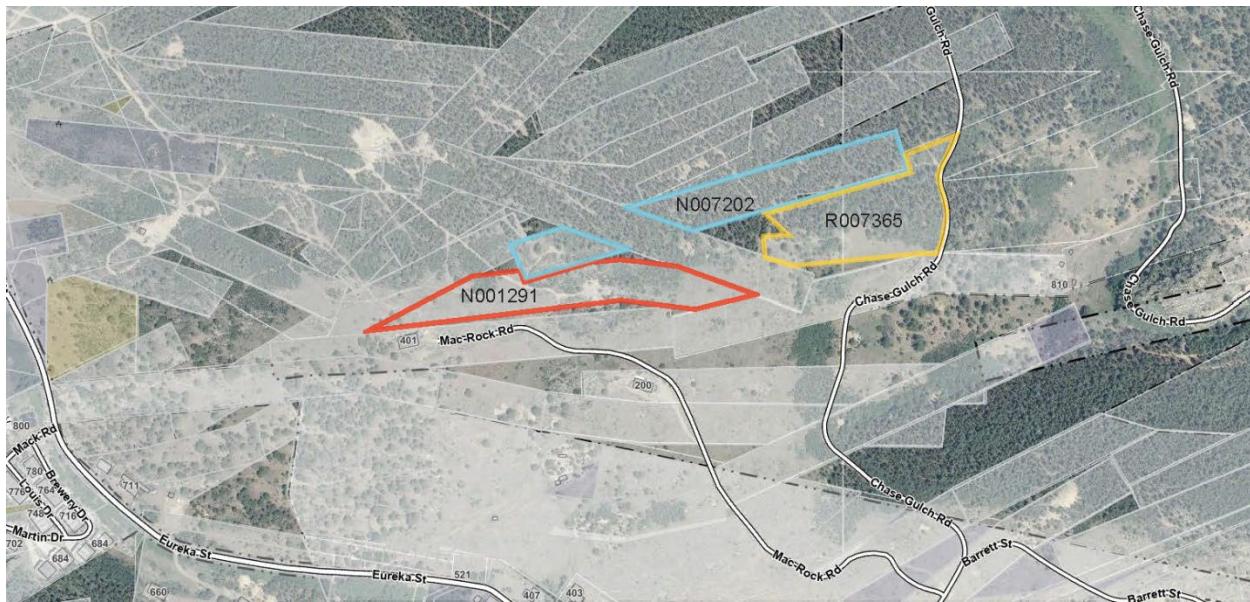
R007365 Legal Summary: A portion of the Cliff Extension Lode, MS 9816 and the Lulu Bowen, MS 1013, in the NE ¼ of Section 11 and the NW ¼ of Section 12, Township 3 South, Range 73

West of the 6th P.M., Gilpin County Colorado, more particularly described in Quit Claim Deed Reception #125516
Subject Property Zoned RR – About 4.55 acres

After BLA Parcel 1 Legal Description: See attachment 4.
Subject Property Zoned RR – About 7.79 acres

After BLA Parcel 2 Legal Description: See attachment 4.
Subject Property Zoned RR – About 4.85 acres

Site Location



Boundary Line Adjustment Standards

Per the Gilpin County Zoning Regulations section 5.5.B, all boundary line adjustments must adhere to the following standards:

- a. No more than 4 adjacent vacant parcel may be subject to a single BLA.
 Less than 4 vacant parcels More than 4 vacant parcels N/A
- b. Existing vacant parcels subject to a proposed BLA must be developable according to current zoning and OWTS regulations.
 All parcels are developable The parcels are undevelopable N/A
- c. Any number of developed parcels may be subject to a single BLA.
 Parcels are developed N/A

Per the Zoning Regulations 5.5.B.6, the final decision for this Boundary Line Adjustment must be made by the Board of County Commissioners.

Staff Recommendation

Due to BLA-25-5 adhering to the standards of the Zoning Regulations 5.5.B, staff are recommending **approval** of BLA-25-5. Approval would adjust the Tom Martin Lode, Irene Lode, and the parcel described in BLA 04-03 Parcel A to the proposed site conditions (Attachment 2).

Possible Actions

1. **Approval** – Granting the request as presented.
2. **Approval with Conditions** – Approval dependent upon certain conditions being met, as deemed appropriate by the Board.
3. **Denial** – A denial would maintain the current conditions of the parcels.
4. **Continuance** – Defers action to a later meeting (date certain). The Board may request additional information (e.g., technical materials, agency comments) to be submitted before the continued hearing.

Report Attachments

Attachment 1: Existing Site (pg. 4)

Attachment 2: Proposed Site (pg. 5)

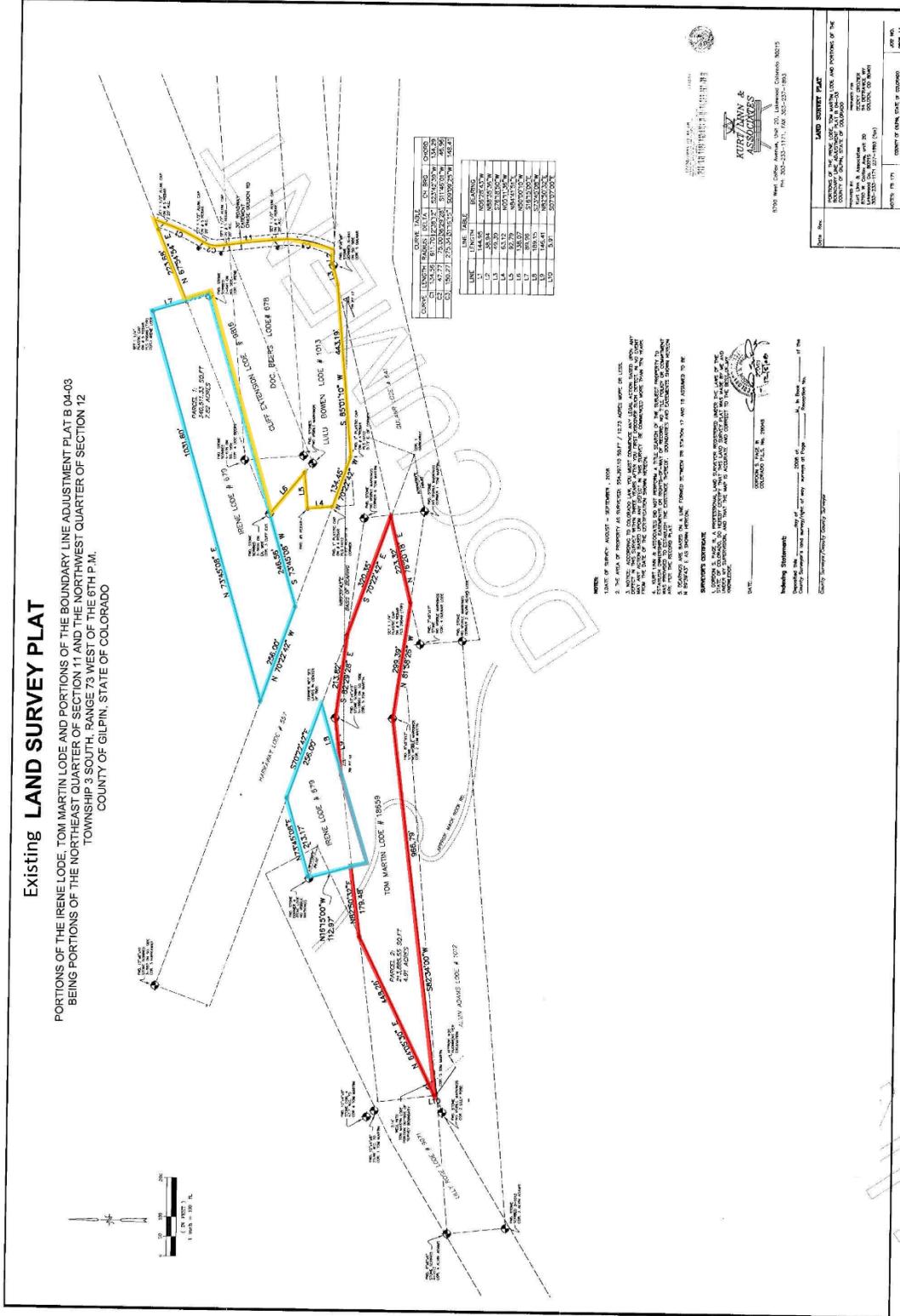
Attachment 3: Authorizations to Apply (pg. 6-7)

Attachment 4: New Legal Descriptions (pg. 8-9)

Attachment 5: Assessor's Property Reports (pg. 10-15)

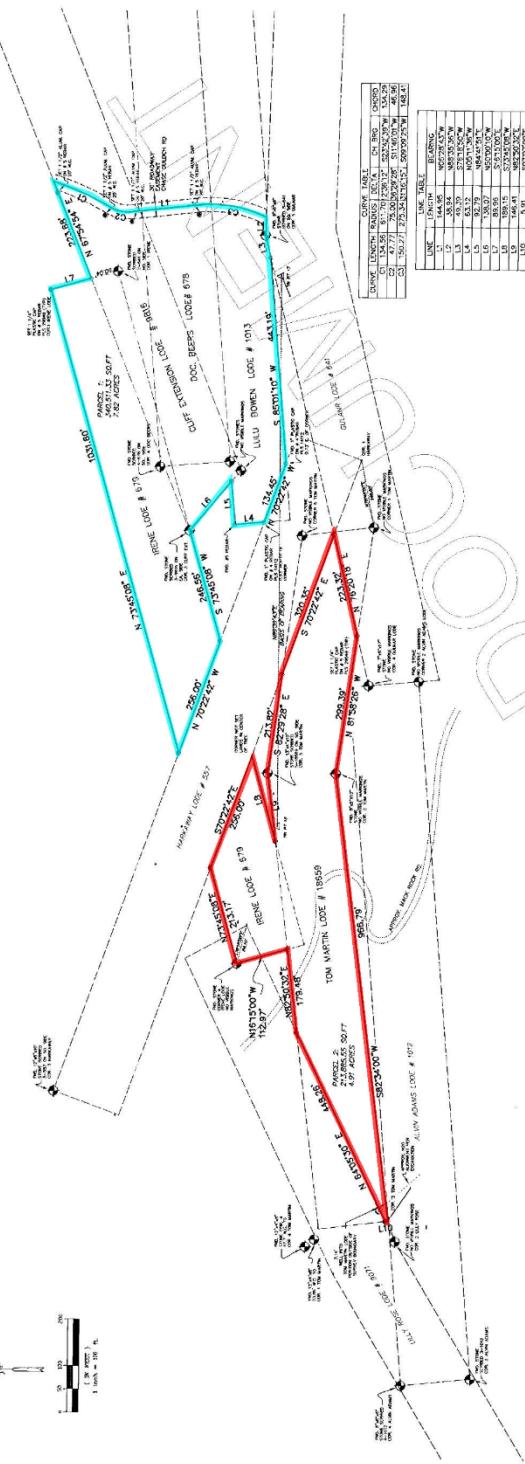
Existing LAND SURVEY PLAT

PORTIONS OF THE IRENE LODE, TOM MARTIN LODE AND PORTIONS OF THE BOUNDARY LINE ADJUSTMENT PLAT B 04-03 BEING PORTIONS OF THE NORTHEAST QUARTER, SECTION 13, TOWNSHIP 3 SOUTH, RANGE 1 WEST, OF THE NORTHEAST QUARTER OF SECTION 12 COUNTY OF ERIE, PEN. STATE, TO THE NORTHEAST QUARTER OF SECTION 12



LAND SURVEY PLAT

PORTIONS OF THE IRENE LOPE, TOM MARTIN LODE AND PORTIONS OF THE BOUNDARY LINE ADJUSTMENT PLAT B 04-03
BEING PORTIONS OF THE NORTHEAST QUARTER OF SECTION 11 AND THE NORTHWEST QUARTER OF SECTION 12
TOWNSHIP 2 SOUTH, RANGE 73 WEST OF THE 6TH P.M.
COUNTY OF GLENWOOD, STATE OF COLORADO



THE AREA OF PROPERTY AS SHOWN
NOTICE: ACCORDING TO COLORADO
LAW, THIS SURVEY WAS MADE
FOR THE PURPOSE OF DETERMINING
THE OWNERSHIP OF LAND. IT
DOES NOT CONSTITUTE AN
APPRAISEMENT, APPRAISAL
OR VALUATION. IT IS NOT
TO BE USED AS A BASIS FOR
TAXES, AS IT IS NOT A
CADAstral SURVEY.

100

2018

DRAWING NUMBER
1-12

ER

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DRAWING NUMBER
1-12

10

AUTHORIZATION TO APPLY

Gilpin County
Department of Community Development



Application Number:	BLA-25-5
Primary Applicant:	Rebecca Crozier
Property Owner:	
Property Owner:	
Parcel 1 AAN	N007202
Parcel 2 AAN	N001291
Parcel 3 AAN	
Parcel 4 AAN	
Parcel 5 AAN	
Parcel 6 AAN	
Parcel 7 AAN	

The primary applicant is seeking a Boundary Adjustment of the above named parcels by Assessor Account Number. Approval of this application will result in the adjustment of lot lines. This authorization form will need to be completed by each individual owner that is currently listed on the deeds subject to this Boundary Line Adjustment.

By printing and signing my name below, I attest that I am the legal owner of at least one of the subject parcels to this Boundary Line Adjustment. I authorize the primary applicant listed on this Boundary Line Adjustment application to seek a Boundary Line Adjustment with the Gilpin County Board of County Commissioners.

This form must be notarized.

Rebecca J Crozier
Printed Name

Rebecca J. Crozier
Signed Name

State of Colorado

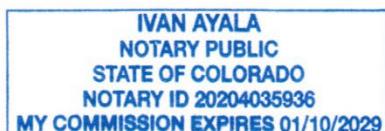
County of Jefferson <N>

Signed before me on November 24th 2025 (date) by Rebecca J Crozier (name(s) of individual(s))

[Signature]
Signature of notarial officer

Stamp

Notary Public (Title of office)



AUTHORIZATION TO APPLY

Gilpin County
Department of Community Development



Application Number:	BLA-25-5
Primary Applicant:	Rebecca Crozier
Property Owner:	John Monroe
Property Owner:	
Parcel 1 AAN	N007202
Parcel 2 AAN	N001291
Parcel 3 AAN	R007365
Parcel 4 AAN	
Parcel 5 AAN	
Parcel 6 AAN	
Parcel 7 AAN	

The primary applicant is seeking a Boundary Adjustment of the above named parcels by Assessor Account Number. Approval of this application will result in the adjustment of lot lines. This authorization form will need to be completed by each individual owner that is currently listed on the deeds subject to this Boundary Line Adjustment.

By printing and signing my name below, I attest that I am the legal owner of at least one of the subject parcels to this Boundary Line Adjustment. I authorize the primary applicant listed on this Boundary Line Adjustment application to seek a Boundary Line Adjustment with the Gilpin County Board of County Commissioners.

This form must be notarized.

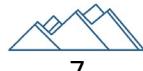
Printed Name Rebecca Crozier
 John Monroe
 State of Colorado
 County of Jefferson <N>

Signed Name Rebecca Crozier
John Monroe

Signed before me on 01/13/2026 (date) by Rebecca Crozier (name(s) of individual(s))
Patricia Banuelos John Monroe
 Signature of notarial officer

Stamp

Notary Public (Title of office)



After Boundary Line Adjustment (Parcels 1 and 2, below)

Parcel 1:

Those portions of the Cliff Extension Lode Mining Claim, U. S. Mineral Survey No. 9816, the Doc Beers Lode Mining Claim, U. S. Mineral Survey No. 678, and the Lulu Bowen Lode Mining Claim, U. S. Mineral Survey No. 1013, Shown as Parcel A on Boundary Line Adjustment B04-03 Plat recorded July 27, 2004, Reception No. 122798, and a portion of the Irene Lode Mining Claim, U. S. Mineral Survey No. 679, in the Northeast Quarter of Section 11 and the Northwest Quarter of Section 12, Township 3 South, Range 73 West of the 6th P.M.,

Shown as Parcel 1 on Land Survey Plats recorded November 3, 2008, Reception No. 137675 and December 8, 2008, Reception No. 137881, more particularly described as follows:

Beginning at the Northeasterly Corner of Parcel A (incorrectly stated as Parcel B on Surveys recorded November 3, 2008, Reception No. 137675 and December 8, 2008, Reception No. 137881) per the Boundary Line Adjustment B04-03 Plat recorded July 27, 2004, Reception No. 122798; thence along the Easterly line of said Parcel A (incorrectly stated as Parcel B on Surveys recorded November 3, 2008, Reception No. 137675 and December 8, 2008, Reception No. 137881) the following 4 courses:

1. 134.56 feet along an arc of a curve to the right, having a central angle of 12°36'12", a radius of 611.70 feet and a chord which bears S. 23°42'39" W., a distance of 134.29 feet to a point of compound curvature;
2. 47.77 feet along an arc of a curve to the right, having a central angle of 36°29'28", a radius of 75.00 feet and a chord which bears S. 11°46'01" W., a distance of 49.96 feet;
3. S. 06°28'43" E., a distance of 144.95 feet;
4. 150.27 feet along an arc of a curve to the left having a central angle of 31°16'15" a radius of 275.34 feet and a chord which bears S. 09°09'25" W., a distance of 148.41 feet to a point on the Northerly line of the Gulnar Lode Mining Claim, U. S. Mineral Survey No. 641; thence along the Northerly line of said Gulnar Lode. N. 88°35'36" W., a distance of 38.94 feet; thence S. 76°18'50" W., a distance of 49.39 feet to a point on the Southerly line of said Lulu Bowen Lode; thence along the Southerly line of said Lulu Bowen Lode, S. 85°01'10" W., a distance of 443.19 feet to a point on the Northerly line of the Harkaway Lode Mining Claim, U. S. Mineral Survey No. 557; thence along the Northerly line of said Harkaway Lode, N. 70°22'42" W., a distance of 134.45 feet to a point on the Westerly line of said Lulu Bowen Lode; thence along the Westerly line of said Lulu Bowen Lode, N. 05°11'36" W., a distance of 63.12 feet to the Northwest Corner of said Lulu Bowen Lode; thence along the Northerly line of said Lulu Bowen Lode, N. 84°41'51" E., a distance of 92.79 feet to a point on the Westerly line of said Cliff Extension Lode; thence along the Westerly line of said Cliff Extension Lode, N. 50°00'10" W., a distance of 138.07 feet, to a point on the Southerly line of said Irene Lode; thence along the Southerly line of said Irene Lode, S. 73°45'08" W., a distance of 246.56 feet to a point on the Easterly line of said Harkaway Lode; thence along the Easterly line of said Harkaway Lode, N. 70°22'42" W., a distance of 256.00 feet, to a point on the Northerly line of said Irene Lode; thence along the Northerly line of said Irene Lode, N. 73°45'08" E., a distance of 1031.60 feet to Corner No. 1 of said Irene Lode; thence along the Easterly line of said Irene Lode, S. 16°15'00" E., a distance of 89.96 feet to a point on the Northerly line of said Cliff Extension Lode; thence along Northerly line of said Cliff Extension Lode, N. 67°54'54" E., a distance of 223.69 feet to the Point of Beginning,

County of Gilpin, State of Colorado.



Parcel 2:

The Tom Martin Lode Mining Claim, U. S. Mineral Survey No. 18659 and a portion of the Irene Lode Mining Claim, U. S. Mineral Survey No. 679, in the Northeast Quarter of Section 11 and the Northwest Quarter of Section 12, Township 3 South, Range 73 West of the 6th P.M.

Shown as Parcel 2 on Land Survey Plats recorded November 3, 2008, Reception No. 137675 and December 8, 2008, Reception No. 137881, more particularly described as follows:

Beginning at Corner No. 4 of said Irene Lode; thence S. $73^{\circ}45'08''$ E., a distance of 213.17 feet to a point on the Westerly line of the Harkaway Lode Mining Claim, U. S. Mineral Survey No. 557; thence along the Westerly line of said Harkaway Lode, S. $70^{\circ}22'42''$ E., a distance of 256.00 feet to a point on the Southerly line of said Irene Lode; thence along the Southerly line of said Irene Lode, S. $73^{\circ}45'08''$ W., a distance of 189.15 feet to a point on the Northerly line of said Tom Martin Lode; thence along the Northerly line of said Tom Martin Lode the following 2 courses:

1. N. $82^{\circ}50'32''$ E., a distance of 146.41 feet;
2. S. $89^{\circ}29'28''$ E., a distance of 213.82 feet to a point on the Westerly line of said Harkaway Lode; thence along the Westerly line of said Harkaway Lode, S. $70^{\circ}22'42''$ E., a distance of 320.35 feet to a point on the Northerly line of the Gulnar Lode Mining Claim, U. S. Mineral Survey No. 641; thence along the Northerly line of said Gulnar Lode, S. $76^{\circ}20'18''$ W., a distance of 223.32 feet, to a point on the Southerly line of said Tom Martin Lode; thence along the Southerly line of said Tom Martin Lode the following 2 courses:
1. N. $81^{\circ}58'26''$ W., a distance of 299.39 feet to Corner No. 5 of said Tom Martin Lode;
2. S. $82^{\circ}34'00''$ W., a distance of 966.79 feet to Corner No. 3 of said Tom Martin Lode; thence along the Westerly line of said Tom Martin Lode, N. $07^{\circ}07'00''$ W., a distance of 5.91 feet to a point on the Southerly line of the Lilly Rose Lode Mining Claim, U. S. Mineral Survey No. 9041 (incorrectly identified as Survey No. 9071 on Land Survey Plats recorded November 3, 2008, Reception No. 137675 and December 8, 2008, Reception No. 137881); thence along the Southerly line of said Lilly Rose, N. $64^{\circ}05'30''$ E., a distance of 448.26 feet to a point on the Northerly line of said Tom Martin Lode; thence along the Northerly line of said Tom Martin Lode, N. $82^{\circ}50'32''$ E., a distance of 179.48 feet to a point on the Westerly line of said Irene Lode; thence along the Westerly line of said Irene Lode, N. $16^{\circ}15'00''$ W., a distance of 112.97 feet to the Point of Beginning, County of Gilpin, State of Colorado.

FOR INFORMATION ONLY (the below information will not be included in the policy):

Property Address: , Central City CO 80427

Assessors Schedule Number(s): R007365, N001291, N007202

Assessors Parcel Number(s): NONE



Countersigned Authorized Signatory
Chicago Title Insurance Company
Commitment Schedule A

This page is only a part of a 2021 ALTA Commitment for Title Insurance issued by Chicago Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part 1-Requirements; Schedule B, Part II-Exceptions; and a counter-signature by the Company or its issuing agent that may be in Electronic Form.

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Gilpin County Assessor Data Site

April Nielsen, P.O. Box 338, Central City, CO, 80427
 (P) 303 582-5451 | (F) | (E) anielsen@gilpincounty.org

Account Information

ACCOUNTNUMBER	N001291
ACCOUNTTYPE	NaturalResource
XCLASSDESC	NATURAL RESOURCES
XPROPERTYCODE	5140
XPROPERTYCODEDESC	NON-PROD. PAT. LAND
SITUS2	CENTRAL CITY CO 80427
LEGALSUMMARY	S: 11 T: 3S R: 73W MINE: TOM MARTIN - 18659 100% 3.89 ACRES QUARTZ VALLEY
CITY	CENTRAL CITY
ZIP	80427
NEIGHBORHOOD	505_MINING RUSSELL GULCH AREA
PLSSLEGAL	S: 11 T: 3S R: 73W
PLSSLEGAL_RANGE	73W
PLSSLEGAL_TOWNSHIP	3S
PLSSLEGAL_SECTION	11
MINENAME	TOM MARTIN
TAXAREAID	010_TAX AREA 10 - TIMBERLINE FD - 010
OWNERNAME	CROZIER REBECCA J
OWNERADDRESS	94 DEFRANCE WAY GOLDEN, CO 80401
CONFIDENTIAL	0
MODELLIST	1-MODEL_LAND
MAPLINK	https://www.google.com/maps?q=39.807453,-105.522155

Additional Owner Details

Owner Name	Owner Address
CROZIER REBECCA J	94 DEFRANCE WAY GOLDEN, CO 80401

Sales Information

Date	Deed Type	Doc Number	Grantor	Grantee	Amount
02/08/2002	QC	111311	POLISI ANTHONY N & JUDIT...	CROZIER REBECCA J	19,750
04/13/1999	WD	B: 667 P: 124			19,000

Values and Estimated Taxes

Tax Year	Taxable	Actual	Mill Levy	Estimated Tax
2023	\$15,190.00	\$54,460.00	27.734	\$421.28
2024	\$15,190.00	\$54,460.00	28.072	\$426.41
2025	\$14,700.00	\$54,460.00	28.072	\$412.66

Property Details

Model	Attribute Name	Attribute Value
LAND 1	NEIGHBORHOOD	505_MINING RUSSELL GULCH AREA



Gilpin County Assessor Data Site

April Nielsen, P.O. Box 338, Central City, CO, 80427
(P) 303 582-5451 | (F) | (E) anielsen@gilpincounty.org

Model	Attribute Name	Attribute Value
LAND 1	ABSTRACT_CODE	5140_NON-PROD PAT LAND
	LAND_CODE	514011_NONPROD SUB
	ACTUALAREA	3.8900
	USE_CODE	5000_NATURAL RESOURCES

Property Images



Gilpin County Assessor Data Site

April Nielsen, P.O. Box 338, Central City, CO, 80427
 (P) 303 582-5451 | (F) | (E) anielsen@gilpincounty.org

Account Information

ACCOUNTNUMBER	N007202
ACCOUNTTYPE	NaturalResource
XCLASSDESC	NATURAL RESOURCES
XPROPERTYCODE	5140
XPROPERTYCODEDESC	NON-PROD. PAT. LAND
SITUS2	CENTRAL CITY CO 80427
LEGALSUMMARY	S: 11 T: 3S R: 73W S: 12 T: 3S R: 73W MINE: IRENE - 679 100% 4.26 ACRES QUARTZ VALLEY
CITY	CENTRAL CITY
ZIP	80427
NEIGHBORHOOD	505_MINING RUSSELL GULCH AREA
PLSSLEGAL	S: 11 T: 3S R: 73W
PLSSLEGAL_RANGE	73W
PLSSLEGAL_TOWNSHIP	3S
PLSSLEGAL_SECTION	11
MINENAME	IRENE
TAXAREAID	010_TAX AREA 10 - TIMBERLINE FD - 010
OWNERNAME	CROZIER REBECCA J
OWNERADDRESS	94 DEFRANCE WAY GOLDEN, CO 80401
CONFIDENTIAL	0
MODELLIST	1-MODEL_LAND
MAPLINK	https://www.google.com/maps?q=39.808391,-105.520068

Additional Owner Details

Owner Name	Owner Address
CROZIER REBECCA J	94 DEFRANCE WAY GOLDEN, CO 80401

Sales Information

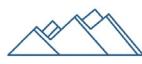
Date	Deed Type	Doc Number	Grantor	Grantee	Amount
03/02/2000	PRD	103589	WITTING KATHLEEN ESTATE O...	CROZIER REBECCA J	17,100

Values and Estimated Taxes

Tax Year	Taxable	Actual	Mill Levy	Estimated Tax
2023	\$16,640.00	\$59,640.00	27.734	\$461.49
2024	\$16,640.00	\$59,640.00	28.072	\$467.12
2025	\$16,100.00	\$59,640.00	28.072	\$451.96

Property Details

Model	Attribute Name	Attribute Value
LAND 1		
	NEIGHBORHOOD	505_MINING RUSSELL GULCH AREA
	ABSTRACT_CODE	5140_NON-PROD PAT LAND



Gilpin County Assessor Data Site

April Nielsen, P.O. Box 338, Central City, CO, 80427
(P) 303 582-5451 | (F) | (E) anielsen@gilpincounty.org

Model	Attribute Name	Attribute Value
LAND 1	LAND_CODE	514011_NONPROD SUB
	ACTUALAREA	4.2600
	USE_CODE	5000_NATURAL RESOURCES

Property Images



Gilpin County Assessor Data Site

April Nielsen, P.O. Box 338, Central City, CO, 80427

(P) 303 582-5451 | (F) | (E) anielsen@gilpincounty.org

Account Information

ACCOUNTNUMBER	R007365
ACCOUNTTYPE	RealAccount
XCLASSDESC	VACANT LAND
XPROPERTYCODE	0520
XPROPERTYCODEDESC	VACANT 1- 4.99 ACRE
SITUS2	CENTRAL CITY CO 80427
LEGALSUMMARY	
CITY	CENTRAL CITY
ZIP	80427
NEIGHBORHOOD	105.02_RUSSELL GULCH
PLSSLEGAL	S: 12 T: 3S R: 73W
PLSSLEGAL_RANGE	73W
PLSSLEGAL_TOWNSHIP	3S
PLSSLEGAL_SECTION	12
MINENAME	DOC BEERS
TAXAREAD	010_TAX AREA 10 - TIMBERLINE FD - 010
OWNERNAME	CROZIER REBECCA J & MONROE JOHN C
OWNERADDRESS	94 DEFRANCE WAY GOLDEN, CO 80401
CONFIDENTIAL	0
MODELLIST	1-MODEL_LAND

Additional Owner Details

Owner Name	Owner Address
CROZIER REBECCA J & MONROE JOHN C	94 DEFRANCE WAY GOLDEN, CO 80401

Sales Information

Date	Deed Type	Doc Number	Grantor	Grantee	Amount
10/08/2004	QC	125516	NELSON GEORGE N & BETTY L...	CROZIER REBECCA J & MONRO...	36,000

Values and Estimated Taxes

Tax Year	Taxable	Actual	Mill Levy	Estimated Tax
2023	\$58,380.00	\$209,250.00	27.734	\$1,619.11
2024	\$58,380.00	\$209,250.00	28.072	\$1,638.84
2025	\$53,990.00	\$199,950.00	28.072	\$1,515.61

Property Details

Model	Attribute Name	Attribute Value
LAND 1	ABSTRACT_CODE	0520_VACANT 1- 4.99 AC
	NEIGHBORHOOD	105.02_RUSSELL GULCH
	LAND_CODE	52000_VAC 1-< 4 AC
	ACTUALAREA	4.6500



Gilpin County Assessor Data Site

April Nielsen, P.O. Box 338, Central City, CO, 80427

(P) 303 582-5451 | (F) | (E) anielsen@gilpincounty.org

Model	Attribute Name	Attribute Value
LAND 1	USE_CODE	1000_RESIDENTIAL

Property Images

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, STATE OF COLORADO**

**RESOLUTION APPROVING A BOUNDARY LINE ADJUSTMENT INVOLVING PARCELS KNOWN AS
THE TOM MARTIN LODE, THE IRENE LODE, AND A PARCEL INCLUDING PORTIONS OF THE CLIFF
EXTENSION LODE, DOC BEERS LODE, AND LULU BOWEN LODE AS SEEN IN BLA 04-03 PARCEL
A, BEING PORTIONS OF THE NORTHEAST QUARTER OF SECTION 11 AND THE NORTHWEST
QUARTER OF SECTION 12, TOWNSHIP 3 SOUTH, RANGE 73 WEST**

WHEREAS, Rebecca Crozier (“Applicant”), owner of parcels known as the Irene Lode, the Tom Martin Lode, and co-owner of the parcel including portions of the Cliff Extension Lode, the Doc Beers Lode, and the Lulu Bowen Lode as seen in BLA 04-03 Parcel A, specifically described in Exhibit A attached hereto, have petitioned the Board of County Commissioners to adjust the boundary line between said parcels via a Boundary Line Adjustment (BLA); and

WHEREAS, pursuant to C.R.S. §30-28-139(4) all owners of the above-described parcels have requested in writing by signing the Authorization to Apply for BLA-25-5 that the subject parcels be adjusted, attached hereto as Exhibit B; and

WHEREAS, the survey entitled “Land Survey Plat,” prepared by Kurt Linn, a Colorado licensed land surveyor and attached hereto as Exhibit C, accurately depicts the parcels subject to this Boundary Line Adjustment, and shall serve as the official depiction of the approved lot configuration for recording purposes;

WHEREAS, pursuant to C.R.S. §30-28-139(3)(b) this Resolution shall serve as the Notice of Merger; and

WHEREAS, said request is in accordance with Gilpin County Zoning Regulations; and

WHEREAS, by approving this BLA, the Board of County Commissioners of the County of Gilpin neither represent nor imply that the resulting parcel will be suitable for development under Gilpin County Zoning Regulations or Gilpin County Onsite Wastewater Treatment System (“OWTS”) Regulations or guarantee access for emergency services.

WHEREAS, the subject parcels shall henceforth be known as the legal descriptions described in Exhibit D herewith; and

NOW THEREFORE, be it resolved by the Board of County Commissioners of the County of Gilpin that Resolution BLA-25-5 is hereby _____.

ADOPTED this _____ day of _____, 2026, by a vote of _____ to _____.

ATTEST:

BOARD OF COUNTY COMMISSIONERS

Kimberly Kaufman, Deputy Clerk

Susan Berumen, Chair

ACKNOWLEDGMENT

STATE OF COLORADO)
)
) ss
COUNTY OF GILPIN)

Susan Berumen, Chair, and Kimberly Kaufman, Deputy County Clerk, County of Gilpin, acknowledged the foregoing Resolution before me this _____ day of _____, 2026.

Witness my hand and official seal.

Notary Public

Guide to Exhibits:

Exhibits A-1 & A-2: Current Deed(s) with legal descriptions.

Exhibits B-1 & B-2: BLA-25-5 Authorizations to Apply

Exhibit C: Proposed Land Survey Plat

Exhibits D-1 & D-2: Legal Descriptions After BLA

125516
Page: 1 of 2
03/21/2005 11:32A
Jess Lovingier Gilpin County 319 R 11.00 D 3.60

QUITCLAIM DEED

THIS DEED, dated 10/8/2004,
between George N. Nelson, Betty Nelson,
Terry Lee Kriegsman
of the *County of Gilpin and State of Colorado,
grantor(s), and
Rebecca J. Crozier
and John C. Monroe
whose legal address is 94 DeFrance Way Golden CO 80404
of the County of Jefferson and State of Colorado, grantee(s),
WITNESS, that the grantor(s), for and in consideration of the sum of 36,000 DOLLARS,
the receipt and sufficiency of which is hereby acknowledged, has remised, released, sold and QUITCLAIMED, and by these
presents do remise, release, sell and QUITCLAIM unto the grantee(s), heirs, successors and assigns forever, all
the right, title, interest, claim and demand which the grantor(s) has in and to the real property, together with improvements, if any,
situate, lying and being in the County of Gilpin and State of Colorado, described
as follows:

See attached

also known by street and number as:
assessor's schedule or parcel number:
TO HAVE AND TO HOLD the same, together with all and singular the appurtenances and privileges thereunto belonging, or in anywise
thereunto appertaining, and all the estate, right, title, interest and claim whatsoever of the grantor(s), either in law or equity, to the only
proper use, benefit and behoof of the grantee(s) heirs and assigns forever.

IN WITNESS WHEREOF, the grantor(s) has executed this deed on the date set forth above.

George N. Nelson
Betty Lee Nelson
Terry Lee Kriegsman

STATE OF COLORADO
County of *ADAMS* ss.
The foregoing instrument was acknowledged before me this
by

Patricia J. Patten

8 day of OCTOBER 2004.

Witness my hand and official seal.
My commission expires:

Patricia J. Patten
Notary Public
My Commission Expires
September 18, 2008

Name and Address of Person Creating Newly Created Legal Description (§38-35-106.5, C.R.S.)

LEGAL DESCRIPTION: (AFTER) PARCEL A

A portion of the CLIFF EXTENSION LODE, MS 9816, the DOC BEERS LODE, MS 678 and the LULU BOWEN, MS 1013, in the NE 1/4 of Section 11 and the NW 1/4 of Section 12, Township 3 South, Range 73 West of the 6th P.M., Gilpin County, Colorado, more particularly described as follows:

Beginning at corner No. 3, said CLIFF EXTENSION LODE; thence N73°45'08"E along line 3-4 said lode, a distance of 144.16 feet to the intersection with line 1-4, said DOC BEERS LODE; thence N4°50'46"W a distance of 24.96 feet to corner No. 4 said DOC BEERS LODE; thence N85°00'00"E along line 4-3 said DOC BEERS LODE a distance of 123.85 feet to its intersection with line 1-2 of the IRENE LODE, MS 679; thence N73°45'08"E along line 1-2 of said IRENE LODE a distance of 307.10 feet to corner No. 2 said Lode; thence N16°15'00"W along line 2-3 said IRENE LODE a distance of 60.04 feet to its intersection with line 3-4 said CLIFF EXTENSION LODE; thence N67°54'54"E along line 3-4 said CLIFF EXTENSION LODE a distance of 223.68 feet to a point in the centerline of the Chase Gulch Road; thence Southwesterly along said centerline and along the arc of a curve to the right, central angle = 12°36'12", radius = 611.70 feet, on arc length of 134.56 feet to a point of reverse curve, the chord of said arc bears S23°42'39"W a distance of 134.56 feet; thence along the arc of a curve to the left, central angle = 36°29'28", radius = 75.00 feet, on arc length of 47.77 feet to a point of tangency, the chord of said arc bears S11°46'01"W a distance of 46.96 feet;

thence continuing along said centerline, S6°28'43"E a distance of 144.95 feet to a point of curvature; thence along the arc of a curve to the right, central angle 31°16'15", radius = 275.34 feet, on arc length of 150.27 feet to a point, the chord of said arc bears S9°09'25"W a distance of 148.41 feet, said point lies on line 5-6 of the GULNARE LODE, MS 641; thence N88°35'36"W along line 5-6 said lode, a distance of 38.94 feet to Corner No. 5 said lode; thence S76°18'50"W along line 5-4 said GULNARE LODE a distance of 49.39 feet to a point on line 2-3 said LULU BOWEN LODE; thence S85°01'10"W along said line 2-3 a distance of 442.45 feet to a point on 4-3 of the HARKAWAY LODE, MS NO. 557; thence N70°07'00"W along said line a distance of 135.55 feet to a point on line 3-4, said LULU BOWEN LODE; thence N51°11'36"W along said line 3-4 a distance of 62.10 feet to corner No. 4 said lode; thence N84°41'51"E along line 4-1 said LULU BOWEN LODE a distance of 92.79 feet to a point on line 2-3 said CLIFF EXTENSION; thence N50°00'10"W along said line a distance of 138.07 feet to the Point of Beginning, containing 4.650 Acres, more or less.



7575 West 23rd Avenue, Lakewood, Colorado 80214
PH: 303-233-1171, FAX 303-237-1893

CHASE GULCH ROAD EASEMENT DESCRIPTION:

A 30 foot wide easement for public roadway purposes over and across a tract of land in the Northwest 1/4 of Section 12, Township 3 South, Range 73 West of the 6th P.M., Gilpin County, Colorado, being a part of the LULU BOWEN LODE, Mineral Survey No. 1013, the DOC BEERS LODE, Mineral Survey No. 678 and the CLIFF EXTENSION, Mineral Survey No. 9816, the centerline of which is described as follows:

Beginning at point on line 5-6 of the GULNARE LODE, Mineral Survey No. 641, from which point of beginning Corner No. 5 said lode bears N88°35'36"W a distance of 38.94 feet; thence Northerly along the arc of a curve to the left, central angle = 31°16'15", radius = 275.34 feet, on arc length of 150.27 feet to a point of tangency; thence N6°28'43"W a distance of 144.95 feet to a point of curvature; thence along the arc of a curve to the right, central angle = 36°29'28", radius = 75.00 feet, on arc length of 47.77 feet to a point of reverse curve; thence along the arc of a curve to the left, central angle = 12°36'12", radius = 611.70 feet, on arc length of 134.56 feet to a point on line 3-4 of said CLIFF EXTENSION LODE, the point of easement termination, and from which point corner No. 3 said lode bears S67°54'54"W a distance of 804.92 feet, County of Gilpin, State of Colorado.

125516
Page: 2 of 2
03/21/2005 11:32A
Jess Lovingier Gilpin County 319 R 11.00 D 3.60

5/10
1/1/01

QUITCLAIM DEED

THIS DEED, made this 8th day of February, 2002,
between Anthony N. Polisi and Judith M. Polisi,

of the County of Jefferson and State of Colorado,
grantor, and
Rebecca J. Crozier
whose legal address is 94 DeFrance Way
Golden, CO 80401

of the County of Jefferson and State of Colorado, grantees:

WITNESS, that the grantor, for and in consideration of the sum of Nineteen Thousand, seven hundred 0, Env (\$19,750-) DOLLARS, the receipt and sufficiency of which is hereby acknowledged, has remised, released, sold and QUITCLAIMED, and by these presents does remise, release, sell, title, interest, claim and demand which the grantor has in and to the real property, together with improvements, if any, situated, lying and being in the County of Gilpin and State of Colorado, described as follows:

*Tom Martin Lode Mining Claim
U.S. Survey No. 18659
Situated in the Quartz Valley
Mining District
County of Gilpin, State of Colorado*

also known by street and number as:
assessor's schedule or parcel number:
TO HAVE AND TO HOLD the same, together with all and singular the appurtenances and privileges thereto belonging, or in anywise thereto appertaining, and all the estate, right, title, interest and claim whatsoever of the grantor, either in law or equity, to the only proper use, benefit and behoof of the grantees, their heirs and assigns forever.

The singular number shall include the plural, the plural the singular, and the use of any gender shall be applicable to all genders.

IN WITNESS WHEREOF, the grantor has executed this deed on the date set forth above.

Anthony N. Polisi Judith M. Polisi

STATE OF COLORADO
County of Jefferson

The foregoing instrument was acknowledged before me this 8th day of February, 2002.

Witness my hand and official seal.
My commission expires:

Patricia J. Mariano
Notary Public

PATRICIA J. MARINO
NOTARY PUBLIC
STATE OF COLORADO
My Commission Expires 04/23/2008
"I am a Notary Public only and
not a Lawyer, Judge, or any other
kind of professional."

Name and Address of Person Creating Newly Created Legal Description (§ 38-35-106.5, C.R.S.)
Bradford Publishing, 1740 Welton St., Denver, CO 80202 — (303) 292-2500 — www.bradfordpublishing.com — 6-01

**PERSONAL REPRESENTATIVE'S DEED
(TESTATE ESTATE)**

103588 03/08/2000 11:06a 8688 P277 Gilpin Co.
1 of 1 R 5.00 D 1.71 Judith A. Dernbrook

Gilpin County
State Documentary Fee
1.71

THIS DEED is made by WILLIAM HUGHES, as Personal Representative of the Estate of KATHLEEN L. WITTING, deceased, Grantor, to REBECCA J. CROZIER, Grantee, whose address is 94 DEFRANCE WAY, GOLDEN CO 80401.

WHEREAS, the above-named decedent in her lifetime made and executed her Last Will and Testament dated 1-14-96, which Will was duly admitted to probate on MARCH 18, 1996, by the DISTRICT Court in and for the County of JEFFERSON, and State of COLORADO, Probate No. 96 PR 292;

WHEREAS, Grantor was duly appointed Personal Representative of said Estate on MARCH 18, 1996, and is now qualified and acting in said capacity.

NOW, THEREFORE, pursuant to the powers conferred upon Grantor by the Colorado Probate Code, Grantor does hereby sell, convey, assign, transfer and set over unto Grantee for and in consideration of SEVENTEEN THOUSAND FORTY AND NO/100S Dollars the following described real property situate in the County of GILPIN, State of COLORADO:

THE IRENE LODE MINING CLAIM, U.S. SURVEY NO. 679, AS DESCRIBED IN U.S. PATENT RECORDED DECEMBER 15, 1999, IN BOOK 684 AT PAGE 359, EXCEPTING THEREFROM ANY PORTION EMBRACED IN SURVEY NOS. 557 AND 678, AS EXCEPTED IN SAID PATENT, COUNTY OF GILPIN, STATE OF COLORADO.

With all appurtenances, free and clear of liens and encumbrances, except:

As used herein, the singular includes the plural and the masculine gender and the feminine and neuter genders as the context may require.

Executed MARCH 2, 2000.

William Hughes PR
WILLIAM HUGHES, as Personal Representative of the Estate of KATHLEEN L. WITTING, Deceased

STATE OF COLORADO }
COUNTY OF JEFFERSON } ss.

The foregoing instrument was acknowledged before me this 2nd Day of MARCH, 2000, by: WILLIAM HUGHES, as Personal Representative of the Estate of KATHLEEN L. WITTING, Deceased

My Commission expires: 12/31/2003 Witness my hand and official seal.

Bryan Francque
BRYAN FRANCQUE
NOTARY-PUBLIC
STATE OF COLORADO
My Commission Expires June 3, 2000

Bryan Francque
Notary Public

DO NOT SIGN

Doc Fee \$1.71

11/24/25, 9:13 AM

about:blank

AUTHORIZATION TO APPLY

Gilpin County
Department of Community Development



Application Number:	BLA-25-5
Primary Applicant:	Rebecca Crozier
Property Owner:	
Property Owner:	
Parcel 1 AAN	N007202
Parcel 2 AAN	N001291
Parcel 3 AAN	
Parcel 4 AAN	
Parcel 5 AAN	
Parcel 6 AAN	
Parcel 7 AAN	

The primary applicant is seeking a Boundary Adjustment of the above named parcels by Assessor Account Number. Approval of this application will result in the adjustment of lot lines. This authorization form will need to be completed by each individual owner that is currently listed on the deeds subject to this Boundary Line Adjustment.

By printing and signing my name below, I attest that I am the legal owner of at least one of the subject parcels to this Boundary Line Adjustment. I authorize the primary applicant listed on this Boundary Line Adjustment application to seek a Boundary Line Adjustment with the Gilpin County Board of County Commissioners.

This form must be notarized.

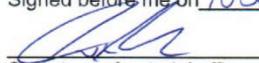
Rebecca J Crozier
Printed Name

Rebecca J. Crozier
Signed Name

State of Colorado

County of Jefferson <N>

Signed before me on November 24th 2025 (date) by Rebecca J Crozier (name(s) of individual(s))


Signature of notarial officer

Stamp

Notary Public (Title of office)

IVAN AYALA NOTARY PUBLIC STATE OF COLORADO NOTARY ID 20204035936 MY COMMISSION EXPIRES 01/10/2029

about:blank

1/13/26, 1:17 PM

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AUTHORIZATION TO APPLY

Gilpin County
Department of Community Development



Application Number:	BLA-25-5
Primary Applicant:	Rebecca Crozier
Property Owner:	John Monroe
Property Owner:	
Parcel 1 AAN	N007202
Parcel 2 AAN	N001291
Parcel 3 AAN	R007365
Parcel 4 AAN	
Parcel 5 AAN	
Parcel 6 AAN	
Parcel 7 AAN	

The primary applicant is seeking a Boundary Adjustment of the above named parcels by Assessor Account Number. Approval of this application will result in the adjustment of lot lines. This authorization form will need to be completed by each individual owner that is currently listed on the deeds subject to this Boundary Line Adjustment.

By printing and signing my name below, I attest that I am the legal owner of at least one of the subject parcels to this Boundary Line Adjustment. I authorize the primary applicant listed on this Boundary Line Adjustment application to seek a Boundary Line Adjustment with the Gilpin County Board of County Commissioners.

This form must be notarized.

Printed Name
Rebecca Crozier
John Monroe

State of COLORADO

County of Jefferson <N>

Signed before me on 01/13/2026 (date) by Rebecca Crozier (name(s) of individual(s))

Patricia Banuelos
Signature of notarial officer

Stamp

Notary Public (Title of office)



LAND SURVEY PLAT

PORTIONS OF THE IRENE LODE, TOM MARTIN LODE, AND PORTIONS OF THE BOUNDARY LINE ADJUSTMENT PLAT B 04-03 BEING PORTIONS OF THE NORTHERN QUARTER OF SECTION 11 AND THE NORTHWEST QUARTER OF SECTION 12 TOWNSHIP 33 SOUTH, RANGE 73 WEST OF THE 6TH P.M. CLOUDS SPRINGS, COLORADO
COUNTY OF GULFON STATE OF COLORADO

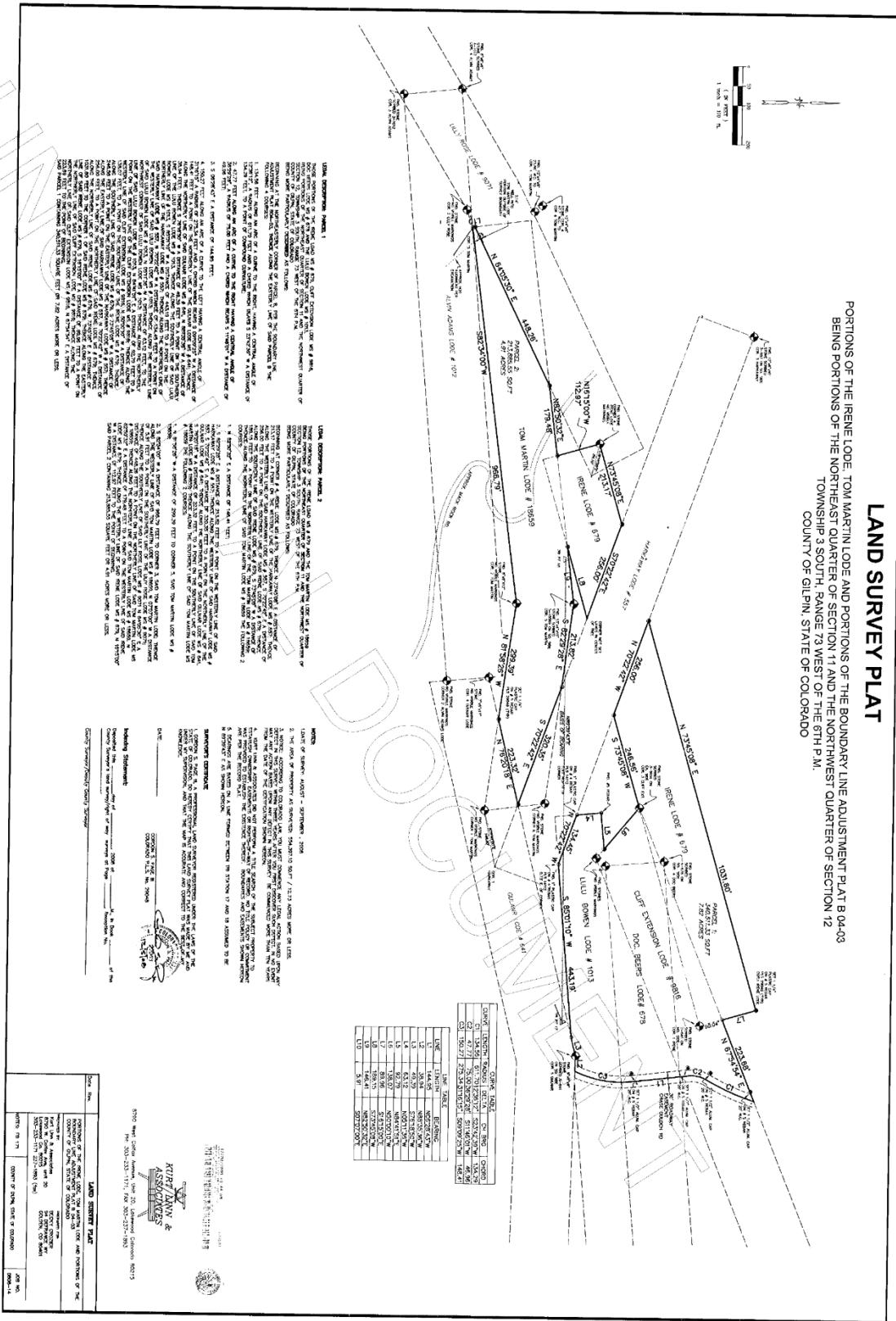


Exhibit C

1-12
DRAWING NUMBER

1-12
DRAWING NUMBER

1-12

1-12

After Boundary Line Adjustment (Parcels 1 and 2, below)

Parcel 1:

Those portions of the Cliff Extension Lode Mining Claim, U. S. Mineral Survey No. 9816, the Doc Beers Lode Mining Claim, U. S. Mineral Survey No. 678, and the Lulu Bowen Lode Mining Claim, U. S. Mineral Survey No. 1013, Shown as Parcel A on Boundary Line Adjustment B04-03 Plat recorded July 27, 2004, Reception No. 122798, and a portion of the Irene Lode Mining Claim, U. S. Mineral Survey No. 679, in the Northeast Quarter of Section 11 and the Northwest Quarter of Section 12, Township 3 South, Range 73 West of the 6th P.M.,

Shown as Parcel 1 on Land Survey Plats recorded November 3, 2008, Reception No. 137675 and December 8, 2008, Reception No. 137881, more particularly described as follows:

Beginning at the Northeasterly Corner of Parcel A (incorrectly stated as Parcel B on Surveys recorded November 3, 2008, Reception No. 137675 and December 8, 2008, Reception No. 137881) per the Boundary Line Adjustment B04-03 Plat recorded July 27, 2004, Reception No. 122798; thence along the Easterly line of said Parcel A (incorrectly stated as Parcel B on Surveys recorded November 3, 2008, Reception No. 137675 and December 8, 2008, Reception No. 137881) the following 4 courses:

1. 134.56 feet along an arc of a curve to the right, having a central angle of $12^{\circ}36'12''$, a radius of 611.70 feet and a chord which bears S. $23^{\circ}42'39''$ W., a distance of 134.29 feet to a point of compound curvature;
2. 47.77 feet along an arc of a curve to the right, having a central angle of $36^{\circ}29'28''$, a radius of 75.00 feet and a chord which bears S. $11^{\circ}46'01''$ W., a distance of 49.96 feet;
3. S. $06^{\circ}28'43''$ E., a distance of 144.95 feet;
4. 150.27 feet along an arc of a curve to the left having a central angle of $31^{\circ}16'15''$ a radius of 275.34 feet and a chord which bears S. $09^{\circ}09'25''$ W., a distance of 148.41 feet to a point on the Northerly line of the Gulnar Lode Mining Claim, U. S. Mineral Survey No. 641; thence along the Northerly line of said Gulnar Lode, N. $88^{\circ}35'36''$ W., a distance of 38.94 feet; thence S. $76^{\circ}18'50''$ W., a distance of 49.39 feet to a point on the Southerly line of said Lulu Bowen Lode; thence along the Southerly line of said Lulu Bowen Lode, S. $85^{\circ}01'10''$ W., a distance of 443.19 feet to a point on the Northerly line of the Harkaway Lode Mining Claim, U. S. Mineral Survey No. 557; thence along the Northerly line of said Harkaway Lode, N. $70^{\circ}22'42''$ W., a distance of 134.45 feet to a point on the Westerly line of said Lulu Bowen Lode; thence along the Westerly line of said Lulu Bowen Lode, N. $05^{\circ}11'36''$ W., a distance of 63.12 feet to the Northwest Corner of said Lulu Bowen Lode; thence along the Northerly line of said Lulu Bowen Lode, N. $84^{\circ}41'51''$ E., a distance of 92.79 feet to a point on the Westerly line of said Cliff Extension Lode; thence along the Westerly line of said Cliff Extension Lode, N. $50^{\circ}00'10''$ W., a distance of 138.07 feet, to a point on the Southerly line of said Irene Lode; thence along the Southerly line of said Irene Lode, S. $73^{\circ}45'08''$ W., a distance of 246.56 feet to a point on the Easterly line of said Harkaway Lode; thence along the Easterly line of said Harkaway Lode, N. $70^{\circ}22'42''$ W., a distance of 256.00 feet, to a point on the Northerly line of said Irene Lode; thence along the Northerly line of said Irene Lode, N. $73^{\circ}45'08''$ E., a distance of 1031.60 feet to Corner No. 1 of said Irene Lode; thence along the Easterly line of said Irene Lode, S. $16^{\circ}15'00''$ E., a distance of 89.96 feet to a point on the Northerly line of said Cliff Extension Lode; thence along Northerly line of said Cliff Extension Lode, N. $67^{\circ}54'54''$ E., a distance of 223.69 feet to the Point of Beginning,

County of Gilpin, State of Colorado.

Parcel 2:

The Tom Martin Lode Mining Claim, U. S. Mineral Survey No. 18659 and a portion of the Irene Lode Mining Claim, U. S. Mineral Survey No. 679, in the Northeast Quarter of Section 11 and the Northwest Quarter of Section 12, Township 3 South, Range 73 West of the 6th P.M.,

Shown as Parcel 2 on Land Survey Plats recorded November 3, 2008, Reception No. 137675 and December 8, 2008, Reception No. 137881, more particularly described as follows:

Beginning at Corner No. 4 of said Irene Lode; thence S. 73°45'08" E., a distance of 213.17 feet to a point on the Westerly line of the Harkaway Lode Mining Claim, U. S. Mineral Survey No. 557; thence along the Westerly line of said Harkaway Lode, S. 70°22'42" E., a distance of 256.00 feet to a point on the Southerly line of said Irene Lode; thence along the Southerly line of said Irene Lode, S. 73°45'08" W., a distance of 189.15 feet to a point on the Northerly line of said Tom Martin Lode; thence along the Northerly line of said Tom Martin Lode the following 2 courses:

1. N. 82°50'32" E., a distance of 146.41 feet;

2. S. 89°29'28" E., a distance of 213.82 feet to a point on the Westerly line of said Harkaway Lode; thence along the Westerly line of said Harkaway Lode, S. 70°22'42" E., a distance of 320.35 feet to a point on the Northerly line of the Gulnar Lode Mining Claim, U. S. Mineral Survey No. 641; thence along the Northerly line of said Gulnar Lode, S. 76°20'18" W., a distance of 223.32 feet, to a point on the Southerly line of said Tom Martin Lode; thence along the Southerly line of said Tom Martin Lode the following 2 courses:

1. N. 81°58'26" W., a distance of 299.39 feet to Corner No. 5 of said Tom Martin Lode;

2. S. 82°34'00" W., a distance of 966.79 feet to Corner No. 3 of said Tom Martin Lode;

thence along the Westerly line of said Tom Martin Lode, N. 07°07'00" W., a distance of 5.91 feet to a point on the Southerly line of the Lilly Rose Lode Mining Claim, U. S. Mineral Survey No. 9041 (incorrectly identified as Survey No. 9071 on Land Survey Plats recorded November 3, 2008, Reception No. 137675 and December 8, 2008, Reception No. 137881);

thence along the Southerly line of said Lilly Rose, N. 64°05'30" E., a distance of 448.26 feet to a point on the Northerly line of said Tom Martin Lode; thence along the Northerly line of said Tom Martin Lode, N. 82°50'32" E., a distance of 179.48 feet to a point on the Westerly line of said Irene Lode; thence along the Westerly line of said Irene Lode, N. 16°15'00" W., a distance of 112.97 feet to the Point of Beginning,

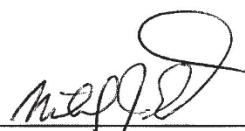
County of Gilpin, State of Colorado.

FOR INFORMATION ONLY (the below information will not be included in the policy):

Property Address: , Central City CO 80427

Assessors Schedule Number(s): R007365, N001291, N007202

Assessors Parcel Number(s): NONE



Countersigned Authorized Signatory
Chicago Title Insurance Company
Commitment Schedule A

This page is only a part of a 2021 ALTA Commitment for Title Insurance issued by Chicago Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part 1-Requirements; Schedule B, Part II-Exceptions; and a counter-signature by the Company or its issuing agent that may be in Electronic Form.

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125516

Page: 1 of 2
03/21/2005 11:32A
Jess Lovingier Gilpin County 319 R 11.00 D 3.60

QUITCLAIM DEED

THIS DEED, dated 10/8/2004
between George N. Nelson, Betty Jo Nelson,
Teresa Jo Knapp

of the *County of and State of Colorado,
grantor(s), and

Rebecca J. Crozier
and John C. Monroe

whose legal address is 94 DeFrance Way Golden Co 80401
(Rebecca)

of the County of and State of Colorado, grantee(s),

Jefferson

WITNESS, that the grantor(s), for and in consideration of the sum of

36,000

DOLLARS,

the receipt and sufficiency of which is hereby acknowledged, have remised, released, sold and QUITCLAIMED, and by these presents do remise, release, sell and QUITCLAIM unto the grantee(s), heirs, successors and assigns forever, all the right, title, interest, claim and demand which the grantor(s) have in and to the real property, together with improvements, if any, situate, lying and being in the County of Jefferson and State of Colorado, described as follows:

See attached

also known by street and number as:
assessor's schedule or parcel number:

TO HAVE AND TO HOLD the same, together with all and singular the appurtenances and privileges thereunto belonging, or in anywise thereunto appertaining, and all the estate, right, title, interest and claim whatsoever of the grantor(s), either in law or equity, to the only proper use, benefit and behoof of the grantee(s) heirs and assigns forever.

IN WITNESS WHEREOF, the grantor(s) have executed this deed on the date set forth above.

STATE OF COLORADO

County of

ADAMS

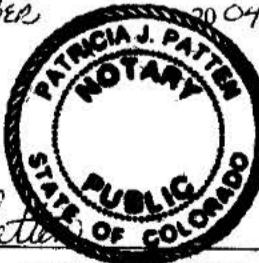
} ss.

The foregoing instrument was acknowledged before me this
by

8 day of OCTOBER 2004

Witness my hand and official seal.
My commission expires:

Notary Public



Name and Address of Person Creating Newly Created Legal Description (§38-35-106.5, C.R.S.)

LEGAL DESCRIPTION: (AFTER) PARCEL A

A portion of the CLIFF EXTENSION LODE, MS 9816, the DOC BEERS LODE, MS 678 and the LULU BOWEN, MS 1013, in the NE 1/4 of Section 11 and the NW 1/4 of Section 12, Township 3 South, Range 73 West of the 6th P.M., Gilpin County, Colorado, more particularly described as follows:

Beginning at corner No. 3, said CLIFF EXTENSION LODE; thence N73°45'08"E along line 3-4 said lode, a distance of 144.16 feet to the intersection with line 1-4, said DOC BEERS LODE; thence N4°50'46"W a distance of 24.96 feet to corner No. 4 said DOC BEERS LODE; thence N85°00'00"E along line 4-3 said DOC BEERS LODE a distance of 123.85 feet to its intersection with line 1-2 of the IRENE LODE, MS 679; thence N73°45'08"E along line 1-2 of said IRENE LODE a distance of 307.10 feet to corner No. 2 said Lode; thence N16°15'00"W along line 2-3 said IRENE LODE a distance of 60.04 feet to its intersection with line 3-4 said CLIFF EXTENSION LODE; thence N67°54'54"E along line 3-4 said CLIFF EXTENSION LODE a distance of 223.68 feet to a point in the centerline of the Chase Gulch Road; thence Southwesterly along said centerline and along the arc of a curve to the right, central angle = 12°36'12", radius = 611.70 feet, an arc length of 134.56 feet to a point of reverse curve, the chord of said arc bears S23°42'39"W a distance of 134.56 feet; thence along the arc of a curve to the left, central angle = 36°29'28", radius = 75.00 feet, an arc length of 47.77 feet to a point of tangency, the chord of said arc bears S11°46'01"W a distance of 46.96 feet;

thence continuing along said centerline, S6°28'43"E a distance of 144.95 feet to a point of curvature; thence along the arc of a curve to the right, central angle = 31°16'15", radius = 275.34 feet, an arc length of 150.27 feet to a point, the chord of said arc bears S9°09'25"W a distance of 148.41 feet, said point lies on line 5-6 of the GULNARE LODE, MS 641; thence N88°35'36"W along line 5-6 said lode, a distance of 38.94 feet to Corner No. 5 said lode; thence S76°18'50"W along line 5-4 said GULNARE LODE a distance of 49.39 feet to a point on line 2-3 said LULU BOWEN LODE; thence S85°01'10"W along said line 2-3 a distance of 442.45 feet to a point on 4-3 of the HARKAWAY LODE, MS NO. 557; thence N70°07'00"W along said line a distance of 135.55 feet to a point on line 3-4, said LULU BOWEN LODE; thence N5°11'36"W along said line 3-4 a distance of 62.10 feet to corner No. 4 said lode; thence N84°41'51"E along line 4-1 said LULU BOWEN LODE a distance of 92.79 feet to a point on line 2-3 said CLIFF EXTENSION, thence N50°00'10"W along said line a distance of 138.07 feet to the Point of Beginning, containing 4.650 Acres, more or less.



7575 West 23rd Avenue, Lakewood, Colorado 80214
PH: 303-233-1171, FAX 303-237-1893

CHASE GULCH ROAD EASEMENT DESCRIPTION:

A 30 foot wide easement for public roadway purposes over and across a tract of land in the Northwest 1/4 of Section 12, Township 3 South, Range 73 West of the 6th P.M., Gilpin County, Colorado, being a part of the LULU BOWEN LODE, Mineral Survey No. 1013, the DOC BEERS LODE, Mineral Survey No. 678 and the CLIFF EXTENSION, Mineral Survey No. 9816, the centerline of which is described as follows:

Beginning at a point on line 5-6 of the GULNARE LODE, Mineral Survey No. 641, from which point of beginning Corner No. 5 said lode bears N88°35'36"W a distance of 38.94 feet; thence Northerly along the arc of a curve to the left, central angle = 31°16'15", radius = 275.34 feet, an arc length of 150.27 feet to a point of tangency; thence N6°28'43"W a distance of 144.95 feet to a point of curvature; thence along the arc of a curve to the right, central angle = 36°29'28", radius = 75.00 feet, an arc length of 47.77 feet to a point of reverse curve; thence along the arc of a curve to the left, central angle = 12°36'12", radius = 611.70 feet, an arc length of 134.56 feet to a point on line 3-4 of said CLIFF EXTENSION LODE, the point of easement termination, and from which point corner No. 3 said lode bears S67°54'54"W a distance of 804.92 feet, County of Gilpin, State of Colorado.

125516

Page: 2 of 2
03/21/2005 11:32A



Jess Lovingier Gilpin County 319 R 11.00 D 3.60

AUTHORIZATION TO APPLY

Gilpin County

Department of Community Development



Application Number:	BLA-25-5
Primary Applicant:	Rebecca Crozier
Property Owner:	
Property Owner:	
Parcel 1 AAN	N007202
Parcel 2 AAN	N001291
Parcel 3 AAN	
Parcel 4 AAN	
Parcel 5 AAN	
Parcel 6 AAN	
Parcel 7 AAN	

The primary applicant is seeking a Boundary Adjustment of the above named parcels by Assessor Account Number. Approval of this application will result in the adjustment of lot lines. This authorization form will need to be completed by each individual owner that is currently listed on the deeds subject to this Boundary Line Adjustment.

By printing and signing my name below, I attest that I am the legal owner of at least one of the subject parcels to this Boundary Line Adjustment. I authorize the primary applicant listed on this Boundary Line Adjustment application to seek a Boundary Line Adjustment with the Gilpin County Board of County Commissioners.

This form must be notarized.

Rebecca J Crozier
Printed Name

Rebecca J. Crozier
Signed Name

State of Colorado

County of Jefferson <N>

Signed before me on November 24th 2025 (date) by Rebecca J Crozier (name(s) of individual(s))


Signature of notarial officer

Stamp

Notary Public (Title of office)

IVAN AYALA NOTARY PUBLIC STATE OF COLORADO NOTARY ID 20204035936 MY COMMISSION EXPIRES 01/10/2029

AUTHORIZATION TO APPLY

Gilpin County

Department of Community Development



Application Number:	BLA-25-5
Primary Applicant:	Rebecca Crozier
Property Owner:	<u>John Monroe</u>
Property Owner:	
Parcel 1 AAN	N007202
Parcel 2 AAN	N001291
Parcel 3 AAN	<u>R007365</u>
Parcel 4 AAN	
Parcel 5 AAN	
Parcel 6 AAN	
Parcel 7 AAN	

The primary applicant is seeking a Boundary Adjustment of the above named parcels by Assessor Account Number. Approval of this application will result in the adjustment of lot lines. This authorization form will need to be completed by each individual owner that is currently listed on the deeds subject to this Boundary Line Adjustment.

By printing and signing my name below, I attest that I am the legal owner of at least one of the subject parcels to this Boundary Line Adjustment. I authorize the primary applicant listed on this Boundary Line Adjustment application to seek a Boundary Line Adjustment with the Gilpin County Board of County Commissioners.

This form must be notarized.

Rebecca Crozier
Printed Name

John Monroe

State of Colorado

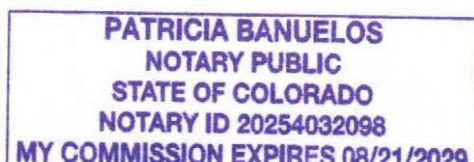
County of Jefferson <N>

Signed before me on 01/13/2026 (date) by Rebecca Crozier (name(s) of individual(s))

Patricia Banuelos
Signature of notarial officer

Stamp

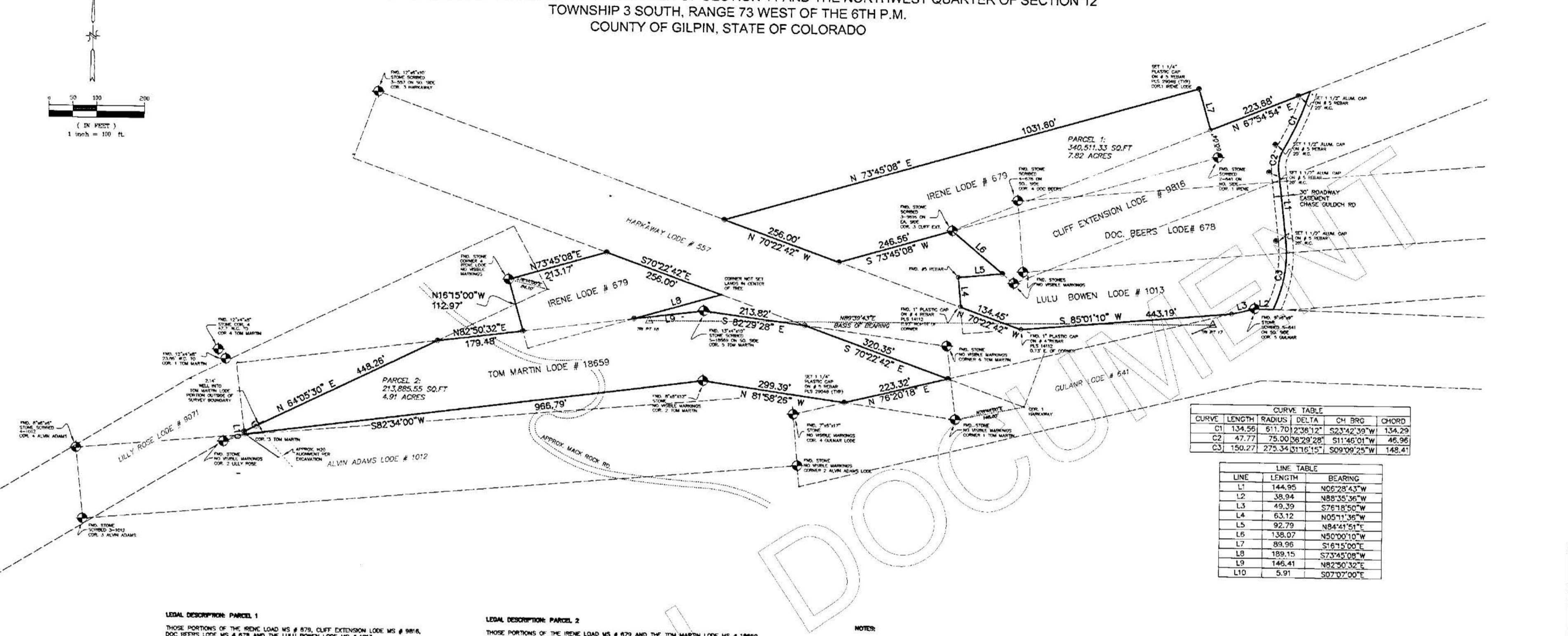
Notary Public (Title of office))



1-12

LAND SURVEY PLAT

PORTIONS OF THE IRENE LODGE, TOM MARTIN LODGE AND PORTIONS OF THE BOUNDARY LINE ADJUSTMENT PLAT B 04-03
 BEING PORTIONS OF THE NORTHEAST QUARTER OF SECTION 11 AND THE NORTHWEST QUARTER OF SECTION 12
 TOWNSHIP 3 SOUTH, RANGE 73 WEST OF THE 6TH P.M.
 COUNTY OF GILPIN, STATE OF COLORADO



LEGAL DESCRIPTION: PARCEL 1

THOSE PORTIONS OF THE IRENE LODGE MS # 679, CLIFF EXTENSION LODGE MS # 9816, DOC BEERS LODGE MS # 678 AND THE LULU BOWEN LODGE MS # 1013, BEING PORTIONS OF THE NORTHEAST QUARTER OF SECTION 11 AND THE NORTHWEST QUARTER OF SECTION 12, TOWNSHIP 3 SOUTH, RANGE 73 WEST OF THE 6TH P.M., COUNTY OF GILPIN, STATE OF COLORADO.

BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEASTERLY CORNER OF PARCEL 1, PER THE BOUNDARY LINE ADJUSTMENT PLAT B04-03, THENCE ALONG THE EASTERN LINE OF SAID PARCEL 1 BY THE FOLLOWING 4 COURSES:

1. 134.56 FEET ALONG AN ARC OF A CURVE TO THE RIGHT, HAVING A CENTRAL ANGLE OF 123°39'12", A RADIUS OF 611.79 FEET AND A CHORD WHICH BEARS S 23°42'39" W A DISTANCE OF 134.29 FEET; 2. 47.77 FEET ALONG AN ARC OF A CURVE TO THE RIGHT HAVING A CENTRAL ANGLE OF 36°29'28" E, A RADIUS OF 75.00 FEET AND A CHORD WHICH BEARS S 11°46'01" W A DISTANCE OF 49.96 FEET;

3. S 05°26'43" E A DISTANCE OF 144.95 FEET;

4. 150.27 FEET ALONG A LINE OF A CURVE TO THE LEFT HAVING A CENTRAL ANGLE OF 144.14 FEET, A RADIUS OF 273.54 FEET AND A CHORD WHICH BEARS S 09°20'25" W A DISTANCE OF 150.27 FEET; THENCE ALONG THE NORTHERLY LINE OF THE HARKAWAY LODGE MS # 557, N 73°45'08" E A DISTANCE OF 213.17 FEET TO A POINT ON THE WESTERLY LINE OF THE HARKAWAY LODGE MS # 557; THENCE ALONG THE WESTERLY LINE OF SAID HARKAWAY LODGE MS # 557, S 70°22'42" E A DISTANCE OF 256.00 FEET TO THE POINT ON THE SOUTHERLY LINE OF SAID IRENE LODGE MS # 679; THENCE ALONG THE SOUTHERLY LINE OF SAID IRENE LODGE MS # 679, N 73°45'08" W A DISTANCE OF 192.49 FEET TO A POINT ON THE NORTHERLY LINE OF THE TOM MARTIN LODGE MS # 18659; THENCE ALONG THE NORTHERLY LINE OF SAID TOM MARTIN LODGE MS # 18659 THE FOLLOWING 2 COURSES:

1. N 81°57'20" W A DISTANCE OF 148.41 FEET;

2. S 82°29'28" E A DISTANCE OF 213.62 FEET TO A POINT ON THE WESTERLY LINE OF SAID HARKAWAY LODGE MS # 557; THENCE ALONG THE WESTERLY LINE OF SAID HARKAWAY LODGE MS # 557, S 70°22'42" E A DISTANCE OF 320.35 FEET TO A POINT ON THE NORTHERLY LINE OF SAID GULNAR LODGE MS # 641; THENCE ALONG THE NORTHERLY LINE OF SAID GULNAR LODGE MS # 641, N 80°23'56" W A DISTANCE OF 38.94 FEET; THENCE S 76°18'50" W A DISTANCE OF 49.58 FEET TO A POINT ON THE SOUTHERLY LINE OF SAID LULU BOWEN LODGE MS # 1013, S 85°01'10" W A DISTANCE OF 443.19 FEET TO A POINT ON THE NORTHERLY LINE OF THE HARKAWAY LODGE MS # 557; THENCE ALONG THE NORTHERLY LINE OF SAID HARKAWAY LODGE MS # 557, N 70°22'42" E A DISTANCE OF 134.29 FEET; THENCE ALONG THE NORTHERLY LINE OF SAID IRENE LODGE MS # 679, N 73°45'08" W A DISTANCE OF 246.56 FEET TO A POINT ON THE EASTERN LINE OF SAID HARKAWAY LODGE MS # 557; THENCE ALONG THE EASTERN LINE OF SAID HARKAWAY LODGE MS # 557, N 05°26'43" E A DISTANCE OF 256.00 FEET, TO A POINT ON THE NORTHERLY LINE OF SAID IRENE LODGE MS # 679; THENCE ALONG THE NORTHERLY LINE OF SAID IRENE LODGE MS # 679, N 73°45'08" E A DISTANCE OF 1031.80 FEET TO THE CORNER OF SAID IRENE LODGE MS # 679; THENCE ALONG THE EASTERN LINE OF SAID IRENE LODGE MS # 679, S 16°15'00" E A DISTANCE OF 89.96 FEET TO A POINT ON THE NORTHERLY LINE OF SAID TOM MARTIN LODGE MS # 18659; THENCE ALONG THE NORTHERLY LINE OF SAID CLIFF EXTENSION LODGE MS # 9816, N 50°00'00" W A DISTANCE OF 223.69 FEET TO THE POINT OF BEGINNING.

SAYD PARCEL 1 CONTAINING 340.511.33 SQUARE FEET OR 7.82 ACRES MORE OR LESS.

LEGAL DESCRIPTION: PARCEL 2

THOSE PORTIONS OF THE IRENE LODGE MS # 679, AND THE TOM MARTIN LODGE MS # 18659 BEING PORTIONS OF THE NORTHEAST QUARTER OF SECTION 11 AND THE NORTHWEST QUARTER OF SECTION 12, TOWNSHIP 3 SOUTH, RANGE 73 WEST OF THE 6TH P.M., COUNTY OF GILPIN, STATE OF COLORADO.

BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT CORNER # 4, IRENE LODGE MS # 679, THENCE N 73°45'08" E A DISTANCE OF 213.17 FEET TO A POINT ON THE WESTERLY LINE OF THE HARKAWAY LODGE MS # 557; THENCE ALONG THE WESTERLY LINE OF SAID HARKAWAY LODGE MS # 557, S 70°22'42" E A DISTANCE OF 256.00 FEET TO THE POINT ON THE SOUTHERLY LINE OF SAID IRENE LODGE MS # 679; THENCE ALONG THE SOUTHERLY LINE OF SAID IRENE LODGE MS # 679, N 73°45'08" W A DISTANCE OF 192.49 FEET TO A POINT ON THE NORTHERLY LINE OF THE TOM MARTIN LODGE MS # 18659; THENCE ALONG THE NORTHERLY LINE OF SAID TOM MARTIN LODGE MS # 18659 THE FOLLOWING 2 COURSES:

1. N 81°57'20" W A DISTANCE OF 299.39 FEET TO CORNER 5, SAID TOM MARTIN LODGE MS # 18659;

2. S 82°29'28" E A DISTANCE OF 5.81 FEET TO A POINT ON THE WESTERLY LINE OF SAID HARKAWAY LODGE MS # 557; THENCE ALONG THE NORTHERLY LINE OF SAID HARKAWAY LODGE MS # 557, N 70°22'42" E A DISTANCE OF 448.26 FEET TO A POINT ON THE NORTHERLY LINE OF SAID TOM MARTIN LODGE MS # 18659; THENCE ALONG THE NORTHERLY LINE OF SAID TOM MARTIN LODGE MS # 18659, N 82°34'00" W A DISTANCE OF 49.58 FEET TO A POINT ON THE SOUTHERLY LINE OF SAID TOM MARTIN LODGE MS # 18659; THENCE ALONG THE SOUTHERLY LINE OF SAID TOM MARTIN LODGE MS # 18659, N 85°01'10" W A DISTANCE OF 443.19 FEET TO A POINT ON THE NORTHERLY LINE OF THE HARKAWAY LODGE MS # 557; THENCE ALONG THE NORTHERLY LINE OF SAID HARKAWAY LODGE MS # 557, N 70°22'42" E A DISTANCE OF 134.29 FEET; THENCE ALONG THE NORTHERLY LINE OF SAID IRENE LODGE MS # 679, N 73°45'08" W A DISTANCE OF 246.56 FEET TO A POINT ON THE EASTERN LINE OF SAID HARKAWAY LODGE MS # 557; THENCE ALONG THE EASTERN LINE OF SAID HARKAWAY LODGE MS # 557, N 05°26'43" E A DISTANCE OF 256.00 FEET, TO A POINT ON THE NORTHERLY LINE OF SAID IRENE LODGE MS # 679; THENCE ALONG THE NORTHERLY LINE OF SAID IRENE LODGE MS # 679, N 73°45'08" E A DISTANCE OF 1031.80 FEET TO THE CORNER OF SAID IRENE LODGE MS # 679; THENCE ALONG THE EASTERN LINE OF SAID IRENE LODGE MS # 679, S 16°15'00" E A DISTANCE OF 89.96 FEET TO A POINT ON THE NORTHERLY LINE OF SAID CLIFF EXTENSION LODGE MS # 9816, N 50°00'00" W A DISTANCE OF 223.69 FEET TO THE POINT OF BEGINNING.

SAYD PARCEL 2 CONTAINING 213.885.55 SQUARE FEET OR 4.91 ACRES MORE OR LESS.

NOTES:

1. DATE OF SURVEY: AUGUST - SEPTEMBER , 2008

2. THE AREA OF PROPERTY AS SURVEYED: 554.397.10 SQ.FT / 12.73 ACRES MORE OR LESS.

3. NOTICE: ACCORDING TO COLORADO LAW, YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE CERTIFICATION SHOWN HEREON.

4. KURT LINN & ASSOCIATES DID NOT PERFORM A TITLE SEARCH OF THE SUBJECT PROPERTY TO ESTABLISH OWNERSHIP, EASEMENTS OR RIGHTS-OF-WAY OF RECORD. NO TITLE POLICY OR COMMITMENT WAS PROVIDED TO ESTABLISH THE EXISTENCE THEREOF. BOUNDARIES AND EASEMENTS SHOWN HEREON ARE PER THE RECORD PLAT.

5. DEARINGS ARE BASED ON A LINE FORMED BETWEEN TRI STATION 17 AND 18 ASSUMED TO BE N 89°39'43" E AS SHOWN HEREON.

SURVEYOR'S CERTIFICATE

I, GORDON S. PAGE III, A PROFESSIONAL LAND SURVEYOR REGISTERED UNDER THE LAWS OF THE STATE OF COLORADO, DO HEREBY CERTIFY THAT THIS LAND SURVEY PLAT WAS MADE BY ME AND UNDER MY SUPERVISION, AND THAT THE MAP IS ACCURATE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

DATE: _____

GORDON S. PAGE III
COLORADO P.L.S. No. 29048

Indexing Statement:

Deposited this _____ day of _____ 2008 at _____ M. in Book _____ of the County Surveyor's land survey/right of way surveys or Page _____ Reception No. _____

County Surveyor/Deputy County Surveyor

CURVE TABLE				
LINE	LENGTH	RADIUS	DELTA	CH BRG
C1	134.56	611.70	238°12'	S23°42'39" W
C2	47.77	75.00	56°29'28"	S11°46'01" W
C3	150.27	273.34	311°16'15"	S09°09'25" W

LINE	LENGTH	BEARING
L1	144.95	N06°28'43" W
L2	38.94	N89°35'36" W
L3	49.39	S76°18'50" W
L4	63.12	N05°11'36" W
L5	92.79	N84°41'51" E
L6	138.07	N50°00'10" W
L7	89.96	S16°15'00" E
L8	189.15	S73°45'08" W
L9	146.41	N82°30'32" E
L10	5.91	S07°07'00" E

KURT LINN & ASSOCIATES

 8790 West Colfax Avenue, Unit 20, Lakewood Colorado 80215
 PH: 303-233-1171, FAX: 303-237-1893

Date Rev.	LAND SURVEY PLAT	
PORTIONS OF THE IRENE LODGE, TOM MARTIN LODGE AND PORTIONS OF THE BOUNDARY LINE ADJUSTMENT PLAT B 04-03 COUNTY OF GILPIN, STATE OF COLORADO		
PREPARED BY:	RECORDED FOR:	
KURT LINN & ASSOCIATES	RECKY CROZER	
8790 W. Colfax Ave, unit 20	94 DECTRANCE, WY	
Lakewood, CO 80215	GOLDEN, CO 80401	
303-233-1171 237-1893 (fax)		
NOTES: FB 171	COUNTY OF GILPIN, STATE OF COLORADO	JOB NO. 0808-14

DRAWING NUMBER
1-12

After Boundary Line Adjustment (Parcels 1 and 2, below)

Parcel 1:

Those portions of the Cliff Extension Lode Mining Claim, U. S. Mineral Survey No. 9816, the Doc Beers Lode Mining Claim, U. S. Mineral Survey No. 678, and the Lulu Bowen Lode Mining Claim, U. S. Mineral Survey No. 1013, Shown as Parcel A on Boundary Line Adjustment B04-03 Plat recorded July 27, 2004, Reception No. 122798, and a portion of the Irene Lode Mining Claim, U. S. Mineral Survey No. 679, in the Northeast Quarter of Section 11 and the Northwest Quarter of Section 12, Township 3 South, Range 73 West of the 6th P.M.,

Shown as Parcel 1 on Land Survey Plats recorded November 3, 2008, Reception No. 137675 and December 8, 2008, Reception No. 137881, more particularly described as follows:

Beginning at the Northeasterly Corner of Parcel A (incorrectly stated as Parcel B on Surveys recorded November 3, 2008, Reception No. 137675 and December 8, 2008, Reception No. 137881) per the Boundary Line Adjustment B04-03 Plat recorded July 27, 2004, Reception No. 122798; thence along the Easterly line of said Parcel A (incorrectly stated as Parcel B on Surveys recorded November 3, 2008, Reception No. 137675 and December 8, 2008, Reception No. 137881) the following 4 courses:

1. 134.56 feet along an arc of a curve to the right, having a central angle of $12^{\circ}36'12''$, a radius of 611.70 feet and a chord which bears S. $23^{\circ}42'39''$ W., a distance of 134.29 feet to a point of compound curvature;
2. 47.77 feet along an arc of a curve to the right, having a central angle of $36^{\circ}29'28''$, a radius of 75.00 feet and a chord which bears S. $11^{\circ}46'01''$ W., a distance of 49.96 feet;
3. S. $06^{\circ}28'43''$ E., a distance of 144.95 feet;
4. 150.27 feet along an arc of a curve to the left having a central angle of $31^{\circ}16'15''$ a radius of 275.34 feet and a chord which bears S. $09^{\circ}09'25''$ W., a distance of 148.41 feet to a point on the Northerly line of the Gulnar Lode Mining Claim, U. S. Mineral Survey No. 641;

thence along the Northerly line of said Gulnar Lode, N. $88^{\circ}35'36''$ W., a distance of 38.94 feet; thence S. $76^{\circ}18'50''$ W., a distance of 49.39 feet to a point on the Southerly line of said Lulu Bowen Lode; thence along the Southerly line of said Lulu Bowen Lode, S. $85^{\circ}01'10''$ W., a distance of 443.19 feet to a point on the Northerly line of the Harkaway Lode Mining Claim, U. S. Mineral Survey No. 557; thence along the Northerly line of said Harkaway Lode, N. $70^{\circ}22'42''$ W., a distance of 134.45 feet to a point on the Westerly line of said Lulu Bowen Lode; thence along the Westerly line of said Lulu Bowen Lode, N. $05^{\circ}11'36''$ W., a distance of 63.12 feet to the Northwest Corner of said Lulu Bowen Lode; thence along the Northerly line of said Lulu Bowen Lode, N. $84^{\circ}41'51''$ E., a distance of 92.79 feet to a point on the Westerly line of said Cliff Extension Lode; thence along the Westerly line of said Cliff Extension Lode, N. $50^{\circ}00'10''$ W., a distance of 138.07 feet, to a point on the Southerly line of said Irene Lode; thence along the Southerly line of said Irene Lode, S. $73^{\circ}45'08''$ W., a distance of 246.56 feet to a point on the Easterly line of said Harkaway Lode; thence along the Easterly line of said Harkaway Lode, N. $70^{\circ}22'42''$ W., a distance of 256.00 feet, to a point on the Northerly line of said Irene Lode; thence along the Northerly line of said Irene Lode, N. $73^{\circ}45'08''$ E., a distance of 1031.60 feet to Corner No. 1 of said Irene Lode; thence along the Easterly line of said Irene Lode, S. $16^{\circ}15'00''$ E., a distance of 89.96 feet to a point on the Northerly line of said Cliff Extension Lode; thence along Northerly line of said Cliff Extension Lode, N. $67^{\circ}54'54''$ E., a distance of 223.69 feet to the Point of Beginning.

County of Gilpin, State of Colorado.

Parcel 2:

The Tom Martin Lode Mining Claim, U. S. Mineral Survey No. 18659 and a portion of the Irene Lode Mining Claim, U. S. Mineral Survey No. 679, in the Northeast Quarter of Section 11 and the Northwest Quarter of Section 12, Township 3 South, Range 73 West of the 6th P.M.,

Shown as Parcel 2 on Land Survey Plats recorded November 3, 2008, Reception No. 137675 and December 8, 2008, Reception No. 137881, more particularly described as follows:

Beginning at Corner No. 4 of said Irene Lode; thence S. $73^{\circ}45'08''$ E., a distance of 213.17 feet to a point on the Westerly line of the Harkaway Lode Mining Claim, U. S. Mineral Survey No. 557; thence along the Westerly line of said Harkaway Lode, S. $70^{\circ}22'42''$ E., a distance of 256.00 feet to a point on the Southerly line of said Irene Lode; thence along the Southerly line of said Irene Lode, S. $73^{\circ}45'08''$ W., a distance of 189.15 feet to a point on the Northerly line of said Tom Martin Lode; thence along the Northerly line of said Tom Martin Lode the following 2 courses:

1. N. $82^{\circ}50'32''$ E., a distance of 146.41 feet;

2. S. $89^{\circ}29'28''$ E., a distance of 213.82 feet to a point on the Westerly line of said Harkaway Lode; thence along the Westerly line of said Harkaway Lode, S. $70^{\circ}22'42''$ E., a distance of 320.35 feet to a point on the Northerly line of the Gulnar Lode Mining Claim, U. S. Mineral Survey No. 641; thence along the Northerly line of said Gulnar Lode, S. $76^{\circ}20'18''$ W., a distance of 223.32 feet, to a point on the Southerly line of said Tom Martin Lode; thence along the Southerly line of said Tom Martin Lode the following 2 courses:

1. N. $81^{\circ}58'26''$ W., a distance of 299.39 feet to Corner No. 5 of said Tom Martin Lode;

2. S. $82^{\circ}34'00''$ W., a distance of 966.79 feet to Corner No. 3 of said Tom Martin Lode; thence along the Westerly line of said Tom Martin Lode, N. $07^{\circ}07'00''$ W., a distance of 5.91 feet to a point on the Southerly line of the Lilly Rose Lode Mining Claim, U. S. Mineral Survey No. 9041 (incorrectly identified as Survey No. 9071 on Land Survey Plats recorded November 3, 2008, Reception No. 137675 and December 8, 2008, Reception No. 137881);

thence along the Southerly line of said Lilly Rose, N. $64^{\circ}05'30''$ E., a distance of 448.26 feet to a point on the Northerly line of said Tom Martin Lode; thence along the Northerly line of said Tom Martin Lode, N. $82^{\circ}50'32''$ E., a distance of 179.48 feet to a point on the Westerly line of said Irene Lode; thence along the Westerly line of said Irene Lode, N. $16^{\circ}15'00''$ W., a distance of 112.97 feet to the Point of Beginning,

County of Gilpin, State of Colorado.

FOR INFORMATION ONLY (the below information will not be included in the policy):

Property Address: , Cantral City CO 80427

Assessors Schedule Number(s): R007365, N001291, N007202

Assessors Parcel Number(s): NONE



Countersigned Authorized Signatory
Chicago Title Insurance Company
Commitment Schedule A

This page is only a part of a 2021 ALTA Commitment for Title Insurance issued by Chicago Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part 1-Requirements; Schedule B, Part II-Exceptions; and a counter-signature by the Company or its issuing agent that may be in Electronic Form.

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County Attorney's Report January 27th, 2026 – Board of County Commissioners Meeting

1. Reviewed/Reviewing/Drafting the following Contracts, Ordinances, or Resolutions:
 - a. Drug Affected Properties Ordinance
 - b. Designation of County Roads Resolution
 - c. Road Maintenance Agreement Template for Public Works
 - d. Child Support Services IGA
 - e. United Power easement
2. Provided legal advice and research relative to the following matters:
 - a. Building codes and Colorado Wildfire Resiliency Code
 - b. Open Records Assistance
 - c. Litigation and other matters which are confidential under Attorney Client Privilege.
3. Miscellaneous
 - a. Working on revisions to Land Use Code

County Managers' Report

January 27, 2026



- Regular monthly staff meetings with Senior Leadership Team (SLT), Appointed Leadership Team (A-Team), A-Team attending Mgr. Office weekly meeting on rotations.
- Address various needs of staff, public and Commissioners. Administrative functions
- Various meetings with vendors/consultants and outside agencies

Areas of Note:

Recent Focus Areas

- Regular, Budget and Work Session Agenda Schedule and Preparation
 - Next Regular BoCC meeting
 - February 10, 2026
 - Work Session (Tentative)
 - January 20th
 - Short-Term Rental – Ord. 22-04 amendments - Addressing fires – Community Development will be working on ordinance updates
 - OWTS – Fee Changes – Public Health will be bringing forward fee changes
 - Deputy Human Services Director – Human Resources / Human Services – Updated Job Description on the agenda
 - Infant at Work Policy – Human Resources – SLT input requested, with plan formal consideration on Feb. 10th
 - Food Pantry – Non-profit Alternative – Human Services – support for non-profit provided
 - February 27th
 - Morning:
 - Nepotism – Human Resources
 - Employee Handbook – Human Resources
 - Afternoon:
 - [Tentative Hold / Joint Clear Creek County Commissioners at Georgetown – Topics - Charlies Place, Bellevue Mountain Resort PD & shooting range – 2 p.m. Georgetown] –
 - March 17th
 - Historic Preservation Priorities / Lincoln Hills – Community Development
 - Increased Funding Opportunities – Public Safety – Manager's Office
 - Paid Internships – Human Resources
 - Grant Prioritization – Manager's Office
 - April 21st
 - GCART – Sheriff's Office
 - COOP – Summary of Progress
 - May 19th
 - Rudolph Ranch Working Group
 - Compensation Study
 - June 16th
 - Roads Update
 - 2027 Budget Process
 - July 21st
 - Code of Ethics

- Code of Conduct
- August 18th
 - Facilities Update / Conditions Report / Finance 5-Year CIP
 - Fee Structure / Equipment Purchase Plan – Parks and Recreation
- September 18th
- October 20th
- November 17th
- Community Annex – Construction underway
- Records/Files Scanning Project / Project expanding to Treasurer Files– ongoing,
- Contract/Purchase Order Status – Manager Authorized
 - Silicon Plains – 2026 Contract Executed
 - Purchase Orders – Sheriff’s Office Vehicles [\$92,458] & Public Works, Car trailer [\$13,800], Track skid steer [\$80,268], Tandem Dump truck [\$216,834]. Facilities plow truck [\$72,438].